



City of Beaver Dam, Wisconsin
Police and Fire Commission Meeting Minutes
Fire Department Training Room
205 S. Lincoln Avenue
Tuesday, August 12, 2025
5:00 PM

1) Call to Order – Roll Call

The meeting of the Police and Fire Commission was called to order at 5:00 p.m. by President Thea O'Connor. Present were commission members Mike Stephens, Therese Henriksen, and Rebecca Robbins. Also present were Police Chief John Kreuziger, Fire Chief Mike Wesle, Deputy Police Chief Brandon Stommel, Deputy Fire Chief Lee Smith, Captain John Jatczak and Lana Fassbender.

2) Approval of Minutes

a) Discuss and take action on the approval of the July 8 meeting minutes

Motion by Stephens to approve the July 8 meeting minutes, seconded by Henriksen, motion carried by acclimation.

b) Discuss and take action on the approval of the July 11 special meeting minutes

Motion by Robbins to approve the July 11 special meeting minutes, seconded by Stephens, motion carried by acclimation.

3) Presentations & Reports

a) Mayor's comments

Mayor Marck was not present for comment.

b) Interim City Administrator's comments

Interim City Administrator, Jay Shambeau, was not present for comment.

c) Overview of the fire department's role in the plan review process for building projects by Captain John Jatczak

Captain John Jatczak presented an insightful overview of the Fire Department's role in the plan review process for building projects.

4) Fire Department Business

a) Update commission on the operations of the Fire Department

- The MOU for the full-time fire inspection position is still pending finalization.
- The POC eligibility list will be reviewed in closed session.
- Final results of the GIS component of the facility study will be presented to the Chiefs and City Administrator this Friday. A special council meeting is tentatively scheduled for August 25th to present the study and receive council direction for the next steps.
- Training on the new aerial truck is expected to conclude this week; however, it is not yet in service due to a faulty hydraulic pump. Tomah Fire will inspect the old ladder truck at the end of the month.

- The CAD system remains in the budget; operating data and related costs are currently under review.
- Work on the 2026 budget is in progress and will be presented for review at the next PFC meeting. EMS revenue has increased approximately 40% over the last four years, benefitting the township's budget.
- The Fire and Police Departments conducted an Active Shooter/Rescue Task Force drill on August 11th, which was reported to have gone well.

- b) Discuss and take action on the resignations for POC Firefighters Meredith Modine and Matthew Stofflet

Motion by Stephens to accept the resignations of POC Firefighters Meredith Modine and Matthew Stofflet, seconded by Robbins, motion carried by acclamation. These are effective June 11 for Stofflet and June 20 for Modine.

5) Police Department Business

- a) Update commission on the operations of the Police Department

- Jay Reyna, hired from the eligibility list, started on August 5th and is currently attending the academy. He has a military background, speaks Spanish, and signed a 5-year agreement.
- Deputy Chief Stommel continues to work on consolidating software programs, including evaluation of PM|AM.
- An agreement with the Sheriff's department to use the Cellabrite program will save both agencies thousands of dollars.
- The National Night Out event was very successful again this year.
- Interviews for Auxiliary officers are complete, with selections expected by the next meeting.
- Interviews are in progress to fill the vacant patrol officer position.
- The Crime Information Bureau audit totaled 179 pages.
- Chief attended the Wisconsin Chief of Police conference in Green Bay, which included a new "mid-city" session for cities of similar size to discuss shared issues.
- Victim services will be reduced over the next few years.
- The State Crime lab remains operational but is not filling vacancies at this time.
- Funding for the Missing Child Alert Program is expected to remain available.
- Work has begun on the 2026 budget with a city budget meeting planned.

6) Any Other Business for Placement on Future Agenda

The 2026 budgets shall be placed on the next agenda.

7) Closed Session

- a) Pursuant to Wisconsin Statute SEC. 19-85(1)(c). Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. In particular, to discuss:

- The POC Firefighter Eligibility List

- The probationary status of a Fire Department employee
- The Fire Inspector's position MOU
- The non-union Police and Fire employee's wage and salary schedule

Motion by Henriksen to enter into closed session pursuant to WI St. Sec 19-85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; in particular, to discuss the POC Firefighter Eligibility List, the probationary status of a fire department employee, the fire inspector's position MOU, and the non-union Police and Fire employee's wage and salary schedule, seconded by Robbins, the motion carried by voice vote. Henriksen-aye, Stephens-aye, Robbins-aye, O'Connor-aye.

- b) Commission may reconvene in open session to act upon any/all items discussed or deliberated during closed session.

Motion by Stephens to reconvene in open session, seconded by Henriksen, motion carried by acclamation.

Motion by Henriksen to approve the POC Firefighter Eligibility List, seconded by Stephens, motion carried by acclamation.

Motion by Stephens to approve the wage and salary schedule for non-union police employees as presented by Deputy Chief Stommel, effective January 1, 2026, seconded by Robbins, motion carried by acclamation.

8) Adjourn

Motion by Henriksen to adjourn, seconded by Stephens, motion carried by acclamation.
Meeting adjourned at 6:46pm.