



City of Beaver Dam, Wisconsin
Library Board of Trustees Meeting Minutes
311 N Spring Street: Conference Room
Friday, June 6, 2025
12:00 PM

1) Call to Order – Roll Call

Meeting called to order at 12pm by Library Board President Kevin Luebke.

Present: Kevin Luebke, Liberty Bell, Heather Rasmussen, Frank Ferree, Mike Devitt, Connie Fiegel, Jamie Kratz-Gullickson, Brandon Krause

Excused: Eric Schumacher-Rasmussen

Also Present: Sarah Cournoyer, Library Administrator

2) Discussion & Possible Action

a) Authorize Payment of Rent for Temporary Location at 1701 N Spring Street from Endowment Checking Account Monthly

Kratz-Gullickson asked if a transfer to the AmBank Endowment Fund checking account was necessary. Cournoyer stated that will be on the regular June 13, 2025 agenda as there are sufficient funds available in the account.

Cournoyer stated that should the lease end early, three business banking days notice to American Bank is sufficient to end the ACH transfer.

On motion by Rasmussen, seconded by Bell, the Board approved the payment of rent for the temporary location by check in the amount of \$11,215.36 for June 2025 today and recurring ACH transfer of \$12,940.84 on the first of each month through end of lease May 2026.

3) Any Other Business

a) Items for future agendas

Funds requests or transfers; RFID Gate proposal

b) Announcements

Luebke will be excused June 13, 2025; Bell will be available to chair the meeting in his absence.

4) Adjourn

On motion by Bell, seconded by Fiegel, the Board adjourned at 12:04pm.