



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, March 17, 2025
6:30 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:31pm by Chairperson Zopp. Present: Kay Appenfeldt, Kevin Burnett, Frank Ferree, Mick Fischer, Jack Yuds, Zach Zopp, 6. Absent and excused: Monica Keel, 1. Also in attendance were City Administrator Nathan Thiel, Police Chief Kreuziger; and President of the Police & Fire Commission Thea O'Conner.

a) Approval of the March 3, 2025 Meeting Minutes

Motion by Kevin Burnett, second by Frank Ferree, to approve. Motion carried by acclamation.

b) Approval of bills between Feb 28, and Mar 13, 2025 in the amount of \$651,406.57.

Motion by Jack Yuds, second by Frank Ferree, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) **RESOLUTION NO. 21-2025** A Resolution Charging Off Delinquent Miscellaneous Accounts Receivable

Motion by Kay Appenfeldt, second by Kevin Burnett, to approve. Motion carried by acclamation.

b) Regarding a Resolution Establishing a Citywide Pay Grade Salary Schedule and Applying a Job Factor Analysis

Administrator Thiel presented information on the Citywide Pay Grade Salary Schedule that has been discussed over the past year by Department Heads and committee members.

After initial comments and discussion, a motion was made by Alder Fischer, seconded by Alder Yuds, to switch the salary of the City Administrator from \$147,000 to \$125,000 and put the Police Chief at \$147,000. After clarification from the City Attorney, the motion & second were rescinded. Alder Fisher requested that this item be put on a future agenda. Discussion continued.

Motion by Jack Yuds, second by Kay Appenfeldt, to table & postpone to future meeting. Motion carried by acclamation with Alder Fischer no.

c) Regarding Reverting Back to the Use of Property Tax to Pay for Garbage Collection Services

This agenda item was not discussed due to time constraints.

d) Regarding Review and Update of Financial Policies

This agenda item was not discussed due to time constraints.

3) Adjourn

Motion by Kevin Burnett, second by Frank Ferree, to adjourn. Chairperson Zopp adjourned the meeting at 7:30 pm.

Respectfully Submitted,

Vicky Orth, Deputy City Clerk