



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, February 3, 2025
7:00 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 7:00 p.m. by Chairperson Zopp. Present: Kay Appenfeldt, Kevin Burnett, Mick Fischer, Monica Keel, Jack Yuds, Zach Zopp, 6. Absent: Frank Ferree, 1.

a) Approval of the January 20, 2025 Meeting Minutes

Motion by Kevin Burnett, second by Monica Keel, to approve. Motion carried by acclamation with Appenfeldt abstaining.

b) Approval of bills between Jan 17, and Jan 30, 2025 in the amount of \$721,661.16

Motion by Kevin Burnett, second by Jack Yuds, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) Regarding City Financial Policy Review

A discussion was held to begin reviewing and updating the current City's financial policy. The focus at this meeting was on the procurement policy. After input from the committee, it will return for further possible action at a future committee meeting.

b) **RESOLUTION NO. 10-2025** - A Resolution to Amend the City of Beaver Dam 2025 Fee Schedule

Motion by Kevin Burnett, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: Kay Appenfeldt, 1.

3) Adjourn

Motion by Kevin Burnett, second by Jack Yuds, to adjourn. Motion carried by acclamation. Chairperson Zopp adjourned the meeting at 7:28 pm.

Respectfully Submitted,

Vicky Orth
Deputy City Clerk