



City of Beaver Dam, Wisconsin
Police and Fire Commission Meeting Minutes
Fire Department Training Room
205 S. Lincoln Avenue
Tuesday, July 8, 2025
5:00 PM

1) Call to Order – Roll Call

The meeting of the Police and Fire Commission was called to order at 5:00 p.m. by President Thea O'Connor. Present were commission members Mike Stephens, Bill Lafler and Therese Henriksen.

2) Approval of Minutes

a) Discuss and take action on the approval of the June 10th meeting minutes.

Motion by Lafler, second by Stephens to approve the June 10th meeting minutes. Motion carried by acclamation.

3) Presentations & Reports

a) Mayor's Comments

- The interim City Administrator, Jay Schambeau, is here 3 days a week and he is well-liked. He owns the firm which will be doing the job search for the city administrator. The city administrator job posting went live on July 1st. The goal is to conduct interviews the end of July with a start date in August.
- She was the speaker at a recent Chamber breakfast where there was a lot of interest and questions regarding a new fire station.
- The new city entrance signs are up. She encourages everyone to view them after dark as they light up.
- Generac's grand opening is next week.
- There is major street reconstruction going on within the city. This will get those streets up to an acceptable level.

b) School Resource Officers' annual reports presentations.

- Officer Karel stated that this has been the best-behaved school year since he was the high school's SRO. Habitual truancy was noted as the most cited offense. He has seen an increase in drug vaping.
- Officer Strachota has sent several students to court. He states there have been more fights but minimal drugs.
- Officer Edwards reported an increase in citations issued this year. He also noted a rise in city referrals related to student cell phone communication issues. Ongoing truancy concerns were addressed through efforts to engage both students and their parents. Additionally, he mentioned that summer school is progressing well.

4) Fire Department Business

a) Update commission on the operations of the Fire Department

- Firefighter/Medic Andy Koenig passed his medic exam.
- The hiring committee has interviewed the POC candidates, and the chief is in the process of doing his interviews with them.
- There is a GIS study meeting next week as part of the facility study.
- The new aerialscope was delivered on June 25th. In-house training from Seagrave is happening this week. Additional training will be done the rest of this month with the goal of the truck going into service by August 13.
- We are ready to start using CAD. However, we are waiting for the county to be ready for their part.
- We have submitted the required data for the GEMT study for 2023 and 2024 and are waiting to hear back with the results.
- The union contract has been approved by the Common Council.
- Work has been ongoing with the Union to outline the framework of the MOU for the role of the new inspector's position. It will then be submitted to legal for review.
- Captain John Jatczak will present on his role as head of fire prevention at next month's PFC meeting.
- There are several building projects' plan reviews being reviewed, such as the middle school, a couple of multi-unit projects and additions to existing businesses.
- The Local Fire Union raised over \$10,000 for the MDA through their annual Fill the Boot fund-raiser.
- The chief hosted a Beaver Dam Community Foundation meeting where he was able to speak to the members about how the department is using the funds in their account.
- After attending the Wisconsin State Fire Chief's conference, he feels the department is heading in the right direction for avoiding wellness fatigue.
- While fire departments are governed by the Department of Safety and Professional Services (DSPS) for training rules, DSPS has adopted several of OSHA's rules which we will need to adhere to.
- The department will be transitioning from reporting fire incidents through the National Fire Incident Recording System (NFIRS) to the updated National Emergency Response Information System (NERIS).
- The chief met with the sales rep from Foster Coach, who suggested we order the new ambulance in the first quarter of 2026 in order to have it completed by 2028.
- O'Connor questioned if the department and union could start contract negotiations earlier for the next contract in order to have it settled by the time the old one expired. The chief said they started as soon as they could for the last contract.

5) Police Department Business

a) Update commission on the operations of the Police Department

- After reviewing the calendar, O'Connor questioned why there was an undercover officer at Pride Fest. Chief Kreuziger explained that it was to stay ahead of any issues that may arise and to keep the attendees safe from any potential issues.
- The School Resource Officers are uniformed at special events, but on a daily basis, at

schools, they are in plain clothes.

- The newly hired patrol officer has passed all tests so far and will be starting the academy on August 5th.
- Lt. Johnson and Chief attended the quarterly stakeholders meeting regarding streamlining the process of emergency detentions.
- The department heads met with the interim city administrator to discuss what they would like to see in a new city administrator.
- The co-responder position is ready to get started with the department.
- Deputy Chief Stommel is researching the software PMAM as a solution to combine all the software they are currently using into one.
- The chief shared a letter from the Sheriff's office thanking them for their assistance on their search warrant on June 25.
- The annual trip to the Dells for the safety patrol members was on June 3rd.
- After several meetings, a plan for parking and traffic flow was created for the new middle school.
- Beaver Dam Charities raised \$11,000 at their golf outing this year.
- Between the PD and Todd Jenson, better detour signage was posted for the Madison Street construction traffic.

b) Discuss and take action on the hiring of additional Auxiliary Officers

After an in-depth explanation from Lt. Jeremiah Johnson about what the police auxiliary do and how they help the department and why more are needed, Stephens made a motion to approve the hiring of up to 3 additional Auxiliary officers, seconded by Lafler, motion carried by acclamation.

6) Any Other Business for Placement on Future Agenda

7) Closed Session

- a) Discuss and take action on entering into closed session pursuant to Wisconsin Statute SEC. 19-85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; in particular, to discuss the probationary status of two fire department employees.

Motion by Lafler, second by Stephens, to enter into closed session pursuant to WI St. Sec 19-85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; in particular, to discuss the probationary status of two fire department employees. Motion carried by voice vote. Stephens-aye, Lafler-aye, Henriksen-aye, O'Connor-aye.

- b) Commission may reconvene in open session to act upon any/all items discussed or deliberated during closed session.

Commission reconvened in open session.

8) Adjourn

Motion by Lafler, second by Henriksen, to adjourn, motion carried by acclamation.

