



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, June 16, 2025
6:30 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:30 p.m. by Chairperson Zopp. Present: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Absent:None.

a) Approval of the June 2, 2025 Meeting Minutes

Motion by Kevin Burnett, second by Frank Ferree, to approve. Motion carried by acclamation.

b) Approval of bills between May 30, and June 12, 2025 in the amount of \$794,966.01

Motion by Monica Keel, second by Chris Ganske, to approve. Motion carried by acclamation.

c) Finance Report

2) Discussion & Possible Action

a) **RESOLUTION NO. 57-2025** A Resolution Granting a Taxi Cab License to Running, Inc.(D/B/A Beaver Dam Public Transit)

Motion by Kevin Burnett, second by Jack Yuds, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

b) **RESOLUTION NO. 58-2025** A Resolution Granting a Class "C" (Wine) License to BD3D Productions, LLC., Beginning July 1, 2025

Motion by Monica Keel, second by Frank Ferree, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

Motion by Jack Yuds, second by Chris Ganske, to suspend the rules present and act on Resolution 59-2025 through 62-2025 as a slate. Motion carried by acclamation.

c) **RESOLUTION NO. 59-2025** A Resolution Granting a Class "B"/"Class B" Licenses in the City of Beaver Dam

d) **RESOLUTION NO. 60-2025** A Resolution Granting Class "B" Licenses in the City of Beaver Dam

- e) **RESOLUTION NO. 61-2025** A Resolution Granting Class "A"/"Class A" Licenses in the City of Beaver Dam

- f) **RESOLUTION NO. 62-2025** A Resolution Granting Class "A" Licenses in the City of Beaver Dam

Motion by Monica Keel, second by Kevin Burnett, to approve Resolutions 59-2025; 60-2025; 61-2025 and 62-2025 as a slate. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

- g) **RESOLUTION NO. 63-2025** A Resolution Granting Tavern Dance Licenses in the City of Beaver Dam

Motion by Chris Ganske, second by Zach Zopp, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 6. Noes: None. Abstain: Frank Ferree, 1.

- h) **RESOLUTION NO. 64-2025** A Resolution Granting Secondhand Dealer Licenses in the City of Beaver Dam

Motion by Frank Ferree, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

- i) **RESOLUTION NO. 42-2025** A Resolution Approving a 2025-2026 Collective Bargaining Agreement Between the City of Beaver Dam and Local No. 3432 International Association of Fire Fighters

Chief Wesle presented information regarding the updates to the contract. Burnett asked for more clarification on the way the call-in pay is worded in section 5.5.

Motion by Kevin Burnett, second by Frank Ferree, to postpone Resolution 42-2025 and ask for an amendment to be made to the wording in section 5.5 regarding call-in pay. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Chris Ganske, Jack Yuds, Zach Zopp, 5. Noes: Mick Fischer, Monica Keel, 2. Chief Wesle will return the contract to the Union to be amended and ratified with the requested language and will appear before the committee at a later date.

- j) **RESOLUTION NO. 55-2025** A Resolution Approving multiple updates to the City of Beaver Dam Personnel Handbook

Motion by Frank Ferree, second by Chris Ganske, to amend the tuition repayment schedule for an undergraduate from 100%; 70% 30%; 0% to 100%; 50%; 0%; 0%. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

Motion by Monica Keel, second by Kevin Burnett, to approve as amended. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

- k) **RESOLUTION NO. 65-2025** A Resolution Granting Class "C" Licenses in the City of Beaver Dam

Motion by Jack Yuds, second by Kevin Burnett, to approve. The preceding motion passed by

the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

l) Review and Possible Action Regarding Updates to Financial Policies - Debt Service

Motion by Mick Fischer, second by Kevin Burnett, to postpone until the next administrator is on board. After some discussion, Burnett rescinded his second to the motion. Alderperson Yuds then seconded the motion. The preceding motion failed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Jack Yuds, 3. Noes: Frank Ferree, Chris Ganske, Monica Keel, Zach Zopp, 4.

Motion by Zach Zopp, second by Frank Ferree, to approve Debt Service Policy as presented. The preceding motion failed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Zach Zopp, 5. Noes: Mick Fischer, Jack Yuds, 2. The motion failed due to needing a 3/4 vote.

m) Review and Possible Action Regarding Updates to Financial Policies - Fund Balance

Motion by Kevin Burnett, second by Chris Ganske, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 6. Noes: Mick Fischer, 1.

3) Items for Future Agendas

Alderperson Fischer asked for the job description of the Deputy City Treasurer to be updated, as the latest one that he could find is 17 years old. With the updating of the City Administrator job description, he felt the Treasurer's description should be updated as well.

4) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Motion carried by acclamation. Chairperson Zopp adjourned the meeting at 7:19 pm.

Respectfully Submitted,
Vicky Orth
Deputy City Clerk