



City of Beaver Dam, Wisconsin
Library Board of Trustees Meeting Minutes
311 N Spring Street: Conference Room
Wednesday, April 23, 2025
5:00 PM

1) Call to Order – Roll Call

Meeting called to order at 5pm by Library Board President Kevin Luebke.

Present: Kevin Luebke; Mary Vogl-Rauscher; Brandon Krause; Frank Ferree; Mike Devitt; Connie Fiegel; Eric Schumacher-Rasmussen; Jamie Kratz-Gullickson

Excused: Liberty Bell

Also present: Sarah Cournoyer, Library Administrator; Jason Puestow, Architect with Plunkett-Raysich Architects LLP

2) Public Comment & Correspondence

None.

3) Discussion & Possible Action

a) Renovation Project

Luebke gave opening remarks thanking the Library Board members for attending the special meeting with strong turnout, in recognition that these are volunteer roles. He stated that the goal of this meeting is decision-making based on where the Board is and looking forward on the project.

Scope and Budget

Motion by Kratz-Gullickson, seconded by Fiegel to move forward with project accepting the highlighted cuts as presented in the packet. After discussion, Fiegel withdrew her second and the motion failed.

The Board then moved line by line through the proposed cuts guided by Puestow, who answered questions and provided justification or explanation of line items.

On motion by Vogl-Rauscher, seconded by Fiegel the Board approved accepting the revised cuts from the construction budget and approving the addition of a janitors closet near the relocated front entrance.

PRA Contract Amendment

Puestow will have the contract amendment prepared and sent to Cournoyer. The contract will be revised to reflect changes in the language from "construction manager" to "general contractor" and to reflect the public bidding process using a guaranteed maximum price model.

Temporary Location

Consensus was to have a 12-month lease beginning June 1, dependent on occupancy.

Cournoyer will update the lease agreement and hold for City granting occupancy at 1701 N Spring Street. Board will convene again on May 16 or sooner if needed to approve the signature and execution of the lease.

Consensus was to move the library in August in order to maintain the June and July summer library program and related visit and circulation numbers. Tentative construction start date determined to be August 25, 2025.

4) Any Other Business

a) Items for future agendas

b) Announcements

5) Adjourn

On motion by Devitt, seconded by Ferree the meeting adjourned at 6:57pm.