



City of Beaver Dam, Wisconsin
Administrative Committee Meeting

205 S. Lincoln Ave; Room 113
(Engineering)
Monday, July 20, 2026 at 6:30 PM

[Join Zoom Meeting](#)

Meeting ID: 898 8273 2707

Passcode: 834066

Join by Phone: (646) 931-3860

AGENDA

- 1) Call to Order – Roll Call
 - a) Approval of the June 15, 2026, Meeting Minutes
 - b) Approval of bills between June 12, and July 16, 2026 in the amount of \$2,351,200.20
 - c) Finance Report
- 2) Discussion & Possible Action
 - a) City Assessor Request for Proposals (RFP)
 - b) Ordinance amending the City of Beaver Dam Room Tax Ordinance 2-124(K)
 - c) Resolution Creating the Beaver Dam Parks Endowment Fund
 - d) Resolution to Approve a Temporary Class B License for the Beaver Dam Pepper Festival on September 12, 2026
 - e) Resolution to Approve a Temporary Class B License for Beaver Dam Hockey Association Spooktacular Hockey Tournament on October 16-18, 2026
 - f) Resolution Authorizing Enforcement of Room Tax and Lodging Permit Violations by Super 8 Hotel
 - g) Discuss and Consider the following policies: 201 Position Control, 304 Debt service, 305 Fund Balance, 306 Budget Policy, 307 Capital Improvement Plan, 308 Procurement Policy, and 309 Credit Card Policy.
- 3) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Administrative Committee policy:

Posted: 7/16/26 by Tracey Ferron, City Clerk at 3:00 p.m.

A quorum of the Common Council may attend this meeting.



1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:30 p.m. by Monica Keel.
Present: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Absent: Frank Ferree, Zach Zopp, 2.

a) Approval of the June 1, 2026, Meeting Minutes

Motion by Chris Ganske, second by Jack Yuds, to approve. Motion carried by acclamation.

b) Approval of bills between May 29, and June 11, 2026 in the amount of \$1,695,410.41.

Motion by Kevin Burnett, second by Chris Ganske, to approve. Motion carried by acclamation.

c) Finance Report

No comments were made on the Finance Report.

2) Discussion & Possible Action

a) **RESOLUTION NO. 48-2026** - A Resolution to Approve a Temporary Class "B" License to Best Dam Fest for BeaverFest on July 11, 2026

Motion by Kevin Burnett, second by Chris Ganske, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: 0.

Keel requested that Resolution Nos. 49-2026, 50-2026, 51-2026, 52-2026, 53-2026, 54-2026, 55-2026 and 56-2026 be approved as a slate.

Motion by Mick Fischer, second by Chris Ganske, to approve as a slate. Motion carried by acclamation.

b) **RESOLUTION NO. 49-2026** - A Resolution Granting Class "A" Licenses in the City of Beaver Dam

c) **RESOLUTION NO. 50-2026** - A Resolution Granting Class "A"/"Class A" Licenses in the City of Beaver Dam

d) **RESOLUTION NO. 51-2026** - A Resolution Granting Class "B" Licenses in the City of Beaver Dam

e) **RESOLUTION NO. 52-2026** - A Resolution Granting Class "B"/"Class B" Licenses in the City of

Beaver Dam

- f) **RESOLUTION NO. 53-2026** - A Resolution Granting Class "C" Licenses in the City of Beaver Dam
- g) **RESOLUTION NO. 54-2026** - A Resolution Granting Tavern Dance Licenses in the City of Beaver Dam
- h) **RESOLUTION NO. 55-2026** - A Resolution Granting a Secondhand Dealer License Renewals
- i) **RESOLUTION NO. 56-2026** - A Resolution Granting a Taxi Cab License to Running, Inc. (D/B/A Beaver Dam Public Transit)

Motion by Jack Yuds, second by Kevin Burnett, to approve Resolution Nos. 49-2026, 50-2026, 51-2026, 52-2026, 53-2026, 54-2026, 55-2026, and 56-2026. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: 0.

- j) **RESOLUTION NO. 60-2026** A Resolution Charging Off Delinquent Miscellaneous Accounts Receivable

Motion by Jack Yuds, second by Chris Ganske, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: 0.

- k) Resolution on Income Continuation Insurance Plan

Bierke gave a brief description of the Resolution on Income Continuations Insurance Plan. This resolution proposes that the City add income continuation insurance from the Wisconsin Employee Trust Fund to the list of benefits offered by the City of Beaver Dam. This insurance policy is currently on and has been on a premium holiday for several years and could be added to the City's list of benefits at no cost to the employee or the city. There is no impact at this time. However, it is not expected that the premium holiday will continue forever. The City should reevaluate insurance premium costs once they are assigned and the premium holiday sunsets. The City Administrator recommends that the City of Beaver Dam authorize application and implementation for calendar year 2027 and continue to offer the insurance policy so long as it continues on a premium holiday. The City should reevaluate the insurance option once the premium holiday sunsets. Discussion was held.

Motion by Jack Yuds, second by Chris Ganske, to approve moving forward with a resolution. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: 0.

- l) Policy 107 on City Council Rules and corresponding Ordinance Amendment

Bierke gave a brief description of Policy 107 on City Council Rules and the corresponding Ordinance Amendment. The Administrative Committee has been discussing a policy to establish rules relative to how the City Council meetings proceed and are managed. Attached is another draft of Policy 107, as amended, based on direction from our last committee meeting. This version also includes modifications suggested by the City

Attorneys. Also attached, as requested by the Committee, is a draft ordinance removing Section 2.44 from the City Code. This section of the code will need to be deleted in order to shift agenda item structure to policy 107. Discussion was held.

Motion by Chris Ganske, second by Kevin Burnett, to recommend approval of Policy 107.

The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: 0.

Motion by Kevin Burnett, second by Jack Yuds, to recommend changes to Ordinance 2-44

Order of Business. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, 5. Noes: None 0.

- m) Discuss Idea of Updating Existing Impact Fees and/or creating new Fees.

Bierke gave a brief update on Updating Existing Impact Fees and/or creating new Fees. The City Council heard a presentation from Vandewalle & Associates at their last meeting. Existing impact fees will need to sunset or be studied and updated in 2027 in order to continue. This is an opportunity for the Committee to discuss what fees they might want included in the study. Does the Committee want a study included in the budget for 2027? The Study will cost dollars in 2027, but would also result in additional revenue generated from updated or new fees in future budget years. Burnett and Yuds do not want more fees but keep what we have. Discussion was held about possibly adding the new Fire Station into the study which Bierke will find out how much it would cost to add in there.

- n) Discuss and Consider the following policies: 201 Position Control, 304 Debt service, 305 Fund Balance, 306 Budget Policy, 307 Capital Improvement Plan, 308 Procurement Policy, and 309 Credit Card Policy.

Brieke gave a brief description of discussing and considering the following policies. The staff at the City of Beaver Dam are working on the creation of a policy manual. The policies attached are before you for your consideration and recommendation to the City Council. Once the policies are recommended by the Operations Committee or Administrative Committee, they will be combined and presented to the City Council as a policy manual. Staff are planning to have this completed around September 2026. Policy 201 will be reviewed by the Committee and brought back to determine how many positions to employ. These policies will be brought back to the next meeting to discuss further.

3) Future Agenda Items

Policies: 201 Position Control, 304 Debt Service, 305 Fund Balance, 306 Budget Policy, 307 Capital Improvement Plan, 308 Procurement Policy, and 309 Credit Card Policy will be at a future meeting.

4) Adjourn

Motion by Kevin Burnett, second by Jack Yuds, to adjourn. Motion carried by acclamation. The meeting adjourned at 7:19 p.m.

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0000-144150 DUE FROM COMMUNITY FIRE DEPT							
DUO SAFETY	102906	DUO SAFETY	501178-000	LADDER RUNG AND TOOL TO REP	07/14/2026	290.00	
IBD LLC	42395	IBD LLC	100702640	BATTERIES FOR 1263, 1291, 1281, UT	06/30/2026	1,181.65	
KWIK TRIP INC.	50854	KWIK TRIP INC.	14669 063026	FUEL (RURAL) JUNE	06/30/2026	674.01	
01-0000-162200 PREPAID INSURANCE EXPENSE							
DEAN HEALTH PLAN INC	100512	DEAN HEALTH PLAN INC	2895106	HEALTH INSURANCE	05/13/2026	190,606.08	626
DEAN HEALTH PLAN INC	100512	DEAN HEALTH PLAN INC	2900607	HEALTH INSURANCE	06/15/2026	190,265.55	626
DELTA DENTAL OF WISCO	102806	DELTA DENTAL OF WISCONSIN	2576655	VISION INSURANCE	07/31/2026	823.28	626
01-0000-219000 SUNDRY ACCOUNTS PAYABLE							
BEAVER DAM AREA COMM	102424	BEAVER DAM AREA COMMUNITY	WATERMARK FU	ESTATE DONATION	07/02/2026	5,939.73	726
BEAVER FEST	103955	BEAVER FEST	FESTIVAL FUND D	FESTIVAL FUND DISBURSEMENT	07/02/2026	41,153.60	726
01-0000-219100 POLICE & FIRE UNIFORM FUND							
CONNOR GEHRIG	103288	CONNOR GEHRIG	062926 CLOTHING	CLOTHING ALLOWANCE (GEHRIG	06/29/2026	173.90	
EDWARDS, MATTHEW	102283	EDWARDS, MATTHEW	061526 CLOTHING	UNIFORM ALLOWANCE - EDWAR	06/15/2026	244.71	626
FEUCHT, ERIC	49330	FEUCHT, ERIC	071426 CLOTHING	UNIFORM ALLOWANCE - FEUCHT	07/14/2026	201.63	
HOPPER'S	102466	HOPPER'S	88750	CLOTHING ALLOWANCE (KUENZI	06/17/2026	88.12	626
HOPPER'S	102466	HOPPER'S	88750	CLOTHING ALLOWANCE (COFFEY	06/17/2026	71.12	626
HOPPER'S	102466	HOPPER'S	88750	CLOTHING ALLOWANCE (NEUMA	06/17/2026	119.13	626
HOPPER'S	102466	HOPPER'S	88750	POC CLOTHING ALLOWANCE (A.	06/17/2026	89.13	626
JASON ALVARADO	103236	JASON ALVARADO	061726 CLOTHING	CLOTHING ALLOWANCE (ALVAR	06/17/2026	142.35	626
JOANNE BERNHARDT	103633	JOANNE BERNHARDT	061826 CLOTHING	CLOTHING ALLOWANCE (BERNH	06/18/2026	268.99	626
KUHNZ, DANIEL	99496	KUHNZ, DANIEL	060426 CLOTHING	UNIFORM ALLOWANCE - KUHNZ	06/04/2026	27.40	626
KUHNZ, DANIEL	99496	KUHNZ, DANIEL	061526 CLOTHING	UNIFORM ALLOWANCE - KUHNZ	06/15/2026	137.16	626
SCHNEIDER, RYAN	102780	SCHNEIDER, RYAN	071526 CLOTHING	UNIFORM ALLOWANCE - SCHNEI	07/15/2026	170.95	
SHOEMAKER, HEATHER	102081	SHOEMAKER, HEATHER	060826 CLOTHING	CLOTHING ALLOWANCE (SHOEM	06/08/2026	139.20	
SMEDEMA, ERIK	99664	SMEDEMA, ERIK	071326 CLOTHING	UNIFORM ALLOWANCE - SMEDEM	07/13/2026	109.74	
SPEED NEEDLES CUSTOM E	99919	SPEED NEEDLES CUSTOM EMBROI	8426LOGO	CLOTHING ALLOWANCE (ALVAR	07/15/2026	30.00	
STREICHER'S	81925	STREICHER'S	I1831525	UNIFORM ALLOWANCE - RETZLA	06/09/2026	38.50	626
STREICHER'S	81925	STREICHER'S	I1831552	UNIFORM ALLOWANCE - HALL	06/09/2026	50.00	626
STREICHER'S	81925	STREICHER'S	I1831560	UNIFORM ALLOWANCE - RETZLA	06/09/2026	158.00	626
STREICHER'S	81925	STREICHER'S	I1832175	UNIFORM ALLOWANCE - KEENER	06/12/2026	36.50	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19157	UNIFORM ALLOWANCE - STRACH	06/05/2026	35.99	626
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19158	UNIFORM ALLOWANCE - EDWAR	06/05/2026	242.97	626
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19190	UNIFORM ALLOWANCE - SALAZA	06/10/2026	51.18	626
US BANK CREDIT CARD	103963	MERCARI	062520260533	UNIFORM ALLOWANCE - RIEL	06/25/2026	27.28	
US BANK CREDIT CARD	30240	GALLS LLC	32524715	UNIFORM ALLOWANCE - SMEDEM	05/22/2026	313.34	
US BANK CREDIT CARD	30240	GALLS LLC	35097910	CLOTHING ALLOWANCE (ROY)	05/19/2026	171.96	
US BANK CREDIT CARD	30240	GALLS LLC	35294863	CLOTHING ALLOWANCE (RASH)	06/08/2026	217.36	
US BANK CREDIT CARD	30240	GALLS LLC	35368097	CLOTHING ALLOWANCE (SHOEN	06/15/2026	119.81	
US BANK CREDIT CARD	30240	GALLS LLC	35368098	CLOTHING ALLOWANCE (RASH)	06/15/2026	55.21	
US BANK CREDIT CARD	103488	ALIEN GEAR HOLSTERS	AGH185133	UNIFORM ALLOWANCE - SMEDEM	05/26/2026	35.33	
US BANK CREDIT CARD	103042	NIKE	C01586483847	UNIFORM ALLOWANCE	05/29/2026	54.02	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
WETTERAU, TRAVIS	99926	WETTERAU, TRAVIS	060926 CLOTHING	UNIFORM ALLOWANCE - WETTER	06/09/2026	56.95	626
WETTERAU, TRAVIS	99926	WETTERAU, TRAVIS	061526 CLOTHING	UNIFORM ALLOWANCE - WETTER	06/15/2026	460.28	626
WETTERAU, TRAVIS	99926	WETTERAU, TRAVIS	070926 CLOTHING	UNIFORM ALLOWANCE - WETTER	07/09/2026	1,162.27	
01-0000-239200 B D LAKE DEVELOPMENT							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	4465000000 051126	GAS/ELECTRIC	05/11/2026	38.60	
01-0000-239230 BOAT LAUNCH FUNDS							
VENTEK INTERNATIONAL	103332	VENTEK INTERNATIONAL	155213	BOAT LAUNCH SYSTEM	07/09/2026	1,229.03	
01-0000-239241 K9 PROGRAM							
US BANK CREDIT CARD	100878	AMAZON.COM	113-2399054-8868214	COASTERS FOR K9 MERCHANDISE	06/07/2026	56.99	
01-0000-239246 PICKLEBALL COURTS							
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	UN163558	TOILET	05/28/2026	230.00	
01-0000-239253 SENIOR TRAVEL ACCOUNT							
KIM'S TOURS	103002	KIM'S TOURS	070126	#12 KIM'S TOURS-DOOR CTY JULY	06/16/2026	8,215.00	626
US BANK CREDIT CARD	102861	WESTPHAL	80604	#03 WESTPHAL-JAR OPENERS	05/13/2026	512.11	
US BANK CREDIT CARD	102861	WESTPHAL	80662	#03 WESTPHAL-POCKET MAGNIFI	05/15/2026	674.00	
01-0000-239254 SENIOR PROJECT ACCOUNT							
PASEWALD, KERRY	103195	PASEWALD, KERRY	1075	#23 STRONG BODIES MAY-JUN	06/21/2026	400.00	
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	96	#18 CHAIR YOGA MAR (TUES 11 @	03/31/2026	330.00	626
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	96	#18 CHAIR YOGA MAR (THURS 12	03/31/2026	216.00	626
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	99	#18 CHAIR YOGA-JUNE	06/30/2026	288.00	
US BANK CREDIT CARD	100878	AMAZON.COM	113-2665761-1981824	#16 AMAZON-SUPPLIES	06/04/2026	64.76	
US BANK CREDIT CARD	8637	GENE'S BEAVER FLORAL	2 060926	#45 GENE'S FLORAL-TABLE DECOR	06/09/2026	87.55	
US BANK CREDIT CARD	8637	GENE'S BEAVER FLORAL	7 060326	#45-GENE'S FLORAL-TABLE ARRA	06/03/2026	46.35	
US BANK CREDIT CARD	50854	KWIK TRIP INC.	7155041 060326	#45 KWIK TRIP-FOOD	06/03/2026	65.40	
01-0000-412100 PUBLIC ACCOMMODATION TAXES							
BEAVER DAM CHAMBER O	8615	BEAVER DAM CHAMBER OF COM	2ND QTR ROOM T	2ND QTR ROOM TAX	06/30/2026	48,480.64	
01-0000-431100 LIQUOR & MALT BEVERAGE LICENSE							
WIS DEPT OF JUSTICE	101900	WIS DEPT OF JUSTICE	G2609 202605	WORCS	05/31/2026	294.00	
01-0000-431810 DOG LICENSES							
DODGE COUNTY TREASUR	18804	DODGE COUNTY TREASURER	2026 DOG TAGS 20	DOG TAGS	06/18/2026	812.00	626
01-0000-441100 COURT PENALTIES & COSTS							
CITY OF WAUPUN	102071	CITY OF WAUPUN	JUNE 2026	WAUPUN FORFEITURES	06/30/2026	3,123.46	
DODGE COUNTY FINANCE	18819	DODGE COUNTY FINANCE	JUNE 2026	COUNTY'S SHARE OF COURT FEES	06/30/2026	2,011.69	
FOND DU LAC COUNTY	102072	FOND DU LAC COUNTY	JUNE 2026	FDL COUNTY COSTS	06/30/2026	50.00	
MAYVILLE TREASURER	102319	MAYVILLE TREASURER	JUNE 2026	MAYVILLE FORFEITURE	06/30/2026	2,620.03	
NEOSHO POLICE DEPART	100747	NEOSHO POLICE DEPARTMENT	JUNE 2026	NEOSHO SHARE OF COURT FEES	06/30/2026	567.94	
STATE OF WISCONSIN	81114	STATE OF WISCONSIN	JUNE 2026	STATE'S SHARE OF COURT FEES	06/30/2026	6,826.34	
TOWN OF BEAVER DAM	85124	TOWN OF BEAVER DAM	JUNE 2026	TOWN BD FORFEITURES	06/30/2026	25.00	
Total :						513,499.27	

CITY COUNCIL

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0102-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	COUNCIL LAPTOPS	05/01/2026	361.20	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	200.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	HARDWARE AS SERVICE - WORKS	05/01/2026	41.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	60.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	COUNCIL LAPTOPS	06/01/2026	361.20	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	200.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	HARDWARE AS SERVICE - WORKS	06/01/2026	41.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	60.95	
US BANK CREDIT CARD	102370	ZOOM	INV356038562	ZOOM	05/29/2026	113.96	
Total CITY COUNCIL:						1,442.16	
MUNICIPAL COURT							
01-0103-530030 TRANSPORTATION & TRAVEL							
TODD SNOW	103129	TODD SNOW	071426 EXPENSE	TRAVEL	07/14/2026	171.25	
01-0103-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	26.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	26.00	
Total MUNICIPAL COURT:						223.25	
MAYOR							
01-0104-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
Total MAYOR:						44.00	
CITY ADMINISTRATOR							
01-0105-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	103967	OPENAI	LKCSVFSU-0001	CHATGPT	06/15/2026	20.00	
01-0105-530120 TRAINING & TRAVEL							
BIERKE, LARRY	103961	BIERKE, LARRY	062626 EXPENSE	MILEAGE/HOTEL STAYS	06/26/2026	805.79	
01-0105-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	65.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	65.90	
Total CITY ADMINISTRATOR:						1,001.59	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
HUMAN RESOURCES							
01-0107-530010 SUPPLIES & OTHER EXPENSES							
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	BIOMETRICS SNACKS	07/02/2026	25.66	726
01-0107-530030 TRANSPORTATION & TRAVEL							
ORTH, VICKY	102779	ORTH, VICKY	071326 EXPENSE	TRAINING	07/13/2026	785.00	
01-0107-533000 DATA PROCESSING SERVICE & EXP.							
R & R INSURANCE SERVICE	99181	R & R INSURANCE SERVICES INC.	3438445	EMPLOYEE NAVIGATOR	07/10/2026	800.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	65.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	65.90	
Total HUMAN RESOURCES:						1,786.46	
CLERK							
01-0108-530010 SUPPLIES & OTHER EXPENSES							
STAPLES ADVANTAGE	99860	STAPLES ADVANTAGE	7010560885	STAPLES	07/11/2026	28.18	
01-0108-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	38.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	70.85	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	44.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	70.85	
Total CLERK:						251.88	
ELECTIONS							
01-0110-530010 SUPPLIES & OTHER EXPENSES							
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	MILEAGE	07/02/2026	71.49	726
US BANK CREDIT CARD	103038	ZAZZLE	131-73734808-107089	ZAZZLE	06/22/2026	81.54	
US BANK CREDIT CARD	103037	INTAB LLC	3512017	INTAB	06/22/2026	66.38	
01-0110-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	60.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	60.95	
Total ELECTIONS:						341.31	
FINANCE							
01-0112-530010 SUPPLIES & OTHER EXPENSES							
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	LUNCHEON	07/02/2026	43.00	726
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	SUPPLIES	07/02/2026	16.96	726
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	MISC	07/02/2026	18.00	726
DIAMOND BUSINESS GRAP	18350	DIAMOND BUSINESS GRAPHICS IN	216270	#10 PRINTED WINDOW ENVELOPE	06/30/2026	226.53	726
DIAMOND BUSINESS GRAP	18350	DIAMOND BUSINESS GRAPHICS IN	216352	CHECK STOCK	07/13/2026	333.42	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
US BANK CREDIT CARD	100878	AMAZON.COM	113-5340980-1239462	OFFICE SUPPLIES	06/04/2026	199.00	
US BANK CREDIT CARD	100890	WALMART	281 060226	OFFICE SUPPLIES	06/02/2026	46.38	
01-0112-530030 TRANSPORTATION & TRAVEL							
US BANK CREDIT CARD	100837	WGFOA	IN-882844	TRAINING	06/04/2026	300.00	
01-0112-533000 DATA PROCESSING SERVICE & EXP.							
CASELLE LLC	103753	CASELLE LLC	INV-20865	CLOUD HOSTING	06/13/2026	3,519.00	626
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	DARK WEB MONITORING	05/01/2026	199.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	114.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	HARDWARE AS SERVICE - SERVER	05/01/2026	154.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	HARDWARE AS SERVICE - SIT-STA	05/01/2026	11.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - ACCESS	05/01/2026	149.70	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - ROUTER	05/01/2026	49.97	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - SERVER	05/01/2026	181.75	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	CLOUD BACKUP - SERVER	05/01/2026	429.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - BACKUP	05/01/2026	49.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	400.35	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	DARK WEB MONITORING	06/01/2026	199.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	114.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	HARDWARE AS SERVICE - SERVER	06/01/2026	154.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	HARDWARE AS SERVICE - SIT-STA	06/01/2026	11.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - ACCESS	06/01/2026	149.70	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - ROUTER	06/01/2026	49.97	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - SERVER	06/01/2026	181.75	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	CLOUD BACKUP - SERVER	06/01/2026	429.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - BACKUP	06/01/2026	49.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	400.35	
Total FINANCE:						8,187.13	
ASSESSMENT OF PROPERTY							
01-0114-520040 OUTSIDE SERVICE CONTRACTS							
ACCURATE APPRAISAL LL	568	ACCURATE APPRAISAL LLC	6359	BOR AND RETAINER	06/10/2026	7,950.00	626
Total ASSESSMENT OF PROPERTY:						7,950.00	
MUNICIPAL BUILDING							
01-0118-520010 TELEPHONE							
DYNALINK COMMUNICAT	103658	DYNALINK COMMUNICATIONS	653790	TELEPHONE	05/05/2026	.10-	626
DYNALINK COMMUNICAT	103658	DYNALINK COMMUNICATIONS	657951	TELEPHONE	06/05/2026	150.21	626
DYNALINK COMMUNICAT	103658	DYNALINK COMMUNICATIONS	662986	TELEPHONE	07/05/2026	146.39	
US BANK CREDIT CARD	100464	LUMEN	784267062	PHONE	05/01/2026	.08	
01-0118-530010 SUPPLIES & OTHER EXPENSES							
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	BREAKROOM SUPPLIES	07/02/2026	3.48	726

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	432764	LAWN CARE WEED CONTROL	05/29/2026	184.00	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96643	PD ROUND UP	06/04/2026	43.12	626
US BANK CREDIT CARD	100890	WALMART	281 060226	PAPER TOWELS	06/02/2026	9.92	
01-0118-530012 CUSTODIAL SUPPLIES - POLICE							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	432763	PD WEED CONTROL	05/29/2026	216.25	626
NASSCO	103822	NASSCO	6716600	CUSTODIAL SUPPLIES POLICE	06/09/2026	258.60	626
NASSCO	103822	NASSCO	6727233	CUSTODIAL SUPPLIES POLICE	07/02/2026	135.00	
US BANK CREDIT CARD	101814	A-1 TRI-COUNTY VACUUM & SEWI	97299 052826	VACUUM FOR PD	05/28/2026	720.99	
01-0118-530013 CUSTODIAL SUPPLIES - LIBRARY							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97766	STORY BOOK TRAIL	06/23/2026	144.00	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98155	STORY BOOK TRAIL	06/30/2026	47.97	
NASSCO	103822	NASSCO	6727233	CUSTODIAL SUPPLIES LIBRARY	07/02/2026	469.88	
US BANK CREDIT CARD	100878	AMAZON.COM	111-2587838-6983426	DOOR STOPS	06/22/2026	39.98	
US BANK CREDIT CARD	100878	AMAZON.COM	111-8095912-3813806	MICROWIPES - CUSTODIAL SUPPLI	06/02/2026	199.92	
US BANK CREDIT CARD	100878	AMAZON.COM	111-9491405-6603444	CUSTODIAL SUPPLIES	06/24/2026	29.02	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	7634 060526	CUSTODIAL SUPPLIES	06/05/2026	20.93	
US BANK CREDIT CARD	100826	STAPLES	7680525642-1	CUSTODIAL SUPPLIES	06/21/2026	17.09	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	9769 061126	HOLE SAW 2.5 - CUSTODIAL	06/11/2026	14.99	
01-0118-530090 POSTAGE/COPIER/INTERNET SERV.							
METRO SALES INC	103445	METRO SALES INC	INV3118708	COPIER	06/22/2026	150.53	626
US BANK CREDIT CARD	98655	SPECTRUM	263842051026	INTERNET	05/10/2026	133.44	
01-0118-530100 BUILDING REPAIR - CITY HALL							
CERTASITE LLC	102510	CERTASITE LLC	12834666	REPEATER ROOM PROTECTION	06/15/2026	352.92	626
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45761	CITY HALL ELEVATOR	06/01/2026	510.00	726
OTIS ELEVATOR CO.	66966	OTIS ELEVATOR CO.	CMM16862001	CITY HALL ELEVATOR	05/29/2026	2,076.00	726
01-0118-530101 BUILDING REPAIR - POLICE DEPT.							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	330095	HVAC REPAIR PD	07/02/2026	1,250.47	
PLUMBMASER INC	98731	PLUMBMASER INC	74140083	REPAIRS	05/20/2026	162.09	626
01-0118-530102 BUILDING REPAIR - LIBRARY							
CREATIVE CONSTRUCTOR	103959	CREATIVE CONSTRUCTORS LLC	4881	EXHAUST FAN REPLACEMENT	06/18/2026	3,140.00	726
NORTH AMERICAN MECH	61192	NORTH AMERICAN MECHANICAL	920007611	HVAC PREVENTATIVE MAINTENA	07/13/2026	2,720.00	
01-0118-530103 BUILDING REPAIR - WATERMARK							
KAUL REFRIGERATION IN	101099	KAUL REFRIGERATION INC	020893	ICE MACHINE REPAIR	07/03/2026	130.57	
PLUMBMASER INC	98731	PLUMBMASER INC	74140083	REPAIRS	05/20/2026	35.82	626
PLUMBMASER INC	98731	PLUMBMASER INC	74140086	REPAIRS	05/20/2026	387.14	626
PLUMBMASER INC	98731	PLUMBMASER INC	91945575	REPAIRS	05/27/2026	143.28	626
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	1337 061026	MENARDS-CO2 ALARMS	06/16/2025	71.96	
US BANK CREDIT CARD	98906	GRAINGER	3029070023	GRAINGER-TAX CREDIT	06/08/2026	25.11-	
US BANK CREDIT CARD	98906	GRAINGER	WEB2789214157	GRAINGER-DOOR CLOSER	06/05/2026	481.73	
01-0118-530110 UTILITIES - CITY HALL/FIRE DEP							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	4901420000 051126	GAS/ELECTRIC	05/11/2026	691.86	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	6989150000 050826	GAS/ELECTRIC	05/08/2026	1,168.50	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0118-530111 UTILITIES - POLICE DEPT							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	3638040000 052626	UTILITIES	05/26/2026	3,148.39	
01-0118-530112 UTILITIES - DPW							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	9377110000 052126	238 UTILITIES	05/21/2026	2,263.44	
01-0118-530113 UTILITIES - PARKS							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	1749391434 050826	GAS/ELECTRIC	05/08/2026	24.12	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	291430000 060426	UTILITIES	06/04/2026	273.59	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	657020000 060426	UTILITIES	06/04/2026	432.22	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	8238251576 052626	UTILITIES	05/26/2026	1,142.43	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	9991897989 060526	UTILITIES	06/05/2026	262.37	
01-0118-530114 UTILITIES - LIBRARY							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	7959104058 51326	GAS & ELECTRIC	05/13/2026	1,067.79	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	9909800000 052126	GAS & ELECTRIC	05/21/2026	2,873.58	
01-0118-530115 UTILITIES - CAS							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	8467299863 052126	ALLIANT ENERGY	05/21/2026	1,268.33	
Total MUNICIPAL BUILDING:						29,189.18	
POLICE DEPARTMENT							
01-0320-520010 TELEPHONE							
DODGE COUNTY SHERIFF'S	99446	DODGE COUNTY SHERIFF'S DEPT.	11091	VOIANCE - Q4 (2025)	12/01/2025	26.64	626
US BANK CREDIT CARD	98655	SPECTRUM	171122501050726	INTERNET	05/07/2026	754.00	
US BANK CREDIT CARD	98655	SPECTRUM	171122501060726	INTERNET	06/07/2026	754.00	
VERIZON WIRELESS	99683	VERIZON WIRELESS	6145841189	CELL PHONES AND DATA	06/10/2026	2,579.90	
01-0320-520020 EQUIPMENT REPAIR							
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	32958	OIL CHANGE, BRAKES, CONTROL	05/01/2026	2,074.00	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33021	OIL CHANGE - 2020 FUSION	05/05/2026	40.00	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33106	OIL CHANGE - SQ. 22	05/08/2026	44.00	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33117	OIL CHANGE - SQ. 25	05/11/2026	44.00	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33130	OIL CHANGE - SA. 26	05/11/2026	44.00	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33227	OIL CHANGE, TIRE ROTATION - SQ	05/15/2026	76.40	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33374	OIL CHANGE, ROTATE TIRES - 2020	05/27/2026	99.40	
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33429	OIL CHANGE - SQ. 20	05/29/2026	48.60	
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33515	OIL CHANGE, ROTATE TIRES - SQ.	06/04/2026	76.40	
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33537	BATTERY - 2019 JEEP	06/05/2026	304.99	
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33648	OIL CHANGE, ROTATE TIRES - SQ.	06/11/2026	76.40	
FLOCK SAFETY	103128	FLOCK SAFETY	INV-96104	CAMERA REPAIR	06/09/2026	350.00	626
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45828	FIRE EXTINGUISHER RECHARGE	06/15/2026	36.00	
NAPLETON BEAVER DAM	103255	NAPLETON BEAVER DAM	638374	EVAPORATIVE SYSTEM - SQ. 18	04/23/2026	593.98	626
POWERSPORTS COMPANY	100074	POWERSPORTS COMPANY	36316	RANGE MOWER TIRE REPAIR	05/29/2026	54.52	626
US BANK CREDIT CARD	100878	AMAZON.COM	113-3398037-7542610	WINDSHIELD WIPERS	06/10/2026	95.87	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9630162-9976266	WINDSHIELD WIPERS	06/10/2026	236.13	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	9706 052726	SOAP FOR CAR WASH, FREON	05/27/2026	98.94	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
US BANK CREDIT CARD	103488	ALIEN GEAR HOLSTERS	AGH185133	SPARE HOLSTER PADDLE	05/26/2026	35.34	
01-0320-530010 SUPPLIES & OTHER EXPENSES							
BEAVER DAM LIONS CLUB	100896	BEAVER DAM LIONS CLUB	KREUZIGER Q2 DU	DUES AND MEALS - Q2 - KREUZIGE	07/01/2026	60.00	
THE MARKET	103574	THE MARKET	40008874600 060226	CAKE AND CUTLERY	06/02/2026	47.47	626
T-MOBILE USA INC	103811	T-MOBILE USA INC	L2026170139	WARRANT - B26-5104	06/17/2026	50.00	
TOTAL BUSINESS PRODUC	98856	TOTAL BUSINESS PRODUCTS	92345	ROSTER PLATES - REYNA, HINN	06/22/2026	18.00	
US BANK CREDIT CARD	103030	JERSEY MIKE'S SUBS	0604261040	LUNCH FOR CLERKS	06/04/2026	63.21	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9630162-9976266	HARD DRIVE AND WRITING PADS	06/10/2026	77.17	
US BANK CREDIT CARD	102659	GREAT HARVEST BAKERY & CAFE	125390 060326	ITEMS FOR DETECTIVE MEETING	06/03/2026	38.00	
US BANK CREDIT CARD	102331	RESCUE ESSENTIALS	247669	QUIK CLOT AND TOURNIQUETS	06/06/2026	344.77	
US BANK CREDIT CARD	103326	TRAFFIC VIOL REG PROG	31706728	VEHICLE REGISTRATION SUSPENS	06/08/2026	6.12	
US BANK CREDIT CARD	103326	TRAFFIC VIOL REG PROG	32111938	VEHICLE REGISTRATION SUSPENS	06/18/2026	6.12	
US BANK CREDIT CARD	101534	NATIONS PHOTO LAB	UF6EK2FYI	PHOTOS - HINN AND REYNA	06/08/2026	14.02	
VERIZON WIRELESS - VSAT	100674	VERIZON WIRELESS - VSAT	9022435108	INVESTIGATIVE PHONE PINGS	06/11/2026	150.00	626
01-0320-530014 K-9 EXPENSES							
ANIMAL CLINIC OF BEAVE	103467	ANIMAL CLINIC OF BEAVER DAM	79302	EXAM AND LIBRELA INJECTION	05/26/2026	183.19	626
ANIMAL CLINIC OF BEAVE	103467	ANIMAL CLINIC OF BEAVER DAM	79666	EXAM AND MOMETAZOLE - MURP	06/08/2026	108.26	626
US BANK CREDIT CARD	100878	AMAZON.COM	111-1664198-8542615	K9 COLLAGEN PEPTIDE	05/21/2026	33.25	
US BANK CREDIT CARD	100878	AMAZON.COM	112-1022440-2588238	CANINE MUSCLE FORMULA	05/08/2026	72.18	
01-0320-530016 EMERGENCY RESPONSE EQUIPMENT							
ADVANTAGE POLICE SUPP	100634	ADVANTAGE POLICE SUPPLY INC	26-0323	ERT CHEMICALS	06/30/2026	1,051.60	
STREICHER'S	81925	STREICHER'S	I1833436	MPF - LASER PROTECTIVE FILM X1	06/19/2026	840.50	
STREICHER'S	81925	STREICHER'S	I1834426	ELASTIC STRAP EXTENSIONS X5	06/25/2026	75.00	
US BANK CREDIT CARD	102469	HARD HEAD VETERANS	0K7IHRYCA	HELMET - FEUCHT	06/24/2026	538.00	
US BANK CREDIT CARD	103965	B&T INDUSTRIES	110977 062426	ATLAS BIPOD - EBERT	06/24/2026	194.95	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9664308-1262664	SUPPRESSOR ALLIGNMENT RODS,	06/11/2026	45.97	
US BANK CREDIT CARD	102477	SAFE LIFE DEFENSE	12222216093	BELT	06/24/2026	135.70	
US BANK CREDIT CARD	103761	TACTICAL GEAR JUNKIE	353900	ERT PATCHES FOR EDWARDS	06/09/2026	22.22	
US BANK CREDIT CARD	103750	SHEEPDOGMICS.COM	41081470997	RADIO MIC - FEUCHT	06/24/2026	185.58	
US BANK CREDIT CARD	103761	TACTICAL GEAR JUNKIE	8HNX6RYDU	ERT PATCH	06/24/2026	19.92	
US BANK CREDIT CARD	103767	CONDOR ELITE, INC	CO-77330	ERT SHIRT AND PANTS FOR EDWA	06/09/2026	111.19	
US BANK CREDIT CARD	102471	CATI ARMOR	PXXHGE71K	TRAUMA PAD	06/24/2026	59.80	
US BANK CREDIT CARD	101255	SAFARILAND GROUP	SAF656281	HOLSTER - FEUCHT	06/24/2026	208.37	
US BANK CREDIT CARD	103962	SP OFFICER SURVIVAL	V5C7CW3L4	RIFLE PLATES - FEUCHT	06/24/2026	517.95	
US BANK CREDIT CARD	103763	BIFROST GEAR	YG5ZEDG7Z	COMMUNICATION HEADSET - FEU	06/24/2026	533.88	
01-0320-530017 CITIZEN POLICE ACADEMY							
US BANK CREDIT CARD	101930	LEROY MEATS	070920260301	FOOD ITEMS FOR CPA BANQUET	05/28/2026	185.81	
US BANK CREDIT CARD	100878	AMAZON.COM	112-6407181-8763427	CERTIFICATE PAPER AND HOLDE	05/24/2026	22.38	
US BANK CREDIT CARD	100970	DOMINO'S PIZZA	22513 060626	PIZZA FOR CPA FIRE DAY	06/06/2026	81.55	
US BANK CREDIT CARD	100890	WALMART	2255 060626	BEVERAGES FOR CPA BANQUET	06/06/2026	25.90	
US BANK CREDIT CARD	100890	WALMART	2259 060626	ICE FOR CPA BANQUET	06/06/2026	1.97	
01-0320-530018 OFFICER EQUIPMENT REPLACEMENT							
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19239	BALISTIC VEST - HALL	06/19/2026	1,156.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19240	BALISTIC VEST - BUBLITZ	06/19/2026	1,156.00	
US BANK CREDIT CARD	100878	AMAZON.COM	112-8136205-6645006	COMPUTER FOR SERGEANTS OFFI	05/26/2026	499.00	
US BANK CREDIT CARD	100878	AMAZON.COM	113-3704608-3530652	METAL DETECTOR	06/16/2026	109.99	
01-0320-530019 HIRING AND RECRUITMENT							
PERSONNEL EVALUATION	99327	PERSONNEL EVALUATION INC.	57779	PEP TEST - VOIGT AND SHEELY	05/31/2026	55.00	626
PERSONNEL EVALUATION	99327	PERSONNEL EVALUATION INC.	57868	PEP TEST - COLIN HAY	06/30/2026	25.00	
PRAIRIE RIDGE HEALTH	102838	PRAIRIE RIDGE HEALTH	285476 060526	NEW HIRE MEDICAL - VOIGT	06/05/2026	93.00	626
PRAIRIE RIDGE HEALTH	102838	PRAIRIE RIDGE HEALTH	285476 070226	APPLICANT MEDICALS AND DRU	07/02/2026	284.00	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	19271	NEW HIRE GEAR - VOIGT	06/22/2026	681.59	
US BANK CREDIT CARD	101625	REEVES CO	540668	NAME PINS X2 - VOIGT	06/22/2026	41.54	
01-0320-530070 POSTAGE,COPIER,SUPPLIES & MISC							
METRO SALES INC	103445	METRO SALES INC	INV3122551	COPIER	06/25/2026	102.87	
STAPLES ADVANTAGE	99860	STAPLES ADVANTAGE	7010498515	TONER CARTRIDGE, POST IT NOTE	07/04/2026	106.98	
01-0320-530120 TRAINING & TRAVEL							
BORCHARDT, RYAN	101434	BORCHARDT, RYAN	062326 EXPENSE	MEAL EXPENSE - R. BORCHARDT	06/23/2026	12.00	
EBERT, RUSSEL	103095	EBERT, RUSSEL	062326 EXPENSE	MEAL EXPENSE - EBERT	06/23/2026	12.00	
EDWARDS, MATTHEW	102283	EDWARDS, MATTHEW	061126 EXPENSE	MEAL EXPENSE - EDWARDS	06/11/2026	71.29	626
FEUCHT, ERIC	49330	FEUCHT, ERIC	060126 EXPENSE	MEAL EXPENSE - FEUCHT	06/01/2026	11.52	626
FOX VALLEY TECHNICAL	29101	FOX VALLEY TECHNICAL COLLEG	500136975	SRO CONFERENCE - EDWARDS	07/13/2026	325.00	
FOX VALLEY TECHNICAL	29101	FOX VALLEY TECHNICAL COLLEG	CI024455	RENTAL - TRAINING FACILITY	06/15/2026	535.00	626
HALL, KEVIN	99704	HALL, KEVIN	062326 EXPENSE	MEAL EXPENSE - HALL	06/23/2026	11.13	
JOHNSON, HEATHER	98941	JOHNSON, HEATHER	052126 EXPENSE	MEAL EXPENSE - H. JOHNSON	05/21/2026	42.01	626
KAREL, ANTHONY	48303	KAREL, ANTHONY	061126 EXPENSE	MEAL EXPENSE - KAREL	06/11/2026	76.79	626
LYNCH, TRINA	102100	LYNCH, TRINA	052726 EXPENSE	MEAL EXPENSE - LYNCH	05/27/2026	12.00	626
SALAZAR, JOSEPH	102930	SALAZAR, JOSEPH	050626 EXPENSE	MEAL EXPENSE - SALAZAR	05/06/2026	21.57	626
SCHNEIDER, RYAN	102780	SCHNEIDER, RYAN	050626 EXPENSE	MEAL EXPENSE - SCHNEIDER	05/06/2026	47.00	626
STRACHOTA, ANDY	81862	STRACHOTA, ANDY	061126 EXPENSE	MEAL EXPENSE - STRACHOTA	06/11/2026	77.00	626
US BANK CREDIT CARD	100923	WISCONSIN POLICE LEADERSHIP	15718	WPLF CHIEF'S CONFERENCE - KRE	05/26/2026	275.00	
US BANK CREDIT CARD	101915	CITY OF APPLETON	20110269	PARKING - SRO CONFERENCE	06/09/2026	6.00	
US BANK CREDIT CARD	101915	CITY OF APPLETON	20110442	PARKING - SRO CONFERENCE	06/10/2026	3.00	
US BANK CREDIT CARD	101915	CITY OF APPLETON	20110572	PARKING - SRO CONFERENCE	06/10/2026	3.00	
US BANK CREDIT CARD	103934	LAW ENFORCEMENT SEMINARS	2034059	RECRUITING FOR LAW ENFORMC	06/24/2026	445.00	
US BANK CREDIT CARD	99393	GLOCK PROFESSIONAL INC.	386136	GLOCK ARMORER COURSE	06/16/2026	300.00	
US BANK CREDIT CARD	99393	GLOCK PROFESSIONAL INC.	386137	GLOCK ARMORER COURSE	06/16/2026	300.00	
US BANK CREDIT CARD	99393	GLOCK PROFESSIONAL INC.	386138	GLOCK ARMORER COURSE	06/16/2026	300.00	
US BANK CREDIT CARD	101915	CITY OF APPLETON	60440841	PARKING - SRO CONFERENCE	06/11/2026	3.00	
US BANK CREDIT CARD	101303	HAMPTON INN & SUITES	95291819	HOTEL - SRO CONFERENCE	06/11/2026	220.00	
US BANK CREDIT CARD	101303	HAMPTON INN & SUITES	952918190	HOTEL - SRO CONFERENCE	06/11/2026	220.00	
WAUKESHA COUNTY SHE	103091	WAUKESHA COUNTY SHERIFF	2026-TEU031	BASIC SWAT - FEUCHT	06/29/2026	275.00	
WAUKESHA COUNTY TEC	92578	WAUKESHA COUNTY TECHNICAL	S0896126	PUBLIC RECORDS TRAINING AND	05/26/2026	515.00	626
01-0320-530150 GASOLINE							
KWIK TRIP INC.	50854	KWIK TRIP INC.	14668 053126	FUEL	05/31/2026	6,754.48	626
KWIK TRIP INC.	50854	KWIK TRIP INC.	14668 063026	FUEL	06/30/2026	5,137.87	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
SCHNEIDER, RYAN	102780	SCHNEIDER, RYAN	050626 EXPENSE	FUEL	05/06/2026	25.00	626
01-0320-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	994.50	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	994.50	
01-0320-533001 SOFTWARE AND RELATED EXPENSES							
PORTER LEE CORP	100201	PORTER LEE CORP	33576	BEAST ANNUAL SUPPORT	06/01/2026	1,235.00	626
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106531	MONTHLY SERVICES	06/01/2026	2,254.90	
Total POLICE DEPARTMENT:						40,500.04	
TRAFFIC CONTROL							
01-0322-530010 SUPPLIES & OTHER EXPENSES							
LANGE ENTERPRISES	51400	LANGE ENTERPRISES	95628	CHURCH SIGNS	07/06/2026	130.79	
TAPCO	85217	TAPCO	1828092	ANNUAL INSPECTION	06/16/2026	4,279.00	726
01-0322-530110 HEAT,LIGHT,POWER & WATER							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	173610000 50826	TRAFFIC LIGHTS	05/08/2026	962.41	
Total TRAFFIC CONTROL:						5,372.20	
SCHOOL PATROL/CROSSING GUARDS							
01-0323-530130 MISC. EXPENSES							
FIRST STUDENT INC	103468	FIRST STUDENT INC	767762	BUS - SAFETY PATROL TRIP	07/02/2026	908.67	
US BANK CREDIT CARD	101116	TIMBAVATI WILDLIFE PARK	100627744	SAFETY PATROL - TIMBAVATI	06/04/2026	523.62	
US BANK CREDIT CARD	101028	MT OLYMPUS	4649862	SAFETY PATROL - MT. OLYMPUS	06/04/2026	550.00	
US BANK CREDIT CARD	103407	WILDTHING JETBOAT	R-1163800	SAFETY PATROL TRIP	06/01/2026	900.00	
Total SCHOOL PATROL/CROSSING GUARDS:						2,882.29	
FIRE DEPARTMENT							
01-0325-520010 TELEPHONE							
T-MOBILE	103942	T-MOBILE	216514982 062926	SIM CARDS FOR CAD COMPUTERS	06/29/2026	174.72	
US CELLULAR	13416	US CELLULAR	814357115	SIM CARDS FOR CARDIAC MONIT	06/10/2026	64.16	626
US CELLULAR	13416	US CELLULAR	815877839	CELL BILL (CITY)	06/16/2026	300.44	
01-0325-520020 EQUIPMENT REPAIR							
CERTASITE LLC	102510	CERTASITE LLC	12834666	REPEATER ROOM PROTECTION	06/15/2026	352.92	626
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33446	OIL CHANGE 1289	06/01/2026	106.80	
IBD LLC	42395	IBD LLC	100702640	BATTERIE FOR 1251, 1252, 1261, 1262,	06/30/2026	2,514.45	
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN341530	ANNUAL SCBA FLOW TESTING (12	06/24/2026	210.00	726
LIDTKE MOTORS INC.	52506	LIDTKE MOTORS INC.	SO205538	REPLACE BRAKES ON MED 1252	05/13/2026	849.18	626
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	654366	1253 COT BATTERY	06/30/2026	330.99	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	654433	PACK OF MINITURE LIGHT BULBS	06/30/2026	5.99	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	654686	1262 TAILLIGHT BULB AND TIRE G	07/02/2026	55.30	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6012	ANNUAL DOT INSPECTION 1289	05/11/2026	125.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6334	NEW LED HEADLIGHTS FOR 1261	07/01/2026	1,614.54	
01-0325-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	100878	AMAZON.COM	113-2188007-9899421	DOOR STOP	06/16/2026	11.99	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	1535 052726	REFLECTIVE LETTERING (RETURN	05/27/2026	7.37-	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	4643 061626	STATION/CLEANING SUPPLIES	06/16/2026	87.69	
01-0325-530011 TOOLS & WORK EQUIPMENT							
AIR ONE EQUIPMENT INC	101982	AIR ONE EQUIPMENT INC	237468	NEW SEEK TIC CAMERA FOR LAD	06/16/2026	4,067.00	626
US BANK CREDIT CARD	100878	AMAZON.COM	113-0286657-2041053	TOOL BOX ORGANIZERS	06/23/2026	79.90	
US BANK CREDIT CARD	103950	SP FIREHOUSE PRIDE	M6YFGPPWY	LADDER WRAP FOR GROUND LAD	06/09/2026	91.95	
01-0325-530022 TURNOUT GEAR							
AIR ONE EQUIPMENT INC	101982	AIR ONE EQUIPMENT INC	237700	(6) PAIRS OF NEW FIREFIGHTER GL	06/22/2026	571.00	626
AIR ONE EQUIPMENT INC	101982	AIR ONE EQUIPMENT INC	237784	SCBA MASK SANITIZER (2)	06/23/2026	144.00	726
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN342037	2 (5) GALLON PAILS OF GEAR WAS	07/13/2026	280.41	
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN342112	(1) NAME PANEL FOR TURNOUT C	07/14/2026	90.00	
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN342113	(7) NAME PANELS FOR TURNOUT	07/14/2026	630.00	
US BANK CREDIT CARD	103022	TAYLOR'S TINS	63017	HELMET SHIELD D/C	06/05/2026	102.00	
01-0325-530023 COMPUTER EQUIPMENT							
US BANK CREDIT CARD	101543	ADOBE	HD04783385634CUS	PURCHASE ADOPE SOFTWARE	05/27/2026	253.07	
01-0325-530120 TRAINING & TRAVEL							
BEAVER DAM, CITY OF	8621	BEAVER DAM, CITY OF	PETTY CASH 07022	TRAINING EXPENSE	07/02/2026	5.55	726
MORAINES PARK TECHNIC	58200	MORAINES PARK TECHNICAL COL	S0100711	CERTIFICATION TESTING AND FIR	02/25/2026	633.55	
US BANK CREDIT CARD	102120	SPEEDWAY	071320261041	FUEL FOR TRAVEL TO CONFEREN	06/14/2026	40.49	
US BANK CREDIT CARD	103970	ITR CONCESSION COMPANY	071320261042	TOLL FEE FOR TRAVEL TO CONFE	06/14/2026	2.00	
US BANK CREDIT CARD	103970	ITR CONCESSION COMPANY	071320261043	TOLL FEE FOR TRAVELING TO MI	06/14/2026	4.80	
US BANK CREDIT CARD	103951	MID-STATE TECHNICAL COLLEGE	4935	TACTICAL STRENGTH & READINE	06/02/2026	190.00	
US BANK CREDIT CARD	103951	MID-STATE TECHNICAL COLLEGE	4936	TACTICAL STRENGTH & READINE	06/02/2026	190.00	
US BANK CREDIT CARD	101637	SKYWAY CONCESSION CO	713261040	TOLL FEE FOR TRAVELING TO MI F	06/14/2026	8.10	
US BANK CREDIT CARD	102831	EXXON MOBIL	9021718 061426	FUEL FOR TRAVEL TO MI FOR CON	06/14/2026	21.31	
US BANK CREDIT CARD	102831	EXXON MOBIL	9040824 061126	FUEL FOR TRAVEL TO MI FOR CON	06/11/2026	57.95	
01-0325-530121 EMS SUPPLIES							
AIRGAS USA LLC	100409	AIRGAS USA LLC	5525363135	OXYGEN RENTAL (JUNE)	06/30/2026	404.00	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86233839	IV ADMIN KITS, IV EXTENSION SE	06/08/2026	134.00	626
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86237519	O2 NASAL CANULA, CAPNOGRAP	06/10/2026	208.25	626
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86245870	BVMS, DEFIB PADS, SANI-CLOTHS,	06/17/2026	199.24	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86250252	IV START KITS, COLD/HOT PACKS,	06/22/2026	254.71	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86255468	IV CATHS, IV EXTENSION SETS, ET	06/25/2026	182.80	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86258337	ET TUBES, DEFIB PADS (ADULT/C	06/29/2026	250.80	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86262447	STAT PADS FOR AED DEFIBS	07/01/2026	209.16	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86262448	ADULT DEFIB PADS	07/01/2026	104.58	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86268837	AIRWAYS, GLUCOSE STRIPS, SPO2	07/07/2026	495.22	
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-12662	PHARMACY STOCK (APRIL AND M	06/12/2026	1,393.48	626
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-12713	PHARMACY SUPPLIES (MAY)	06/12/2026	178.05	626
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-12852	PHARMACY SUPPLIES (JUNE)	07/10/2026	615.25	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-12865	PHARMACY STOCK (JUNE)	07/10/2026	732.91	
PENNCARE INC	103687	PENNCARE INC	M171364	PT MOVERS (CASE) AND C-COLLA	06/10/2026	329.50	626
PENNCARE INC	103687	PENNCARE INC	M171663	SAM IO NEEDLE ADAPTOR (5)	06/10/2026	397.90	626
01-0325-530150 GASOLINE							
KWIK TRIP INC.	50854	KWIK TRIP INC.	14669 063026	FUEL (CITY) JUNE	06/30/2026	3,306.39	
01-0325-530170 FRINGE EXPENSES							
DONNA FUHRMAN	103053	DONNA FUHRMAN	070526 EXPENSE	DONNA FUHRMAN INSURANCE	07/05/2026	318.25	
01-0325-530173 RECRUITMENT & RETENTION							
PRAIRIE RIDGE HEALTH	102838	PRAIRIE RIDGE HEALTH	1816825 070226	FULL TIME NEW HIRE MED PHYSI	07/02/2026	327.50	
01-0325-533000 DATA PROCESSING SERVICE & EXP.							
METRO SALES INC	103445	METRO SALES INC	INV3122552	MONTHLY COPIER (MAY-JUNE)	06/25/2026	49.82	726
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	666.50	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - ACCESS	05/01/2026	149.70	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - ROUTER	05/01/2026	49.98	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106529	MONTHLY SPYWARE (JUNE)	06/01/2026	624.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	672.50	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - ACCESS	06/01/2026	149.70	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - ROUTER	06/01/2026	49.98	
Total FIRE DEPARTMENT:						26,714.05	
INSPECTION SERVICES							
01-0327-520100 INSPECTION SERVICES							
WISCONSIN INSPECTION A	94793	WISCONSIN INSPECTION AGENCY	BD-6.2026	INSPECTION FEES	06/30/2026	14,726.20	
01-0327-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	131.80	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	131.80	
Total INSPECTION SERVICES:						15,033.80	
EMERGENCY SERVICES							
01-0328-530010 SUPPLIES & OTHER EXPENSES							
US CELLULAR	13416	US CELLULAR	815877839	CELL BILL (EM)	06/16/2026	40.00	
01-0328-530110 HEAT,LIGHT,POWER & WATER							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	1892060000 060526	TORNADO SIREN POWER	06/05/2026	6.29	
Total EMERGENCY SERVICES:						46.29	
PUBLIC WORKS MACHINERY							
01-0530-520020 EQUIPMENT REPAIR							
BADGER SCALE INC	103519	BADGER SCALE INC	F047254	SCALE INSP, REPAIR	06/22/2026	2,026.00	626

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
BROOKS TRACTOR INC.	10960	BROOKS TRACTOR INC.	S72262	TURBOCHARGER	07/13/2026	3,236.36	
GUTSCHENRITTER TIRE LL	103436	GUTSCHENRITTER TIRE LLC	063026	#102 TIRES	06/30/2026	428.06	726
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	654637	#27 BEARING	07/02/2026	375.99	
TRUCK COUNTRY OF WISC	85351	TRUCK COUNTRY OF WISCONSIN	X201972618:01	LH ROUND H LIGHT	03/13/2026	139.95	626
US BANK CREDIT CARD	102457	WISCONSIN KENWORTH	11P431251	#9 SENSOR	06/17/2026	379.46	
VERMEER-WISCONSIN INC.	90098	VERMEER-WISCONSIN INC.	40063070	#67 JACK	06/17/2026	141.36	726
01-0530-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	IMIL2225816	TOWELS, UNIFORMS	06/17/2026	59.87	726
ALSCO	3670	ALSCO	IMIL2227580	TOWELS, UNIFORMS	06/24/2026	59.87	726
ALSCO	3670	ALSCO	IMIL2229356	TOWELS, UNIFORMS	07/01/2026	59.87	
ALSCO	3670	ALSCO	IMIL2231141	TOWELS, UNIFORMS	07/08/2026	59.87	
FASTENAL COMPANY	27521	FASTENAL COMPANY	WIBEA140578	TAPS	06/16/2026	19.01	626
FASTENAL COMPANY	27521	FASTENAL COMPANY	WIBEA140786	HARDWARE	07/10/2026	32.90	
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45825	TRUCK FIRE EXTINGUISHERS	06/15/2026	67.00	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97273	HARDWARE, TOOLS	06/15/2026	84.72	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97404	VALVES	06/17/2026	71.36	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98287	PAINT	07/02/2026	28.56	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648872	FILTERS	04/21/2026	57.03	626
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	652219	#63 ADAPTER	06/02/2026	24.24	726
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	655166	FUSE HOLDERS	07/09/2026	83.96	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	655213	FUSE HOLDER	07/10/2026	59.28	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	655272	FUSE HOLDERS	07/10/2026	11.07	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9619734-9215446	TRAILER JACK	06/16/2026	71.99	
US BANK CREDIT CARD	101768	EBAY	18-14775-79168	ANTENNA, SHARPENER	06/18/2026	86.48	
US BANK CREDIT CARD	103455	HARBOR FREIGHT	95038 061626	TAP AND DIE SET	06/16/2026	149.99	
01-0530-530150 GASOLINE							
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000205 063026	NO LEAD	06/30/2026	1,847.08	
01-0530-530160 DIESEL FUEL							
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000205 063026	DIESEL	06/30/2026	2,144.45	
UNITED COOPERATIVE	88122	UNITED COOPERATIVE	913936	205 YARD DIESEL	07/01/2026	1,385.60	726
UNITED COOPERATIVE	88122	UNITED COOPERATIVE	914041	YARD DIESEL	07/15/2026	3,274.82	
Total PUBLIC WORKS MACHINERY:						16,347.64	
GARAGE							
01-0532-520010 TELEPHONE							
US BANK CREDIT CARD	99683	VERIZON WIRELESS	6143483317	CELL PHONES	05/12/2026	117.57	
01-0532-530010 SUPPLIES & OTHER EXPENSES							
METRO SALES INC	103445	METRO SALES INC	INV3122719	COPIER	06/25/2026	21.82	726
01-0532-530100 BUILDING REPAIR							
ALSCO	3670	ALSCO	IMIL2225816	RUGS, ETC.	06/17/2026	132.35	726
ALSCO	3670	ALSCO	IMIL2227580	RUGS, ETC.	06/24/2026	132.35	726
ALSCO	3670	ALSCO	IMIL2229356	RUGS, ETC.	07/01/2026	132.35	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
ALSCO	3670	ALSCO	IMIL2231141	RUGS, ETC.	07/08/2026	132.35	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96538	GARAGE	06/02/2026	30.82	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98614	WOOD	07/08/2026	27.97	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98628	HINGE	07/08/2026	19.47	
OSHKOSH INDUSTRIAL RO	103957	OSHKOSH INDUSTRIAL ROOFING	P4500584	238 ROOF	06/19/2026	959.00	726
01-0532-533000 DATA PROCESSING SERVICE & EXP.							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	83.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106528	OVERWATCH, UPDATES	06/01/2026	721.58	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	83.00	
US BANK CREDIT CARD	98655	SPECTRUM	147714052626	238 INTERNET	05/26/2026	141.63	
Total GARAGE:						2,735.26	
DPW/CITY ENGINEER							
01-0534-520130 CONTRACT ENG. SERVICES							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30131	GIS SERVICES	06/22/2026	737.50	626
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30881	COST ESTIMATE	07/14/2026	622.00	
01-0534-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	103433	COLUMN SOFTWARE PBC	7740F7AB-0145	LEGAL NOTICE	04/23/2026	44.01	
US BANK CREDIT CARD	103968	LANDSHARK BY TRIMIN	987428 63026	DODGE COUNTY LAND RECORDS	06/30/2026	236.25	
01-0534-530030 TRANSPORTATION & TRAVEL							
JANSSEN, TODD	100323	JANSSEN, TODD	062626 EXPENSE	REIMBURSABLE MILEAGE	06/26/2026	206.63	
01-0534-533000 DATA PROCESSING SERVICE							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	OVERWATCH/SUPPORT - WORKST	05/01/2026	65.90	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	OVERWATCH/SUPPORT - WORKST	06/01/2026	65.90	
Total DPW/CITY ENGINEER:						2,022.19	
STREET REPAIR							
01-0536-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	IMIL2225816	FIRST AID	06/17/2026	35.40	726
ALSCO	3670	ALSCO	IMIL2227580	FIRST AID	06/24/2026	35.40	726
ALSCO	3670	ALSCO	IMIL2229356	FIRST AID	07/01/2026	35.40	
ALSCO	3670	ALSCO	IMIL2231141	FIRST AID	07/08/2026	35.40	
LYCON INC	102870	LYCON INC	1187548-IN	STREET REPAIR	07/05/2026	197.96	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96935	BLOCK	06/09/2026	25.76	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97029	ST REPAIR	06/10/2026	49.99	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97916	CONCRETE ADDITIVE	06/26/2026	18.97	
MICHEL'S ROAD & STONE	102807	MICHEL'S ROAD & STONE	7173	CONCRETE DUMP	06/13/2026	30.00	726
MICHEL'S ROAD & STONE	102807	MICHEL'S ROAD & STONE	8825	CONCRETE DUMP	07/04/2026	10.00	
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00041655	LAKE ST	06/04/2026	1,014.86	626

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00043927	BLACKTOP	07/01/2026	2,614.64	
Total STREET REPAIR:						4,103.78	
STREET MAINT./PAVEMENT MARKING							
01-0537-530010 SUPPLIES & OTHER EXPENSES							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97357	SCRAPER	06/16/2026	39.99	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97745	PAINT REMOVAL	06/23/2026	43.95	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98551	TOTES	07/07/2026	174.95	
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	29377104350626	BRUSH, PAINT	06/16/2026	31.34	726
Total STREET MAINT./PAVEMENT MARKING:						290.23	
TREE CONTROL							
01-0543-520130 CONTRACT WORK							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	433126	TREE INSECTICIDE	06/13/2026	861.00	
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	433127	TREE INSECTICIDE	06/13/2026	357.00	
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	433533	CONTRACT TREE WORK	06/10/2026	4,776.59	626
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	433842	STORM DAMAGE	06/22/2026	1,582.32	
01-0543-530010 SUPPLIES & OTHER EXPENSES							
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P96300	CHAIN SAW PARTS	06/11/2026	74.97	626
Total TREE CONTROL:						7,651.88	
STREET LIGHTING							
01-0545-530010 SUPPLIES & OTHER EXPENSES							
DIGGERS HOTLINE INC	18472	DIGGERS HOTLINE INC	260 6 17801	LOCATE NOTIFICATION	06/30/2026	107.01	
GLS UTILITY LLC	99561	GLS UTILITY LLC	17972	LOCATES	06/30/2026	966.95	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97379	CLAMPS, ADAPTERS, BREAKERS	06/17/2026	246.07	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98287	PAINT	07/02/2026	28.56	
01-0545-530110 HEAT,LIGHT,POWER & WATER							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	160820000 051426	STREET LIGHTS	05/14/2026	9,771.16	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	26281390 050826	GAS/ELECTRIC	05/08/2026	37.42	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	8406762523 51326	STREET LIGHTS	05/13/2026	163.21	
Total STREET LIGHTING:						11,320.38	
COMMUNITY ACT & SERVICES							
01-0962-530001 PUBLISHING							
US BANK CREDIT CARD	101684	FACEBOOK	052626052926	FACEBOOK-BOOSTED POSTS	05/28/2026	135.71	
01-0962-530030 TRANSPORTATION & TRAVEL							
DODGE COUNTY HISTORIC	102979	DODGE COUNTY HISTORICAL SOC	AFFILIATE MEMBE	ANNUAL MEMBERSHIP FEE	07/14/2026	50.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0962-530070 SUPPLIES & MISC							
US BANK CREDIT CARD	100878	AMAZON.COM	112-3101541-7291416	AMAZON-SUPPLIES	05/29/2026	30.30	
US BANK CREDIT CARD	100878	AMAZON.COM	113-2683309-8437800	AMAZON-SUPPLIES	06/05/2026	39.96	
US BANK CREDIT CARD	100878	AMAZON.COM	113-3814922-7514661	AMAZON-SUPPLIES	06/09/2026	10.97	
US BANK CREDIT CARD	100864	MADISON NEWSPAPERS	197713 06122026	MADISON NEWSPAPERS	06/12/2026	19.99	
01-0962-533000 TECHNOLOGY							
METRO SALES INC	103445	METRO SALES INC	INV3122720	METRO-PHOTO COPIERS	06/25/2026	93.50	
US BANK CREDIT CARD	102983	PANDORA MOOD MEDIA	1004148481	PANDORA	06/14/2026	29.95	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	149.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	143.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106677	INTERQUEST-MONTHLY SERVICE	06/01/2026	1,398.60	
US BANK CREDIT CARD	98655	SPECTRUM	171123801052126	SPECTRUM	05/21/2026	341.65	
US BANK CREDIT CARD	13416	US CELLULAR	808282755	US CELLULAR	05/10/2026	198.12	
US BANK CREDIT CARD	102370	ZOOM	INV358299847	ZOOM-ANNUAL SUBSCRIPTION	06/15/2026	149.90	
Total COMMUNITY ACT & SERVICES:						2,790.65	
COMMUNITY ACT & SERV - PROGRMS							
01-0963-520138 GOLF							
OLD HICKORY	100200	OLD HICKORY	071326 GOLF PROG	JUNIOR GOLF-19 KIDS X \$95	07/13/2026	1,805.00	
01-0963-520140 YOGA							
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	96	GRACEFUL YOGA MARCH	03/31/2026	308.00	626
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	99	GRACEFUL YOGA-JUNE	06/30/2026	189.00	
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	99	AERIAL YOGA-JUNE	06/30/2026	540.00	
01-0963-530064 VOLLEYBALL							
WAYLAND ACADEMY	98758	WAYLAND ACADEMY	6122026	VOLLEYBALL-GYM RENTAL 2024/2	06/12/2026	1,650.00	
01-0963-530139 COMMUNITY EVENT							
TSE & INTUITIVE SOLUTIO	103960	TSE & INTUITIVE SOLUTIONS LLC	315	SUMMER KICK-OFF	06/03/2026	200.00	
US BANK CREDIT CARD	100890	WALMART	3379 062326	WALMART-SUPPLIES	06/23/2026	23.94	
01-0963-530147 REC MISC							
US BANK CREDIT CARD	100878	AMAZON.COM	112-9178063-6553006	AMAZON-SUPPLIES	05/27/2026	49.95	
US BANK CREDIT CARD	100878	AMAZON.COM	112-9771478-2783408	AMAZON-SUPPLIES	06/15/2026	71.96	
US BANK CREDIT CARD	101340	MOZEO	1516-7355	MOZEO-MESSAGES	06/24/2026	30.00	
US BANK CREDIT CARD	101340	MOZEO	1775-3198	MOZEO-MESSAGES	06/17/2026	60.00	
US BANK CREDIT CARD	100890	WALMART	747 061526	WALMART-SUPPLIES	06/15/2026	8.41	
US BANK CREDIT CARD	102861	WESTPHAL	80707	WESTPHAL-FLAGS	05/19/2026	569.32	
US BANK CREDIT CARD	102861	WESTPHAL	80797	WESTPHAL-RETRACTABLE BANNE	05/27/2026	139.05	
US BANK CREDIT CARD	100890	WALMART	927 061026	WALMART-SUPPLIES	06/10/2026	46.25	
01-0963-530163 WATERCRAFT RENTALS							
US BANK CREDIT CARD	100878	AMAZON.COM	112-9178063-6553006	AMAZON-SUPPLIES	05/27/2026	41.98	
01-0963-530169 SEWING							
NANCY ZIEMAN SEWING S	103169	NANCY ZIEMAN SEWING STUDIO	071326 SEWING CA	SEWING CAMPS JUN 18 (5 KIDS) & 1	07/13/2026	845.00	

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01-0963-530200 AQUATICS-CRYSTAL							
US BANK CREDIT CARD	101035	YMCA	6102026	YMCA-CRYSTAL BEACH HRS 06-11-	06/10/2026	669.96	
US BANK CREDIT CARD	101035	YMCA	61020262	YMCA-2026 CONTRACT FEE	06/26/2026	500.00	
01-0963-530202 WED NIGHT LIVE							
US BANK CREDIT CARD	70775	PIGGLY WIGGLY	06092026	PIGGLY WIGGLY-SUPPLIES	06/09/2026	42.92	
01-0963-530227 MAH JONGG							
US BANK CREDIT CARD	100878	AMAZON.COM	112-0109482-8724220	AMAZON-MAH JONGG SUPPLIES	05/27/2026	219.98	
US BANK CREDIT CARD	100878	AMAZON.COM	112-4236229-0215429	AMAZON-SUPPLIES	05/27/2026	99.99	
US BANK CREDIT CARD	100878	AMAZON.COM	112-9771478-2783408	AMAZON-SUPPLIES	06/18/2026	209.98	
Total COMMUNITY ACT & SERV - PROGRMS:						8,320.69	
CELEBRATIONS							
01-0964-530010 SUPPLIES & OTHER EXPENSES							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97407	SNOW FENCE, PHOTOCELL	06/17/2026	373.51	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97485	ELECTRIC	06/18/2026	74.92	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	98511	TAHOE ELECTRICAL	07/06/2026	275.69	
ULINE	99576	ULINE	209192941	PROTECTORS	06/10/2026	780.04	626
Total CELEBRATIONS:						1,504.16	
WEED CONTROL							
01-0966-520180 WEED CONTRACT CUTTING							
DUANE'S LAWN CARE INC.	99053	DUANE'S LAWN CARE INC.	3068	CONTRACT MOWING	06/21/2026	3,536.00	726
Total WEED CONTROL:						3,536.00	
PARKS							
01-0968-520010 TELEPHONE							
US BANK CREDIT CARD	99683	VERIZON WIRELESS	6143483317	CELL PHONES	05/12/2026	76.38	
01-0968-520020 EQUIPMENT REPAIR							
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P94435	MOWER REPAIR	04/24/2026	63.97	626
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P96515	3720 DECK	06/16/2026	10.32	
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P96556	1570 REPAIR	06/17/2026	106.52	726
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P96656	3720 REPAIR	06/19/2026	9.93	726
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P97337	3720 GEARBOX	07/10/2026	2,083.63	
DEPENDABLE AUTO GLASS	103956	DEPENDABLE AUTO GLASS LLC	33956	#32 REAR GLASS	06/24/2026	335.67	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96997	LAGOON	06/10/2026	46.08	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97004	LAGOON	06/10/2026	822.59	726
MID-STATE EQUIPMENT	57013	MID-STATE EQUIPMENT	P10097	EQUIPMENT REPAIRS	06/29/2026	178.75	726
POMP'S TIRE SERVICE INC.	71316	POMP'S TIRE SERVICE INC.	1520089707	1570 TIRES	07/07/2026	240.00	
REVELS TURF & TRACTOR	102911	REVELS TURF & TRACTOR LLC	399168	3 WHEELER REPAIR	07/06/2026	103.12	

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01-0968-530010 SUPPLIES & OTHER EXPENSES							
AIRGAS USA LLC	100409	AIRGAS USA LLC	5525363139	AIRGAS TANK RENTAL	06/30/2026	187.95	
GAPPA SECURITY SOLUTIO	100096	GAPPA SECURITY SOLUTIONS LLC	33854	STAFF KEYS	06/10/2026	108.50	726
GLANDER TRANSIT LLC	100762	GLANDER TRANSIT LLC	10715	SAND	05/31/2026	125.00	626
INSIGHT FS	102583	INSIGHT FS	220021175	BALL DIAMOND CHALK	06/09/2026	452.31	626
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	432885	SPRING CLEANUP DOWNTOWN	05/28/2026	3,200.00	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96172	WATER TRUCK REPAIR	05/27/2026	18.41	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96476	FOUNTAIN REPAIR	06/01/2026	47.81	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96521	KAYAK LAUNCH	06/02/2026	80.76	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96656	FOUNTAIN REPAIR	06/04/2026	47.82	626
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97058	SUMP PUMP	06/11/2026	185.55	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97060	RETURN, PAINT FOR FOUNTAIN	06/11/2026	46.10	726
MIDWEST POOL SUPPLY IN	101026	MIDWEST POOL SUPPLY INC	127464	SPLASH PAD CHEMICALS	07/14/2026	667.00	
NASSCO	103822	NASSCO	6727233	CUSTODIAL SUPPLIES PARKS	07/02/2026	258.14	
PLUMBMASTER INC	98731	PLUMBMASTER INC	74140083	REPAIRS	05/20/2026	233.13	626
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	80594	PUMP CRYSTAL	06/11/2026	375.00	726
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	28.00	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106454	INTER QUEST	05/26/2026	37.49	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106530	INTER QUEST	06/01/2026	20.80	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	22.00	
US BANK CREDIT CARD	100878	AMAZON.COM	111-2848048-4955453	DOG PARK BAGS	06/16/2026	224.80	
US BANK CREDIT CARD	100878	AMAZON.COM	111-9153140-1266655	BIKE REPAIR STATION REPAIR	05/27/2026	9.88	
US BANK CREDIT CARD	98655	SPECTRUM	266027052026	SPLASH PAD PHONE	05/20/2026	42.94	
US BANK CREDIT CARD	103455	HARBOR FREIGHT	368294134013	FIRST AID	06/08/2026	20.97	
US BANK CREDIT CARD	103659	CITY OF WATERTOWN	45333 061826	WATER SAMPLES	06/18/2026	215.99	
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	U90000321991	DUMPSTER	05/19/2026	456.64	
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	UN163558	PARK TOILETS	05/28/2026	1,840.00	
US BANK CREDIT CARD	101598	WI DATCP	WS2FSR013578313	SPLASH PAD LICENSE	06/09/2026	463.50	
01-0968-530100 BUILDING REPAIR							
BEAVER DAM LOCK & SEC	8617	BEAVER DAM LOCK & SECURITY	33010	OLD SHOP DOOR	06/16/2026	190.00	726
OSHKOSH INDUSTRIAL RO	103957	OSHKOSH INDUSTRIAL ROOFING	P4500584	238 ROOF	06/19/2026	959.00	726
01-0968-530155 FUEL							
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000206 063026	FUEL	06/30/2026	1,943.30	
Total PARKS:						16,493.55	
GENERAL							
01-0199-520015 PERSONNEL LEGAL EXPENSES							
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	319179	PERSONNEL/LEGAL EXPENSES	06/16/2026	2,544.90	626
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	319180	PERSONNEL/LEGAL EXPENSES	06/16/2026	46.00	626
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	319181	PERSONNEL/LEGAL EXPENSES	06/16/2026	1,679.00	626
EMPLOYEE ASSISTANCE PR	101903	EMPLOYEE ASSISTANCE PROGRA	48784	QUARTERLY FEE	07/01/2026	1,792.00	

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01-0199-520045 PROFESSIONAL SERVICES							
GUARANTY TITLE	99939	GUARANTY TITLE	2026-49123-10 WOO	WOODLAND DR CLOSING	06/29/2026	374.00	626
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29907	META FLUSHING EVALUATION	06/15/2026	2,844.00	726
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30142	ENGINEERING - GENERATOR 151 B	06/22/2026	5,664.79	626
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30878	ENGINEERING - META UTILITY EX	07/14/2026	230.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30878	ENGINEERING - META UTILITY EX	07/14/2026	4,325.18	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30881	OPPIDAN CSM	07/14/2026	1,396.60	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30881	OPPIDAN TIA REVIEW	07/14/2026	171.25	
NORTH STAR RESEARCH C	103958	NORTH STAR RESEARCH CORP	2026.07.18	SPORTS COMPLEX STUDY	07/01/2026	12,000.00	726
US BANK CREDIT CARD	103433	COLUMN SOFTWARE PBC	7740F7AB-0147	AD FOR BIDS EAGLES VIEW ADD 3	06/02/2026	146.75	
VANDEWALLE & ASSOCIA	103620	VANDEWALLE & ASSOCIATES INC	202606035	ZONING ORDIN EVAL	06/16/2026	1,461.85	726
01-0199-550002 BAD DEBT & ILLEGAL TAX FUND							
DODGE COUNTY TREASUR	18804	DODGE COUNTY TREASURER	206-1214-3214-026	FEIL 1214-3214-026 ASSESSMENT ER	01/01/2026	2,213.09	726
01-1199-580064 MARKETING AND PROMOTION							
BEAVER DAM CHAMBER O	8615	BEAVER DAM CHAMBER OF COM	2025-85	250 EVENT	07/09/2026	60.00	
Total GENERAL:						36,949.41	
CDBG PROGRAM COSTS							
20-0000-530010 MISCELLANEOUS EXPENSE							
US BANK CREDIT CARD	103335	QUICKEN INC	0603260251	QUICKEN DELUXE	06/03/2026	83.88	
Total CDBG PROGRAM COSTS:						83.88	
LIBRARY - COUNTY FUNDING							
21-0961-520010 TELEPHONE							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106704	PORTABLE PHONE BASE	06/08/2026	49.95	
US BANK CREDIT CARD	98655	SPECTRUM	171122301050726	ELEVATOR PHONE	05/07/2026	49.60	
US BANK CREDIT CARD	98655	SPECTRUM	171122301060726	ELEVATOR PHONE	06/07/2026	49.60	
US BANK CREDIT CARD	13416	US CELLULAR	810633386	CELL PHONES	05/20/2026	139.27	
21-0961-520020 EQUIPMENT REPAIR							
GORDON FLESCH COMPA	28583	GORDON FLESCH COMPANY INC.	IN15675739	PRINTER COPIER METERS	07/11/2026	303.41	
GORDON FLESCH COMPA	28583	GORDON FLESCH COMPANY INC.	IN15675740	PRINTER COPIER METERS	07/11/2026	52.00	
GORDON FLESCH COMPA	28583	GORDON FLESCH COMPANY INC.	IN15675741	PRINTER COPIER METERS	07/11/2026	133.12	
GREAT AMERICA FINANCI	101801	GREAT AMERICA FINANCIAL SVC	42368117	PRINTER LEASES	06/27/2026	354.00	726
GREAT AMERICA FINANCI	101801	GREAT AMERICA FINANCIAL SVC	42368118	COPIER LEASE	06/29/2026	459.00	726
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106453	IT SVC - PORTS	05/26/2026	37.49	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106488	IT SVC HOURS - 1701	05/31/2026	224.93	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106489	IT NETWORK ADDITIONS	05/31/2026	3,936.22	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106690	IT SERVICES NEW EQUIP	05/31/2026	824.73	
US BANK CREDIT CARD	100878	AMAZON.COM	111-0964534-4340245	HDMI CABLES	06/05/2026	13.98	
US BANK CREDIT CARD	103672	SOUNDTRACK YOUR BRAND	20767752	MUSIC STREAMING SVC LICENSE	05/28/2026	635.81	
US BANK CREDIT CARD	70898	PITNEY BOWES	3322395084	POSTAGE METER LEASE	05/27/2026	248.97	

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WIS DEPT OF ADMINISTRATION	99336	WIS DEPT OF ADMINISTRATION	505-0000112660	TEACH SERVICES	06/30/2026	600.00	
21-0961-530030 TRANSPORTATION & TRAVEL							
MINNIG, DENISE	103029	MINNIG, DENISE	060526 EXPENSE	MINNIG MILEAGE	06/05/2026	21.75	626
US BANK CREDIT CARD	103964	UW MADISON SOE PLACE	HSN5HZ74FLQ	COURNOYER PLAY MAKE LEARN	06/01/2026	225.00	
21-0961-530070 POSTAGE, SUPPLIES & MISC							
BRADFORD SYSTEMS CORP	103952	BRADFORD SYSTEMS CORPORATI	44683-1	END PANEL BALANCE	06/22/2026	25,161.26	626
BRODART CO	10910	BRODART CO	678337	DISPLAYS	06/15/2026	131.33	626
DEMCO	18020	DEMCO	7821218	CHILDRENS AREA ACTIVITY	06/18/2026	230.30	626
DEMCO	18020	DEMCO	7824102	PROCESSING SUPPLIES	06/30/2026	518.98	
FEH DESIGN	103835	FEH DESIGN	116240	FURNITURE DESIGN	06/22/2026	1,193.40	626
US BANK CREDIT CARD	103298	LAKESHORE LEARNING	06112026	CHILDRENS AREA FURNITURE	06/11/2026	9.99	
US BANK CREDIT CARD	103298	LAKESHORE LEARNING	1032412443	CHILDRENS AREA	06/01/2026	458.35	
US BANK CREDIT CARD	100878	AMAZON.COM	111-0081157-1976214	DOOR STOPS AND CHARGERS - SU	06/11/2026	32.58	
US BANK CREDIT CARD	100878	AMAZON.COM	111-0150339-0938627	RECEIPT PAPER - SUPPLIES	06/04/2026	59.99	
US BANK CREDIT CARD	100878	AMAZON.COM	111-1085899-6050665	OFFICE SUPPLIES	06/05/2026	3.89	
US BANK CREDIT CARD	100878	AMAZON.COM	111-1100374-6742666	RECYCLE BINS	06/02/2026	37.50	
US BANK CREDIT CARD	100878	AMAZON.COM	111-1111721-0606983	11X17 PAPER - OFFICE SUPPLIES	06/18/2026	75.89	
US BANK CREDIT CARD	100878	AMAZON.COM	111-2283230-8743444	LAMINATOR CARTRIDGE - SUPPLI	06/05/2026	51.87	
US BANK CREDIT CARD	100878	AMAZON.COM	111-2829852-4844242	RECYCLE BINS	06/05/2026	37.50	
US BANK CREDIT CARD	100878	AMAZON.COM	111-5118225-7177864	PROCESSING SUPPLIES	06/05/2026	33.99	
US BANK CREDIT CARD	100878	AMAZON.COM	111-5642058-1795430	WASTE BINS MED	06/02/2026	37.98	
US BANK CREDIT CARD	100878	AMAZON.COM	111-6855430-1861063	WASTE BINS	06/05/2026	58.45	
US BANK CREDIT CARD	100878	AMAZON.COM	111-7381361-8985067	EXTERIOR SIGNAGE	06/01/2026	36.88	
US BANK CREDIT CARD	100878	AMAZON.COM	111-8251637-4293037	WASTE BINS	06/02/2026	23.38	
US BANK CREDIT CARD	100878	AMAZON.COM	111-9352318-2040240	TABLET LAPTOP BACKPACK	06/24/2026	55.19	
US BANK CREDIT CARD	100878	AMAZON.COM	113-0672773-4926626	YOUNG ADULT AREA SIGN	06/09/2026	31.44	
US BANK CREDIT CARD	100878	AMAZON.COM	113-6000567-2125824	OFFICE SUPPLIES	06/01/2026	33.98	
US BANK CREDIT CARD	103484	INNOVATIVE LABEL TECHNOLOG	28361	PROCESSING SUPPLIES - SPINE LA	05/26/2026	405.31	
US BANK CREDIT CARD	101131	GREAT BIG CANVAS	286-5478	ART PRINTS - CHILDRENS	06/12/2026	789.92	
US BANK CREDIT CARD	103397	NAMEBADGES.COM	42517 060526	NAME BADGES	06/05/2026	32.71	
US BANK CREDIT CARD	100826	STAPLES	6122026	OFFICE SUPPLIES	06/12/2026	48.99	
US BANK CREDIT CARD	100861	USPS	9652 52726	MEDIA MAIL	05/27/2026	23.05	
US BANK CREDIT CARD	100826	STAPLES	9937899009	COPY PAPER & LABELS - OFFICE S	06/04/2026	118.56	
21-0961-530075 PROGRAMMING							
ELIZABETH LUEDTKE	103702	ELIZABETH LUEDTKE	072226	PRESENTER FEE	05/01/2026	200.00	626
US BANK CREDIT CARD	100878	AMAZON.COM	113-0077580-6494665	PROGRAM SUPPLIES	06/02/2026	107.94	
US BANK CREDIT CARD	100878	AMAZON.COM	113-2203106-1123425	PROGRAM SUPPLIES	05/29/2026	24.85	
US BANK CREDIT CARD	100878	AMAZON.COM	113-3554641-6170647	PROGRAM SUPPLIES	05/25/2026	22.99	
US BANK CREDIT CARD	100878	AMAZON.COM	113-4383133-9479429	PROGRAM SUPPLIES	06/02/2026	39.22	
US BANK CREDIT CARD	100878	AMAZON.COM	113-4790800-0417069	PROGRAM SUPPLIES	06/10/2026	75.99	
US BANK CREDIT CARD	100878	AMAZON.COM	113-5584312-2852210	PROGRAM SUPPLIES	05/29/2026	115.54	
US BANK CREDIT CARD	100878	AMAZON.COM	113-7894492-8994637	PROGRAM SUPPLIES	06/09/2026	207.97	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9145663-1853031	PROGRAM SUPPLIES	06/02/2026	149.80	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
US BANK CREDIT CARD	100878	AMAZON.COM	113-9145663-1853031	PROGRAM SUPPLIES	06/02/2026	127.26-	
US BANK CREDIT CARD	100878	AMAZON.COM	113-9293899-2431421	PROGRAM SUPPLIES	06/09/2026	18.08	
US BANK CREDIT CARD	102137	ALDI STORE	27550 061226	PROGRAMS	06/12/2026	27.21	
US BANK CREDIT CARD	101307	4IMPRINT	31381805	PROMO & SUMMER ITEMS	04/23/2026	1,770.71	
US BANK CREDIT CARD	100890	WALMART	3541 060926	PROGRAM SUPPLIES	06/09/2026	23.88	
US BANK CREDIT CARD	102137	ALDI STORE	80191 060926	PROGRAMS	06/09/2026	89.20	
US BANK CREDIT CARD	103402	ONLINE LABELS INC	8216675	PROGRAM SUPPLIES	06/01/2026	151.77	
21-0961-530080 BOOKS & PUBLICATIONS							
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102660051	LARGE PRINT	04/30/2026	22.10	726
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102664015	LARGE PRINT	05/01/2026	25.60	726
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102812124	LARGE PRINT	06/11/2026	29.60	726
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102812969	LARGE PRINT	06/11/2026	253.60	726
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102812970	LARGE PRINT	06/11/2026	29.60	726
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102866258	LARGE PRINT	06/25/2026	108.00	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102880683	LARGE PRINT	06/29/2026	75.20	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97194402	PRINT BOOKS	06/10/2026	4,491.97	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97243889	PRINT BOOKS	06/12/2026	16.19	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97277225	PRINT BOOKS	06/15/2026	21.00	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97315522	PRINT BOOKS	06/16/2026	25.53	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97315523	PRINT BOOKS	06/16/2026	51.39	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97320634	PRINT BOOKS	06/16/2026	13.59	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97329511	PRINT BOOKS	06/16/2026	697.75	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97341718	PRINT BOOKS	06/17/2026	221.40	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97370136	PRINT BOOKS	06/18/2026	493.54	626
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97396036	PRINT BOOKS	06/21/2026	1,489.61	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97398338	PRINT BOOKS	06/22/2026	22.80	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97508781	PRINT BOOKS	06/26/2026	35.40	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97534698	PRINT BOOKS	06/28/2026	17.97	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97543569	PRINT BOOKS	06/28/2026	1,135.40	726
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97684796	PRINT BOOKS	07/05/2026	809.75	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97711962	PRINT BOOKS	07/07/2026	26.99	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97792561	PRINT BOOKS	07/10/2026	18.00	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	97822527	PRINT BOOKS	07/12/2026	37.20	
LIBRARY IDEAS LLC	100088	LIBRARY IDEAS LLC	130362	BOOKS PRINT - VOX	06/18/2026	1,724.96	626
LIBRARY IDEAS LLC	100088	LIBRARY IDEAS LLC	130877	VOX BOOKS PRINT	06/26/2026	53.96	726
MIDWEST TAPE	98611	MIDWEST TAPE	508990427	AV DVDS & PROCESSING	06/11/2026	136.84	726
MIDWEST TAPE	98611	MIDWEST TAPE	509051890	AV DVDS & PROCESSING	06/24/2026	36.97	
MIDWEST TAPE	98611	MIDWEST TAPE	509081987	HOOPLA DIGITAL INSTANT	06/30/2026	3,373.38	
OCLC INC	101833	OCLC INC	1000512946	DIGITAL CONTENT PPU	06/30/2026	45.13	
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	538183	AUDIO PLAYAWAY	06/17/2072	1,058.14	626
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	538308	AUDIO PLAYAWAY	06/17/2026	145.06	626
US BANK CREDIT CARD	98869	USA TODAY	06042026	NEWSPAPER SUBSCRIPTION	06/04/2026	44.00	
US BANK CREDIT CARD	100878	AMAZON.COM	113-2219513-9934610	PRINT BOOK	06/15/2026	15.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
US BANK CREDIT CARD	103136	SCHLITZ AUDUBON NATURE CEN	24309 052926	ADVENTURE PASS - OTHER	05/29/2026	200.00	
US BANK CREDIT CARD	100864	MADISON NEWSPAPERS	41166 06242026	NEWSPAPER SUBSCRIPTION	06/24/2026	405.56	
US BANK CREDIT CARD	103606	DISNEY PLUS	48D82A30F91776413	STREAMING SUBSCRIPTION	06/23/2026	31.64	
US BANK CREDIT CARD	100878	AMAZON.COM	D01-1232405-390100	DIGITAL BOOK	05/28/2026	4.99	
US BANK CREDIT CARD	100878	AMAZON.COM	D01-1573510-946906	DIGITAL BOOK	05/30/2026	8.99	
US BANK CREDIT CARD	100878	AMAZON.COM	D01-3211793-503064	DIGITAL BOOK	05/28/2026	2.49	
US BANK CREDIT CARD	100878	AMAZON.COM	D01-6364155-984346	DIGITAL BOOK	05/29/2026	10.99	
US BANK CREDIT CARD	100878	AMAZON.COM	D01-8374165-031064	DIGITAL BOOK	05/28/2026	4.99	
US BANK CREDIT CARD	103643	MILWAUKEE DOMES ALLIANCE	POS-208127	ADVENTURE PASS - OTHER	06/01/2026	500.00	
US BANK CREDIT CARD	103383	CMFDL	REV-10116393	ADVENTURE PASS - OTHER	05/30/2026	750.00	
21-0961-530090 INTERNET							
US BANK CREDIT CARD	98655	SPECTRUM	171122401060126	INTERNET	06/01/2026	1,200.00	
US BANK CREDIT CARD	98655	SPECTRUM	255164501060126	INTERNET - 1701	06/01/2026	169.98	
Total LIBRARY - COUNTY FUNDING:						60,917.69	

CIP PLAN PROJECTS**40-0000-580182 BEAVER ST - FRONT TO W MAPLE**

MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29897	CDBG ADMIN BEAVER/FRONT	06/15/2026	427.94	626
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40-0000-580214 STREET REHAB - VARIOUS STREETS

FORWARD CONTRACTORS	103948	FORWARD CONTRACTORS OF WIS	25103-05	CONSTRUCTION 2025 SIDEWALK R	05/22/2026	75,690.40	626
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40-0000-580294 FRONT - WEST TO MADISON

MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29897	CDBG ADMIN BEAVER/FRONT	06/15/2026	542.04	626
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40-0000-580301 MADISON ST - CHATHAM TO ROWELL

DONE RIGHT RENTALS LL	101229	DONE RIGHT RENTALS LLC	6995-04-04	TEMPORARY LIMITED EASEMENT	08/12/2025	500.00	626
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WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000445371	CONSTRUCTION	07/01/2026	8,384.40	
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40-0000-580307 JUDSON - S SPRING TO S LINCOLN

PTASCHINSKI CONSTRUCT	103954	PTASCHINSKI CONSTRUCTION LL	060526	CONSTRUCTION	06/05/2026	20,320.00	626
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40-0000-580314 STH 33 SIGNAL RETROFIT

TRAFFIC ANALYSIS & DESI	103610	TRAFFIC ANALYSIS & DESIGN INC	28329	ENGINEERING	06/30/2026	6,444.00	
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Total CIP PLAN PROJECTS:

112,308.78

MUNICIPAL BUILDING**40-0118-580017 CTYHL - MISC IMPROVEMENTS**

US BANK CREDIT CARD	100878	AMAZON.COM	113-3798546-0807415	TABLE	06/01/2026	94.92	
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US BANK CREDIT CARD	100890	WALMART	281 060226	OFFICE SUPPLIES	06/02/2026	30.45	
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US BANK CREDIT CARD	70775	PIGGLY WIGGLY	80079 060226	SUPPLIES	06/02/2026	13.98	
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US BANK CREDIT CARD	79080	SILICA APPLIANCE & ELECTONICS	B00010069	REFRIGERATOR	05/28/2026	949.98	
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Total MUNICIPAL BUILDING:

1,089.33

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
FIRE DEPARTMENT							
40-0325-580034 AERIAL PLATFORM (LADDER) TRUCK							
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6355	MOUNTING BOARD FOR 1271	07/06/2026	135.00	
40-0325-580241 WATER/ICE RESCUE EQUIPMENT							
GREEN BAY SCUBA LLC	103005	GREEN BAY SCUBA LLC	34 062426	DIVE BAGS FOR DIVE GEAR/PER D	06/24/2026	1,270.75	
US BANK CREDIT CARD	103455	HARBOR FREIGHT	66972 052726	CASE FOR 360 DEGREE SONAR CA	05/27/2026	152.98	
US BANK CREDIT CARD	99427	MENARDS - BEAVER DAM	7380 052726	360 DEGREE CAMERA CASE MATE	05/27/2026	17.64	
Total FIRE DEPARTMENT:						1,576.37	
PUBLIC WORKS MACHINERY							
40-0530-580032 DUMP TRUCK							
CASPER'S TRUCK EQUIPME	99863	CASPER'S TRUCK EQUIPMENT	67233-IN	#10 BODY	06/30/2026	136,633.77	
Total PUBLIC WORKS MACHINERY:						136,633.77	
LIBRARY - COUNTY FUNDING							
40-0961-580004 ACCU REPLACEMENT							
BEAVER DAM COMMUNIT	100815	BEAVER DAM COMMUNITY LIBRA	2026 ACCU REPLA	ACCU REPLACEMENT	06/30/2026	100,350.00	726
Total LIBRARY - COUNTY FUNDING:						100,350.00	
PARKS							
40-0968-580036 SWAN PARK - SIDEWALKS							
US BANK CREDIT CARD	103433	COLUMN SOFTWARE PBC	7740F7AB-0148	ADVERTISEMENT FOR BIDS	06/10/2026	233.86	
40-0968-580038 TREE INVENTORY/GIS							
BLUESTEM FORESTRY CON	103969	BLUESTEM FORESTRY CONSULTIN	287	TREE INVENTORY	06/25/2026	13,750.00	
Total PARKS:						13,983.86	
TID #6 PROJECT COSTS							
46-0000-580255 TOWER PARKING LOT IMPROV.							
RUEKERT & MIELKE INC	102642	RUEKERT & MIELKE INC	164321	ENGINEERING	06/30/2026	156.00	726
Total TID #6 PROJECT COSTS:						156.00	
TID #7 PROJECT COSTS							
47-0000-530010 MISCELLANEOUS EXPENSE							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	6081219568 051926	GAS/ELECTRIC	05/19/2026	333.07	
Total TID #7 PROJECT COSTS:						333.07	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
SOLID WASTE MANAGEMENT							
61-1552-520046 LANDFILL L-T CARE							
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	80562	HAUL LEACHATE	06/09/2026	540.00	626
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	80726	HAUL LEACHATE	06/23/2026	810.00	726
61-1552-520190 DISPOSAL CONTRACT							
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	U90000321991	TRASH	05/19/2026	66,274.33	
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	V70000024724	BULK CHARGES	05/31/2026	43.57	
61-1552-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	U90000321991	DUMPSTER	05/19/2026	456.64	
Total SOLID WASTE MANAGEMENT:						68,124.54	
SOLID WASTE RECYCLING							
61-1553-520195 CONTRACT RECYCLABLES COLLECT							
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	U90000321991	RECYCLE	05/19/2026	20,181.24	
61-1553-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	98655	SPECTRUM	239261601060126	205 W SOUTH INTERNET	06/01/2026	149.99	
Total SOLID WASTE RECYCLING:						20,331.23	
CUSTOMER RECORDS & COLLECTIONS							
61-0597-534010 BILLING, COLLECT. & ACCTG.							
PRIMADATA LLC	101402	PRIMADATA LLC	75929	UTILITY BILLS	07/14/2026	22.74	
PRIMADATA LLC	101402	PRIMADATA LLC	POSTAGE 071426	PREPAID POSTAGE	07/14/2026	480.00	
Total CUSTOMER RECORDS & COLLECTIONS:						502.74	
62-0000-550999 EQUIPMENT REPLACEMENT							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29715	SAFE DRINKING WATER FUND AD	06/09/2026	1,293.00	726
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29897	CDBG ADMIN BEAVER/FRONT	06/15/2026	375.86	626
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30484	ENGINEERING - MADISON ST	07/02/2026	17,615.30	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30551	SDWL ADMIN	07/06/2026	8,700.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30552	SDWL ADMIN	07/06/2026	7,750.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30881	BDMS UTILITY OBSERVATION	07/14/2026	426.00	
THE SIGMA GROUP INC	103953	THE SIGMA GROUP INC	166044	PHASE I ENVIRONMENTAL	05/31/2026	3,900.00	726
US BANK CREDIT CARD	103433	COLUMN SOFTWARE PBC	7740F7AB-0146	PUBLIC HEARING NOTICE 2026 LSL	05/19/2026	53.74	
WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000445372	CONSTRUCTION - MADISON ST	07/01/2026	344,717.85	
Total :						384,831.75	
ADMINISTRATION							

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
62-3400-520045 ENGINEERING SERVICES							
MEAD & HUNT	103134	MEAD & HUNT	409197	ENGINEERING, GIS	06/10/2026	660.00	726
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29964	ENGINEERING - RRA	06/17/2026	1,600.40	726
62-3400-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	106.30	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	99.80	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106546	IT, MONTHLY SERVICE	06/01/2026	291.20	
US BANK CREDIT CARD	100878	AMAZON.COM	113-5713353-6501021	OFFICE SUPPLIES	06/08/2026	183.28	
US BANK CREDIT CARD	98655	SPECTRUM	171120901052126	INTERNET	05/21/2026	194.80	
US BANK CREDIT CARD	100826	STAPLES	37949 052926	OFFICE SUPPLIES	05/29/2026	21.68	
US BANK CREDIT CARD	100826	STAPLES	38152 060126	OFFICE, COMPUTER SUPPLIES	06/01/2026	223.53	
VERIZON WIRELESS	99683	VERIZON WIRELESS	6146621074	DATA AND CELL PHONES	06/20/2026	777.90	
62-3400-530130 MISC. EXPENSES							
MCHS HOSPITALS INC	103055	MCHS HOSPITALS INC	3764-54043	DRUG SCREENING	06/29/2026	52.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97008	SAFETY SUPPLIES	06/10/2026	36.83	726
US BANK CREDIT CARD	100878	AMAZON.COM	113-6737259-7485049	SHOP SUPPLIES	06/01/2026	131.97	
US BANK CREDIT CARD	103433	COLUMN SOFTWARE PBC	KZ4JH1WM-0003	LEGAL NOTICE - ANNUAL WATER	05/26/2026	78.81	
Total ADMINISTRATION:						4,458.50	
PLANT MAINTENANCE							
62-2487-530010 SUPPLIES & OTHER EXPENSES							
HOMETOWN GLASS & IMP	37197	HOMETOWN GLASS & IMPROVEM	I255112	DOOR	06/19/2026	2,480.00	
JENKINS LAWN CARE LLC	103616	JENKINS LAWN CARE LLC	1803	LAWN CARE	06/30/2026	820.00	
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	434046	LAWN CARE WEED CONTROL	07/06/2026	216.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97473	MISC SUPPLIES	06/18/2026	24.27	726
MID AMERICA METER LLC	103210	MID AMERICA METER LLC	267350	PLANT METER TESTING	06/29/2026	2,870.00	
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	89735154430626	PAINT, SUPPLIES	06/09/2026	48.95	726
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	90667154430626	PAINT, SUPPLIES	06/19/2026	70.39	726
SJE	3240	SJE	CD99622578	COMMS/DATA	06/23/2026	1,001.30	726
US BANK CREDIT CARD	100878	AMAZON.COM	113-1873624-2289808	MISC SUPPLIES	05/21/2026	160.09	
US BANK CREDIT CARD	100878	AMAZON.COM	113-5815356-5423440	CLEANING SUPPLIES - PLANT	06/12/2026	82.95	
US BANK CREDIT CARD	100878	AMAZON.COM	113-7320334-7533831	MISC SUPPLIES	06/11/2026	43.99	
Total PLANT MAINTENANCE:						7,817.94	
OPERATIONS - LABOR & EXPENSE							
62-2288-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	969550000 052226	GAS/ELECTRIC	05/22/2026	10,000.00	
62-2288-530111 FUEL							
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000208 053126	FUEL	05/31/2026	1,355.13	726
62-2488-530010 SUPPLIES & OTHER EXPENSES							
CLEAN WATER TESTING LL	100572	CLEAN WATER TESTING LLC	9011943943	SAMPLE ANALYSIS	06/30/2026	190.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	67571	LOADS LIME SLURRY/LAND	06/22/2026	2,720.91	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	67888	LOADS LIME SLURRY/LAND	06/30/2026	8,100.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	68001	LOADS LIME SLURRY/LAND	07/06/2026	2,700.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	68154	LOADS LIME SLURRY/LAND	07/13/2026	3,375.00	
US BANK CREDIT CARD	94782	WI STATE LABORATORY OF HYGIE	838360	SPLIT FLUORIDE	03/31/2026	62.00	
US BANK CREDIT CARD	94782	WI STATE LABORATORY OF HYGIE	843765	SAMPLE ANALYSIS	05/31/2026	411.00	
USA BLUEBOOK	88852	USA BLUEBOOK	INV01073631	LAB SUPPLIES	06/12/2026	703.84	
62-2488-530015 CHEMICALS							
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	435637415	CO2 - CHEMICAL	06/24/2026	5,791.05	726
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	435778431	CO2 - CHEMICAL	07/09/2026	6,475.80	
HAWKINS INC	35111	HAWKINS INC	7465130	FLUORIDE/CHLORINE	06/18/2026	1,968.41	726
HAWKINS INC	35111	HAWKINS INC	7488237	FLUORIDE/CHLORINE	07/09/2026	1,985.52	
MARTELLE WATER TREAT	98999	MARTELLE WATER TREATMENT	31908	AQUA MAG	07/01/2026	3,027.65	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD198288	HYDRATED LIME	05/04/2026	8,654.67	726
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD209701	HYDRATED LIME	06/11/2026	8,722.20	726
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD211060	HYDRATED LIME	06/16/2026	8,813.02	726
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD213128	HYDRATED LIME	06/23/2026	8,725.84	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD215660	HYDRATED LIME	06/30/2026	8,929.27	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD218186	HYDRATED LIME	07/08/2026	8,650.33	
62-2888-530010 SUPPLIES & OTHER EXPENSES							
USA BLUEBOOK	88852	USA BLUEBOOK	INV01082391	MISC SUPPLIES	06/23/2026	104.87	
62-3288-530010 SUPPLIES & OTHER EXPENSES							
BADGER METER INC.	7512	BADGER METER INC.	80242726	BEACON FEE, CELL HOSTING	06/26/2026	525.63	726
Total OPERATIONS - LABOR & EXPENSE:						101,992.14	
MAINTENANCE OF EQUIPMENT							
62-2289-530010 SUPPLIES & OTHER EXPENSES							
WATER WELL SOLUTIONS	101419	WATER WELL SOLUTIONS WISCO	261090	REHAB - WELL 3	04/30/2026	7,100.00	
WATER WELL SOLUTIONS	101419	WATER WELL SOLUTIONS WISCO	261127	WELL 3 MAINT	06/15/2026	5,890.00	
62-2489-530010 SUPPLIES & OTHER EXPENSES							
HAWKINS INC	35111	HAWKINS INC	7483472	VAC REGULATOR	07/06/2026	290.00	
L & S ELECTRIC INC	103390	L & S ELECTRIC INC	60740	MOTOR - LIME PUMPS	06/10/2026	626.00	726
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260629	AERATOR MAINT	06/30/2026	2,086.76	
Total MAINTENANCE OF EQUIPMENT:						15,992.76	
STORAGE & FACILITIES EXPENSE							
62-2891-530010 SUPPLIES & OTHER EXPENSES							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97478	DEHUMIDIFIERS, A/C, SUPPLIES	06/18/2026	745.73	726
Total STORAGE & FACILITIES EXPENSE:						745.73	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
MAINT OF MAINS							
62-2893-530010 SUPPLIES & OTHER EXPENSES							
DIGGERS HOTLINE INC	18472	DIGGERS HOTLINE INC	260 6 17801	LOCATE NOTIFICATION	06/30/2026	107.01	
GLS UTILITY LLC	99561	GLS UTILITY LLC	17972	LOCATES	06/30/2026	2,446.88	
LYCON INC	102870	LYCON INC	1185208-IN	MAPLE	06/21/2026	178.00	626
MICHELS ROAD & STONE	102807	MICHELS ROAD & STONE	6799	STONE, GRAVEL	06/06/2026	1,159.23	
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00041655	STARK, MAPLE, MILL	06/04/2026	677.50	626
Total MAINT OF MAINS:						4,568.62	
MAINT OF SERVICES							
62-2894-530010 SUPPLIES & OTHER EXPENSES							
CORE & MAIN LP	101721	CORE & MAIN LP	Z262924	WATER SERVICE PARTS	06/26/2026	10,726.50	
CORE & MAIN LP	101721	CORE & MAIN LP	Z262924	WATER MAIN PARTS	06/26/2026	1,526.12	
DIGGERS HOTLINE INC	18472	DIGGERS HOTLINE INC	260 6 17801	LOCATE NOTIFICATION	06/30/2026	107.01	
GLS UTILITY LLC	99561	GLS UTILITY LLC	17972	LOCATES	06/30/2026	2,446.88	
HUPF'S PLUMBING & SERVI	101100	HUPF'S PLUMBING & SERVICE LLC	5613	SERVICE REPAIR	06/26/2026	129.67	
LYCON INC	102870	LYCON INC	1184544-IN	WATER SERVICE REPAIR	06/14/2026	175.00	726
LYCON INC	102870	LYCON INC	1185208-IN	ELM ST	06/21/2026	1,780.00	626
MICHELS ROAD & STONE	102807	MICHELS ROAD & STONE	6799	STONE, GRAVEL	06/06/2026	1,159.22	
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00041655	STARK, MAPLE, MILL	06/04/2026	1,764.19	626
POBLOCKI PAVING	103700	POBLOCKI PAVING	PS-INV111474	ASPHALT RESTORATION	06/10/2026	4,241.50	726
US BANK CREDIT CARD	103416	ZERO TECHNOLOGIES	1345548	WATER FILTERS	06/12/2026	1,821.31	
WHITE PLUMBING LLC	102770	WHITE PLUMBING LLC	9143	WATER SERVICE, ELM	06/10/2026	687.50	726
Total MAINT OF SERVICES:						26,564.90	
MAINT OF HYDRANTS							
62-2896-530010 SUPPLIES & OTHER EXPENSES							
LYCON INC	102870	LYCON INC	1185208-IN	HYDRANT	06/21/2026	178.00	626
LYCON INC	102870	LYCON INC	1188008-IN	HYDRANT	07/12/2026	262.50	
Total MAINT OF HYDRANTS:						440.50	
CUSTOMER RECORDS & COLLECTIONS							
62-3297-530010 SUPPLIES & OTHER EXPENSES							
PRIMADATA LLC	101402	PRIMADATA LLC	75929	UTILITY BILLS	07/14/2026	90.96	
PRIMADATA LLC	101402	PRIMADATA LLC	POSTAGE 071426	PREPAID POSTAGE	07/14/2026	1,920.00	
Total CUSTOMER RECORDS & COLLECTIONS:						2,010.96	
CLEARING ACCOUNTS							

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
62-3498-530010 SUPPLIES & OTHER EXPENSES							
FISCHBACH TIRES LTD.	28340	FISCHBACH TIRES LTD.	33702	TIRE TUBES	06/15/2026	40.00	
US BANK CREDIT CARD	102490	ETRAILER CORPORATION	124742921RFD	CREDIT	05/21/2026	13.66-	
Total CLEARING ACCOUNTS:						26.34	
63-0000-550999 EQUIPMENT REPLACEMENT							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29715	CLEAN WATER FUND ADMIN	06/09/2026	1,143.00	726
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29897	CDBG ADMIN BEAVER/FRONT	06/15/2026	453.72	626
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30484	ENGINEERING - MADISON ST	07/02/2026	12,325.49	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30551	CWFL ADMIN	07/06/2026	8,700.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30552	CWFL ADMIN	07/06/2026	7,750.00	
WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000445372	CONSTRUCTION - MADISON ST	07/01/2026	147,942.19	
Total :						178,314.40	
ADMINISTRATION							
63-3400-520045 ENGINEERING SERVICES							
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38241	ENGINEERING, KRAFT PRETREAT	06/12/2026	3,874.83	
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38245	ENGINEERING - OEL, ENERGY STU	06/12/2026	1,092.00	
63-3400-530010 SUPPLIES & OTHER EXPENSES							
METRO SALES INC	103445	METRO SALES INC	INV3122718	COPIER	06/25/2026	56.04	726
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106152	EMAIL	05/01/2026	106.30	
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106545	EMAIL	06/01/2026	99.80	
US BANK CREDIT CARD	98655	SPECTRUM	171125601052126	INTERNET	05/21/2026	119.99	
US BANK CREDIT CARD	98655	SPECTRUM	7307 060426	INTERNET - BELTILINE	06/04/2026	95.27	
63-3400-530130 MISC. EXPENSES							
KLUG, JEREMY	100565	KLUG, JEREMY	063026 EXPENSE	MILEAGE, PERSONAL VEH	06/30/2026	292.18	
OLSEN SAFETY EQUIPMEN	65082	OLSEN SAFETY EQUIPMENT CORP.	434277-IN	SAFETY SUPPLIES	06/17/2026	109.06	
US BANK CREDIT CARD	103769	AMAZON WEB SERVICES	2661293445	SEWER VIDEO STORAGE	06/01/2026	11.97	
Total ADMINISTRATION:						5,857.44	
GENERAL							
63-2600-530010 SUPPLIES & OTHER EXPENSES							
HACH COMPANY	33690	HACH COMPANY	15067140	WWTF-LAB SUPPLIES	07/01/2026	852.08	
US BANK CREDIT CARD	99313	CINTAS CORPORATION	4270555071	UNIFORMS/CLEANING SERVICE	05/27/2026	148.99	
US BANK CREDIT CARD	99313	CINTAS CORPORATION	4271312179	UNIFORMS/CLEANING SERVICE	06/03/2026	333.95	
US BANK CREDIT CARD	99313	CINTAS CORPORATION	4272153741	UNIFORMS/CLEANING SERVICE	06/10/2026	277.08	
US BANK CREDIT CARD	99313	CINTAS CORPORATION	4272830428	UNIFORMS/CLEANING SERVICE	06/17/2026	576.73	
US BANK CREDIT CARD	102520	GFL ENVIRONMENTAL	U90000319566	GARBAGE, RECYCLING	05/19/2026	1,352.07	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
63-2600-530016 CHLORINE							
HAWKINS INC	35111	HAWKINS INC	7460353	CHLORINE/SO2	06/15/2026	311.97	726
HAWKINS INC	35111	HAWKINS INC	7465105	CHLORINE/SO2	06/18/2026	2,378.52	726
HAWKINS INC	35111	HAWKINS INC	7489580	CHLORINE/SO2	07/09/2026	2,378.52	
63-2600-530018 OTHER CHEMICALS FOR SEW. TREAT							
MIDWEST CHEMICAL & EQ	102803	MIDWEST CHEMICAL & EQUIPME	8202	POLYMER - PRESS	06/03/2026	15,457.50	726
NEO WATER TREATMENT	102503	NEO WATER TREATMENT LLC	IN001501	NEO - PHOS TREATMENT	06/16/2026	40,040.40	
63-2600-530019 CONTRACT SLUDGE HAULING							
JOHN DEERE FINANCIAL	99713	JOHN DEERE FINANCIAL	3163252	TRACTOR LEASE	06/06/2026	7,525.00	
ZIMMERMAN, MIKE	102559	ZIMMERMAN, MIKE	LAND LEASE 06182	FIELD LEASE, LAND APP	06/18/2026	18,000.00	726
63-2600-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	06222026	Alliant 062226 ACH	06/22/2026	15,121.18	626
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	0376466294 052126	GAS/ELECTRIC	05/21/2026	29.23	
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	7498730000 50826	GAS/ELECTRIC	05/08/2026	10,000.00	
63-2600-530111 FUEL							
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000207 053126	FUEL	05/31/2026	2,620.88	726
KWIK TRIP INC.	50854	KWIK TRIP INC.	2000207 063026	FUEL	06/30/2026	1,058.02	
UNITED COOPERATIVE	88122	UNITED COOPERATIVE	913837	FUEL - DYED DIESEL	06/10/2026	1,400.51	726
63-2600-530112 LIFT STATIONS							
JENKINS LAWN CARE LLC	103616	JENKINS LAWN CARE LLC	1803	LAWN CARE	06/30/2026	80.00	
63-2600-530113 HIGH STRENGTH PRE-TREATMENT							
MIDWEST CHEMICAL & EQ	102803	MIDWEST CHEMICAL & EQUIPME	8202	POLYMER-DAF	06/03/2026	15,457.50	726
MIDWEST CHEMICAL & EQ	102803	MIDWEST CHEMICAL & EQUIPME	8268	ACH - CHEMICALS, PRETREATME	06/30/2026	21,963.86	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260584	PRETREATMENT - EQUIP	06/22/2026	17,224.99	
SJE	3240	SJE	CD99622578	COMMS/DATA	06/23/2026	1,001.29	726
SJE	3240	SJE	CD99624250	PRETREATMENT - PROGRAMMING	07/07/2026	205.00	
Total GENERAL:						175,795.27	
PLANT MAINTENANCE							
63-3087-530010 SUPPLIES & OTHER EXPENSES							
AIRGAS USA LLC	100409	AIRGAS USA LLC	9173202594	AIRGAS TANK RENTAL	06/24/2026	114.84	
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	330044	MAINTENANCE AGREEMENT	07/01/2026	7,473.00	
BEAVER DAM LOCK & SEC	8617	BEAVER DAM LOCK & SECURITY	33025	LOCK MAINT	06/25/2026	110.00	
GRAINGER	98906	GRAINGER	9955725537	PLANT SUPPLIES	06/17/2026	150.93	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96943	ELEC SUPPLIES	06/09/2026	95.90	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97327	SHOP SUPPLIES	06/16/2026	61.86	726
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	97350	MISC SUPPLIES	06/16/2026	95.93	726
MIDWEST OVERHEAD DOO	99497	MIDWEST OVERHEAD DOOR LLC	200484	OVERHEAD DOOR MAINT	06/25/2026	570.00	
O'REILLY AUTOMOTIVE IN	100281	O'REILLY AUTOMOTIVE INC	2199-299567	MISC SUPPLIES	07/02/2026	51.98	
SHARKEY'S CLEANING IN	78293	SHARKEY'S CLEANING INC.	37535	JANITORIAL SERVICES	06/30/2026	710.00	
UNITED ELECTRIC INC	100496	UNITED ELECTRIC INC	100935	ELECTRICAL - PLANT	06/11/2026	360.00	726
US BANK CREDIT CARD	42399	INTER-QUEST CORP.	106762	SECURITY CAMERA SYSTEM	06/15/2026	2,247.80	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
US BANK CREDIT CARD	100854	FLEET FARM	190 061826	SHOP SUPPLIES	06/18/2026	24.86	
VIKING ELECTRIC SUPPLY	100985	VIKING ELECTRIC SUPPLY	S010374245.001	LIGHTING, ELECTRICAL	06/11/2026	1,463.00	726
Total PLANT MAINTENANCE:						13,530.10	
MAINTENANCE OF EQUIPMENT							
63-3089-530010 SUPPLIES & OTHER EXPENSES							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	330269	HVAC MAINT	07/06/2026	448.00	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653785	FILTER	06/22/2026	12.20	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653814	FILTER	06/23/2026	19.82	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653963	FILTER	06/24/2026	15.20	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653997	FILTER	06/24/2026	15.20	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653998	FILTER	06/24/2026	26.77	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	653999	FILTER	06/24/2026	26.77	
O'REILLY AUTOMOTIVE IN	100281	O'REILLY AUTOMOTIVE INC	2199-296875	OIL	06/11/2026	109.90	726
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260584	MIXER REHAB	06/22/2026	17,224.99	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260638	SLUDGE RECIRC PUMP 1 REBUILD	07/02/2026	13,550.58	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260649	PRESS PUMP REBUILD	07/07/2026	16,292.81	
Total MAINTENANCE OF EQUIPMENT:						47,742.24	
MAINT OF MAINS							
63-3093-510005 DPW LABOR							
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00042178	WINN TER	06/11/2026	509.25	626
63-3093-530010 SUPPLIES & OTHER EXPENSES							
DIGGERS HOTLINE INC	18472	DIGGERS HOTLINE INC	260 6 17801	LOCATE NOTIFICATION	06/30/2026	107.01	
GLS UTILITY LLC	99561	GLS UTILITY LLC	17972	LOCATES	06/30/2026	1,023.84	
HUPF'S PLUMBING & SERVI	101100	HUPF'S PLUMBING & SERVICE LLC	5582	SAN LAT TELEVISING	06/12/2026	230.00	726
MC TOOLS AND REPAIR LL	102454	MC TOOLS AND REPAIR LLC	2051	HEADSET EQUIP	06/09/2026	387.28	726
POBLOCKI PAVING	103700	POBLOCKI PAVING	PS-INV111474	ASPHALT RESTORATION	06/10/2026	4,241.50	726
WHITE PLUMBING LLC	102770	WHITE PLUMBING LLC	9143	SAN LAT, ELM	06/10/2026	687.50	726
WHITE PLUMBING LLC	102770	WHITE PLUMBING LLC	9244	SAN LAT TELEVISING	07/09/2026	278.00	
Total MAINT OF MAINS:						7,464.38	
CUSTOMER RECORDS & COLLECTIONS							
63-3297-534010 BILLING, COLLECT. & ACCTG.							
PRIMADATA LLC	101402	PRIMADATA LLC	75929	UTILITY BILLS	07/14/2026	136.44	
PRIMADATA LLC	101402	PRIMADATA LLC	POSTAGE 071426	PREPAID POSTAGE	07/14/2026	2,880.00	
Total CUSTOMER RECORDS & COLLECTIONS:						3,016.44	

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64-0000-550999 EQUIPMENT REPLACEMENT							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29897	CDBG ADMIN BEAVER/FRONT	06/15/2026	144.44	626
Total :						144.44	
STREET REPAIR							
64-0536-530010 SUPPLIES & OTHER EXPENSES							
LYCON INC	102870	LYCON INC	1186172-IN	STORM WATER	06/30/2026	175.00	
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00042178	SW ST REPAIR	06/11/2026	2,263.99	626
NORTHEAST ASPHALT INC	61200	NORTHEAST ASPHALT INC	30-00043927	BLACKTOP	07/01/2026	2,614.63	
Total STREET REPAIR:						5,053.62	
BRIDGES/RIVERS							
64-0539-530040 CONTRACT WORK							
DODGE COUNTY HWY DEP	18815	DODGE COUNTY HWY DEPT	11483	BRIDGE INSPECTIONS	05/31/2026	427.81	
Total BRIDGES/RIVERS:						427.81	
STREET CLEANING							
64-0540-520020 EQUIPMENT REPAIR							
POMP'S TIRE SERVICE INC.	71316	POMP'S TIRE SERVICE INC.	1520088971	#14 TIRES	06/24/2026	710.00	726
Total STREET CLEANING:						710.00	
STORM SEWER MAINTENANCE							
64-0547-530010 SUPPLIES & OTHER EXPENSES							
DIGGERS HOTLINE INC	18472	DIGGERS HOTLINE INC	260 6 17801	LOCATE NOTIFICATION	06/30/2026	107.01	
GLS UTILITY LLC	99561	GLS UTILITY LLC	17972	LOCATES	06/30/2026	1,422.00	
US BANK CREDIT CARD	99683	VERIZON WIRELESS	6143483317	TABLET	05/12/2026	40.01	
Total STORM SEWER MAINTENANCE:						1,569.02	
STORM SYSTEM MASTER PLAN							
64-0550-520045 PROFESSIONAL SERVICES							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30121	MS4 ANNUAL REPORT	06/22/2026	2,200.00	626
Total STORM SYSTEM MASTER PLAN:						2,200.00	
ENGINEERING							
64-0553-520045 PROFESSIONAL SERVICES							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30131	GIS SERVICES	06/22/2026	460.00	626

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	30230	SWMP REVIEW	06/25/2026	1,375.08	726
64-0553-530010 SUPPLIES & OTHER EXPENSES							
US BANK CREDIT CARD	103968	LANDSHARK BY TRIMIN	987428 63026	DODGE COUNTY LAND RECORDS	06/30/2026	236.25	
Total ENGINEERING:						2,071.33	
CUSTOMER RECORDS & COLLECTIONS							
64-0597-534010 BILLING, COLLECT. & ACCTG.							
PRIMADATA LLC	101402	PRIMADATA LLC	75929	UTILITY BILLS	07/14/2026	34.11	
PRIMADATA LLC	101402	PRIMADATA LLC	POSTAGE 071426	PREPAID POSTAGE	07/14/2026	720.00	
Total CUSTOMER RECORDS & COLLECTIONS:						754.11	
STORM WATER GENERAL							
64-0599-530110 HEAT,LIGHT,POWER & WATER							
US BANK CREDIT CARD	3471	ALLIANT ENERGY/WP&L	113610000 060126	ELECTRIC SERVICE	06/01/2026	1,859.88	
Total STORM WATER GENERAL:						1,859.88	
TRANSIT SERVICE EXPENSES							
65-0000-520040 TRANSIT SERVICE CONTRACT							
RUNNING INC	100723	RUNNING INC	33454	SHARED RIDE TAXI SERVICE	07/13/2026	64,610.38	
Total TRANSIT SERVICE EXPENSES:						64,610.38	
DENTAL							
70-0000-519300 DENTAL INSURANCE EXPENSE							
DELTA DENTAL OF WISCO	102806	DELTA DENTAL OF WISCONSIN	2580281	PREFUND SELF-FUNDED DENTAL	06/30/2026	5,707.22	
Total DENTAL:						5,707.22	
Grand Totals:						2,351,200.20	

TO THE COMMON COUNCIL OF THE CITY OF BEAVER DAM:

I submit the attached listing of invoices for your approval.

Kayla Larson
Finance Director



Finance Report

In an effort to streamline the size of your committee packets, I will be providing the links to the budget reports available on the City's website rather than including full reports within the packet. These reports remain accessible at any time for your review and reference.

Budget Detail by Department

This report provides a financial summary for the City of Beaver Dam's General Fund, comparing actual year-to-date expenditures against the budgeted amounts across city departments and functional areas.

<https://www.ci.beaverdam.wi.gov/Archive.aspx?AMID=39>

Capital Improvement Plan Budget

This report provides a financial summary for the City's Capital Improvements Fund, showing actual year-to-date expenditures compared to budgeted amounts for capital improvements, equipment purchases and major infrastructure projects.

<https://www.ci.beaverdam.wi.gov/Archive.aspx?AMID=40>

Council Budget Summary Report

This summary level report presents an overview of the City's General Fund revenues and expenditures, consolidating financial activity across city departments into a single summary for review.

<https://www.ci.beaverdam.wi.gov/Archive.aspx?AMID=41>

A debt summary is attached, along with other relevant financial information that may arise throughout the year. Please don't hesitate to reach out if you have any questions or would like additional detail on any report.

Kayla Larson, Finance Director

City of Beaver Dam
205 S Lincoln Ave.
Beaver Dam, WI 53916
(920) 356-2540

Month:	Jul
Year:	2026

Summary of Debt Service

General Fund	Principal	Interest	Total
Current Year Debt Service	3,635,000	1,103,006	4,738,006
Payments to Date	3,635,000	1,103,006	4,738,006
Payments Remaining	-	-	-
Beginning-of-Year Debt	32,706,746	7,014,163	39,720,909
Debt Paid	3,635,000	1,103,006	4,738,006
Debt Added	2,700,000	1,365,291	4,065,291
Total Debt	31,771,746	7,276,449	39,048,194
TID Funds	Principal	Interest	Total
Current Year Debt Service	475,000	190,464	665,464
Payments to Date	475,000	190,464	665,464
Payments Remaining	-	-	-
Beginning-of-Year Debt	6,545,000	1,299,951	7,844,951
Debt Paid	475,000	190,464	665,464
Debt Added	-	-	-
Total Debt	6,070,000	1,109,487	7,179,487
Stormwater Fund	Principal	Interest	Total
Current Year Debt Service	600,000	146,071	746,071
Payments to Date	600,000	146,071	746,071
Payments Remaining	-	-	-
Beginning-of-Year Debt	4,245,000	943,690	5,188,690
Debt Paid	600,000	146,071	746,071
Debt Added	-	-	-
Total Debt	3,645,000	797,619	4,442,619
Water Fund	Principal	Interest	Total
Current Year Debt Service	160,000	78,497	238,497
Payments to Date	160,000	78,497	238,497
Payments Remaining	-	-	-
Beginning-of-Year Debt	1,855,000	723,320	2,578,320
Debt Paid	160,000	78,497	238,497
Debt Added	310,000	91,076	401,076
Total Debt	2,005,000	735,900	2,740,900
Wastewater Fund	Principal	Interest	Total
Current Year Debt Service	320,000	126,324	446,324
Payments to Date	320,000	126,324	446,324
Payments Remaining	-	-	-
Beginning-of-Year Debt	2,855,000	921,998	3,776,998
Debt Paid	320,000	126,324	446,324
Debt Added	1,895,000	956,600	2,851,600
Total Debt	4,430,000	1,752,274	6,182,274
Total City Debt (Including TID & Utilities)			59,593,474
Total TID & Utility Debt			20,545,280



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT: Assessor's Contract

The Issue:

The City of Beaver Dam is under contract with Accurate Appraisal for the remainder of calendar year 2026. This Request for Proposals would be used to solicit bids for calendar year 2027-2030. The City has historically contracted with an assessment firm for four-year intervals so that 25% of the City is reassessed annually, keeping assessment ratios close to the actual market rate. This will avoid long gaps between property reassessments and keep any assessment changes small thereby limiting fiscal impacts to property owners.

Considerations:

Does this item have a financial or budget impact?

Yes

Assessment services is an annual contract for the City. Historically, this has been about \$58,000 per year, but this RFP will establish costs for the next four-year period.

Recommendation:

Attachments:

1. 06.30.26 RFP Assessment Services

CITY OF BEAVER DAM, WISCONSIN

REQUEST FOR PROPOSALS

ASSESSMENT SERVICES

JANUARY 1, 2027 – DECEMBER 31, 2030

INTRODUCTION

The City of Beaver Dam, Wisconsin, is requesting proposals from qualified assessment firms to provide assessment services for the City for the period January 1, 2027, through December 31, 2030.

The City seeks a professional assessment firm capable of providing annual market maintenance, assessment administration, public communication, Board of Review support, and related services necessary to maintain an equitable and uniform assessment roll in compliance with Wisconsin Statutes and Wisconsin Department of Revenue requirements.

The City reserves the right to reject any or all proposals, waive informalities, and accept the proposal deemed to be in the best interest of the City.

COMMUNITY PROFILE

The City of Beaver Dam is located in Dodge County, Wisconsin and has a population of approximately 16,800 residents.

The City currently contains approximately:

- 5,156 Residential Parcels
- 694 Commercial Parcels
- 36 Agricultural Parcels
- 1 Other Parcel

Total Parcels: Approximately 5,887

The City currently utilizes annual market maintenance to maintain assessments at market value.

CONTRACT TERM

The contract term shall commence January 1, 2027, and expire December 31, 2030.

The City reserves the right to negotiate contract extensions upon mutual agreement of both parties.

SCOPE OF SERVICES

The successful proposer shall provide all services necessary to maintain the City's assessment roll in accordance with Wisconsin Statutes and Wisconsin Department of Revenue requirements.

Services shall include, but not be limited to:

Assessment Administration

- Annual market maintenance and valuation updates.
- Maintenance of all assessment records.
- Property record updates resulting from building permits, demolitions, splits, combinations, and other property changes.
- Collection and analysis of sales data.
- Property inspections as necessary.
- Assessment roll preparation and certification.

Open Book and Board of Review

- Conduct Open Book sessions.
- Attend all Board of Review sessions.
- Prepare evidence and documentation supporting assessments.
- Provide testimony and professional support during Board of Review proceedings.

Routine Open Book and Board of Review services shall be included within the annual contract fee.

Assessment Appeals

- Respond to taxpayer inquiries regarding assessments.
- Work with property owners to resolve assessment concerns whenever appropriate.
- Provide support to the City regarding assessment-related litigation and appeals.

The City reserves the right to negotiate additional compensation for extraordinary litigation support beyond the Board of Review process.

Consultation Services

Provide consultation to City staff regarding valuation implications of significant development, redevelopment, and economic development projects upon request.

Meetings

Attend meetings of the City Council, Board of Review, Plan Commission, Community Development Authority, or other City meetings as reasonably requested.

ANNUAL REPORTING REQUIREMENTS

The successful proposer shall prepare and submit an annual written Assessment Trends Report to the City.

The report shall include, at a minimum:

- Assessment ratio analysis
- Residential market trends
- Commercial market trends
- Industrial market trends, if applicable
- New construction summary
- Major demolition summary
- Tax Increment District valuation changes
- Significant assessment changes by property class
- Areas experiencing unusual appreciation or decline
- Market observations and emerging trends
- Identification of potential concerns affecting future assessments

The report shall be submitted annually to the City Administrator prior to Board of Review.

ANNUAL CITY COUNCIL PRESENTATION

The successful proposer shall annually present assessment information to the City Council.

The presentation shall include:

- Summary of annual assessment changes
- Market conditions affecting assessments
- Neighborhood and property class trends
- Significant valuation changes
- Tax Increment District trends
- Emerging issues and areas of concern
- Assessment ratio information

PUBLIC EDUCATION AND OUTREACH

The successful proposer shall annually provide at least one public education initiative designed to educate residents regarding:

- The assessment process
- Property valuation methods
- Assessment notices
- Open Book procedures
- Board of Review procedures
- Taxpayer appeal rights

Outreach may include, but is not limited to:

- Educational videos
- Website content
- Social media content
- Public presentations
- Informational articles

COMMUNICATION REQUIREMENTS

The successful proposer shall maintain professional communication with property owners, City staff, and elected officials.

The proposer shall keep the City Administrator informed regarding:

- Significant taxpayer concerns
- Assessment disputes likely to generate public interest
- Matters likely to result in City Council inquiry
- Significant assessment-related issues affecting the City

QUALIFICATIONS

Proposals shall identify:

- Lead Assessor assigned to the City
- Backup Assessor assigned to the City
- Wisconsin assessor certifications
- Years of municipal assessment experience
- Number of certified assessors employed by the firm
- Current municipal clients
- Approximate number of parcels managed by the firm

The proposer shall provide a contingency and succession plan addressing the temporary or permanent unavailability of the lead assessor.

REFERENCES

Provide a minimum of three municipal references.

At least one reference shall be from a Wisconsin municipality with a population exceeding 10,000 residents.

Include:

- Municipality
- Contact Person

- Title
- Phone Number
- Email Address

DATA OWNERSHIP AND RECORDS

All assessment records, photographs, sketches, valuation models, work papers, databases, and related materials created or maintained under this contract shall remain the property of the City of Beaver Dam.

The successful proposer shall provide:

- An annual electronic backup of all assessment data.
- Data in a commonly accessible electronic format approved by the City.
- A complete electronic transfer of all records upon expiration or termination of the contract.

The successful proposer shall cooperate fully with the City and any successor assessor to ensure an orderly transition of services at no additional cost to the City.

DATA SECURITY

The successful proposer shall maintain reasonable safeguards to protect confidential taxpayer information and electronic assessment records.

INSURANCE REQUIREMENTS

The successful proposer shall maintain the following minimum insurance coverage:

Commercial General Liability:

- \$2,000,000 per occurrence
- \$4,000,000 aggregate

Professional Liability (Errors and Omissions):

- \$1,000,000 minimum

Workers Compensation:

- Statutory requirements

Certificates of Insurance shall be provided prior to contract execution.

CONFLICT OF INTEREST

Proposers shall disclose any actual or potential conflicts of interest involving property ownership, appraisal services, consulting services, or other relationships within the City of Beaver Dam that may impact performance under this contract.

PROPOSAL CONTENT

Proposals shall include:

1. Cover Letter
2. Firm Background and Qualifications
3. Lead Assessor Qualifications
4. Backup Assessor Qualifications
5. Municipal Experience
6. Succession Plan
7. References
8. Description of Services
9. Assessment Software Utilized
10. Sample Annual Assessment Report
11. Pricing Proposal
12. Conflict of Interest Disclosure

PRICING PROPOSAL

Provide annual fixed-fee pricing for each contract year.

Year Annual Fee

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

Total Four-Year Cost: \$ _____

All routine services identified within this request shall be included within the annual fee.

EVALUATION CRITERIA

Proposals will be evaluated using the following criteria:

Criteria	Points
Firm Experience	25
Staff Qualifications	25
Service Approach	15
References	10
Cost	25

Total: 100 Points

The City may conduct interviews with selected firms if deemed necessary.

PROPOSAL SUBMISSION

Proposals shall be submitted in sealed packages clearly identified as “CITY ASSESSMENT SERVICES” to:

City Administrator
City of Beaver Dam
205 S. Lincoln Avenue
Beaver Dam, WI 53916

Submission Deadline: **September 1, 2026.**

The City will not accept proposals via e-mail or facsimile. Late submissions will not be accepted or considered.

Questions regarding this request shall be directed to: lbierke@ci.beaverdam.wi.gov

AWARD

The City anticipates awarding the contract following review of proposals and any interviews deemed necessary.

The contract award shall be subject to approval by the Beaver Dam Common Council.



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT: Room Tax Ordinance Update

The Issue:

The room tax ordinance currently in effect is outdated and inaccurate. The proposal attached updates the "use of funds" section to more accurately reflect how the City has been using said funding.

Considerations:

Many years ago, the City must have appropriated room tax dollars for economic development purposes, essentially helping to fund the Beaver Dam Development Corporation. At some point in the past, the City Council decided to fund the Development Corporation with Tax Increment dollars and reappropriate room tax money to tourism generating activities - which the state statutes do require.

Does this item have a financial or budget impact?

Yes

Without adopting this ordinance, the City would not be in compliance with state statutes. This ordinance change would redirect funding from one entity to another, if the City hadn't already taken that step many years ago. Today, this ordinance update just reaffirms what is done in practice.

Recommendation:

Staff recommends adopting the proposed ordinance change.

Attachments:

1. 06.30.26 Room Tax Ord Amendment
2. Room Tax Ordinance

ORDINANCE NO. [REDACTED]
CITY OF BEAVER DAM

AN ORDINANCE AMENDING SECTION 2-124 OF THE CITY OF BEAVER DAM
MUNICIPAL CODE REGARDING ROOM TAX

The City Council of the City of Beaver Dam, Dodge County, do ordain as follows:

ORDINANCE

SECTION I: Section 2-124(k) of the City of Beaver Dam Municipal Code is amended to read as follows (deletions are shown as a ~~strikethrough~~ and additions are shown with an underline):

(k) *Use of Tax Collected.* ~~Ninety percent~~ Thirty percent of all proceeds collected through the room tax shall be credited to a ~~nonlapsing economic development fund, and all undisbursed proceeds shall be carried over to each subsequent year appropriated to the city's general fund for purposes of promoting economic development.~~ Ten Seventy percent of all proceeds collected shall be sequestered for the promotion of tourism and tourism development and transferred quarterly to the visitor and hospitality council of the city chamber of commerce. Such council shall annually account to the administrative committee of the city council as to the amount, appropriateness and success of its expenditures.

SECTION II: All other provisions of section 2-142 shall remain in full force and effect unless specifically modified herein.

SECTION III: Said ordinance is effective upon its passage and publication.

The above ordinance was duly adopted by a majority vote of the elected members of the City Council of the City of Beaver Dam at a regular meeting held on

_____.

APPROVED:

By: _____
Bobbi Marck, Mayor

ATTEST:

By: _____
Tracey Ferron, City Clerk

Sec. 2-124. - Room tax.

- (a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Gross receipts means as set forth in Wis. Stats. § 77.51(4)(a), (b) and (c).

Hotel, motel and transient means as set forth in Wis. Stats. § 77.52(2)(a)1.

- (b) *Imposed.* Pursuant to Wis. Stats. § 66.0615, for the privilege of furnishing at retail rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for use of the accommodations, a tax is imposed upon the retailers at the rate of five percent of the gross receipts for the lease or rental of such accommodations, rooms or lodging within the city, effective January 1, 1989.
- (c) *Selective sales tax.* Any tax so imposed shall not be subject to the selective sales tax imposed by Wis. Stats. § 77.52(2)(a)1.
- (d) *Permit required.* No person subject to the tax imposed in subsection (b) of this section shall furnish rooms or lodging to transients at retail without a permit issued by the clerk.
- (e) *Application; fee.* The applicant for a permit shall file an application with the clerk on a form furnished by the clerk. A fee as listed in chapter 42 of this Code shall accompany the application.
- (f) *Payment of tax.*
- (1) The tax imposed by this section is due and payable to the city finance director on the last day of the month next succeeding the calendar quarter for which imposed. A quarterly return shall be filed with the finance director on or before the same date on which the tax is due and payable. Such return shall show the gross receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of taxes imposed for such period and such other information required by the finance director to properly collect such tax. For collecting and reporting the room tax imposed on the retailer, retailers may deduct one percent of the total room tax payable each quarterly reporting period as administrative expenses if the payment of the taxes is not delinquent. Every retailer required to file such quarterly return shall file an annual calendar year return within 90 days of the close of each calendar year.
 - (2) The annual return shall summarize the quarterly returns, reconcile and adjust for any errors in the quarterly returns and shall contain additional information if required by the finance director to determine the accuracy of the annual return. Such annual returns shall be made on forms furnished by the finance director and shall be signed by the permittee or his authorized agent.

- (g) *Interest.* All unpaid taxes shall bear interest at the rate of one percent per month or any portion thereof as in Wis. Stats. § 74.31, from the due date of the return. Failure to pay the tax or delinquent payment of such taxes shall be subject to a \$10.00 late filing penalty in addition to the interest imposed in this section.
- (h) *False or fraudulent return.* If a false or fraudulent return is filed with the intent in either case to defeat or evade the tax imposed by this section, a penalty of 50 percent of the tax due shall be paid in addition to the tax, interest and late filing penalty. Deliberate understatement of quarterly returns with correction on annual returns shall be a violation of this section.
- (i) *Enforcement.* As a means of enforcing the collection of any room tax imposed under subsection (b) of this section, the city may:
- (1) Whenever it has probable cause to believe that the correct amount of room tax has not been assessed or that the tax return is not correct, inspect and audit the financial records of any person subject to subsection (b) of this section, pertaining to the furnishing of accommodations to determine whether or not the correct amount of room tax is assessed and whether or not any room tax return is correct. Any person subject to subsection (b) of this section who fails to comply with a request to inspect and audit the person's financial records under this subsection (i)(1) shall be subject to a forfeiture of five percent of the tax determined under subsection (b) of this section or subsection (i)(2) of this section.
 - (2) Determine the tax under subsection (b) of this section according to its best judgment if any person required to make a return fails, neglects or refuses to do so for the amount in the manner and form and within the time prescribed by the city.
 - (3) Require each person who is subject to subsection (i)(2) of this section to pay an amount of taxes the city determines to be due under subsection (i)(2) of this section plus interest at the rate of one percent per month on the unpaid balance. No refund or modification of the payment determined may be granted until the person files a correct room tax return and permits the city to inspect and audit his financial records under subsection (i)(1) of this section.
 - (4) For failure to pay the tax under subsection (b) of this section, imposed a forfeiture of 25 percent of the room tax due for the previous year under subsection (b) of this section or subsection (i)(2) of this section or \$5,000, whichever is less.
- (j) *Confidentiality.* The information obtained under subsection (g) of this section shall be kept in confidence by those inspecting and auditing the financial records, unless such information is being used in the discharge of duties imposed by law, the duties of their office or by court order. Statistics classified so as not to disclose the identity of a particular return may be published. Any person convicted of violating this subsection shall pay a forfeiture of not less than \$100.00 nor more than \$500.00.
- (k)

Use of tax collected. Ninety percent of all proceeds collected through the room tax shall be credited to a nonlapsing economic development fund, and all undisbursed proceeds shall be carried over to each subsequent year. The council shall authorize all disbursements from the fund for the purposes of economic development. Ten percent of all proceeds collected shall be sequestered for the promotion of tourism and transferred quarterly to the visitor and hospitality council of the city chamber of commerce. Such council shall annually account to the administrative committee of the city council as to the amount, appropriateness and success of its expenditures. The committee may suspend payments in the event of an incomplete or unsatisfactory accounting.

- (1) No portion of the proceeds of this tax shall be used for the capital expenditures of utilities, curbs, gutters, street improvements or to buy down the cost of industrial land.
- (2) When appointments are made annually to the community development committee, an owner of a motel or hotel or a representative of that business group shall be appointed as a nonvoting member of such committee.

(Code 2001, § 3.08; Ord. No. 8-2023, § 1(Exh. A), 10-2-2023)



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT: Park Endowment Fund

The Issue:

At a previous meeting, the Administrative Committee authorized the City Administrator to pursue the creation of a parks endowment fund. After working with the Beaver Dam Area Community Foundation, the attached agreement was created. Attached is a resolution that will need to be adopted to authorize the City Administrator to sign the agreement and create the fund.

Considerations:

Does this item have a financial or budget impact?

Yes

To create the fund, the City will be expected to provide \$1,000. Over time, it is expected that the fund will grow and be able to provide significant support to the City's Parks and Forestry Department.

Recommendation:

Attachments:

1. 07.20.26 Res. parks endowment fund
2. City of BD Parks Endowed Fund

RESOLUTION XX-2026

A RESOLUTION ESTABLISHING A CITY OF BEAVER DAM PARKS ENDOWED FUND

WHEREAS, the City of Beaver Dam recognizes that parks, trails, forests, playgrounds, and recreational facilities are essential public assets that contribute to the health, quality of life, economic vitality and attractiveness of our community;

WHEREAS, high quality parks and recreational amenities strengthen neighborhoods, attract new residents and businesses, increase property values, and enhance Beaver Dam's long-term economic competitiveness; and

WHEREAS, the City looks to the future with a commitment of maintaining, enhancing, expanding, and preserving the inventory of parks, park amenities, and trails throughout the City; and

WHEREAS, many residents, families, businesses, and community organizations have expressed a desire to leave a lasting legacy through charitable giving for the improvement of Beaver Dam's parks; and

WHEREAS, it is the desire of the Common Council to encourage private philanthropy that will supplement, but not replace, the City's ongoing commitment to funding parks, recreation, and forestry; and

WHEREAS, the Beaver Dam Area Community Foundation has demonstrated its commitment to supporting charitable giving and community investment through the administration of charitable funds benefiting the City and providing community donors with the tax benefits of the foundation's 501(c)(3) status; and

NOW, THEREFORE, BE IT RESOLVED that the City of Beaver Dam hereby authorizes the City Administrator to enter into an agreement with the Beaver Dam Area Community Foundation, an affiliate member of the Fond du Lac Area Foundation, to establish the City of Beaver Dam Parks Endowed Fund as a permanent charitable endowment to benefit the City's Parks and Forestry Department.

By a vote of: _____ in favor, _____ opposed, and _____ abstain.

Approved: August 3, 2026

Roberta Marck
Mayor

Attested: August 3, 2026

Tracey M. Ferron
City Clerk



City of Beaver Dam Parks Endowed Fund

An agency endowment fund within the

Beaver Dam Area Community Foundation Family of Funds

The City of Beaver Dam to establish a charitable fund within the Beaver Dam Area Community Foundation Family of Funds, administered by the Fond du Lac Area Foundation. We understand that this fund will be recognized and celebrated by the leadership of the Beaver Dam Area Community Foundation Family of Funds, and that those same individuals will monitor the ongoing administration of this fund by reviewing the fund's grant making, financial activities, and other operations on a regular basis as provided in the Affiliate Agreement between the Beaver Dam Area Community Foundation and the Fond du Lac Area Foundation.

The City of Beaver Dam has provided for an irrevocable gift to establish this fund. This gift, together with any similarly directed gifts from any donor, shall be held and maintained as a component fund within the Foundation and administered as follows:

1. **Name of Fund:** This fund shall be known as the City of Beaver Dam Parks Endowed Fund.
2. **Fund Purpose:** This fund is established for the purpose of supporting the City of Beaver Dam Parks and Forestry Department.
3. **Recipients of Fund Distributions:** Distributions shall be made from this fund to the City of Beaver Dam in Beaver Dam, WI. In the event that the City's Park and Forestry Department or any successor organizations should cease to exist or to carry out a charitable purpose, distributions shall be made instead as directed by the Foundation's Board of Directors, in its sole discretion, to one or more organizations serving a charitable purpose of impacting parks and open spaces in Beaver Dam.
4. **Amounts Available for Distribution:** Each year, the Foundation shall distribute five percent (5%) of the fund assets averaged over five calendar years to the City of

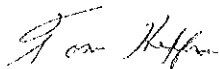
Beaver Dam to be used to support the maintenance and care of Beaver Dam City Parks.

5. **Investment of Fund Assets:** The Foundation shall oversee the investment management of the fund assets. The Foundation's Board of Directors shall have all powers necessary or, in its sole discretion, desirable to fulfill this obligation, including but not limited to the power to retain, invest, and reinvest the fund assets and to commingle the fund assets with those of other funds for investment purposes.
6. **Obligation to Ensure Charitable Use of Fund:** As a component fund of the Foundation, this fund is subject to the applicable provisions of the Internal Revenue Code and related Federal laws and regulations, to the laws of the State of Wisconsin, and to the provisions of the Foundation's Articles of Incorporation and Bylaws. These authorities require that the Foundation's Board of Directors, acting in its sole discretion, shall have the power and the duty to modify any restriction or condition of this fund that has become unnecessary, incapable of fulfillment, or inconsistent with the Foundation's charitable purposes or the needs of the community served by the Foundation.

We hereby confirm that the provisions set forth above describe the intent of the City of Beaver Dam in establishing this fund.

Larry Bierke, City of Beaver Dam City Administrator

Date



6/19/2026

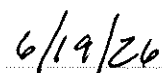
Tom Heffron, BDACF Board President

Date

Accepted on behalf of the Fond du Lac Area Foundation



Greg Giles, Executive Director, FDLAF



Date

Fund contact info: Larry Bierke
d: (920) 356-2549 c: (608) 345-8751
a: 205 S. Lincoln Ave, Beaver Dam, WI 53916
e: lbierke@ci.beaverdam.wi.gov

RESOLUTION NO. 67-2026

**A RESOLUTION TO APPROVE A TEMPORARY CLASS B LICENSE FOR
THE BEAVER DAM PEPPER FESTIVAL ON SEPTEMBER 12, 2026**

BE IT HEREBY RESOLVED, that the following organization be granted a Special Class "B" License for the sale of Fermented Malt Beverages for:

No. 3 Dodge County Center For The Arts, Inc.
Beaver Dam Pepper Festival
(Diana Novak-Ogle, Agent)
September 12, 2026
820 Park Avenue; parking lot
10:30 A.M. – 4:00 P.M.

Presented by the Administrative Committee

By a vote of _____ in favor, _____ opposed, and _____ abstain.

Adopted: July 20, 2026

Tracey M. Ferron
City Clerk

Approved: July 20, 2026

Roberta Marck
Mayor

(Subject To Committee Approval)

RESOLUTION NO. 68-2026

**A RESOLUTION TO APPROVE A TEMPORARY CLASS B LICENSE FOR
BEAVER DAM HOCKY ASSOCIATION SPOOKTACULAR HOCKEY
TOURNAMENT**

BE IT HEREBY RESOLVED, that the following organization be granted a Special Class "B" License for the sale of Fermented Malt Beverages for:

No. 4 Beaver Dam Hockey Association
 Beaver Dam 3v3 Spooktacular Hockey Tournament
 (Dan Nesper, Agent)
 October 16 – 18, 2026
 Beaver Dam Family Center
 9:00 a.m. – 9:00 p.m.

Presented by the Administrative Committee

By a vote of _____ in favor, _____ opposed, and _____ abstain.

Adopted: July 20, 2026

Tracey M. Ferron
City Clerk

Approved: July 20, 2026

Roberta Marck
Mayor

(Subject To Committee Approval)



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Kieran O'Day
SUBJECT: Room Tax Issue at Super 8

The Issue:

The Administrative Committee and the City Council have been trying to address the fact that the Super 8 Hotel hasn't been paying their required room taxes to the City. Attached is the next step in that enforcement effort.

Considerations:

Does this item have a financial or budget impact?

Yes

Yes. The Resolution takes the next step of enforcement to secure room tax funding from the Super 8 Hotel.

Recommendation:

Let's discuss this resolution and consider if the Committee is ready to recommend this to the City Council.

Attachments:

1. 05.27.26 Super 8 Letter
2. 07.16.26 Room Tax Enforcement Resolution



City of Beaver Dam, Wisconsin

May 27, 2026

Super 8 Hotel
711 Park Avenue
Beaver Dam, WI 53916

RE: Room Tax Penalties

Dear Owner:

As you are likely aware, the City of Beaver Dam (the "City") has, by ordinance, imposed a room tax on all hotelkeepers that furnish accommodations to the public. As such a hotelkeeper, you are subject to the City's 5% room tax on all gross receipts for the lease or rental of such accommodations, rooms, or lodging. The City's room tax ordinance requires (1) quarterly payments of collected room taxes and (2) quarterly returns demonstrating the gross receipts of the preceding calendar quarter, the amount of taxes imposed for such period, and any other information that the finance director may require. The ordinance also requires you to file an annual return, which summarizes the quarterly returns and reconciles and adjusts for any errors in the quarterly returns.

Based on a review of the City's financial records, you have neither paid the required room tax nor filed a room tax return since you became the owner of the hotel in August of 2021. You have also not applied for or obtained a lodging permit as required by City ordinance. The City has attempted to contact you to resolve these issues, but to date, the City has not received a response. Accordingly, the City is now exercising its right to enforce the room tax ordinance against you.

Because you have not paid any room tax and have failed to make any required return since taking ownership, the City has probable cause to believe that the correct amount of room tax has not been assessed. Therefore, you must provide your financial records to the City for inspection and audit by June 30, 2026 so that the City can determine the amount of room tax due and payable. If you fail to provide your financial records to the City by June 30, 2026 the City will exercise its best judgment to determine the amount of room tax that you owe. Further, if you fail to provide financial records to the City, the City will impose a forfeiture of 5% of the amount it determines you owe. If the City determines the amount of room taxes you owe without your financial records, you will be required to pay that amount within 30 days of receiving the City's determination. If that amount also goes unpaid, it will bear interest at 1% per month until it is paid. Finally, because you



City of Beaver Dam, Wisconsin

failed to pay any room tax in 2025, you are subject to an additional forfeiture of 25% of the room tax amount due for 2025. If the forfeiture amount in the previous sentence exceeds \$5,000, the forfeiture will be capped at \$5,000. In the event you fail to pay any assessed penalties and/or interest, the City will pursue any available payment remedies.

Failure to (a) comply with the City's demand to inspect and audit your financial records; (b) pay your unpaid room taxes; (c) pay the forfeitures imposed by this letter will affect your ability to obtain the required lodging permit. If you do not comply with this letter and do not obtain a lodging permit, you will be required to cease operations. If you continue to provide accommodations without a lodging permit, you will be subject to further forfeitures and fines.

Please submit the required records via certified mail to the following address by the abovementioned date:

Kayla Larson, Finance Director
City of Beaver Dam
205 S. Lincoln St.
Beaver Dam, WI 53916

Sincerely,

Larry Bierke, City Administrator

CC: Kayla Larson, Finance Director

RESOLUTION NO. ____-2023

**A RESOLUTION AUTHORIZING ENFORCEMENT OF ROOM TAX AND
LODGING PERMIT VIOLATIONS BY SUPER 8 HOTEL**

WHEREAS, City ordinance § 2-124 establishes a city-wide room tax and requires lodging facilities to collect and remit that tax;

WHEREAS, City ordinance § 2-124(d) requires any lodging facility operating within the City to obtain a permit;

WHEREAS, the Super 8 Hotel located at 711 Park Avenue, Beaver Dam, WI 53916 (the “Hotel”) is a lodging facility that is subject to the room tax ordinance;

WHEREAS, the Hotel has neither collected nor remitted any required room taxes since September of 2021;

WHEREAS, the Hotel has not obtained a lodging permit from the City;

WHEREAS, City staff attempted numerous times to contact the Hotel to address the room tax and lodging permit issues;

WHEREAS, City staff sent a letter to the Hotel on May 27, 2026 which demanded payment of the Hotel’s delinquent room tax by June 30, 2026;

WHEREAS, the letter also demanded that the Hotel obtain a lodging permit from the City by June 30, 2026;

WHEREAS, City received neither payment nor a response from the Hotel;

WHEREAS, the City is authorized to enforce the room tax ordinance under City ordinance § 2-124(i) and Wis. Stat. § 66.0615(2);

WHEREAS, the City has, pursuant to Wis. Stat. § 66.0615(2)(c), determined to the best of its ability that the Hotel owes \$143,000 in room taxes and penalties;

WHEREAS, pursuant to Wis. Stat. § 66.0615(2)(d), the City will impose an interest rate of 1% for each month that the above balance goes unpaid;

WHEREAS, enforcement of the room tax ordinance is in the best interest of the City;

WHEREAS, enforcement of the lodging permit is in the interest of the health, safety, and welfare of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED that City staff is authorized to enforce the Hotel's room tax violations pursuant to City ordinance § 2-124(i) and Wis. Stat. § 66.0615(2);

BE IT FURTHER RESOLVED that if the City does not receive (a) payment of the Hotel's delinquent room tax and associated penalties or (b) an alternative repayment plan that is acceptable to the City by the date required by the City Administrator in certified communications with the Hotel, the City Clerk is authorized to assess the full amount on the Hotel's property tax roll;

BE IT FURTHER RESOLVED that for each month the balance goes unpaid, the City will impose 1% interest onto the amount owed;

BE IT FURTHER RESOLVED that if the Hotel does not apply for and obtain a lodging permit by the date required by the City Administrator in certified communications with the Hotel, the Hotel must cease operations unless and until such a permit is obtained;

BE IT FURTHER RESOLVED that each day the Hotel continues to operate without a lodging permit is deemed a separate offense, punishable by cumulative penalties and forfeitures up to and including a permanent ban from operating in the City.

By a vote of: _____ in favor, _____ opposed, and _____ abstain.

Approved: September __, 2026

Roberta Marck
Mayor

Adopted: September __, 2026

Tracey Ferron
City Clerk



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT:

The Issue:

The staff at the City of Beaver Dam are working on the creation of a policy manual. The policies attached are before you for your consideration and recommendation to the City Council. Once the policies are recommended by the Operations Committee or Administrative Committee, they will be combined and presented to the City Council as a policy manual. Staff are planning to have this completed around September 2026.

Considerations:

Does this item have a financial or budget impact?

No

Adopting the policies should not cost the City dollars. However, implementing individual policies could have a cost or a savings. Each policy will need to be evaluated independently.

Recommendation:

Attachments:

1. Batch 2 Policies



Batch 2 Policies

06.01.25: Attached are the next batch of policies created and updated by city staff. This packet is being distributed to both the Operations Committee and the Administrative Committee. Please take this packet home and review the enclosed policies.

The policies will be discussed at future committee meetings as follows:

Administrative Committee

- Policy 201 position control
- 304 Debt Service
- 305 Fund Balance
- 306 Budget Policy
- 307 Capital Improvement Plan
- 308 Procurement Policy
- 309 Credit Card Policy

Operations Committee

- 307 Capital Improvement Plan
- 308 Procurement Policy
- 501 Snow and Ice Control Policy
- 505 Street Naming Policy

Staff anticipate completing Batch 3 over the next three months and after Committees have completed their review of Batch 1 (done), Batch 2 (now), and Batch 3 (future), we will bring all three batches to the City Council as the first policy manual for the City of Beaver Dam (September).

 BEAVER DAM <i>Life is good here</i>		TITLE:	POSITION CONTROL POLICY	
		POLICY #:	201	
POLICY SOURCE	ADMINISTRATION		PAGES	4
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	This policy describes the policy and procedures to be followed for creating and modifying existing positions with the City of Beaver Dam. This policy covers all departments, with an acknowledgement of unique regulations for Library, Police, and Fire Departments. A page addressing staffing levels of all city departments shall be annually included in the city budget for the following year. This document will hereby be called the "position control page" (sample attached to this policy) and will be kept current by the Human Resources Department. All modifications to this document must be recorded and tracked for transparency purposes.
POLICY	<u>ESTABLISHING A NEW POSITION</u> The Beaver Dam City Council has complete authority to set staffing levels in the City of Beaver Dam. This authority covers all departments, but through this policy, an effort is hereby made to delegate these powers in certain situations. Before any new positions are proposed, the Human Resources Department shall be responsible for meeting with the Department Director proposing the new position to 1) review existing job description, or 2) create a new position job description. Throughout the year, there may be times whereby a City Department desires to add positions full or part time to their department for a variety of reasons. The standard and preferred way to add a position to any department is through the budget process. There are, however, situations whereby staffing changes should occur in a more immediate way by adding to existing part-time positions or adding new part-time positions. When a staffing change is anticipated, the Department Director shall first discuss the idea with the City Administrator and review this policy. Lastly, another way to change staffing is to decrease a full-time position to a part-time position(s). These scenarios are explained below: 1) BUDGETING PROCESS, annually when the Beaver Dam City Council adopts the fiscal budget for the following year, there is an opportunity for the budget to include new positions. A. Funding for these positions shall be included in the specific department budget as applicable and recognized on the position control page

	included in the annual budget document. B. Positions added or reduced from the City staffing structure shall be recognized on this document, whether full-time or part-time, to ensure transparency and clearly define staffing changes by the City Council. C. Should position modification occurring in the current year result in increased expenses in future years, it shall be the Human Resources responsibility to evaluate position duties to determine compensation levels and the City Administrator's responsibility to ensure said funding is appropriated and included in future year budgets. D. For all newly created position or modifications to job descriptions, the Human Resources department shall evaluate and note compensation recommendations to the approving authority. 2) PART TIME TO FULL TIME, A. The City Council hereby delegates authority to the City Administrator to approve modifications of staffing whereby multiple part-time positions are merged into a full-time position, so long as the overall fiscal impact to the City Budget does not increase in the calendar year said action is taken. B. Any change that adds hours to the city's overall staffing levels must be included in the annual operating budget or approved via a budget amendment and an update to the position control document completed. C. For all newly created positions or modifications to job descriptions, the Human Resources department shall evaluate and note compensation recommendations to the approving authority. 3) FULL TIME TO PART TIME, A. Department Directors are hereby authorized to reduce positions from full-time to part-time status without City Council approval. When this occurs, Department Directors must give the Human Resources Department five business days advanced notice to ensure updates are made to the employees benefit structure, time accruals, and that the position control page gets updated. The reduction in employee hours and wages/salary that results from such a change shall be reflected in the subsequent budget of the Department making the change. It is anticipated that the next calendar budget for that Department will be reduced by the amount saved through this staffing reduction, unless the City Council determines otherwise. B. Occasionally it may be necessary to split a position into two positions for operational flexibility or candidate attraction. This is permissible, but both positions must be filled prior to the next calendar budget is adopted by the City Council AND because of the possibility of prorated benefits increasing costs for the City of Beaver Dam, the City
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	Administrator must approve of the change. City Council adoption is not needed so long as the hours worked of the combined part-time positions equal a single full time employee. 4) LIMITED TERM EMPLOYEES (LTE). A. Department Directors may request that a limited term employee be hired to assist for a period of not more than 10 months. The City Administrator shall have the flexibility to approve said positions if funding within the department's budget already exists and position does not exceed the hour requirements to qualify for WRS. B. If funding does not currently exist in the appropriate department's budget, the City Administrator may approve a limited term position that lasts up to 3 months to allow for the City Council to consider a budget amendment to potentially fund a longer term. <u>PROMOTIONS</u> The City of Beaver Dam hires the best candidate for any vacant position. This means that for open positions, there is always a public recruitment process. Internal candidates are always welcome to apply for open positions, and maybe the candidate that is most qualified, however the City recognizes that a public recruitment helps establish candidate credibility and reduces claims of preference or favoritism. Sometimes, a position will experience a change or increase of job responsibilities, and a Department Director will modify a job description. Job description changes require the City Administrator's approval. When a position changes enough to warrant a new title, the City Administrator will assign said title and establish an appropriate wage. The City Administrator, however, may not add additional positions to any department without the approval of the Beaver Dam City Council. LIBRARY, POLICE, AND FIRE DEPARTMENTS: The Library Department, Police Department, and Fire Department have various other regulations they must follow under state law, union contract, or organizational documents. This policy shall apply to situations in these departments only where other guidance does not exist. Union Contracts, as well as State and Federal Laws, shall control over this policy, as applicable.
HISTORY	

		TITLE:	DEBT POLICY	
		POLICY #:	304	
POLICY SOURCE	FINANCE DEPARTMENT		PAGES	3
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to provide direction from the governing body relative to the issuance of debt and management of the City's debt portfolio to ensure that the City maintains a sound debt position and that its existing credit quality is protected. This policy will also establish a framework of debt management for the City's Five-Year Capital Improvement Program and ensure the City's debt service levy remains at a proportionate even level for tax rate stabilization.
POLICY	<u>STATUTORY AUTHORITY</u> The City may issue bonds and notes in accordance with State Statutes Chapters 66 and 67 for purposes of financing its capital improvements program, to construct new facilities, to refund existing debt, to promote economic development, to provide financing for its Tax Incremental Financing Districts (TID) and to fund other capital needs. <u>CREDIT OBJECTIVES</u> The City will seek to maintain a credit rating of A1 or higher. The City will strive to maintain good relations with the rating agency and keep them informed of significant developments that could affect the City's credit rating. <u>DEBT LIMITATIONS AND STRUCTURE</u> To achieve its credit rating objective, the City recognizes the need to integrate the debt policy with its capital improvement program and long-range financial plans. The following Debt Limitations will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City: 1. Section 67.03 of Wisconsin Statutes requires general obligation debt outstanding not exceed 5% of the equalized valuation of the taxable property with the City. Revenue bonds and notes are not considered debt for purposes of determining compliance with statutory debt limitations. The City intends to keep total outstanding general obligation debt within 65% of the statutory limit. 2. A majority vote of the Common Council is required to exceed the borrowing limits described in #1 above. 3. The City will not use long-term borrowing to finance annual operating

	needs. 4. In general, bonds and notes may be issued to fund vehicles, equipment, infrastructure and/or facilities concurrently. The final maturity of the bonds and notes will be no more than 20-years. The debt will be structured so that the term of each purpose does not exceed the expected useful life of the underlying project for which they were issued. The following are exceptions to the Debt Limitations described above: 1. Emergency borrowing for the purpose of dealing with natural disasters. If funding from the City's property & liability insurance program and or State/Federal funding is available to fund the immediate costs to respond to a natural disaster these funds shall be utilized prior to City funds. If funding from the City's property & liability insurance program and or State/Federal funding is not available to fund the immediate costs to respond to a natural disaster but these funds subsequently become available these funds should be used to supplement the response costs or, where allowed by law, to reduce or eliminate new CIP borrowing in the next budgetary year. 2. Borrowing for the purpose of economic development where the property taxes to be generated when the development is completed will be sufficient to fund the annual debt service required as a result of the borrowing. 3. Issuance of debt as a conduit on behalf of for-profit or non-profit corporations when doing so would promote economic development or secure quality of life issues. Prior to issuing such debt, the corporation shall agree to pay all of the City's expenses in connection with the borrowing (including legal fees) and shall provide substantive proof acceptable to the City that no budget appropriation shall be required to repay the debt. The City shall not issue debt on behalf of a non-profit corporation if doing so would prevent the City from issuing "bank qualified" debt for its own purposes without compensation from the non-profit corporation to cover the additional debt service cost. <u>FINANCIAL ADVISORS & REFUNDINGS</u> 1. The City will utilize the services of a qualified financial advisor in monitoring its debt and debt service. 2. The City shall establish and maintain a long-term relationship with a financial advisor to allow for continuity and consistency in services provided by the advisor. However, the arrangement between the financial advisor and the City should be examined every three (3) to five (5) years or as deemed necessary by the City Administrator. 3. Alternatives (for example, State Trust Fund loans and private placements with local financial institutions) for borrowing funds should be considered by the City and the financial advisor, depending on the uniqueness of the items or projects being financed by long-term debt.
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	4. All costs related to the issuance of long-term debt, including fees for professional services, underwriting fees, and the interest costs over the term of the debt issue, must be considered and carefully evaluated for each borrowing. 5. The City will work with its financial advisor to ensure that long-term debt issues are structured to protect the interest of the City for the present and for the future (for example, the inclusion of call provisions to protect the City against future interest rate fluctuations or other circumstances). 6. Periodic reviews of outstanding debt will be undertaken to determine any refunding opportunities. Refunding will be considered (within federal tax law constraints) when there is a net economic benefit of the refunding or when a refunding will enable the City to achieve financing or cash flow objectives. <u>FINANCING CONSIDERATIONS</u> 1. All feasible alternatives (for example, State Trust Fund loans, Clean Water or Safe Drinking Fund loans, lease purchase agreements and private placements with local financial institutions) for borrowing funds shall be considered by the City depending on the uniqueness of the items or projects being financed by long-term debt. 2. The City may use inter-fund loans (in lieu of borrowing from private parties) to minimize the expense and administrative effort associated with external borrowing. Inter-fund loans are typically made for relatively short periods of time (under five years) and relatively low amounts (under one million dollars). Inter-fund loans shall be considered to finance high priority needs on a case-by-case basis, only when other planned expenditures in the fund making the loan would not be affected. Inter-fund loans shall be repaid with interest at a rate similar to the average rate of interest the City earns on its accounts or market rate. <u>DISCLOSURE</u> The City is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional investors, bond insurers, other units of government, and the public to share clear, comprehensible, and accurate financial information. The Finance Department will provide continuing disclosure in compliance with continuing disclosure certifications made at the time of each debt issuance. <u>AMENDMENT</u> A majority vote is required to approve any amendment to the provisions of this policy.
HISTORY	

		TITLE:	FUND BALANCE POLICY	
		POLICY #:	305	
POLICY SOURCE	FINANCE DEPARTMENT		PAGES	4
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to address the implications of Governmental Accounting Standards Board ("GASB") Statement No. 54, Fund Balance Reporting and Governmental Fund Definitions. This policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate fund balances and reserves in order to: 1. Provide sufficient cash flow for daily financial needs, 2. Offset significant economic downturns and revenue shortfalls, and 3. Provide funds for unforeseen expenditures related to emergencies.
POLICY	<u>DEFINITIONS</u> Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54: 1. <u>Nonspendable Fund Balance</u> - includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Examples of Nonspendable Fund balance are: Inventory and prepaid expenditures. Nonspendable amounts will be determined before all other classifications. It is the responsibility of the Finance Director to report all Nonspendable Funds appropriately in the City's financial statements. 2. <u>Restricted Fund Balance</u> - Fund balance should be classified as restricted when constraints are placed on the use of resources are either: a. Externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments; or b. Imposed by law through constitutional provisions or enabling legislation. 3. <u>Committed Fund Balance</u> - includes amounts that can be used only for specific purposes determined by a formal action of the City Council. A majority vote is required to approve a commitment and must take place within the fiscal reporting period, no later than December 31st; however,

	the amount can be determined subsequent to the release of the financial statements. A majority vote is also required to remove or change the specific use of a commitment. 4. <u>Assigned Fund Balance</u> - includes amounts intended to be used by City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. Authority to Assign: The City Council delegates the City Administrator to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund. 5. <u>Unassigned Fund Balance</u> - includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes from which amounts had been restricted, committed, or assigned. <u>ROLES AND RESPONSIBILITIES</u> The City Administrator is authorized to facilitate implementation and management of this policy. It shall be the responsibility of the Finance Department to monitor reserve balances on a monthly basis and report material deviations to the City Administrator and City Council. The Library Board and Police and Fire Commission have powers vested by statute and ordinance that may differ and they manage funds in a manner that is consistent under ordinance and statute guidance. <u>OPERATIONAL GUIDELINES</u> To achieve and maintain the above fund balances, the City shall use the following guidelines: 1. <u>Classifying Fund Balance Amounts</u> - Fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, or assigned, or any combination of those classifications. The general fund may also include an unassigned amount.
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	2. <u>Prioritization of Fund Balance</u> - When the City incurs an expenditure and both restricted and unrestricted fund balance amounts are available, the City's policy is to first reduce restricted fund balance. For expenditures where only unrestricted fund balance is available, the City will apply amounts in the following order: Committed Fund Balance, Assigned Fund Balance and lastly Unassigned Fund Balance. 3. <u>Minimum Unassigned Fund Balance</u> - The City will maintain a minimum unassigned fund balance in its General Fund ranging from 20 percent to 25 percent of the subsequent year's budgeted operating expenditures (including other financing uses). This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment. 4. <u>Drawdown of Unassigned Fund Balance</u> - When unassigned fund balance exceeds 25 percent of the subsequent year's budgeted expenditures, the City should consider a drawdown of reserves. The use of unassigned fund balance may be transferred to support capital purchases (and reduce borrowing) as part of the annual budget adoption process. It shall never be used to support operating expenses. 5. <u>Replenishing deficiencies</u> - When fund balance falls below the minimum 20 percent, the City Administration will develop a budgetary plan to replenish the fund balance to the established minimum level within five years. Practices may include but not limited to the following: - The city will eliminate the budgeted use of fund balance if said use would reduce fund balance below policy minimums. - Apply remaining unexpended general fund resources at the end of each fiscal year to add to the cash portion of the reserves if necessary to meet policy minimums. - Encourage using a portion of the tax levy generated by equalized valuation which may be higher than used for budget development to add to the cash portion of the reserves if necessary to meet policy minimums. - Utilize repayments on existing interfund loans or advances to other funds (such as TID's and utilities) to increase the unrestricted fund balance in its General Fund to a level that exceeds the minimums established herein.
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	<u>BUDGET PRACTICES</u> Department budgets are established each year and departments are encouraged to use the funds committed to their stewardship for the efficient and effective management of city programs and services. The following practices will help in the overall management of budgets: 1. <u>Salary and Wage Costs</u> - The Finance Department will be responsible for setting salary and wage budgets for each department annually. To avoid a budget deficit and to cover overtime in the event of an emergency or vacancies, it is the general practice to budget for full or nearly full staffing. The Finance Department may apply historical turnover rates when making slight reductions to the staffing or benefit budget lines. Departments shall not use salary savings to cover operational or capital costs. 2. <u>Operational Costs</u> - Departments should record an expense to the appropriate classification and line item but may spend more within any given line item if there is sufficient budget in another operating line to cover that cost. Department Heads are responsible to monitor total department operating expenses to verify that they do not exceed their total budget. Should an unexpected inflationary cost in service delivery occur in any given budget year, or a department become projected to be over budget for any reason, the Department Head must seek out a budget amendment from the City Council in support of their department budget. Failure to complete a budget amendment will subject the department to greater budgetary scrutiny for mismanaging department funds. 3. <u>Contingency</u> - This reserve shall be budgeted, at a minimum, to equal one-half of one percent (0.5%) of the general fund operating expense. At the end of any fiscal year, remaining contingency budget shall roll over into the General Fund Balance. 4. <u>Budget Carryovers</u> - If a department purchase is delayed from one fiscal year to another, the department may carry over budget with approval from the City Administrator. Carryovers should be discussed as early as anticipated. Unspent department budgets not receiving approval are swept into the General Fund Balance at the end of any given fiscal year.
HISTORY	

 BEAVER DAM Life is good here		TITLE:	BUDGET POLICY	
		POLICY #:	306	
POLICY SOURCE	FINANCE DEPARTMENT		PAGES	4
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to establish a clear framework and standard practices for the development, adoption, execution, and monitoring of the City's budget. This policy is intended to ensure that the City's financial resources are planned, allocated, and managed in a manner that supports the community's strategic priorities, maintains fiscal stability, and complies with the legal requirements of Wisconsin's municipal budget statutes. By defining roles, responsibilities, timelines, and budgetary controls, the policy promotes transparency, accountability, and prudent stewardship of public funds; facilitates sound decision-making by the governing body; and provides residents with a clear understanding of how limited municipal resources are matched to the services the City provides. Consistent with statutory requirements, the policy also supports a balanced budget that aligns estimated revenues and other financing sources with proposed expenditures and provides a basis for effective monitoring of actual performance against the approved plan.
POLICY	<u>DEFINITION OF FUND STRUCTURE</u> The City of Beaver Dam uses fund accounting for its financial structure. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities. Funds are the control structures that ensure that public monies are spent only for authorized purposes and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular auditing that are associated with this fund structure are governed by the Governmental Accounting Standards Board (GASB). For financial statement presentation purposes, the various funds of the City are grouped into the following fund types under three broad fund categories: governmental, proprietary, and fiduciary/agency. 1. <i>Governmental Funds</i>

	Governmental funds are those through which most municipal functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The City's Governmental Funds are the General Fund, Special Revenue Funds, Debt Service Fund and Capital Project Funds. A. The General Fund accounts for all financial resources except those required to be accounted for in another fund. The unassigned general fund balance is available to the City for any purpose, provided it is expended or transferred according to the general laws of Wisconsin and the City of Beaver Dam. B. Special Revenue Funds are used to account for revenue from specific sources (other than major capital projects) which require separate accounting because of legal restrictions. C. Debt Service Funds account for the accumulation of resources for and payment of general long-term obligations' principal and interest. D. Capital Projects Funds account for financial resources to be used for acquisition of equipment and the construction of major capital facilities (other than those financed by proprietary funds), and to account for the financing of public improvements or services deemed to benefit specific properties on which assessments are levied. 2. <i>Proprietary Funds</i> Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service. Enterprise funds are used to account for operations that provide goods or services to external users for a fee. Internal service funds are used to account for operations that provide goods or services primarily to other departments or funds within the government on a cost-reimbursement basis. 3. <i>Fiduciary/Agency Funds</i> Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund is comprised of only the Agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
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The City does not have to appropriate agency funds. Agency funds account for money a government holds in an agency capacity on behalf of another person or entity. Therefore, a government has minimal discretion in spending this money.

CAPITAL BUDGETING

Capital projects include the acquisition of equipment and construction projects. Construction projects are defined as a study, engineering/design, and construction, or a combination of all three phases totaling \$10,000 or more, having a useful life of at least three years. [See Policy 307 for information on Capital Improvement Planning.]

Projects will be funded by a combination of note proceeds, bond proceeds, grants, government loans, gifts and operating funds. If a capital project is debt funded (note, bond, lease or loan), the term of the debt should not exceed the useful life of the project. [See Policy 304 Debt Policy]

BUDGET TIMELINE GUIDE

April – June	Capital Improvement Plan is assembled by staff
Prior to July 1	Finance Department prepare and provides the wage and fringe information for each department
July	Capital Improvement Plan is Adopted by City Council.
Prior to Aug 1	Finance Department distributes first 6 months of revenue and expenses to departments to assist in budget preparations.
August-September	City Administrator meets with Departments as needed and Assembles Draft Budget Proposal
Prior to Sept 1	All Departments and partner agencies provide completed budget drafts to the Finance Department.
Prior to Sept 15	Health Insurance Rates and Wage Adjustments are finalized for draft budget.
October	Council budget review session
November	Hold public hearing and Council adopts the budget and levy
December	Tax bills are generated and distributed. Budget is Added to City Website.

	<u>BUDGET TRANSFER</u> Annually the City Council adopts a fiscal budget for the City. This budget is adopted via Resolution on a department basis, and any modification thereof requires a Budget Amendment Resolution with a 2/3 vote of the City Council. A class 1 notice of the budget amendment must be published within 15 days after adoption. Department Heads are authorized to spend budgeted operating funds within their department and are responsible for monitoring their budgets. At a minimum, budgets shall balance before the fiscal year-end. All revenues and expenses must be properly accounted for throughout the course of the year and allocated to the appropriate accounts. Department Heads may not manipulate revenues and expenses to avoid budget overdrafts. The City Administrator will monitor activity through monthly budget-to-actual reporting provided by the Finance Department.
HISTORY	

		TITLE:	CAPITAL IMPROVEMENT PLAN POLICY	
		POLICY #:	307	
POLICY SOURCE	CITY ADMINISTRATOR		PAGES	2
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	It is the policy of the City of Beaver Dam to annually adopt a five-year capital improvement plan to apply predictability to anticipated large purchases. By segregating purchases that last for multiple years and have higher costs, the City is able to smooth out the operating budget from year to year and better track increased operating costs. This will aid the City in keeping tax rates and the City levy on an even trajectory, avoiding disruptive swings for our taxpayers. Annually that Capital Improvement Plan is used to determine what capital items are added to the Capital Improvement Fund Budget. It is further anticipated that the City of Beaver Dam will lean on borrowing in support of the capital budget.
POLICY	<u>DEFINITIONS</u> A Capital Improvement is any purchase made that costs more than \$10,000 and lasts more than three years. <u>AUTHORITY</u> Annually, the City Administrator proposes a Capital Improvement Plan to the City Council. <u>TIMELINE GUIDE</u> The City Administrator, in conjunction with assigned department heads, shall assemble the draft Capital Improvement Plan during the second quarter of the year. The Operations Committee will review the draft proposal during the third quarter of the year. The Plan shall then be adopted by the City Council each September. Once the Capital Improvement Plan is adopted by the City Council it shall be added to the City's website and serve as a guide to complete the Capital Fund (fund 40) portion of the next fiscal year budget. At any time during the budget process, the expenses of the Capital Fund may be modified by staff. The Capital Improvement Plan is a plan or guide to help ensure great thought is put into planning efforts and that we are purposeful when making large capital expenditures.

	In response to inflationary impacts, deferred infrastructure needs, and planned expansion of public streets and facilities, the City shall incorporate a 10% annual increase in funding for projects identified in each plan year.
HISTORY	

		TITLE:	PROCUREMENT POLICY	
		POLICY #:	308	
POLICY SOURCE	FINANCE DEPARTMENT		PAGES	10
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to provide city employees with uniform guidance in the procurement of goods and services. The controls and procedures set forth are intended to provide reasonable assurance that the most cost-effective service that serves the best interests of the City of Beaver Dam is obtained, while balancing the need for flexibility and efficiency in departmental operations.
POLICY	<u>AUTHORITY</u> This policy applies to the procurement of goods and services by all departments and divisions of the City of Beaver Dam. More restrictive procurement procedures required by grants, aids, statutes or other external requirements or funding sources will take precedence. Nothing in this policy shall limit the statutory authority granted to the Police and Fire Commission or the Library Board. <u>GOALS</u> 1. To encourage open and free competition to the greatest extent possible. 2. To receive maximum value and benefits for each public dollar spent. 3. To ensure that all purchase contracts are made in compliance with federal, state and local laws. 4. To prevent potential waste, fraud, abuse and conflicts of interest in the procurement process. 5. To assure proper approvals are secured prior to the purchase, award of contract and disbursement of public funds. <u>ETHICAL STANDARDS</u> All procurement shall comply with applicable federal, state and local laws, regulations, policies and procedures. The City's Personnel Policies and Procedures Handbook provides general ethical standards and conduct expectations.

	In general, employees are not to engage in any procurement related activities that would actually or potentially create a conflict of interest, or which might reasonably be expected to contribute to the appearance of such a conflict. 1. No employee shall participate in the selection, award or administration of a contract if a conflict of interest would be involved. Such a conflict would arise when the employee, any member of his immediate family, business partner or any organization that employs, or is about to employ, any of the above, has a financial interest or other interest in the firm selected for award. 2. To promote free and open competition, technical specifications shall be prepared to meet the minimum legitimate need of the City and to the extent possible, will not exclude or discriminate against any qualified contractors or vendors. 3. No employee shall solicit or accept favors, gratuities, or gifts of monetary value from actual or potential contractors, subcontractors or vendors. 4. Employees must maintain strict confidentiality in the procurement process and shall not impart privileged information to any contractors or vendors that would give them advantage over other potential contractors or vendors. 5. Personal purchases for employees by the City are prohibited. City employees are also prohibited from using the City's name or the employee's position to obtain special consideration in personal purchases. <u>DEFINITIONS</u> <i>Types of Bidding Process:</i> 1. <u>Request for Bid (RFB)</u> - Commonly used when deliverables are commodities for which there are clear specifications and when price will be the primary determining factor. 2. <u>Request for Information (RFI)</u> - Commonly used to develop lists of qualified sellers and gain more input for resource availability. 3. <u>Request for Proposal (RFP)</u> - Commonly used when deliverables are not well-defined or when other selection criteria will be used in addition to price. Proposals will include qualifications that will be evaluated and may be used to justify selecting a proposal that is not the lowest bid price. 4. <u>Request for Quotation (RFQ)</u> - Commonly used when deliverables are commodities for which there are clear specifications and when price will be the primary determining factor. Unlike an RFB, this solicited price quote is used for comparison purposes and is not a formal bid for work.
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	<i>Types of Employees:</i> 1. <u>Department Head</u> - City employee having responsibility for a department or office on behalf of which moneys were appropriated in the city budget for purchases. 2. <u>Purchasing Agent</u> - City employee assigned by the Department Head to make department-wide purchases and process department invoices and payments. Typically, this employee is second in command to the Department Head. 3. <u>General Employee</u> - All other city staff that have been delegated purchasing authority as established by the Department Head within the policy threshold. <i>Types of Services:</i> 1. <u>Contractor services</u> - The furnishing of labor, time or effort by a contractor, usually not involving the delivery of specific goods or products other than those that are the end result of and incidental to the required performance. Examples of contractor service will include but are not limited to refuse and recycling collection, snow removal, EMS billing services, janitorial, elevator maintenance, mailing, or delivery services. Contractor services shall follow the competitive procurement policy as outlined below. The cost shall be determined by considering the maximum total expenditure over the term of the contract. 2. <u>Construction services</u> - The substantial repair, remodeling, enhancement construction or other changes to any city owned land, building or infrastructure. Procedures found with in State of Wisconsin Statute 62.15 shall take precedence. In absence of guidance in these areas, construction services shall follow the competitive procurement policy as outlined below. 3. <u>Combined goods and services</u> in situations where the purchase combines goods and services (exclusive of construction and contractor services), such as many technology projects, the purchase shall be treated as a purchase of professional services. 4. <u>Professional services</u> - Consulting and expert services provided by a company, organization or individual. Examples of professional services include attorneys, certified public accountants, appraiser, financial and economic advisors, engineers, architect, planning and design. Professional services are generally measured by the professional competence and expertise of the provider rather than cost alone. For this reason, greater discretion is attributed to professional services rather than lowest cost through competitive bid. <u>AUTHORITY ROLES AND RESPONSIBILITIES</u> The Governing Body is responsible for approving and adopting an annual operating budget to guide city expenditures, adopting the Purchasing Policy, setting city policy and decision-making regarding large purchases, determining
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whether services shall be performed by officers and employees or third-party contractors (with limited exceptions as delegated to the City Administrator, officers, and Department Heads within this Policy), and providing direction on the provision of city services.

1. The City Administrator is responsible to the Governing Body for the enforcement of the Purchasing Policy. The City Administrator may approve procedures to assist in the understanding and compliance with the Purchasing Policy. The Purchasing Policy and procedures issued by the City Administrator shall be applicable to all city employees and officers. Deviation from this Policy may only be made upon the approval and at the discretion of the City Administrator pursuant to the Emergency Purchases.
2. Under the authority of the Governing Body and the City Administrator, Department Heads are delegated purchasing authority and responsibility as established in this policy and as set by the annually adopted city operating budget. Department Heads are responsible for ensuring their department's purchasing activities are in accordance with the rules and regulations set forth herein.

GENERAL GUIDELINES

These general guidelines shall be adhered to as closely as possible by all departments in the procurement of goods and services.

1. Discretion of Bidding Process - Unless required by State Statute, it shall be the Department Heads discretion on the method of obtaining bids and proposals. Options include Request for Bid (RFB), Request for Information (RFI), Request for Proposal (RFP), Request for Quotations (RFQ). The method by which requests are solicited and proposals are received may be by US mail, e-mail, and publication in the official newspaper, telephone contacts or verbal requests. Purchases shall attempt to obtain bids or proposals from at least three (3) vendors to ensure that comparison pricing is demonstrated.
2. Buy Local - It is the desire of the City to purchase locally when possible. This can be accomplished by ensuring that local vendors are included in the competitive solicitation process that will precede major purchases. It is also the desire of the City to purchase from disadvantaged enterprise businesses whenever possible as defined by Wisconsin Statute 84.06(1).
3. Cooperative Procurement Programs – Departments are encouraged to use cooperative purchasing programs sponsored by the State of Wisconsin or other jurisdictions. Purchases secured through these programs are considered to have met the requirements of competitive procurement outlined in this policy. Additionally, if identical services can be obtained at a lower price than current cooperative purchasing contracts, no additional quotes are required.

	4. <u>Purchasing Oversight</u> – Department heads have the responsibility for procurement within their individual departments. 5. <u>Emergencies</u> – When an emergency situation does not permit the use of the competitive process outlined in the policy, the applicable department head, City Administrator and Mayor may determine the procurement methodology most appropriate to the situation. Appropriate documentation of the basis for the emergency should be maintained and filed with the City Clerk. All emergency purchases exceeding \$25,000 shall require the department Head to provide written notice to the Common Council. An emergency is defined as flooding, tornado, dam breach, earthquake, FEMA qualified disasters, criminal or terrorist attacks, major disruption to city infrastructure or other threat to employee and/or public health and safety. 6. <u>Identical Quotes or Bids</u> – If two or more qualified bids/quotes are for the same total amount, and quality or service is considered equal the contract shall be awarded to the local bidder. Where this is not practical the contract will be awarded by drawing lots in public. 7. <u>Serial Contracting</u> – No contract or purchase shall be subdivided to avoid the requirements of this policy. Serial contracting is the practice of issuing multiple contracts, subcontracts, or purchase orders to the same vendor for the same good or service in any 90-day period in order to avoid the requirements of the procurement policy. 8. <u>Policy Review</u> – This policy may be periodically reviewed by the Administrative Committee. <u>COMPETITIVE PURCHASING</u> Whenever practical the purchase of services should be conducted based upon a competitive process unless exempted by this policy or approved otherwise by the committee, commission or board of jurisdiction or the Common Council: 1. Informal Quote and Bid Process - Departments may use an informal bid or RFQ process to document market competition for procurements with an estimated cost of less than \$50,000. Quotations are written or verbal statements of prices, terms of sale and description of goods or services offered to the City by a prospective contractor. Unless a purchase qualifies for an exception listed below, quotations from multiple firms shall be used as documentation of purchases with a cost of at least \$10,000.00 but less than \$50,000. All quotations should be in writing. 2. Formal Bid and Request Process - If it is estimated that the service being solicited has a total cost of over \$50,000 or when state statute mandates, a formal RFB or RFP process shall be used to solicit vendor responses. The Department Head shall be responsible for the preparation of all Request specifications, notices and advertising.
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	Prequalification of proposers may be done at the discretion of the Department Head. a) The purpose of formal bid and proposal process is to solicit proposals with specific information on the proposer and the service offered which will allow the City to select the best proposal. The best proposal is not necessarily the proposal with the lowest cost. b) Based upon the services or project and the magnitude of the outcome a selection committee may be advisable. c) Formal bids and requests shall be publicly noticed. All notices and solicitations of proposals shall state the time and place of the proposal opening. d) Information to be requested of the proposer should include: Number of years the proposing company has been in business, company's experience in the area of desired services, financial strength of the company, examples of similar services/projects completed, resumes of staff that will be associated with the project/service, list of references, insurance information. In addition, the proposal should provide information about the City, scope of services requested and any outcomes. The proposal should also identify evaluation factors and relative importance. e) Establish selection criteria and include this information with the RFP. It is generally advisable to establish a numeric ranking matrix. This reduces the subjective nature of the rating process. f) Proposals should be solicited from an adequate number of qualified sources. Requests for proposal should be formally noticed. All notices and solicitations should provide the issue date, response due date, date and time of opening responses and a contact person. g) Proposals shall be opened and recorded, and a tabulation of proposals received shall be available for public inspection. The Department Head and selection committee (if applicable) will then review the proposals and make a selection. Proposals shall be reviewed and approved by the committee of jurisdiction. 2. <u>Exceptions</u> - The only exceptions to a Competitive Procurement process whether formal or informal are: a) Sole-source purchases (i.e., when only one known supplier is available): includes diagnostic vehicle repairs and warranty work that needs to be done by service providers equipped and trained for repairs on the make and model of equipment being repaired. b) Emergency purchases and repairs covered by insurance
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	proceeds. c) Items purchased by State contract or Cooperative Agreements. d) Purchases paid with grant funds which require specified purchase procedures. e) Professional services and other services that have been established as Long Term Services. f) Purchases under \$25,000 with justifications as identified by a Department Head and approved by the City Administrator. g) For purchases below \$5,000, the bidding/proposal process is waived although the purchaser is expected to compare prices for routine purchases and supplies. The intent is to look for quality and price over convenience, wherever practical. <u>SOLE SOURCE</u> Purchase of services under \$25,000 may be made without competition when it is agreed in advance between the Department Head and City Administrator. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury, financial or other unusual and compelling reasons, service is available from only one source and no other service will satisfy city requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation, aesthetic purposes or compatibility is an overriding consideration, the purchase is from another governmental body, continuity achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, economical to the City on the basis of time and money of proposal development. 1. Sole source purchase under \$10,000 shall be evaluated and determined by the Department Head. 2. Prior to a sole source purchase of \$10,000 to \$25,000 justification shall be provided to the City Administrator, who must concur and sign off with his or her approval the sole source or assist in locating additional competitive sources. 3. Sole source purchase exceeding \$25,000 must be approved by the Common Council based upon a recommendation from the committee of jurisdiction.
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COOPERATIVE PURCHASING

Cooperative purchasing between the City and the State of Wisconsin or between the City and other local governments can result in significant savings on the purchase price of many items. The Finance Manager shall have the authority to analyze the desirability of cooperative purchasing arrangements and to make recommendations to the City Administrator. The Common Council encourages cooperative purchasing but maintains the right to reject any or all such agreements. It is the policy of the City to enter into cooperative purchasing agreements when:

1. Substantial savings will result.
2. Quality, availability, or service will not be sacrificed.
3. The City will be separately billed for its purchases;
4. Ordered items will be delivered directly to the City (unless otherwise agreed to).

When equipment and goods can be purchased under a cooperative purchase agreement or state contract they are not required to be competitively bid. The Common Council will authorize the purchase when the budget and capital improvement plan are adopted each year. Departments need not seek secondary approval at the time of purchase as long as the equipment and good remain within the approved budget.

PROFESSIONAL & LONG TERM SERVICES

1. **Professional Services** - Professional services may include, but are not limited to, legal, engineering, financial, medical, information technology, or consulting services. Such complex or technical services may be long-term for continuity. Provided that contracts for professional services or outsourcing contractual officers are subject to Mayoral appointment and consent of the Common Council, contracts for such services may be written to reflect that services will continue until terminated by one of the parties. Best practices that justify professional services without a competitive process include:
 - a) The provider has an established relationship and working knowledge of city assets, data, policies, and procedures or expert knowledge that renders an advantage to the City in terms of reduced time and cost, improved production, or reduced monitoring.
 - b) The provider was evaluated competitively initially and continues to maintain satisfactory service.
 - c) Design costs generally reflect 10-15% of construction estimates, with an additional 5% buffer should the project require federal reporting.
 - d) Every five years professional service engagements are reviewed.

2. Contract Renewals – The City may enter into long term contracts up to 5 years. After five years, should a contractor be willing to maintain the contractual terms and price, the City may renew the contract on a year-to-year basis without having to go through a competitive procurement process.

REVIEW AND AUTHORIZATION OF AGREEMENTS

1. Legal Review - All contracts, including but not limited to rental or lease agreements, contracts for services that exceed Department Head purchase authority, facility use agreements, and cooperative agreements, must be reviewed and approved by the City Attorney prior to execution.
2. Record Keeping - A copy of all contracts that exceed Department Head purchase authority of any sort must also be forwarded to the City Clerk for processing and recordkeeping upon execution. A copy of all contracts requiring payment, or the receipt of funds must be forwarded to the Finance Department as promptly as reasonable.
3. Execution - Contracts that exceed Department Head purchase authority shall be signed by the Mayor or designee and counter-signed by the City Clerk, City Administrator or City Attorney. The City Administrator shall certify that funds have been provided by the Common Council to pay the liability that may be incurred under the contract.

CHANGE ORDERS

A change order is an order given to a contractor to expand on work set forth in the original contract. In a majority of the contracts issued by the City, there will be change orders. There will be contracts with a high degree of planning that will not cover unanticipated aspects of the project.

Staff may approve change orders up to 10% of the total cost; however, staff shall not approve a change order over \$100,000 without Common Council approval.

Financial information shall be submitted to the Common Council when partial payments are made. When change orders requested exceed the contract amount by at least 10%, a report of all past change orders will be provided to Common Council with any future change order request.

BUDGET

All purchases shall be made in accordance with the budget approved by the Common Council. The Department Head has the responsibility for managing departmental spending to ensure the departmental budget is not overspent within the department's operating budget, and for initiating Transfer of Fund Requests between accounts when appropriate.

	<u>PURCHASING AUTHORITY</u> 1. <u>Purchasing Cards</u> – Refer to Policy 304 Credit Card 2. <u>Purchasing Thresholds</u> - The following table indicates final payment authorization for City expenditures. <table border="1" data-bbox="638 472 1380 777"> <thead> <tr> <th>Expenditure Amount</th><th>Authority Classification</th></tr> </thead> <tbody> <tr> <td>\$1 to \$2,500</td><td>General Employees</td></tr> <tr> <td>\$2,501 to \$5,000</td><td>Purchasing Agent</td></tr> <tr> <td>\$5,001 to \$10,000</td><td>Department Head</td></tr> <tr> <td>\$10,001 to \$25,000</td><td>City Administrator</td></tr> <tr> <td>Over \$25,000</td><td>Governing Body</td></tr> </tbody> </table> The Mayor has purchasing authority through use of his or her city-issued purchasing card with a threshold of \$5,000. 3. <u>Emergency Threshold</u> - Under a declared emergency, the Mayor and City Administrator may exercise purchasing authority up to \$50,000. All emergency purchases shall be reported to the Common Council. 4. <u>Petty Cash</u> - The petty cash fund was established to enable departments to make small, emergency purchases when a check is not available, or a purchasing card cannot be used. Petty Cash expenditures may not be used to circumvent current purchasing procedures. Expenditures of \$50 or less made by a city employee may be reimbursed through the petty cash fund. Adequate receipts and documentation must be maintained to support all transactions made from the petty cash fund. Departments will be required to reconcile petty cash receipts once per quarter.	Expenditure Amount	Authority Classification	\$1 to \$2,500	General Employees	\$2,501 to \$5,000	Purchasing Agent	\$5,001 to \$10,000	Department Head	\$10,001 to \$25,000	City Administrator	Over \$25,000	Governing Body
Expenditure Amount	Authority Classification												
\$1 to \$2,500	General Employees												
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\$5,001 to \$10,000	Department Head												
\$10,001 to \$25,000	City Administrator												
Over \$25,000	Governing Body												
HISTORY													

		TITLE:	CREDIT CARD POLICY	
		POLICY #:	309	
POLICY SOURCE	FINANCE DEPARTMENT		PAGES	2
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to establish clear guidelines for the issuance, use, reconciliation and control of City-issued credit cards. It is designed to ensure that all card usage is strictly for authorized business expenses, is documented in accordance with City procedures, and supports transparency, accountability and financial integrity within the organization.
POLICY	The City of Beaver Dam will issue credit cards to certain employees/departments for use in their jobs; this policy sets out the acceptable and unacceptable uses of such credit cards. Use of city-issued credit cards is a privilege, which the City of Beaver Dam may withdraw in the event of serious or repeated abuse. Employees with credit cards shall not use them for any non-business, non-essential purpose, i.e., for any personal purchase or any other transaction that is not authorized or needed to carry out their duties. The City of Beaver Dam will not regard expenses for one's own business-related use, such as lodging and meals while on City-approved business trips, as personal purchases, if such expenses are consistent with the City of Beaver Dam's travel and expense reimbursement policy. If any employee uses a City credit card for personal purchases in violation of this policy, the cost of such purchase(s) could be considered an advance of future wages payable to that employee if not immediately reimbursed to the City of Beaver Dam. If an employee uses a City credit card for any other type of unauthorized transaction in violation of this policy, i.e., incurs financial liability on the City of Beaver Dam's part that is not within the scope of the employee's duties or the employee's authorization to make business-related purchases, the cost of such purchase(s) or transaction will be the financial responsibility of that employee, and the employee will be expected to reimburse the City of Beaver Dam. Any purchases an employee makes with a city credit card in violation of this policy will result in disciplinary action, up to and possibly including termination of employment, depending upon the severity and repeat nature of the offense. The Finance Department approves the positions/departments with the ability to use a credit card issued by the City of Beaver Dam.

	The Finance Department shall maintain a listing of all positions/departments authorized to use a credit card and associated credit limits. Prior to issuance of a City of Beaver Dam credit card, each employee shall sign a written acknowledgment confirming receipt of this Credit Card Policy. The acknowledgment shall state that the employee has received, read, and understands the policy; agrees to comply with all requirements and restrictions contained herein; and acknowledges that failure to adhere to the policy may result in disciplinary action, including revocation of credit card privileges and up to and including termination of employment. No credit card shall be issued until the signed acknowledgment is received by the Finance Department. The signed acknowledgment shall be maintained on file in the employee's personnel record. Cardholders approved to use a credit card shall: • Have purchases authorized by the Department Head • Only use the credit card for City of Beaver Dam purchases • Ensure that sales tax is not paid on all exempt purchases • Follow the policy on Employee Reimbursements • Ensuring adequate controls are exercised to minimize the risk that credit cards are used for fraudulent or corrupt purposes • Report lost or stolen cards immediately to the Finance Department • Upon registration or termination of duties within the City of Beaver Dam, reconcile all expenditures on his/her card account since the last statement and surrender the card upon termination to their Department Head Purchase receipts and invoices shall be turned in to their Department immediately and the Department shall turn over within five (5) working days to Accounts Payable. It is recommended to scan receipts and email to Accounts Payable, ap@ci.beaverdam.wi.gov. Monthly credit card statements will be received and opened by Accounts Payable. Accounts Payable will match and reconcile receipts with purchases. Any missing receipts will be requested immediately. Cardholders that do not turn in receipts in a timely manner on a routine basis could result in cancellation of the card or shall be held responsible for any late payment fees incurred.
HISTORY	



Credit Card Policy Acknowledgment Form

I acknowledge that I have received a copy of the City of Beaver Dam Credit Card Policy (#309). I understand that the use of a City-issued credit card is a privilege and that all purchases made with the card must be for authorized City business purposes only.

By signing below, I acknowledge and agree to the following:

- I have read and understand the requirements, responsibilities, and restrictions contained in the Credit Card Policy.
- I agree to comply with all provisions of the policy and any related procedures established by the City of Beaver Dam.
- I understand that City-issued credit cards may not be used for personal or unauthorized purchases.
- I understand that I am responsible for promptly submitting receipts and required documentation for all purchases.
- I understand that unauthorized or improper use of a City-issued credit card may result in:
 - Revocation of credit card privileges;
 - Repayment of unauthorized charges and/or related fees
 - Disciplinary action, up to and including termination of employment.
- I agree to immediately report any lost or stolen credit card to the Finance Department.
- I understand that upon transfer, reassignment, or termination of employment, I must surrender the credit card and reconcile any outstanding transactions.

I further acknowledge that no City-issued credit card will be released to me until this signed acknowledgment form has been returned to the Finance Department.

Employee Name (Print): _____

Department: _____

Position/Title: _____

Last Four Digits of Assigned Card (if applicable): _____

Employee Signature: _____

Date: _____

 BEAVER DAM <i>Life is good here</i>		TITLE:	SNOW AND ICE CONTROL POLICY	
		POLICY #:	501	
POLICY SOURCE	PUBLIC WORKS DEPARTMENT		PAGES	2
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to guide Public Works personnel with snow and ice control procedures for city maintained infrastructure.
POLICY	<u>GENERAL PROVISIONS</u> All existing ordinances regarding snow removal from sidewalks, placing snow into public right of way, and parking regulations during the winter season remain in effect. The City of Beaver Dam will strive to maintain safe conditions for drivers experiencing winter driving conditions. This does not mean that bare, dry pavement free of snow and ice should be expected immediately after snowfall or ice storms. Every winter storm offers different conditions such as wind, temperature, timing, duration, and moisture content. Therefore, this policy must remain flexible to adapt to different variables. <u>DETERMINATION OF NEED FOR SNOW & ICE CONTROL PROCEDURES</u> The determination to begin snow and/or ice control procedures during normal working hours shall be the responsibility of the Public Works Supervisor. During off duty hours, the said determination shall be the responsibility of the on-call Public Works Supervisor in coordination with the Police Department. <u>SNOW CONTROL PROCEDURES</u> 1. Snow Plowing Snow plowing will typically begin when snow accumulation has exceeded two inches and/or is a traffic hazard. City-wide snow plowing operations will occur according to the following designated priorities: Priority 1 - Main streets (arterial streets) Priority 2 - Secondary streets (collector streets) Priority 3 - Low volume residential through-streets (local streets), dead ends, cul-de-sacs, alleys, and parking lots If other safety concerns exist, such as a hill, a street may be advanced to a higher priority for plowing. For operating efficiency, some lower

	priority streets may be completed when equipment is in the area rather than returning later. This will vary by storm conditions and severity. During storms with heavy snowfall, main streets may have to be continually patrolled. Secondary streets will be patrolled as frequently as possible and low volume residential streets may not be plowed until high priority streets are safe to travel. 2. Snow Removal Snow removal is necessary in the downtown area where snow storage is not available behind the curb. Snow removal is also necessary in other areas after heavy storms or a series of storms where there is limited or no snow storage area. Snow removal does not occur every time plowing operations occur. This will vary depending on the timing of the storm, the amount of precipitation received, and the forecast. In the days following a heavy storm or series of storms, it may be necessary for Public Works crews to remove snow piles from dead ends, municipal parking lots, cul-de-sacs, and curb lines during normal working hours. This operation will not necessarily be performed after every storm event. 3. Sidewalks Snow and ice will be cleared from sidewalks abutting city-owned properties only after snow and ice are satisfactorily controlled on city streets. <u>ICE CONTROL PROCEDURES</u> Ice control operations can vary greatly, depending on whether there is a need for citywide coverage, or if there are isolated slippery areas. The Police Department and Public Works supervisors will communicate to determine priority locations. Attention is given to City streets according to the following designated priorities: Priority 1 - Main streets (arterial streets) Priority 2 - Secondary streets (collector streets) Priority 3 - Low Volume Residential through streets (local streets), dead ends, cul-de-sacs, alleys, and parking lots Arterial streets and some collector streets will often be treated along the entire route, while some collector streets and residential streets will only be treated at intersections, curves, and hills. Prior to a predicted snow and ice event, it may be necessary to initiate pretreatment operations consisting of an application of liquid salt brine and/or other chemicals to dry roads. This pretreatment application is intended to keep the snow and/or ice from bonding to the road surface for easier control.
HISTORY	None.

		TITLE:	STREET NAMING AND RENAMING POLICY	
		POLICY #:	505	
POLICY SOURCE	DIRECTOR OF ENGINEERING		PAGES	2
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	The purpose of this policy is to establish a uniform procedure for the naming and renaming of streets (public and private) throughout the City of Beaver Dam, to ensure accuracy of the City's addressing to facilitate efficient emergency response and service delivery, and to promote clear wayfinding throughout the street system.
POLICY	<u>FINDINGS</u> The Common Council finds that a uniform procedure for naming and renaming City streets is essential for the public health, safety, and welfare of the City. The Common Council also finds that street name changes on inhabited streets lead to confusion and inconvenience for residents, businesses, emergency personnel, visitors, utilities, the United State Postal Service, and other delivery and service agencies. Street name changes also require a significant amount of staff time to achieve; therefore, the Common Council strongly discourages renaming streets unless exceptional circumstances dictate otherwise. <u>AUTHORITY</u> The Common Council has the authority for the naming and renaming of all City streets by passing or rejecting a resolution for such. The said resolution may be in conjunction with an approved plat, certified survey map, or other legally recorded survey instrument. <u>STREET NAMING REQUIREMENTS</u> All new streets or renamed streets shall be named in compliance with the following criteria: 1. Duplicate street names in the City of Beaver Dam or townships directly abutting the City are not permitted for new streets except where subsection 2. applies. No street name shall phonetically sound like another street name or a commercial/private facility in the City of Beaver Dam or townships directly abutting the City (i.e., see and sea, beach and beech, Tennis Court, etc.). All configurations of the same phrase or word are considered duplicate (i.e., Sandstone and Sand Stone). 2. Existing street names shall be used when they are or would be logical extensions of existing streets, even if separated by developed or undeveloped land. 3. Length of street names, including the abbreviated street prefix and/or suffix along with spaces, shall be 20 characters or less.

	4. Street names shall only be composed of English alphabet letters. Abbreviations, articles, periods, punctuation, hyphens, apostrophes, symbols, or special characters are not permitted in street names. Numeric street names shall be spelled (i.e., Third rather than 3rd). The most common spelling of a street name must be used (i.e., Wind rather than Wynd). 5. Standard directional notations (i.e., north, south, east, or west) shall only be permitted as a prefix to the street name and street type notations (i.e., road, lane, avenue, etc.) shall only be permitted as a suffix to the street name. 6. No street shall change direction more than 90 degrees without a change in street name unless the street is a circle. Street name changes shall occur at an intersection whenever possible. Where a change cannot occur at an intersection, the change shall occur at a point where the street orientation changes from the primarily north-south direction to the east-west direction. Such designation point shall be clearly shown on the survey instrument that creates the street name or within an exhibit attached to the resolution adopting the street name. 7. Street names are not permitted to be discriminatory or derogatory towards race, sex, color, national origin, creed, political affiliation, or other protected classes as recognized by state or federal law. 8. Street names are not permitted to have sexual overtones or names that may be considered offensive due to inappropriate humor, insult, parody, slang, or double meanings. 9. Street names shall only be assigned one street type suffix (i.e., road, lane, avenue, etc.). 10. Street names shall be easy to spell and pronounce. Street names that tend to be mispronounced, misspelled, or difficult to pronounce/spell are not permitted (i.e., Reign, Parmesan or Aqueous). 11. Only street types designated by the United States Postal Service Addressing Standard (https://pe.usps.com/text/pub28/28apc_002.htm) are permitted. 12. Street names shall not reference the names of an individual person, business, or organization, except those with substantial historical or civic significance as determined by the Common Council. The name of a living individual is not permitted. <u>STREET RENAMING CRITERIA</u> No street shall be renamed in the City of Beaver Dam unless Common Council finds by clear, satisfactory, and convincing evidence one of the following to be true: 1. A name change is necessary or desirable to improve emergency personnel or emergency vehicle response. 2. The name is erroneous compared to the City cadastral map or City Official Map.
HISTORY	None