



City of Beaver Dam, Wisconsin
Operations Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, August 3, 2026
6:30 PM

1) Call to Order – Roll Call

The meeting of the Operations Committee was called to order at 6:30 p.m. by Jennifer Hiley.

Present: Jeff Bierman, Jennifer Hiley, Cris Olson, Bart Radke, Julie Wendt (arrived 6:32 pm), Nancy Wild, 6. Absent: Andrew Perkins, 1.

Others in attendance - Mayor Bobbi Marck, Larry Bierke (City Administrator), Todd Janssen (Director of Engineering), Dan Mulhern (Public Works Supervisor), Joe Kern (Parks & Forestry Supervisor), Joe Lehner (Water Utility Supervisor), Kieran O'Day (Stafford Law), John Kreuziger (Police Chief), Attorney Mike DeVitt, Mike Wesle (Fire Chief), Lee Smith (Deputy Fire Chief), Sierra Zellner (Payroll Clerk), and Kari Justman (MSA).

a) Approval of the July 20, 2026, Meeting Minutes

Motion by Jeff Bierman, second by Nancy Wild, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) Regarding Authorization to Use a Portion of City Owned Property for a Monarch Butterfly Garden Project

Introduced by Joe Kern, followed by discussion. Sierra Zellner (607 Scott St) has requested to use a portion of City owned property for a Monarch Butterfly Garden project. The said property is located off of Judson Dr by the community gardens. The proposed project area would be approximately 60' x 90' in size, located approximately 40' west of the raised garden beds and approximately 35' south of the city sidewalk. Attached is a list of plants that would be used, a map of the proposed area, and a proposed sign that would be put up by the garden. Motion by Cris Olson, second by Julie Wendt, to approve as presented. Motion carried by acclamation.

b) Regarding an Ordinance Creating Section 62.54, Electric Bicycles and Electric Micromobility Devices, of the Beaver Dam Municipal Code

Introduced by Chief Kreuziger, followed by lengthy discussion and suggestions. The Beaver Dam Police Department is aware of community complaints regarding the lack of regulations for ebikes and scooters. Attached is a proposal that could help regulate these type of transportation devices. The Operations Committee is being asked to review this draft ordinance and consult with their constituents to determine if this ordinance appropriately covers the concerns being raised by the community. Some concerns brought forward were helmets, driver's licenses, and having them on sidewalks or not. Suggestions that were given at tonight's meeting will be taken into consideration for changes in the ordinance.

c) Regarding an Ordinance Creating Section 50-33, Misuse of Emergency Telephone Line and Non-Emergency Telephone Line, of the Beaver Dam Municipal Code

Introduced by Chief Kreuziger, followed by discussion. The Police Department has been

experiencing a developing problem of individuals calling 911 in non-emergency situations, often repeatedly after being advised that 911 is for emergencies only. Staff has decided that it may be necessary to develop an ordinance and penalty for enforcement of the violating callers. Motion by Nancy Wild, second by Bart Radke, to approve the ordinance as presented. Motion carried by acclamation.

- d) **RESOLUTION NO. 71-2026** A Resolution Authorizing a Professional Services Agreement for Application and Administration of the 2026 Clean Water Fund Loan

Introduced by Todd Janssen. Motion by Cris Olson, second by Jeff Bierman, to approve as presented. Motion carried by acclamation.

- e) **RESOLUTION NO. 72-2026** A Resolution Declaring Official Intent to Reimburse Expenditures

Introduced by Todd Janssen. Motion by Nancy Wild, second by Jeff Bierman, to approve as presented. Motion carried by acclamation.

- f) Regarding a Resolution Authorizing the Preparation of an Engineering Report and the Initiation of Proceedings Under Wisconsin Statute §66.0413 for Property Located at 1322 N. Spring Street

Introduced by Bierke, followed by discussion. A property located at 1322 Spring Street has been in a state of disrepair for many years. The property had a fire and has been missing a portion of the structure's roof since the fire. City staff are inquiring if the Operations Committee and City Council would like to consider a raze order to order the building demolished. If the Committee and Council decide to go forward, the City would hire General Engineering to do a report on the building's condition. The report would then be presented to the City Council and used as supporting documentation for the issuance of a raze order. Motion by Nancy Wild, second by Jeff Bierman, to approve as presented. Motion carried by acclamation.

- g) Regarding Consideration of Policies 307 Capital Improvement Plan, 308 Procurement Policy, 501 Snow and Ice Control, and 505 Street Naming Policy

Introduced by Bierke. Motion by Cris Olson, second by Nancy Wild, to postpone consideration of policies until the next meeting, Motion carried by acclamation.

- h) Regarding Creation of a Building Oversight Committee for the New Fire Department Facility

Introduced by Radke with input from Chief Wesle, followed by discussion. The committee would like to bring this item back at a future meeting for more discussion.

3) Items for Future Agendas

Policies 307 Capital Improvement Plan, 308 Procurement Policy, 501 Snow and Ice Control, and 505 Street Naming, along with regarding creation of a Building Oversight Committee for the new fire department facility will be brought back for future agenda items.

4) Adjourn

Motion by Cris Olson, second by Jeff Bierman, to adjourn. Motion carried by acclamation. The meeting adjourned at 7:32 p.m.