



City of Beaver Dam, Wisconsin
Police and Fire Commission Meeting Minutes
Fire Department Training Room
205 S. Lincoln Avenue
Tuesday, March 11, 2025
5:00 PM

1) Call to Order – Roll Call

President Thea O'Connor called the March 11, 2025 Police and Fire Commission meeting to order at 5:00 pm. Present were commission members Rebecca Robbins, and Bill Lafler. Also in attendance were Police Chief John Kreuziger, Fire Chief Mike Wesle, City Administrator Nathan Thiel and Mayor Bobbi Marck.

2) Approval of Minutes

a) Feb 11, 2025

Motion by Robbins to approve the February 11 meeting minutes as presented, seconded by Lafler. Motion carried by acclamation.

3) Presentations & Reports

a) Police Department Records Clerk Supervisor Trina Lynch to give an update on the Records Clerk's duties and responsibilities.

Records Clerk Supervisor Trina Lynch gave a presentation on the responsibilities and duties of the police department's records clerks.

b) Mayor's comments

Mayor Marck stated that she attended the Citizen Police Academy's orientation. She said it was exciting to see these citizens will be going through this class. She is also happy to see this good working relationship within the city departments.

c) City Administrator's report

City Administrator Thiel agreed with Mayor Marck that it was fun to see a new group of citizens going through the Citizen's Police Academy. He feels Beaver Dam's public safety departments have a good working relationship. Nathan went on to say the Collective Bargaining Agreement for the Police Department is complete and signed, and they are still negotiating with the Fire Department's union. Also, he was able to do a ride along with Lt. Jeremiah Johnson from the police department.

4) Fire Department Business

a) Update commission on the operations of the Fire Department

- Commissioner Lafler noted that the Operations Report needed to be corrected so the significant events are noted as for the month of February and not March. Chief Wesle said the events are correct, however, they should all be labeled "February" and not "March". He will update the report and email a new copy to the members.
- There were 29 applications for the full-time eligibility list. Of these, 16 were invited

for interviews and 11 have scheduled an interview.

- He emailed the PFC members a link to the facility study program meeting that was held with 5 Bugels. The next step is to complete the condition analysis.
- He shared pictures of the production of the aerial truck.
- The FD will be hosting a 1-week basic fire investigation course in October. The FD officers will be required to attend this course.
- The FD will be hosting a driver/operator aerial certification course from September 15-19.
- He shared the Expenditures with Comparison to Budget for the 12 Months Ending December 31, 2024, report and Nathan explained the WRS payoff variance.

b) Discuss and take action on the purchase of cardiac monitors.

After explanation by Chief Wesle of the purchase options available, Lafler made a motion to approve the purchase of the cardiac monitors with the 5-year service option, seconded by Robbins. Motion carried by acclimation.

c) Discuss and take action on approving Heather Shoemaker, Emily Seifert, JoAnne Bernhardt, Madeline Crucius, & Arika Dominik attending the Women in Fire Conference & Prehospital Emergency Care Procedural Cadaver Labs from April 7th-April 9th at FDIC in Indianapolis.

After discussion of same, Robbins made a motion to approve Heather Shoemaker, Emily Seifert, JoAnne Bernhardt, Madeline Crusius, and Arika Dominik to attend the Women in Fire Conference & Prehospital Emergency Care Procedural Cadaver Labs from April 7th-9th at the Fire Department Instructors Conference (FDIC) in Indianapolis, seconded by Lafler. Motion carried by acclimation.

d) Discuss and take action on approving the members of the Truck Committee attending FDIC in Indianapolis from April 9th through April 12th.

After discussion of same, Lafler made a motion to approve the truck committee attending FDIC from April 9th-2th in Indianapolis, seconded by Robbins. Motion carried by acclimation.

5) Police Department Business

a) Update commission on the operations of the Police Department

- Chief Kreuziger went over the PD's February calendar.
- He explained what he does each time he does his annual inspection of the evidence room.
- He handed out the 2024 annual report for review.
- The insurance company has provided the department with a DART machine which is a use of force simulator and shoot/don't shoot scenario training.
- Detective training will be the last week of March. Each detective on the department will be training the others on their specialties.
- There have been a couple meetings with the school in regard to the new middle school.
- Interviews will be held tomorrow for the open records clerk position. There were 35 applications and 10 will be interviewed.
- He referenced the Expenditures with Comparison to Budget report, noting the

department is at 8.98% of the budget.

6) Any Other Business for Placement on Future Agenda

President O'Connor would like the women who will be attending the Women in Fire Conference & Prehospital Emergency Care Procedural Cadaver Labs courses in April to present a summary of what they learned at the May PFC meeting.

7) Closed Session

a) Discuss and take action pursuant to Wisconsin Statute SEC. 19-85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; in particular, to discuss and take action on the approval of applicants to be placed on the eligibility list for hiring for the police department.

- Lafler made a motion to enter into closed session to discuss the approval of applicants to be placed on the eligibility list for hiring for the police department, seconded by Robbins. Motion carried by acclamation.

b) Commission may reconvene in open session to act upon any/all items discussed or deliberated during the closed session.

- Motion by Robbins to reconvene in open session, seconded by Lafler. Motion carried by acclamation. The Commission reconvened in open session at 6:17pm.
- Motion by Lafler to accept the Chief's recommended additions to the Patrol Officer Eligibility List, seconded by Robbins. Motion carried by acclamation.
- Robbins made a motion to accept the wage increase for the Auxiliary Officers, as recommended in a letter from Deputy Chief Stommel, seconded by Lafler. Motion carried by acclamation.

8) Adjourn

Motion by Lafler to adjourn, seconded by Robbins. Meeting adjourned at 6:19 pm.