



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, August 18, 2025
6:30 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:30pm by Chairperson Zach Zopp. Present: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 6. Absent and excused: Mick Fischer, 1. Also in attendance: Chief Kreuziger, Kayla Larson, Charlie Browns representatives.

a) Approval of the July 21, 2025 Meeting Minutes

Motion by Jack Yuds, second by Monica Keel, to approve. Motion carried by acclamation with Chris Ganske abstaining.

b) Approval of bills between July 18, and Aug 14, 2025 in the amount of \$1,266,802.30

Motion by Frank Ferree, second by Kevin Burnett, to approve. Motion carried by acclamation.

c) Finance Report

2) Discussion & Possible Action

a) Consider the beverage operator license of Samuel Vermeulen.

Motion by Chris Ganske, second by Jack Yuds, to postpone action on the license request until the court case is resolved. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 6. Noes: None.

b) Discussion regarding the liquor license for Charlie Brown's.

Chief Kreuzigner presented some issues with Charlie Browns over the past year. A good discussion took place between the committee members and Charlie Browns' staff. Charlie Browns has been and will continue to implement new processes and continue to work on correcting the issues.

c) Consider a resolution approving a Temporary Class "B" Wine License to the Beaver Dam Chamber of Commerce for the 2025 Wine Tour on September 19, 2025.

Motion by Kevin Burnett, second by Chris Ganske, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 6. Noes: None.

3) Items for Future Agenda

4) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Motion carried by acclamation.
Chairperson Zopp adjourned the meeting at 7:13 pm.

Respectfully Submitted,

Vicky Orth
Deputy City Clerk