



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, January 20, 2025
6:45 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:45 p.m. by Chairperson Zach Zopp. Present: Kevin Burnett, Frank Ferree, Monica Keel, Jack Yuds, Zach Zopp, 5. Absent: Kay Appenfeldt, Mick Fischer, 2.

a) Approval of the January 6, 2025 Meeting Minutes

Motion by Kevin Burnett, second by Monica Keel, to approve. Motion carried by acclamation.

b) Approval of bills between Jan 03, and Jan 16, 2025 in the amount of \$1,580,990.32.

Motion by Kevin Burnett, second by Jack Yuds, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) **RESOLUTION NO. 6-2025** Thirsty Beaver Class "B"/Class "B" License

Motion by Frank Ferree, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: None, 0.

b) **RESOLUTION NO. 7-2025** Thirsty Beaver Dance License

Motion by Monica Keel, second by Kevin Burnett, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: None, 0.

c) Regarding Special Event Fees

Discussion was held over fees that are charged for special events. The application for the permit will be updated to reflect the following changes. No fee if the application is submitted prior to 60 days of the event; otherwise it will be \$150. In the event the City has to be called out (for trash removal, barricade removal, etc.) the special event will be charged for billable hours. Finally, the fee for Block Parties will remain at \$50. This will be put together and brought forward at a future meeting for a vote.

d) Regarding Additional Clarifying Amendments to Ordinance 10-21 Rabies Vaccinations Required

Motion by Kevin Burnett, second by Monica Keel, to approve. Motion carried by acclamation.

3) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Motion carried by acclamation.

The Chairperson Zopp adjourned the meeting at 7:26 pm.

Respectfully Submitted,

Vicky Orth, Deputy City Clerk