



City of Beaver Dam, Wisconsin  
**Administrative Committee Meeting**

205 S. Lincoln Ave; Room 113  
(Engineering)  
Monday, June 1, 2026 at 6:45 PM

[Join Zoom Meeting](#)

Meeting ID: 898 8273 2707

Passcode: 834066

Join by Phone: (646) 931-3860

## **AGENDA**

- 1) Call to Order – Roll Call
  - a) Approval of the May 18, 2026, Meeting Minutes
  - b) Approval of bills between May 15, and May 28, 2026 in the amount of \$581,913.15
- 2) Discussion & Possible Action
  - a) Ordinance Amending Sections 2-5, 2-42 and 2.404.1 and Deleting Sections 2-41 and 2-88 of Chapter 2 of the City Code regarding City Council and City Administrator
  - b) Policy 107 Setting Conduct Rules for City Council Meetings
  - c) Discuss Idea of Updating Existing Impact Fees and/or creating new Fees.
- 3) Future Agenda Items
- 4) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Administrative Committee policy:

Posted: 5/28/26 by Tracey Ferron, City Clerk at 1:00 p.m.

A quorum of the Common Council may attend this meeting.



1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:30 p.m. by Zach Zopp.  
Present: Kevin Burnett, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, Mick Fischer (via Zoom),  
6. Absent: Frank Ferree, 1.

Others in attendance — Larry Bierke (City Administrator), Bobbie Marck (Mayor), John Kreuziger (Police Chief), Kieran O'Day (Stafford Rosenbaum Law), multiple unidentified members of the public.

a) Approval of the May 4, 2026, Meeting Minutes

Motion by Monica Keel, second by Kevin Burnett, to approve. Motion carried by acclamation.

b) Approval of bills between May 01, and May 14, 2026 in the amount of \$465,473.02

Motion by Kevin Burnett, second by Chris Ganske, to approve. Motion carried by acclamation.

c) Finance Report

No comments were made regarding the Finance Report.

2) Discussion & Possible Action

a) Update Administrative Committee on Proposed Vape Ordinance

On February 16, 2026, the Administrative Committee discussed the proposed ordinance. The ordinance was approved and passed along to the Plan Commission for consideration. The Plan Commission considered the Ordinance at their February 25, 2026, meeting and the ordinance failed to get the votes needed to be approved. After discussion, the Administrative Committee decided to leave the ordinance as failed.

b) Ordinance Amendment for Section 2.82 regarding Plan Commission

Bierke gave a brief description of the presented ordinance. Motion by Jack Yuds, second by Monica Keel, to approve as presented. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: 0.

c) Ordinance Amending Charter Ordinance 2.46 on Committees

Bierke gave a brief description of the presented ordinance. This ordinance amends Section 2-46 of the Municipal Code to reorganize and clarify the responsibilities of the Common Council's standing committees. The amendment removes outdated committee language and adds new duties. Motion by Monica Keel, second by Chris Ganske, to approve as presented. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: 0.

d) Discuss City Council Meeting Rules & Procedures

Bierke gave a brief description of the proposed Rules and Procedures. Bierke stated that the committee would have to decide if the City would like this to be a Policy or an Ordinance. Discussion was held. Yuds asked if this was a Policy or an Ordinance now. Bierke informed the committee that it is an Ordinance now; however, the Public Comment section is governed by State Statues and Parliamentary Procedures. Burnett did some research on other cities close to Beaver Dam, and found that the Public Comment section was limited to three minutes. The mayor suggested that the presiding officer have the decision to limit the timeframe depending on the agenda. The Committee's consensus is to have Bierke update the Informal Public Comment speaker's time to three minutes, remove the non-residence requirement and add in priority to the residents of Beaver Dam first, then Townships, then County. Add in a sign in policy where name and address are included as to where they are registered to vote, and announced name and whether they are resident or not at the meetings. A session will be changed to one year in an election year. A new draft will be brought back at the next meeting.

A motion by Burnett, second by Keel, to take the agenda out of order and discuss the HVS-Based Tourism Feasibility Study due to time constraints.

e) HVS Sports Based Tourism Feasibility Study

Bierke gave a brief presentation on the HVS Sports Based Tourism Feasibility Study. The feasibility study proposed by HVS Convention, Sports & Entertainment Facilities Consulting would evaluate demographic trends, tourism activity, and comparable facilities, market gaps, and demand from local organizations, tournament operators, and regional event promoters. Discussion was held. Motion by Jack Yuds, second by Kevin Burnett, to move forward with phase one of the study. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 5. Noes: 0. The committee moved back to the 2 e).

f) Discuss the Membership Size of the City Council

Bierke gave a brief presentation on the Membership Size of the City Council and his findings. On April 20, 2026, the Administrative Committee discussed ordinance changes to Chapter 2. Based on the discussion, it was requested that staff do a survey of comparable communities to learn more about the size of other City Councils. The survey shows that most City Councils have 7 Alders, which Yuds mentioned that if you remove the City Council of Beaver Dam out of the survey, it drops to an average of 7. Burnett researched and found that Portage has 9 Alders. A presentation will come forth at a Common Council meeting at a future date that will show the pros and cons of alder size and district representation versus at-large representation.

g) Ordinance Amending Sections 2-5, 2-42 and 2.404.1 and Deleting Sections 2-41 and 2-88 of Chapter 2 of the City Code regarding City Council and City Administrator

Bierke gave a brief update on the ordinance. This ordinance revision updates and clarifies several sections of Chapter 2 of the Municipal Code relating to the organization, authority, and administrative operations of the City government. Burnett discussed with the committee that West Bend gives Alders a yearly amount, a monthly budget, and a 2% increase per year. West Bend has 8 Alders. Ganske felt that was fair to discuss because it had been a long time, and agrees that there should be an increase implemented. Yuds

suggested the Alders be paid by meeting. This agenda item will come back at a future meeting.

3) Future Agenda Items

There are no future agenda items.

4) Adjourn

Motion by Monica Keel, second by Kevin Burnett, to adjourn. The meeting adjourned at 7:27 p.m.

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
<b>01-0000-144150 DUE FROM COMMUNITY FIRE DEPT</b>							
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN340283	ANNUAL SCBA FLOW TESTING (R	05/13/2026	890.00	
<b>01-0000-162200 PREPAID INSURANCE EXPENSE</b>							
DELTA DENTAL OF WISCO	102806	DELTA DENTAL OF WISCONSIN	2559806	VISION	06/30/2026	823.28	
SECURIAN FINANCIAL GR	57427	SECURIAN FINANCIAL GROUP	2832L 0726	LIFE INSURANCE PREMIUMS	07/01/2026	4,527.60	
<b>01-0000-219100 POLICE &amp; FIRE UNIFORM FUND</b>							
CHIUCHIOLO, JOSEPH	103882	CHIUCHIOLO, JOSEPH	051826	CLOTHING	05/18/2026	269.03	
MARK HOPPERSS CUSTOM	102466	MARK HOPPERSS CUSTOM SILK SC	88319	CLOTHING ALLOWANCE (C.ROY)	05/13/2026	145.50	
MARK HOPPERSS CUSTOM	102466	MARK HOPPERSS CUSTOM SILK SC	88319	CLOTHING ALLOWANCE (SHOEM	05/13/2026	34.00	
MARK HOPPERSS CUSTOM	102466	MARK HOPPERSS CUSTOM SILK SC	88319	CLOTHING ALLOWANCE (SHOEN	05/13/2026	170.00	
STRACHOTA, ANDY	81862	STRACHOTA, ANDY	051326	CLOTHING	05/13/2026	191.99	
THOMAS, LOGAN	103047	THOMAS, LOGAN	051826	CLOTHING	05/18/2026	108.07	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	18984	UNIFORM ALLOWANCE - HALL	05/13/2026	19.79	
WOLDT, JUSTIN	102640	WOLDT, JUSTIN	052626	CLOTHING	05/26/2026	158.26	
<b>01-0000-239250 FIRE COMMUNITY FOUNDATION</b>							
MACQUEEN EQUIPMENT	101391	MACQUEEN EQUIPMENT	53918	CADET FIRE GEAR	04/28/2026	21,112.38	
<b>01-0000-239253 SENIOR TRAVEL ACCOUNT</b>							
KIM'S TOURS	103002	KIM'S TOURS	061826	#07 BREWERS 06-18-26 45 @ \$99	05/13/2026	4,455.00	526
KIM'S TOURS	103002	KIM'S TOURS	061826 - BREWERS	#07 BREWERS 06-18-26 7 @ \$99	05/22/2026	693.00	526
<b>01-0000-441100 COURT PENALTIES &amp; COSTS</b>							
STATE OF WISCONSIN	81114	STATE OF WISCONSIN	APR 2026	WI COURT FEES	04/30/2026	8,306.30	
Total :						<u>41,904.20</u>	
<b>MUNICIPAL BUILDING</b>							
<b>01-0118-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
NASSCO	103822	NASSCO	6709181	CUSTODIAL SUPPLIES CITY HALL	05/21/2026	44.10	
<b>01-0118-530013 CUSTODIAL SUPPLIES - LIBRARY</b>							
NASSCO	103822	NASSCO	6709181	CUSTODIAL SUPPLIES LIBRARY	05/21/2026	120.51	
<b>01-0118-530014 CUSTODIAL SUPPLIES - WATERMARK</b>							
NASSCO	103822	NASSCO	6709181	CUSTODIAL SUPPLIES WATERMAR	05/21/2026	127.66	
<b>01-0118-530090 POSTAGE/COPIER/INTERNET SERV.</b>							
METRO SALES INC	103445	METRO SALES INC	INV3093319	COPIER	05/19/2026	244.87	
PITNEY BOWES RESERVE A	100020	PITNEY BOWES RESERVE ACCOUN	21879697 051126	POSTAGE METER	04/30/2026	6,000.00	526
<b>01-0118-530100 BUILDING REPAIR - CITY HALL</b>							
OTIS ELEVATOR CO.	66966	OTIS ELEVATOR CO.	F10000267834	CITY HALL ELEVATOR	04/30/2026	175.00	
<b>01-0118-530101 BUILDING REPAIR - POLICE DEPT.</b>							
HORICON FFA	103929	HORICON FFA	1	FRONT ST FLOWERS	05/15/2026	150.00	
<b>01-0118-530102 BUILDING REPAIR - LIBRARY</b>							
TONN PEST CONTROL	85010	TONN PEST CONTROL	050126	PEST CONTROL	05/01/2026	60.00	
<b>01-0118-530103 BUILDING REPAIR - WATERMARK</b>							
FILTRATION CONCEPTS IN	103915	FILTRATION CONCEPTS INC.	95976	AIR FILTERS	05/22/2026	75.12	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total MUNICIPAL BUILDING:						6,997.26	
<b>POLICE DEPARTMENT</b>							
<b>01-0320-520010 TELEPHONE</b>							
VERIZON WIRELESS	99683	VERIZON WIRELESS	6143328396	CELL PHONES AND DATA	05/10/2026	2,579.74	
<b>01-0320-530070 POSTAGE,COPIER,SUPPLIES &amp; MISC</b>							
METRO SALES INC	103445	METRO SALES INC	INV3097777	COPIER	05/25/2026	96.58	
<b>01-0320-530120 TRAINING &amp; TRAVEL</b>							
BORCHARDT, RYAN	101434	BORCHARDT, RYAN	050726 EXPENSE	MEAL EXPENSE - R. BORCHARDT	05/07/2026	40.29	
BUBLITZ, MATTHEW	102950	BUBLITZ, MATTHEW	043026 EXPENSE	MEAL EXPENSE - BUBLITZ	04/30/2026	48.00	
BUBLITZ, MATTHEW	102950	BUBLITZ, MATTHEW	051926 EXPENSE	MEAL EXPENSE - BUBLITZ	05/19/2026	36.00	
EBERT, RUSSEL	103095	EBERT, RUSSEL	050626 EXPENSE	MEAL EXPENSE - EBERT	05/06/2026	23.00	
FOX VALLEY TECHNICAL	29101	FOX VALLEY TECHNICAL COLLEG	SPINV034318	SRO CONFERENCE - STRACHOTA	04/22/2026	325.00	
JOHNSON, HEATHER	98941	JOHNSON, HEATHER	042326 EXPENSE	MEAL EXPENSE - H. JOHNSON	04/23/2026	86.55	
NORTHCENTRAL TECHNIC	103344	NORTHCENTRAL TECHNICAL CO	27806	MTOA CONFERENCE X4	04/22/2026	900.00	
Total POLICE DEPARTMENT:						4,135.16	
<b>TRAFFIC CONTROL</b>							
<b>01-0322-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
LANGE ENTERPRISES	51400	LANGE ENTERPRISES	95181	NO PARKING	05/18/2026	336.65	
Total TRAFFIC CONTROL:						336.65	
<b>FIRE DEPARTMENT</b>							
<b>01-0325-520010 TELEPHONE</b>							
US CELLULAR	13416	US CELLULAR	856222192	SIM CARDS FOR MONITORS (APRIL	05/10/2026	64.16	
<b>01-0325-520020 EQUIPMENT REPAIR</b>							
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN340283	ANNUAL SCBA FLOW TESTING (CI	05/13/2026	2,177.44	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6006	ANNUAL DOT INSPECTION 1251 (P	05/11/2026	205.50	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6007	ANNUAL DOT INSPECTION 1252	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6008	ANNUAL DOT INSPECTION 1253	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6009	ANNUAL DOT INSPECTION 1254	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6010	ANNUAL DOT INSPECTION 1280	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6011	ANNUAL DOT INSPECTION (1283)	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6013	ANNUAL DOT INSPECTION 1282	05/11/2026	125.00	526
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	6106	REPAIR LEAKING AC AND REPLA	05/20/2026	2,465.16	
WISCONSIN BIOMEDICAL S	57027	WISCONSIN BIOMEDICAL SERVICE	49344	CAILBRATE DEFIBS/PULSE OX'S	05/15/2026	600.00	
<b>01-0325-530121 EMS SUPPLIES</b>							
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86196324	SUCTION CUPS FOR LUCAS DEVIC	05/06/2026	600.76	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86201057	GLOVES, LARYNGSCOPE BLADES	05/11/2026	238.75	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86206496	IV START KITS, AIRWAYS, IV CATH	05/14/2026	498.90	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86212897	DEFIB PADS, NASOPHARYNGEAL	05/20/2026	454.11	
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-12523	PHAMACY SUPPLIES (APRIL)	05/08/2026	209.04	
<b>01-0325-530173 RECRUITMENT &amp; RETENTION</b>							
JAHNKE'S PIGGLY WIGGLY	101845	JAHNKE'S PIGGLY WIGGLY	PW304 050126	TONY THOMAS RETIREMENT	05/01/2026	816.32	
PLENDL, KEVIN J	102553	PLENDL, KEVIN J	051926 HART BAC	FULL TIME BACKGROUND (HART)	05/19/2026	525.00	
<b>01-0325-533000 DATA PROCESSING SERVICE &amp; EXP.</b>							
METRO SALES INC	103445	METRO SALES INC	INV3097778	MONTHLY COPIER RENTAL (APR-	05/25/2026	69.39	
Total FIRE DEPARTMENT:						<u>9,674.53</u>	
<b>INSPECTION SERVICES</b>							
<b>01-0327-520100 INSPECTION SERVICES</b>							
WISCONSIN INSPECTION A	94793	WISCONSIN INSPECTION AGENCY	BD-4.2026	INSPECTION FEES	04/30/2026	44,504.78	526
Total INSPECTION SERVICES:						<u>44,504.78</u>	
<b>PUBLIC WORKS MACHINERY</b>							
<b>01-0530-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
ALSCO	3670	ALSCO	IMIL2216827	TOWELS, UNIFORMS	05/13/2026	59.87	
ALSCO	3670	ALSCO	IMIL2218658	TOWELS, UNIFORMS	05/20/2026	59.87	
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P95523	PARTS	05/20/2026	35.98	
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P95534	SCREWS	05/20/2026	6.98	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95749	HOSES, CLAMPS, MENDERS	05/20/2026	130.61	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	651271	FILTERS	05/20/2026	136.28	
O'REILLY AUTOMOTIVE IN	100281	O'REILLY AUTOMOTIVE INC	2199-290552	FILL KIT	04/24/2026	174.98	
TRUCK EQUIPMENT INC	101712	TRUCK EQUIPMENT INC	1197668-01	PIGGYBACK	05/14/2026	95.91	
Total PUBLIC WORKS MACHINERY:						<u>700.48</u>	
<b>GARAGE</b>							
<b>01-0532-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
METRO SALES INC	103445	METRO SALES INC	INV3098417	COPIER	05/26/2026	29.78	
<b>01-0532-530100 BUILDING REPAIR</b>							
ALSCO	3670	ALSCO	IMIL2216827	RUGS, ETC.	05/13/2026	132.35	
ALSCO	3670	ALSCO	IMIL2218658	RUGS, ETC.	05/20/2026	132.35	
EARLS PLUMBING AND HE	20350	EARLS PLUMBING AND HEATING I	704223	238 WATER HEATER	05/05/2026	48.00	
HOTSY CLEANING SYSTEM	37389	HOTSY CLEANING SYSTEMS INC.	10024-IN	ANNUAL MAINTENANCE	05/19/2026	371.05	
Total GARAGE:						<u>713.53</u>	
<b>STREET REPAIR</b>							
<b>01-0536-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
ALSCO	3670	ALSCO	IMIL2216827	FIRST AID	05/13/2026	35.40	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
ALSCO	3670	ALSCO	IMIL2218658	FIRST AID	05/20/2026	35.40	
LYCON INC	102870	LYCON INC	1181716-IN	CONCRETE	05/25/2026	364.71	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95365	GLOVES	05/14/2026	32.73	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95798	FLOAT	05/21/2026	79.96	
MICHELS ROAD & STONE	102807	MICHELS ROAD & STONE	5257	CONCRETE DUMP	05/09/2026	40.00	
MICHELS ROAD & STONE	102807	MICHELS ROAD & STONE	5622	CONCRETE DUMP	05/16/2026	80.00	
WISCONSIN VALLEY BUIL	102835	WISCONSIN VALLEY BUILDING PR	403010-IN	DIAMOND CLEAR	05/15/2026	417.00	
Total STREET REPAIR:						1,085.20	
<b>TREE CONTROL</b>							
<b>01-0543-520130 CONTRACT WORK</b>							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	431572	TREE, STUMP REMOVAL	04/30/2026	8,463.36	
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	432290	STORM DAMAGE	05/06/2026	273.59	
Total TREE CONTROL:						8,736.95	
<b>STREET LIGHTING</b>							
<b>01-0545-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96100	NIPPLE, TEE, COUPLING	05/26/2026	28.91	
Total STREET LIGHTING:						28.91	
<b>PARKS</b>							
<b>01-0968-520020 EQUIPMENT REPAIR</b>							
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P95523	PARTS	05/20/2026	148.80	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95446	SKATE PARK, CRYSTAL	05/15/2026	116.13	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95807	BOAT REPAIR	05/21/2026	53.97	
<b>01-0968-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
BEAVER DAM LOCK & SEC	8617	BEAVER DAM LOCK & SECURITY	32940	AF BOXES	05/15/2026	84.00	
EARLS PLUMBING AND HE	20350	EARLS PLUMBING AND HEATING I	704233	LAKEVIEW PLUMBING	05/14/2026	953.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95190	COBRA DRAIN	05/11/2026	12.98	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95259	WALL CLOCK	05/12/2026	9.99	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95306	SPLASH PAD	05/13/2026	60.87	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95443	HARDWARE	05/15/2026	10.44	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95642	SPLASH PAD BASEMENT	05/18/2026	219.99	
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	80082	PUMP CRYSTAL	04/30/2026	355.00	
<b>01-0968-530100 BUILDING REPAIR</b>							
EARLS PLUMBING AND HE	20350	EARLS PLUMBING AND HEATING I	704223	238 WATER HEATER	05/05/2026	48.00	
GAPPA SECURITY SOLUTIO	100096	GAPPA SECURITY SOLUTIONS LLC	33716	FD LOCK	05/14/2026	203.40	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95254	VALVE	05/12/2026	9.99	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total PARKS:						2,286.56	
<b>GENERAL</b>							
<b>01-0199-520015 PERSONNEL LEGAL EXPENSES</b>							
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	317571	PERSONNEL/LEGAL EXPENSES	05/15/2026	276.00	
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	317572	PERSONNEL/LEGAL EXPENSES	05/15/2026	414.00	
BOARDMAN & CLARK LLP	99642	BOARDMAN & CLARK LLP	317573	PERSONNEL/LEGAL EXPENSES	05/15/2026	644.00	
MEDIVAN INC	100675	MEDIVAN INC	26466	HEARING TESTS	05/14/2026	2,912.50	
<b>01-0199-520045 PROFESSIONAL SERVICES</b>							
BEAVER DAM AREA COMM	102424	BEAVER DAM AREA COMMUNITY	HOUSING INSECU	ACCOUNT CREATION	05/04/2026	1,000.00	526
MGT OF AMERICA CONSUL	103280	MGT OF AMERICA CONSULTING	GHR2001458	COMP STUDY	04/30/2026	4,950.00	526
<b>01-0199-520050 AUDITING &amp; SPECIAL ACCOUNTING</b>							
WIPFLI LLP	102535	WIPFLI LLP	3234404	AUDIT - PROGRESS BILLING	04/20/2026	23,638.00	526
WIPFLI LLP	102535	WIPFLI LLP	509336	PSC REPORT	04/20/2026	636.00	526
Total GENERAL:						34,470.50	
<b>LIBRARY - COUNTY FUNDING</b>							
<b>21-0961-520020 EQUIPMENT REPAIR</b>							
GORDON FLESCH COMPA	28583	GORDON FLESCH COMPANY INC.	IN15601424	MOVE COPIERS & PRINTERS	04/30/2026	975.00	
<b>21-0961-530030 TRANSPORTATION &amp; TRAVEL</b>							
COURNOYER, SARAH	99445	COURNOYER, SARAH	040926 EXPENSE	COURNOYER MILEAGE	04/09/2026	27.55	
DURNIL, SAMANTHA	103857	DURNIL, SAMANTHA	042726 EXPENSE	DURNIL MILEAGE	04/27/2026	111.22	
SARA TIEDE	103098	SARA TIEDE	042226 EXPENSE	TIEDE MILEAGE	04/22/2026	16.70	
<b>21-0961-530070 POSTAGE, SUPPLIES &amp; MISC</b>							
DEMCO	18020	DEMCO	7809722	PROCESSING SUPPLIES	05/18/2026	92.44	
STERICYCLE INC	101456	STERICYCLE INC	4001091594	SHRED SERVICE CR	12/23/2024	75.16-	
STERICYCLE INC	101456	STERICYCLE INC	800279863CR	SHRED SERVICE CR	09/30/2024	146.59-	
STERICYCLE INC	101456	STERICYCLE INC	8012485844	SHRED SERVICE	10/31/2025	157.57	
STERICYCLE INC	101456	STERICYCLE INC	8014181062	SHRED SERVICE	04/30/2026	125.24	
<b>21-0961-530075 PROGRAMMING</b>							
DIANE HOLLAND	101958	DIANE HOLLAND	072126	PRESENTER FEE	04/30/2026	150.00	
<b>21-0961-530080 BOOKS &amp; PUBLICATIONS</b>							
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102639291	LARGE PRINT	04/22/2026	22.10	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102647059	LARGE PRINT	04/24/2026	159.20	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102655917	LARGE PRINT	04/29/2026	51.20	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102673777	LARGE PRINT	05/06/2026	32.80	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102679967	LARGE PRINT	05/08/2026	24.70	
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102682211	LARGE PRINT	05/08/2026	185.60	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	96747316	PRINT BOOKS	05/21/2026	953.77	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	96759567	PRINT BOOKS	05/21/2026	84.73	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	96809282	PRINT BOOKS	05/24/2026	14.39	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	96811942	PRINT BOOKS	05/26/2026	13.59	
PENWORTHY CO	101283	PENWORTHY CO	617565-IN	PRINT BOOKS	05/05/2026	251.84	
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	532794	AUDIO PLAYAWAY	04/29/2026	216.56	
Total LIBRARY - COUNTY FUNDING:						<u>3,444.45</u>	
<b>CIP PLAN PROJECTS</b>							
<b>40-0000-580301 MADISON ST - CHATHAM TO ROWELL</b>							
JENS, ROBERT & ELIZABET	103737	JENS, ROBERT & ELIZABETH	6995-04-04-11	TEMPORARY LIMITED EASEMENT	05/27/2026	200.00	526
WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000437446	CONSTRUCTION	05/01/2026	4,766.58	
<b>40-0000-580311 HOMETOWN PLAN PROJECTS</b>							
PLUNKETT RAYSICH ARCH	103056	PLUNKETT RAYSICH ARCHITECTS	202605172	DOWNTOWN PLAZA STUDY	05/21/2026	5,850.00	
Total CIP PLAN PROJECTS:						<u>10,816.58</u>	
<b>MUNICIPAL BUILDING</b>							
<b>40-0118-580021 LIBRARY FACILITY IMPROV/REPAIR</b>							
BAUER BUILDERS	103856	BAUER BUILDERS	2026-052	LIBRARY WINDOW REPLACEMENT	04/02/2026	17,415.00	
BAUER BUILDERS	103856	BAUER BUILDERS	2026-053	LIBRARY WINDOW REPLACEMENT	04/02/2026	2,806.18	
Total MUNICIPAL BUILDING:						<u>20,221.18</u>	
<b>POLICE DEPARTMENT</b>							
<b>40-0320-580005 SERVER REPLACEMENT/UPGRADE</b>							
PORTER LEE CORP	100201	PORTER LEE CORP	33431	SERVER MIGRATION - BEAST	04/30/2026	675.00	
Total POLICE DEPARTMENT:						<u>675.00</u>	
<b>FIRE DEPARTMENT</b>							
<b>40-0325-580038 COMPUTER AIDED DISPATCH (CAD)</b>							
IMAGE TREND INC.	99759	IMAGE TREND INC.	PS-INV124912	CAD IMPLEMENTATION	05/12/2026	2,750.00	
Total FIRE DEPARTMENT:						<u>2,750.00</u>	
<b>PARKS</b>							
<b>40-0968-580024 COMMERCIAL TURF MACHINE</b>							
MID-STATE EQUIPMENT	57013	MID-STATE EQUIPMENT	P93328	TIRES, RIMS	05/15/2026	991.54	
<b>40-0968-580027 ATHLETIC FIELD IMPROVEMENTS</b>							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	431568	AF LIGHTS	04/22/2026	226.07	
Total PARKS:						<u>1,217.61</u>	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
<b>TID #8 PROJECT COSTS</b>							
<b>45-0000-520130 PROFESSIONAL SERVICES</b>							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29134	SANITARY SEWER SERVICE AREA	05/26/2026	543.66	
Total TID #8 PROJECT COSTS:						543.66	
<b>TID #6 PROJECT COSTS</b>							
<b>46-0000-580255 TOWER PARKING LOT IMPROV.</b>							
RUEKERT & MIELKE INC	102642	RUEKERT & MIELKE INC	163639	ENGINEERING	05/18/2026	1,906.50	
Total TID #6 PROJECT COSTS:						1,906.50	
<b>TID #7 PROJECT COSTS</b>							
<b>47-0000-520130 PROFESSIONAL SERVICES</b>							
EHLERS	103050	EHLERS	106043	TID 7 AMENDMENT	05/07/2026	15,500.00	526
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29134	SANITARY SEWER SERVICE AREA	05/26/2026	543.67	
Total TID #7 PROJECT COSTS:						16,043.67	
<b>SOLID WASTE MANAGEMENT</b>							
<b>61-1552-520046 LANDFILL L-T CARE</b>							
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	80196	HAUL LEACHATE	05/12/2026	1,350.00	
Total SOLID WASTE MANAGEMENT:						1,350.00	
<b>SOLID WASTE RECYCLING</b>							
<b>61-1553-520195 CONTRACT RECYCLABLES COLLECT</b>							
BUCKLIN TREE SERVICE LL	102914	BUCKLIN TREE SERVICE LLC	116476	COMPOST GRINDING SERVICE	05/19/2026	22,850.00	
<b>61-1553-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
WISCONSIN DNR	98762	WISCONSIN DNR	26ESR09549	WOODBURNING SITE ANNUAL FE	05/19/2026	165.00	
Total SOLID WASTE RECYCLING:						23,015.00	
<b>62-0000-550999 EQUIPMENT REPLACEMENT</b>							
MADISON TRUCK EQUIPM	54290	MADISON TRUCK EQUIPMENT IN	21967-2	INVERTER BATTERY, BOX	05/13/2026	4,154.00	
NAPLETON COLUMBUS	103830	NAPLETON COLUMBUS	F26056 1GB3KSE731	TRUCK - EXCAVATION CREW	05/15/2026	42,975.00	
WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000437447	CONSTRUCTION - MADISON ST	05/01/2026	899.09	
Total :						48,028.09	

**ADMINISTRATION**

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
<b>62-3400-520045 ENGINEERING SERVICES</b>							
MEAD & HUNT	103134	MEAD & HUNT	405576	ENGINEERING, GIS	04/10/2026	2,916.00	
MEAD & HUNT	103134	MEAD & HUNT	408164	ENGINEERING, GIS	05/18/2026	198.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28941	RISK AND RESILIENCY ASSESS	05/19/2026	909.40	
<b>62-3400-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
METRO SALES INC	103445	METRO SALES INC	INV3098731	COPIER	05/26/2026	63.71	
Total ADMINISTRATION:						<u>4,087.11</u>	
<b>PLANT MAINTENANCE</b>							
<b>62-2487-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95310	MISC SUPPLIES	05/13/2026	83.46	
Total PLANT MAINTENANCE:						<u>83.46</u>	
<b>OPERATIONS - LABOR &amp; EXPENSE</b>							
<b>62-2488-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
SWD LABS	99488	SWD LABS	10018	BACTI SAMPLING	05/08/2026	35.00	526
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	66338	LOADS LIME SLURRY/LAND	05/11/2026	2,700.00	526
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	66561	LOADS LIME SLURRY/LAND	05/18/2026	4,725.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	66781	LOADS LIME SLURRY/LAND	05/26/2026	2,040.69	
USA BLUEBOOK	88852	USA BLUEBOOK	INV00941933	LAB SUPPLIES	01/22/2026	609.24	526
<b>62-2488-530015 CHEMICALS</b>							
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	435323430	CO2 - CHEMICAL	05/21/2026	5,513.45	
MARTELLE WATER TREAT	98999	MARTELLE WATER TREATMENT	31577	AQUA MAG	05/19/2026	3,180.35	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD200859	HYDRATED LIME	05/13/2026	8,697.64	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD203055	HYDRATED LIME	05/20/2026	8,808.64	
Total OPERATIONS - LABOR & EXPENSE:						<u>36,310.01</u>	
<b>MAINTENANCE OF EQUIPMENT</b>							
<b>62-2489-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95400	MISC SUPPLIES	05/14/2026	26.28	
ZORN COMPRESSOR & EQU	14910	ZORN COMPRESSOR & EQUIPMEN	AR029732	COMPRESSOR MAINT	05/21/2026	562.31	
Total MAINTENANCE OF EQUIPMENT:						<u>588.59</u>	
<b>MAINT OF DIST RESERVOIRS</b>							
<b>62-2892-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
WATER TOWER CLEAN & C	103438	WATER TOWER CLEAN & COAT IN	5827	INDUSTRIAL TOWER INSPECTION	05/06/2026	3,145.00	
Total MAINT OF DIST RESERVOIRS:						<u>3,145.00</u>	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
<b>MAINT OF MAINS</b>							
<b>62-2893-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
CORE & MAIN LP	101721	CORE & MAIN LP	Z006586	WATER MAIN PARTS	05/22/2026	1,055.30	
LYCON INC	102870	LYCON INC	1181716-IN	CONCRETE	05/25/2026	636.51	
Total MAINT OF MAINS:						1,691.81	
<b>MAINT OF SERVICES</b>							
<b>62-2894-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
CORE & MAIN LP	101721	CORE & MAIN LP	Z006586	WATER SERVICE PARTS	05/22/2026	940.88	
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	472239	WATER SERVICE PARTS	04/23/2026	2,435.40	526
LYCON INC	102870	LYCON INC	1181716-IN	CONCRETE	05/25/2026	364.71	
Total MAINT OF SERVICES:						3,740.99	
<b>63-0000-550999 EQUIPMENT REPLACEMENT</b>							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	29134	SANITARY SEWER SERVICE AREA	05/26/2026	543.67	
NAPLETON COLUMBUS	103830	NAPLETON COLUMBUS	F26056 1GB3KSE731	TRUCK - EXCAVATION CREW	05/15/2026	42,975.00	
WIS DEPT OF TRANSPORTA	94800	WIS DEPT OF TRANSPORTATION	395-0000437447	CONSTRUCTION - MADISON ST	05/01/2026	644.90	
Total :						44,163.57	
<b>ADMINISTRATION</b>							
<b>63-3400-520045 ENGINEERING SERVICES</b>							
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38187	ENGINEERING, KRAFT PRETREAT	05/11/2026	2,865.20	
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38188	ENGINEERING, ADAPTIVE MANA	05/11/2026	3,976.00	
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38189	ENGINEERING - OEI, ENERGY STU	05/11/2026	3,584.00	
<b>63-3400-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
METRO SALES INC	103445	METRO SALES INC	INV3098731	COPIER	05/26/2026	11.98	
<b>63-3400-530130 MISC. EXPENSES</b>							
WISCONSIN DNR	98762	WISCONSIN DNR	26ESR02970	2026 ENVIRONMENTAL FEE	05/19/2026	11,938.40	
Total ADMINISTRATION:						22,375.58	
<b>GENERAL</b>							
<b>63-2600-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
BADGER LABORATORIES I	102900	BADGER LABORATORIES INC	26-007888	SAMPLE ANALYSIS	05/12/2026	2,418.00	526
BADGER LABORATORIES I	102900	BADGER LABORATORIES INC	26-010282	SAMPLE ANALYSIS	05/14/2026	367.25	
UNITED COOPERATIVE	88122	UNITED COOPERATIVE	7934498	SOIL TESTING	05/18/2026	460.21	
<b>63-2600-530110 HEAT,LIGHT,POWER &amp; WATER</b>							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	05192026	Alliant 051926 ACH	05/19/2026	13,453.99	526

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
<b>63-2600-530112 LIFT STATIONS</b>							
CRANE ENGINEERING	16010	CRANE ENGINEERING	513255-00	LIFT STATION PUMPS, MAINTENA	04/29/2026	4,587.67	526
<b>63-2600-530113 HIGH STRENGTH PRE-TREATMENT</b>							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	325767	CHILLER MAINT, PRETREATMENT	05/22/2026	278.00	
CRANE ENGINEERING	16010	CRANE ENGINEERING	509651-00	PUMP MAINT	04/29/2026	4,477.04	
CRANE ENGINEERING	16010	CRANE ENGINEERING	512173-00	DAF FEED PUMP MAINT	04/30/2026	1,514.70	526
MIDWEST CHEMICAL & EQ	102803	MIDWEST CHEMICAL & EQUIPME	8169	ACH - CHEMICAL	05/19/2026	21,957.40	
Total GENERAL:						49,514.26	
<b>PLANT MAINTENANCE</b>							
<b>63-3087-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
ACUITY SPECIALTY PRODU	98600	ACUITY SPECIALTY PRODUCTS	9012824565	CLEANING SUPPLIES	05/26/2026	555.83	
FASTENAL COMPANY	27521	FASTENAL COMPANY	WIBEA140231	MISC SUPPLIES	05/22/2026	7.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95178	SHOP SUPPLIES	05/11/2026	303.23	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95423	ELEC SUPPLIES	05/15/2026	20.11	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	96107	MISC SUPPLIES	05/26/2026	39.16	
MIDWEST OVERHEAD DOO	99497	MIDWEST OVERHEAD DOOR LLC	199200	GARAGE DOOR MAINT	03/03/2026	672.23	526
O'REILLY AUTOMOTIVE IN	100281	O'REILLY AUTOMOTIVE INC	2199-292957	MISC SUPPLIES	05/12/2026	51.98	526
SHARKEY'S CLEANING IN	78293	SHARKEY'S CLEANING INC.	37335	JANITORIAL SERVICES	04/30/2026	1,530.00	526
Total PLANT MAINTENANCE:						3,179.54	
<b>MAINTENANCE OF EQUIPMENT</b>							
<b>63-3089-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	325761	HVAC MAINT	05/22/2026	746.00	
CRANE ENGINEERING	16010	CRANE ENGINEERING	509651-00	PUMP MAINT	04/29/2026	9,042.75	
RH EQUIPMENT & SERVICE	101181	RH EQUIPMENT & SERVICES	77453	LIFT MAINT	02/03/2026	1,599.76	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260411	DIGESTER 3 MIXER REHAB	05/07/2026	41,590.02	526
UNITED STATES PLASTIC C	103854	UNITED STATES PLASTIC CORPOR	7924691	SAMPLER TUBING	05/11/2026	412.81	
WAUPUN EQUIPMENT	100430	WAUPUN EQUIPMENT	54556W	SPREADER MAINT	05/18/2026	70.13	
ZORN COMPRESSOR & EQU	14910	ZORN COMPRESSOR & EQUIPMEN	AR029731	COMPRESSOR MAINT	05/21/2026	3,131.35	
Total MAINTENANCE OF EQUIPMENT:						56,592.82	
<b>MAINT OF MAINS</b>							
<b>63-3093-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
COLUMBUS UTILITIES	103935	COLUMBUS UTILITIES	2989	VACTOR - MUTUAL AID	05/22/2026	218.68	
CORE & MAIN LP	101721	CORE & MAIN LP	Z006586	SAN SEWER / LATERAL SUPPLIES	05/22/2026	1,605.04	
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	472239	SANITARY SEWER SUPPLIES	04/23/2026	1,279.54	526
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	473369	SANITARY SEWER SUPPLIES	04/27/2026	1,718.89	526
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	473408	SANITARY SEWER SUPPLIES	04/27/2026	192.68	526
LYCON INC	102870	LYCON INC	1180934-IN	CONCRETE	05/17/2026	185.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
LYCON INC	102870	LYCON INC	1180936-IN	CARROLL SANI	05/17/2026	2,742.57	
LYCON INC	102870	LYCON INC	1181715-IN	CARROLL ST	05/25/2026	3,141.90	
LYCON INC	102870	LYCON INC	1181716-IN	CONCRETE	05/25/2026	364.71	
LYCON INC	102870	LYCON INC	1181716-IN	MARY ST	05/25/2026	1,724.64	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	95613	SAN SEWER SUPPLIES	05/18/2026	63.95	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260403	FORCE MAIN REPAIR	05/05/2026	1,716.13	526
WHITE PLUMBING LLC	102770	WHITE PLUMBING LLC	9004	SAN LAT TEL, 226 E MAPLE	05/06/2026	218.00	
Total MAINT OF MAINS:						15,171.73	
<b>STREET REPAIR</b>							
<b>64-0536-530010 SUPPLIES &amp; OTHER EXPENSES</b>							
LYCON INC	102870	LYCON INC	1180935-IN	JUDSON ST WATER	05/17/2026	917.81	
Total STREET REPAIR:						917.81	
<b>TRANSIT SERVICE EXPENSES</b>							
<b>65-0000-520040 TRANSIT SERVICE CONTRACT</b>							
RUNNING INC	100723	RUNNING INC	33165	SHARED RIDE TAXI SERVICE	05/11/2026	54,764.42	526
Total TRANSIT SERVICE EXPENSES:						54,764.42	
Grand Totals:						581,913.15	

TO THE COMMON COUNCIL OF THE CITY OF BEAVER DAM:

I submit the attached listing of invoices for your approval.

Kayla Larson  
 Finance Director



City of Beaver Dam, Wisconsin  
City Administrator Office

**TO:** Administrative Committee  
**FROM:** Larry Bierke  
**SUBJECT:**

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**The Issue:**

This ordinance revision updates and clarifies several sections of Chapter 2 of the Municipal Code relating to the organization, authority, and administrative operations of the City government. The amendments are intended to modernize existing language, better define the respective responsibilities of the Mayor, Common Council, committees, and City Administrator, and align City procedures with current operational practices and Wisconsin Statutes.

In addition, the ordinance updates provisions related to elected official compensation, Common Council procedures, and the duties of the City Administrator. The revisions clarify the City Administrator's role in overseeing day-to-day operations, personnel administration, budgeting, purchasing, labor negotiations, public communications, and implementation of Council directives. The changes are intended to improve administrative efficiency, accountability, communication, and coordination across City departments while maintaining oversight authority with the Mayor and Common Council.

**Considerations:**

This ordinance change was included on the 4/20 Administrative Committee Agenda. At that meeting it was discussed that the City Council wages should be added to Section 2-5 (C). It was also on the May 4th and May 18th agenda; however the Committee ran out of time before it was discussed.

**Does this item have a financial or budget impact?**

Yes

The Ordinance could have a financial impact if wages for the City Council are modified from existing rates. This impact could only occur after the next election cycle.

**Recommendation:**

**Attachments:**

1. 06.01.26 Ordinance Chapt 2.clean
2. 06.01.26 Ordinance Chapt 2.redline



**City of Beaver Dam  
Ordinance Number \_\_-2026**

**An Ordinance Amending Sections 2-5, 2-41, 2-42, 2-88 and 2-404.1  
of the Beaver Dam Municipal Code**

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

**SECTION 1.** Sections 2-5, 2-41, 2-42, 2-88, and 2-404.1 are hereby amended or deleted as follows:

**2-5 Salaries and compensation.**

- (a) *Generally.* Officers and employees shall be paid such salaries and compensation as shall be determined by the City Council from time to time, except the salary of an elected official shall not be increased during his term in office.
- (b) *Salary of Mayor.*
  - a. Commencing at the start of the 2023 mayoral term, the salary of the mayor shall be \$20,000 per year.
- (c) *Salary for Alderpersons.* Commencing at the start of the 2028 Aldermanic term, the salary of Alders shall be \$\_\_\_\_\_ per year.
- (d) *Salary of municipal Judge.* Effective May 1, 2018, the salary of the municipal judge shall be \$19,000 per year payable in monthly installments.

**2-42 Meetings.**

- (b) Common Council special meetings. See Wis. Stat §62.11(2)

**2.404.1 City Administrator**

(b) *Duties and responsibilities;* The City Administrator shall perform all of the following duties and responsibilities;

(1) Shall be at all times responsible to the Mayor and Common Council and shall be responsible for the efficient and effective administration of day-to-day operations and services provided by the City, including supervision of subordinate departments and management of all service contracts, coordination with the Beaver Dam Area Development Corporation, the Police and Fire Departments, contracted inspection services, and the Library, and implementation of all city ordinances, resolutions, state statutes, and council directives. The City Administrator shall keep the Mayor and Common Council informed about city business on a timely basis.

(2) Shall establish and maintain procedures to facilitate communication between citizen and city government to assure that complaints, grievances, recommendations, and other matters receive prompt attention and to assure that all such matters are expeditiously resolved.

(3) Attend all common council meetings unless excused by the Mayor or majority vote of the City Council.

(5) Represent the City in matters involving legislative and inter-governmental affairs and serve as aids coordinator for state and federal assistance.

(6) Serve as the City's personnel officer, which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations. This

includes recommending revisions to the personnel policy when necessary. In addition, the administrator shall recommend salary and wage scales for all city employees not covered by collective bargaining agreements and direct and oversee the process where personnel problems and/or grievances are promptly resolved.

(7) Shall be responsible for the negotiations of all collective bargaining agreements with the city's recognized bargaining units.

(8) Act as public information officer for the city and establish and maintain procedures to facilitate communication between citizens and city government to ensure that complaints, grievances, and recommendations and other matters receive prompt attention and resolution by the responsible official or department.

(9) Shall direct and coordinate the preparation of the annual city budget.

(10) Shall direct and oversee the City's purchasing policy.

(11) Shall implement and manage the Tax Increment District budgets and projects as approved and directed annually through the City's budget process.

(12) Shall assign space use for departments and employees as well as be responsible for ensuring offices and conference room spaces are properly equipped and efficiently designed for functionality.

**SECTION 2.** All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

**SECTION 3.** This ordinance shall be in full force and effect beginning upon publication.

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of \_\_\_ to \_\_\_ this \_\_\_\_\_ day of June, 2026

\_\_\_\_\_  
Roberta Marck, Mayor

Attest:

\_\_\_\_\_  
Tracey Ferron, City Clerk

Published:

**City of Beaver Dam  
Ordinance Number \_\_-2026**

**An Ordinance Amending Sections 2-5, 2-41, 2-42, 2-88 and 2-404.1  
of the Beaver Dam Municipal Code**

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

**SECTION 1.** Sections 2-5, 2-41, 2-42, 2-88, and 2-404.1 are hereby amended or deleted as follows:

**2-5 Salaries and compensation.**

- (a) *Generally.* Officers and employees shall be paid such salaries and compensation as shall be determined by the City Council from time to time, except the salary of an elected official shall not be increased during his term in office.
- (b) *Salary of Mayor.*
  - ~~a.—Commencing at the start of the e2014 mayoral term, the salary of the mayor shall be \$60,000 per year.~~
  - b.a. Commencing at the start of the 2023 mayoral term, the salary of the mayor shall be \$20,000 per year.
- (c) *Salary for Alderpersons.* Commencing at the start of the 2028 Aldermanic term, the salary of Alders shall be \$ \_\_\_\_\_ per year. ~~The salary for eligible alderpersons shall be set by the council from time to time.~~
- (d) *Salary of municipal Judge.* Effective May 1, 2018, the salary of the municipal judge shall be \$19,000 per year payable in monthly installments ~~of \$1,583.34.~~

**~~2-41 Mayor.~~**

~~The Mayor shall be the Chief Executive Officer. The Mayor shall take care that city ordinances and state laws are observed and enforced and that all city officers and employees discharge their duties.~~

**2-42 Meetings.**

(b) Common Council special meetings. See Wis. Stat §62.11(2) ~~Special meetings may be called by the Mayor or the President of the Council by written notice to each member of the Common Council delivered to them personally or left at their usual abode at least six hours before the meeting, provided that such notice of meeting may be waived by any member. At such meeting of the Common Council, no business shall be transacted but that for which the meeting shall have been called.~~

**~~2-88 Citizen advisory committee.~~**

~~The citizen advisory committee shall consist of one alderman and seven citizens appointed at the pleasure of the Mayor. The Committee's duty shall be to advise the Mayor.~~

**2.404.1 City Administrator**

(b) *Duties and responsibilities;* The City Administrator shall perform all of the following duties and responsibilities;

(1) ~~The City Administrator s~~ Shall be at all times responsible to the Mayor and Common Council and shall be responsible for the efficient and effective administration of day-to-day operations and services provided by the City, including supervision of subordinate departments and management of all service contracts,~~all departments,~~ coordination with the Beaver Dam Area Development Corporation, the Police and Fire Departments, contracted inspection services, and the Library, and implementation of all city ordinances, resolutions, state statutes, and council directives. The City Administrator shall keep the Mayor and Common Council informed about city business on a timely basis.

(2) ~~The City Administrator s~~ shall establish and maintain procedures to facilitate communication between citizen and city government to assure that complaints, grievances, recommendations, and other matters receive prompt attention and to assure that all such matters are expeditiously resolved.

(3) Attend all common council meetings unless excused by the Mayor or majority vote of the City Council.

~~(4) Serve as an ex officio nonvoting member of all boards, commissions, and committees of the city, except as otherwise specified by the Council, this Code or State Law.~~

(5) Represent the City in matters involving legislative and inter-governmental affairs and serve as aids coordinator for state and federal assistance.

~~(6)~~ Serve as the City's personnel officer, which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations. This includes recommending revisions to the personnel policy when necessary. In addition, the administrator shall recommend salary and wage scales for all city employees not covered by collective bargaining agreements and direct and oversee the process where personnel problems and/or grievances are promptly resolved.

~~(7) The City Administrator Shall be responsible for or their designee shall serve as a member of the City management negotiation team, which is responsible for~~ the negotiations of all collective bargaining agreements with the city's recognized bargaining units.

~~(8)~~ Act as public information officer for the city and establish and maintain procedures to facilitate communication between citizens and city government to ensure that complaints, grievances, and recommendations and other matters receive prompt attention and resolution by the responsible official or department.

~~(79) The City Administrator s~~ Shall direct and coordinate the preparation of the annual city budget.

~~(810) The City Administrator s~~ Shall direct and oversee the City's purchasing policy.

~~(11) Shall implement and manage the Tax Increment District budgets and projects as approved and directed annually through the City's budget process.~~

~~(12) Shall assign space use for departments and employees as well as be responsible for ensuring offices and conference room spaces are properly equipped and efficiently designed for functionality.~~

**SECTION 2.** All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

**SECTION 3.** This ordinance shall be in full force and effect beginning upon publication.

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of \_\_\_ to \_\_\_ this \_\_\_\_\_ day of ~~December~~, 2026

\_\_\_\_\_  
Roberta Marck, Mayor

Attest:

\_\_\_\_\_  
Tracey Ferron, City Clerk

Published:



**BEAVER DAM**  
Life is good  
*here*

City of Beaver Dam, Wisconsin  
**City Administrator Office**

**TO:** Administrative Committee  
**FROM:** Larry Bierke  
**SUBJECT:**

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**The Issue:**

The Administrative Committee has been discussing establishing a policy that would govern how City Council Meetings are managed. Attached is a rough draft of that policy. Since the last Administrative Committee meeting, certain updates were made to the draft policy: 1) quorum and meeting dates were corrected, 2) public participation limits were extended, 3) public participation residence requirement was removed and prioritization of public comments was added, and 4) flexibility was added for Mayor to set the overall time limit for the public comments period.

As the Committee considers this updated draft, please consider:

- A) Item #3 exists in City Code and the City Code should be deleted to prevent any future conflicts of policy vs. code.
- B) The draft policy adds the flexibility of using a "modified procedural format" so that City Council members can discuss an issue before making a motion. Without this stipulation, the meeting is governed by Robert's Rules and a motion is required before discussion can occur.
- C) When a Mayoral veto occurs, how many days does the Mayor have before their veto must be reported to the City Clerk (see #6 in policy)?
- D) #12 was added to the policy, denoting that if someone is ordered out of a meeting for disruptive behavior and a police escort is needed, that the individual be given a citation.
- E) Do you want any of this policy to apply to standing committees?

**Considerations:**


**Does this item have a financial or budget impact?**

No

**Recommendation:**

**Attachments:**

- 1. 107 City Council Meeting Rules

	TITLE:	<b>CITY COUNCIL MEETING RULES</b>		
	POLICY #:	<b>107</b>		
POLICY SOURCE	CITY ADMINISTRATOR		PAGES	3
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	<p>The purpose of this policy is to establish a clear, consistent, and efficient framework for the conduct of Common Council meetings. This policy is intended to promote transparency, orderly discussion, fair participation, and timely decision-making, while ensuring compliance with applicable Wisconsin Statutes and open meetings requirements.</p>
POLICY	<p><b><u>GOVERNING AUTHORITY</u></b></p> <p>All Common Council meetings shall be conducted in accordance with applicable provisions of Wisconsin Statutes, including but not limited to the Open Meetings Law.</p> <p>The Common Council is authorized to establish its own procedural rules for the conduct of meetings. Formal parliamentary procedures, including Robert's Rules of Order, shall not be required except where specifically referenced by this policy.</p> <p>This policy applies to all regular, special, and Committee-of-the-whole meetings of the Common Council of the City of Beaver Dam.</p> <p><b><u>OBJECTIVES</u></b></p> <p>The objectives of this policy, in priority order, are:</p> <ul style="list-style-type: none"> <li>Efficiency – Conduct meetings in a timely and organized manner</li> <li>Transparency – Ensure the public can observe and understand decision-making</li> <li>Participation – Provide fair opportunity for Council and Public input</li> <li>Consistency – Apply rules uniformly across meetings</li> </ul> <p><b><u>PROCEDURE</u></b></p> <p>1. <b>Meetings:</b> Regular Meetings shall be held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:30 PM. The regular meeting may be rescheduled by majority vote at any previous meeting, or for emergency or for weather related reasons. Special Meetings may be called in accordance with Wisconsin Statutes and</p>

shall include proper public notice specifying the subject matter, time, and location.

2. Agenda Management: The agenda shall be prepared by the City Administrator in coordination with the Mayor. Council Members may request items to be placed on the agenda. No action shall be taken on items not listed on the posted agenda, except as permitted by law.
3. Order of Business: The order of business shall be standard from meeting to meeting, but not all categories are necessary at each meeting:
  - a. Call to Order & Roll Call
  - b. Communications, Presentations, and Reports
  - c. Ordinances
  - d. Resolutions
  - e. Discussion and Possible Action on Other Items
  - f. Adjournment

4. Public Participation: Public comment shall be a structured opportunity for members of the public to speak to the City Council of the City of Beaver Dam.

To speak to the City Council, a speaker must sign the registration form prior to the meeting beginning. The form used may be found on a table near the entrance of the City Council chambers up to 20 minutes prior to each meeting. Registered speakers must list their voting address on the form or they will not be allowed to speak. The Mayor shall call on speakers during the public comments period in a prioritized order of 1) City Residents 2) neighboring Township Residents, 3) Dodge County Residents 4) all others. Each registered speaker shall be limited to not more than three minutes each.

During the public comments period, City Council members are not permitted to engage in discussions or answer questions raised during the public comments. It is not proper to have a discussion about a topic that is not on the agenda and where the community is unaware of items discussion.

The presiding officer may reduce or extend the total comment period or set limits on individual comments as necessary for meeting efficacy. All comments are to be directed to the presiding officer and no personal attacks, disruptive behavior or irrelevant comments will be tolerated. No Council action shall be taken on matters raised during public comments unless properly noticed on the agenda.

There is not a Constitutional or Statutory right for any member of the public to speak at City Council meetings and this curtesy is extended from the City Council and can be eliminated by a vote of the City Council.

5. Discussion and Debate: The Common Council shall utilize a **modified procedural format** that allows for discussion prior to the making of a motion. The presiding officer shall introduce each agenda item. Council discussion

	<p>may occur prior to a motion being made. Following discussion, a motion and second shall be required before a vote is taken.</p> <p>Members shall be recognized by the presiding officer before speaking. Discussion shall be limited and germane to the topic. Members shall maintain professional conduct at all times.</p> <p>6. <u>Motions and Voting</u>: A motion and second are required prior to any formal vote. A majority vote shall decide all questions unless otherwise required by law. The Mayor shall vote in instances when a tie occurs.</p> <p>The Mayor shall have the Statutory right to veto actions of the Common Council. All vetoes must be provided to the City Clerk <b>within __ days</b>. All vetoed actions must be added to the next City Council agenda for the option of overriding the veto.</p> <p>7. <u>Roll Call Voting</u>: Roll call votes shall be conducted in a randomized order to ensure fairness and equitable participation. The Clerk shall determine the order for each vote using a neutral and unbiased method.</p> <p>8. <u>Reconsideration of Items</u>: Any matter that has been considered and acted upon by the Common Council shall not be brought forward again during the same election year (session). Reconsideration at a future meeting may occur only if properly placed on a subsequent agenda and only if two City Council members who voted in the majority on the last vote request reconsideration in writing with the City Clerk.</p> <p>9. <u>Consent Agenda</u>: Routine items may be grouped under a consent agenda and approved with a single motion. Any Council Member may request removal of an item from consent agenda for separate discussion.</p> <p>10. <u>Quorum</u>: Two-thirds of all Council Members shall constitute a quorum for the transactions of business. (10 Alders)</p> <p>11. <u>Minutes and Records</u>: The City Clerk shall record official actions, motions, and votes. Minutes shall be approved at a subsequent meeting.</p> <p>12. <u>Enforcement of Decorum</u>: The presiding officer shall maintain order during meetings. Individuals who are disruptive may be ruled out of order and, if necessary, removed. <b>Should officer assistance be needed, a disorderly conduct citation shall be issued.</b></p> <p>13. <u>Suspension of Rules</u>: These rules may be suspended by a two-thirds (2/3) vote of the Common Council, except where prohibited by law.</p> <p>14. <u>Policy Considerations</u>: This policy is intended to provide flexibility while maintaining structure. The Common Council retains the authority to interpret and apply these rules as necessary to ensure efficient and fair governance.</p>
HISTORY	



City of Beaver Dam, Wisconsin  
City Administrator Office

**TO:** Administrative Committee  
**FROM:** Larry Bierke  
**SUBJECT:**

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**The Issue:**

The City Council heard a presentation from Vandewalle & Associates at their last meeting (attached). Existing impact fees will need to sunset or be studied and updated in 2027 in order to continue.

**Considerations:**

This is an opportunity for the Committee to discuss what fees they might want included in the study. Does the Committee want a study included in the budget for 2027?

**Does this item have a financial or budget impact?**

Yes

The Study will cost dollars in 2027, but would also result in additional revenue generated from updated or new fees in future budget years.

**Recommendation:**

**Attachments:**

1. Beaver Dam Impact Fee Presentation 5.18.26

# City of Beaver Dam Impact Fee Presentation

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City Council Meeting  
May 18, 2026



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What are impact fees?

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How do impact fees support the community?

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Which impact fees does the City have today?

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How could this change?

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What's next?

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# What Are Impact Fees?

# Impact Fees

Fees only apply to new construction

Financial contributions (cash or land) from developers to municipalities to pay for capital improvements associated with new development



Enabled by state law (Wis. Stats. 66.0617)

Capital costs: construct, expand, or improve public facilities and land + 10% for legal, engineering, and design costs

Not included: noncapital costs like vehicles, equipment, maintenance, etc.

Example: New Fire Station vs. New Fire Truck

# Impact Fees



There must be a sound basis of analysis to support fees

Identify need for public facilities to serve development



Must be proportionate share of capital costs to serve new development as compared to existing development

Total cost burden must be balanced



Level of service standard is defined by community's analysis

Quantity or quality of public facilities relative to the number of persons, parcels of land, or other appropriate measures

Ex. parkland acres per residents

# Impact Fee Types



Highways,  
transportation facilities,  
traffic control devices



Sewage and water  
treatment facilities



Water pumping,  
storage, and  
distribution systems



Parks, playgrounds, and  
land for athletic fields



Solid waste and  
recycling facilities



Fire, law enforcement,  
and emergency  
medical facilities



Libraries



Does not include:  
schools, vehicles,  
operations,  
maintenance,  
deficiencies, City Hall

# Impact Fee Requirements



Must complete Needs Assessment to calculate fees needed



Must enact ordinance to establish and collect fees



Can impose different fees for different types of development or different areas of the community

Ex. parkland fees for residential vs. none for industrial

Ex. different sewer fees based on topography to serve area

# Impact Fee Requirements

## Fees must be reduced for:

- Special assessment or charges
- Land dedication or fee-in-lieu of land dedication
- Federal or state money used on capital project

## Fees can be reduced for:

- Low-cost/affordable housing

## Fees are paid when building permits are issued:

- If they exceed \$75,000, developer can defer payment over time
- City must tell developer what type of facility the funds will be used for
- City must return fees after 8 years if unspent (sewer has 10 years)
- City must put funds in separate account for specified capital project

# How Do Impact Fees Support The Community?

# Impact Fee Example

Typically, based on the number of units for residential and amount of improved space for industrial/commercial

- Sewer: Fees based new industrial/commercial space creating demand (\$X/1,000 sf)
- Parks: Fees based on number and type of new residential units creating demand (\$X/unit)

# Impact Fee Example

## Village of Hartland

- [Completed Needs Assessment](#) in 2023
- Identified need to expand DPW garage at a cost of \$548,800
  - Residential share: based on forecasted number of new units (\$944 per unit)
  - Nonresidential share: based on forecasted new gross building area (\$427 per 1,000 sf of new nonresidential space)



# Impact Fee Pros and Cons

Pros	<ul style="list-style-type: none"><li>• Pay as you go approach (per building permit)</li><li>• More predictability, consistency, and understanding of planned growth</li><li>• Cost burden placed on those receiving benefits</li><li>• City gets funds needed to serve new demand</li></ul>
Cons	<ul style="list-style-type: none"><li>• Increases the cost of new construction and development</li><li>• Can be viewed as cost prohibitive or deterrent to new development in the community</li><li>• City must spend funds or repay them, requires active planning and budgeting</li></ul>

# Which Impact Fees Does The City Have Today?

# Existing Impact Fees

## Sewer Connections

Established in ordinance and fee schedule by meter size

## Parks

Established in ordinance for parkland dedication or fee-in-lieu of parkland dedication by unit type

Public Facility Type	City's Existing Approach
Highways, transportation facilities, traffic control devices	Don't utilize today
Sewage and water treatment facilities	2017 Needs Assessment
Water pumping, storage, and distribution	Don't utilize today
Parks, playgrounds, and land for athletic fields	Unknown Needs Assessment
Solid waste and recycling facilities	Don't utilize today
Fire, law enforcement, and emergency medical facilities	Don't utilize today
Libraries	Don't utilize today

# Use of Existing Impact Fees

## Sewer Connection Fees

- Have \$33,949
- Base charges on meter size
- 5/8" meter = \$971 (lowest)
- 6" meter = \$48,585 (highest)

## Park Fees

- Have \$77,252
- Base charges on unit type for land costs to buy more parkland
- SF/TF = \$250/unit
- MF =
  - 1-bed \$100/unit
  - 2-bed \$200/unit
  - 3-bed \$250/unit

# Key Issues

## Sewer Connections

Same 60-unit project

2019 = \$30,000

2025 = \$13,600\*

\*PCS requires one meter now and fees based on meter

## Sewer Connection Fees

- Changes in state code for approach to connections = not appropriate way to collect fees any more
- Not in line with actual costs or what other communities are charging
- Based on 2017 needs assessment, which will no longer be valid after 10 years (2027)

## Park Fees

- Not in line with actual costs or what other communities are charging (ex. \$50,000/acre)
- Fees are so low, no motivation to include parkland in new projects (ex. 12 units = \$3,000)
- No evidence of needs assessment to base collection on

# How Could This Change?

# Impact Fee Opportunities

Several big projects planned that could use impact fees to support investment (fire station, wastewater and water utilities, lift stations, etc.)

New development = support projects

# Impact Fee Opportunities

Public Facility Type	Opportunity
Highways, transportation facilities, traffic control devices	Collect new fees to support transportation infrastructure
Sewage and water treatment facilities	Update fees to support sewer infrastructure
Water pumping, storage, and distribution	Collect new fees to support water infrastructure
Parks, playgrounds, and land for athletic fields	Update fees to support parkland and park improvements
Solid waste and recycling facilities	Collect new fees to support waste facilities
Fire, law enforcement, and emergency medical facilities	Collect new fees to support public safety facilities
Libraries	Collect new fees to support library facilities

Conduct Needs Assessment on impact fees



Needs Assessment includes:

Inventory facilities and deficiencies

Identify facility-based projects

Develop cost estimates for projects

Calculate impact of fees on affordable housing



Enact ordinance to codify standards

Collect fees

# Park Fee Comparison

Municipality	2022 Population	Existing Parkland Dedication	Existing Fee In Lieu of Parkland Dedication	Existing Park Impact or Improvement Fee
City of Beaver Dam	16,727	<ul style="list-style-type: none"> <li>5% of land area</li> </ul>	<ul style="list-style-type: none"> <li>\$250 per R1 lot, R2 unit, or three-bed multifamily unit</li> <li>\$200 per two-bedroom multifamily unit</li> <li>\$100 per one bedroom/efficiency multifamily unit</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
City of Cambridge	1,708	<ul style="list-style-type: none"> <li>1,423 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$733 per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$791 per unit</li> </ul>
City of Columbus	5,530	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
City of Edgerton	5,997	<ul style="list-style-type: none"> <li>1,437 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$1,040 per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$2,693 per unit</li> </ul>
City of Elkhorn	10,317	<ul style="list-style-type: none"> <li>1,045 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$535 per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$874 per single-family unit</li> <li>\$681 per multi-family unit</li> </ul>
City of Fort Atkinson	12,583	<ul style="list-style-type: none"> <li>769 SF per single-family or two-family unit</li> <li>577 SF per multi-family unit</li> <li>307 SF per senior unit</li> </ul>	<ul style="list-style-type: none"> <li>\$741 per single-family or two-family unit</li> <li>\$556 per multi-family unit</li> <li>\$296 per senior unit</li> </ul>	<ul style="list-style-type: none"> <li>\$1,009 per single-family or two-family unit</li> <li>\$757 per multi-family unit</li> <li>\$404 per senior unit</li> </ul>
City of Jefferson	7,747	<ul style="list-style-type: none"> <li>2,000 SF per unit, or a minimum of 2 acres in total</li> </ul>	<ul style="list-style-type: none"> <li>Based on a contribution equivalent to the land requirement</li> </ul>	<ul style="list-style-type: none"> <li>\$600 per institutional residential unit</li> <li>\$1,000 per all other dwelling units</li> </ul>
Village of Johnson Creek	3,402	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>\$1,152 per unit</li> </ul>
City of Lake Mills	6,452	<ul style="list-style-type: none"> <li>1,740 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
City of Milton	5,710	<ul style="list-style-type: none"> <li>5% of land area</li> </ul>	<ul style="list-style-type: none"> <li>3% equalized value of all land, less any land dedicated for parks</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
Village of Mukwonago	8,384	<ul style="list-style-type: none"> <li>3,049 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$942 per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$600 per 1-bedroom unit</li> <li>\$900 per 2-bedroom unit</li> <li>\$1,200 per 3+ bedroom and single-family unit</li> </ul>
City of Stoughton	13,204	<ul style="list-style-type: none"> <li>1,468 SF per single family unit</li> <li>1,019 SF per two-family or multifamily unit</li> <li>528 SF per dwelling unit in group quarters</li> </ul>	<ul style="list-style-type: none"> <li>\$2,674 per single family unit</li> <li>\$1,838 per two-family or multifamily unit</li> <li>\$952 per group quarters unit</li> </ul>	<ul style="list-style-type: none"> <li>\$6,477 per single family unit</li> <li>\$4,497 per two-family or multi-family unit</li> <li>\$2,330 per group quarter unit</li> </ul>
City of Watertown	14,758	<ul style="list-style-type: none"> <li>1,296 SF per residential unit</li> <li>518 SF per institutional unit</li> </ul>	<ul style="list-style-type: none"> <li>\$641 per unit</li> <li>\$256 per institutional unit</li> </ul>	<ul style="list-style-type: none"> <li>\$1,264 per unit</li> <li>\$506 per institutional unit</li> </ul>
Village of Waunakee	15,426	<ul style="list-style-type: none"> <li>Land equal to ten percent of the total area proposed to be subdivided.</li> </ul>	<ul style="list-style-type: none"> <li>\$475 per single-family unit</li> <li>\$315 per duplex or multi-family unit</li> </ul>	<ul style="list-style-type: none"> <li>\$2,755.36 per single-family unit</li> <li>\$1,873.64 per multi-family unit</li> </ul>
City of Whitewater	14,200	<ul style="list-style-type: none"> <li>1,047 SF per unit</li> </ul>	<ul style="list-style-type: none"> <li>\$218 per unit (annually adjusted for inflation with a base year of 2002)</li> </ul>	<ul style="list-style-type: none"> <li>\$514 per unit (annually adjusted for inflation with a base year of 2002)</li> </ul>
<b>Average of Comparable Communities</b>		<b>1,612 SF per unit</b>	<b>\$834 per unit</b>	<b>\$1,872 per unit</b>

# Sewer Fee Comparison

Municipality	Sewer Connection Fee
City of Beaver Dam	1" meter = \$2,429.28
City of Columbus	1" meter = \$2,500
City of Waupun	1" meter = none
City of Watertown	1" meter = none
City of Jefferson	1" meter = \$2,750
City of Fort Atkinson	1" meter = none

# What's Next?

# Optional Next Steps

Determine if the City wants to pursue changes to existing fees or potential establishment of new fees:

- **Option 1:**
  - Keep as-is (do nothing)
  - Collect sewer connection fees and parkland dedication fees
- **Option 2:**
  - Conduct Needs Assessment (typically consultant-led effort)
  - Revise Ordinances/Fee Schedules to reflect Needs Assessment
  - Begin collecting new impact fees and planning/budgeting for new capital projects

# Questions?

# Resources

- UW-Steven's Point Impact Fee Summary:  
[https://www.uwsp.edu/wp-content/uploads/2024/04/ImpactFees\\_rev.pdf](https://www.uwsp.edu/wp-content/uploads/2024/04/ImpactFees_rev.pdf)
- Wisconsin State Statutes:  
<https://docs.legis.wisconsin.gov/statutes/statutes/66/vi/0617>
- City of Beaver Dam Fee Schedule:  
<https://www.ci.beaverdam.wi.gov/DocumentCenter/View/2171/City-of-Beaver-Dam-Fee-Schedule-PDF>