



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Room 113 (Engineering)
Monday, August 31, 2026
7:00 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 7:00 p.m. by Zach Zopp.
Present: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Absent: 0.

a) Approval of the August 17, 2026 Meeting Minutes

Motion by Monica Keel, second by Jack Yuds, to approve. Motion carried by acclamation.

b) Approval of bills between Aug 14, and Aug 27, 2026 in the amount of \$1,903,321.34

Motion by Chris Ganske, second by Frank Ferree, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) Secondhand Dealer License to Susan E. Hoylman, Cavalier Marketing

Motion by Kevin Burnett, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None, 0.

b) Discuss and Consider the following policies: 304 Debt service and 306 Budget Policy

Bierke gave a brief update on 304 Debt Service and 306 Budget Policy. After discussion by the committee, the consensus on the 304 Debit Policy was to have Bierke come back with a redlined version including what the policy currently states and the changes. 306 Budget Policy was discussed next with some questions being answered. Motion by Kevin Burnett, second by Chris Ganske, to approve 306 Budget Policy. Motion carried by acclamation.

c) Ordinance updating provisions of Chapter 2 regarding compensation of elected officials

Bierke gave a brief overview of the Ordinance being proposed with changes the City Attorney made. Motion by Kevin Burnett, second by Chris Ganske, to approve as presented with changes. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

3) Adjourn

Motion by Kevin Burnett, second by Chris Ganske, to adjourn. Motion carried by acclamation. The meeting adjourned at 7:23 p.m.