



City of Beaver Dam, Wisconsin
Administrative Committee Meeting

205 S. Lincoln Ave; Room 113
(Engineering)
Monday, May 4, 2026 at 6:30 PM

[Join Zoom Meeting](#)

Meeting ID: 898 8273 2707

Passcode: 834066

Join by Phone: (646) 931-3860

AGENDA

- 1) Call to Order – Roll Call
 - a) Approval of the April 20, 2026 Meeting Minutes
 - b) Approval of bills between Apr 17, and Apr 30, 2026 in the amount of \$1,090,577.72
- 2) Discussion & Possible Action
 - a) Elect Vice Chair of the Administrative Committee for 2026-2027
 - b) A Resolution Approving the Revised Municipal Court Bond Schedule
 - c) Update on Hotel Room Tax Permits
 - d) Discuss Idea to Create a Parks Endowment Fund
 - e) 2027 Budget Planning Discussion
 - f) Presentation by HVS regarding Sports Based Tourism and Discussion about the same.
 - g) Discuss City Council Meeting Rules & Procedures
 - h) Ordinance Amending Charter Ordinance 2.46 on Committees
 - i) Ordinance Amending Sections 2-5, 2-42 and 2.404.1 and Deleting Sections 2-41 and 2-88 of Chapter 2 of the City Code regarding City Council and City Administrator
- 3) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Administrative Committee policy:

Posted: 5/1/2026 by Tracey Ferron, City Clerk at 8:00 a.m.

A quorum of the Common Council may attend this meeting.



1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:30 p.m. by Zach Zopp.
Present: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Absent: 0.

a) Approval of the April 6, 2026, Meeting Minutes

Motion by Monica Keel, second by Frank Ferree, to approve. Motion carried by acclamation.

b) Approval of bills between Apr 03, and Apr 16, 2026 in the amount of \$935,705.38.

Motion by Kevin Burnett, second by Jack Yuds, to approve. Motion carried by acclamation.

c) Finance Report

No comments were made regarding the Finance Report.

2) Discussion & Possible Action

a) A resolution granting a Class "B"/"Class B" License to the Turnover Bar & Grill

Discussion was held. Motion by Kevin Burnett, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

b) A resolution granting a Class "B" License to Coyote Pizza & Taco Bar

Motion by Kevin Burnett, second by Frank Ferree, to approve. The owner was present and answered any questions the committee had. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

c) A resolution approving a Temporary Class "B" license to the Beaver Dam Area Chamber of Commerce for Taste of Wisconsin on June 20, 2026

Motion by Kevin Burnett, second by Monica Keel, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

d) Consider Updated Draft of Ordinance 10-21, 10-31, 10-32, 50-21 regarding Vicious Animals and Dogs in City Parks

Zopp updated the committee on the previous discussion that was held. Bierke distributed the latest version of the ordinance to the committee as he had updated after the packet went out. Motion by Mick Fischer, second by Zach Zopp, to amend paragraph #2 to remove the section that states: "Dogs are not allowed in city parks, buildings, shelters, playgrounds, or athletic fields" to state "Dogs shall not be allowed in Waterworks fenced in playground

area." The preceding amended motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0. Motion by Monica Keel, second by Frank Ferree, to amend delete #3 as written. The preceding amended motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

Chief Kreuziger would like to make sure that it is noted in the ordinance that K9's are exempt from this law. Bierke will update before sending it to the Operations Committee.

Motion by Mick Fischer, second by Zach Zopp, to approve as amended. The preceding amended motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

- e) Consider Policy 101 Data Storage and 105 Naming Rights Policy.

Bierke provided an updated red-lined version to the committee. Motion by Mick Fischer, second by Monica Keel, to approve Policy 101 Data Storage as amended. Motion carried by acclamation.

Motion by Frank Ferree, second by Monica Keel, to approve Policy 105 Naming Rights. Motion carried by acclamation.

- f) Ordinance Amending Sections 2-5, 2-41, 2-42, 2-46, 2-88, and 2-404.1 regarding Salaries and Compensation, Mayor, Council Meetings, Committee Meetings, Citizen Advisory Committee, and City Administrator.

Bierke provided the committee with an updated red-lined ordinance. Motion by Mick Fischer, second by Jack Yuds, to amend to add in Aldermans salary to the Ordinance. Discussion was held. The preceding motion Passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: 0.

Upcoming agenda items: Request to discuss the size of Alderperson's for the 2031 census. Also, at the next meeting there will be a discussion on the Hotel Room Tax and possibly penalties for the hotel that has not paid to date.

- 3) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Zopp adjourned the meeting at 7:23 p.m.

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0000-144150 DUE FROM COMMUNITY FIRE DEPT							
HARTFORD, THE	100601	HARTFORD, THE	83-VOF-101277	THE HARTFORD INSURANCE POLI	05/02/2026	1,346.00	
01-0000-162200 PREPAID INSURANCE EXPENSE							
DEAN HEALTH PLAN INC	100512	DEAN HEALTH PLAN INC	2889094	HEALTH INSURANCE	04/13/2026	193,159.98	
01-0000-219100 POLICE & FIRE UNIFORM FUND							
BUSCHKE, BRENNAN	103027	BUSCHKE, BRENNAN	041926 CLOTHING	CLOTHING ALLOWANCE (BUSCH	04/19/2026	64.45	
JAHNKE, WESLEY	101348	JAHNKE, WESLEY	042626 CLOTHING	CLOTHING ALLOWANCE (JAHNKE	04/26/2026	64.45	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	18682	UNIFORM ALLOWANCE - KEENER	04/08/2026	128.94	
WOLDT, JUSTIN	102640	WOLDT, JUSTIN	042626 CLOTHING	CLOTHING ALLOWANCE (WOLDT)	04/26/2026	205.00	
WOLDT, JUSTIN	102640	WOLDT, JUSTIN	042626 CLOTHING	CLOTHING ALLOWANCE (WOLDT)	04/26/2026	37.00	
WOLDT, JUSTIN	102640	WOLDT, JUSTIN	042626 CLOTHING	CLOTHING ALLOWANCE (WOLDT)	04/26/2026	337.17	
01-0000-239253 SENIOR TRAVEL ACCOUNT							
PRO-MOTIONS+PLUS	103910	PRO-MOTIONS+PLUS	2607	#14 PRO-MOTIONS-ETCHED WINE	04/15/2026	732.35	
01-0000-239254 SENIOR PROJECT ACCOUNT							
RUNNING INC	100723	RUNNING INC	33043	#30 PUNCH CARDS 1559-1588	04/20/2026	1,200.00	
Total :						197,275.34	
MUNICIPAL COURT							
01-0103-533000 DATA PROCESSING SERVICE & EXP.							
WIS DEPT OF JUSTICE - TIM	94828	WIS DEPT OF JUSTICE - TIME	455TIME-000001985	TIME ACCESS	04/10/2026	375.00	
Total MUNICIPAL COURT:						375.00	
CLERK							
01-0108-530010 SUPPLIES & OTHER EXPENSES							
STAPLES ADVANTAGE	99860	STAPLES ADVANTAGE	7009308886	STAPLES	03/28/2026	84.68	
STAPLES ADVANTAGE	99860	STAPLES ADVANTAGE	7009631667	STAPLES	04/25/2026	101.48	
Total CLERK:						186.16	
MUNICIPAL BUILDING							
01-0118-530010 SUPPLIES & OTHER EXPENSES							
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45401	FIRE ALARM INSPECTION	04/06/2026	186.50	
01-0118-530090 POSTAGE/COPIER/INTERNET SERV.							
METRO SALES INC	103445	METRO SALES INC	INV3069060	COPIER	04/20/2026	492.11	
01-0118-530100 BUILDING REPAIR - CITY HALL							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	94049-26	ELEVATOR SHAFT	04/21/2026	42.96	
01-0118-530102 BUILDING REPAIR - LIBRARY							
NORTH AMERICAN MECH	61192	NORTH AMERICAN MECHANICAL	920007473	HVAC PREVENTATIVE MAINTENA	04/13/2026	1,860.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total MUNICIPAL BUILDING:						2,581.57	
POLICE DEPARTMENT							
01-0320-520010 TELEPHONE							
DODGE COUNTY SHERIFF'S	99446	DODGE COUNTY SHERIFF'S DEPT.	11160	VOIANCE - Q1	04/08/2026	56.16	
VERIZON WIRELESS	99683	VERIZON WIRELESS	6140812022	CELL PHONES AND DATA	04/10/2026	2,579.46	
01-0320-530010 SUPPLIES & OTHER EXPENSES							
TOTAL BUSINESS PRODUC	98856	TOTAL BUSINESS PRODUCTS	92306	2 PLAQUES AND CERTIFICATE	04/15/2026	149.50	
01-0320-530014 K-9 EXPENSES							
BUBLITZ, MATTHEW	102950	BUBLITZ, MATTHEW	031726 EXPENSE	CANINE BREAKER BAR AND CONT	03/17/2026	107.41	
01-0320-530016 EMERGENCY RESPONSE EQUIPMENT							
STREICHER'S	81925	STREICHER'S	I1820749	SHIN GUARDS - MFF	04/09/2026	540.00	
SUNSET LAW ENFORCEME	102078	SUNSET LAW ENFORCEMENT	12992-IN	.308 AMMUNITION - ERT	02/25/2026	1,813.60	
01-0320-530120 TRAINING & TRAVEL							
BUBLITZ, MATTHEW	102950	BUBLITZ, MATTHEW	031726 EXPENSE	MEAL EXPENSE - BUBLITZ	03/17/2026	35.00	
EBERT, RUSSEL	103095	EBERT, RUSSEL	040926 EXPENSE	MEAL EXPENSE - EBERT	04/09/2026	24.00	
01-0320-533001 SOFTWARE AND RELATED EXPENSES							
WIS DEPT OF JUSTICE - TIM	94828	WIS DEPT OF JUSTICE - TIME	455TIME-000001984	BADGERNET, TIME ACCESS & OFFI	04/10/2026	2,435.25	
Total POLICE DEPARTMENT:						7,740.38	
TRAFFIC CONTROL							
01-0322-530010 SUPPLIES & OTHER EXPENSES							
LANGE ENTERPRISES	51400	LANGE ENTERPRISES	94939	POSTS, BRACKETS, SIGNS	04/20/2026	3,982.15	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	94100	CLAMPS	04/22/2026	11.13	
Total TRAFFIC CONTROL:						3,993.28	
FIRE DEPARTMENT							
01-0325-520010 TELEPHONE							
US CELLULAR	13416	US CELLULAR	801882854	SIM CARDS FOR CARDIAC MONIT	04/10/2026	64.16	
US CELLULAR	13416	US CELLULAR	803138640	CELL BILL (CITY) MARCH	04/16/2026	302.76	
01-0325-520020 EQUIPMENT REPAIR							
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45401	FIRE ALARM INSPECTION	04/06/2026	186.50	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	5752	REPAIR 1261 ACCELERATOR PEDA	03/26/2026	3,933.68	
01-0325-530022 TURNOUT GEAR							
GEAR WASH	100986	GEAR WASH	5-2855	REPAIR SET OF BUNKER PANTS	04/26/2026	57.32	
JEFFERSON FIRE & SAFETY	45980	JEFFERSON FIRE & SAFETY INC.	IN339191	4 NEW SCBA FACEMASKS (3M & 1L	04/22/2026	1,495.84	
MACQUEEN EQUIPMENT	101391	MACQUEEN EQUIPMENT	53312	10 PARTICULATE NOMEX HOODS	04/13/2026	1,172.40	
01-0325-530120 TRAINING & TRAVEL							
BEAVER DAM NOON KIWA	100900	BEAVER DAM NOON KIWANIS	3539	BD NOON KIAWANIS ANNUAL DU	11/13/2025	190.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0325-530121 EMS SUPPLIES							
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86167515	CAPNOGRAPHY, B/P CUFFS, NASO	04/13/2026	672.87	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86169516	IV CATHS, EXT SETS, IV START KITS	04/14/2026	629.55	
BOUND TREE MEDICAL LL	98601	BOUND TREE MEDICAL LLC	86171179	MAC 3 LARYNSCOPE BLADES (10)	04/15/2026	234.40	
01-0325-530173 RECRUITMENT & RETENTION							
MARK HOPPERSS CUSTOM	102466	MARK HOPPERSS CUSTOM SILK SC	87868	NEW HIRE FIRE DEPT CLOTHING	04/15/2026	90.50	
PLENDL, KEVIN J	102553	PLENDL, KEVIN J	042426 OLP	FULL TIME BACKGROUND CHECK	04/24/2026	525.00	
01-0325-533000 DATA PROCESSING SERVICE & EXP.							
METRO SALES INC	103445	METRO SALES INC	INV3075110	MONTHLY COPIER RENTAL (MAR-	04/27/2026	74.71	
Total FIRE DEPARTMENT:						9,629.69	
EMERGENCY SERVICES							
01-0328-530010 SUPPLIES & OTHER EXPENSES							
US CELLULAR	13416	US CELLULAR	803138640	CELL BILL (MARCH) EM	04/16/2026	40.00	
Total EMERGENCY SERVICES:						40.00	
PUBLIC WORKS MACHINERY							
01-0530-520020 EQUIPMENT REPAIR							
BROOKS TRACTOR INC.	10960	BROOKS TRACTOR INC.	S69556	#37 STRAPS, SPIDERS	04/23/2026	180.94	
MILLER-BRADFORD & RISB	100812	MILLER-BRADFORD & RISBERG IN	P6345303	#40 FILTER, RING	04/21/2026	124.52	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	649349	#9 BRAKE	04/27/2026	86.48	
01-0530-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	IMIL2209536	TOWELS, UNIFORMS	04/15/2026	59.87	
ALSCO	3670	ALSCO	IMIL2211373	TOWELS, UNIFORMS	04/22/2026	59.87	
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P94276	WASHER, CLIP	04/22/2026	3.48	
DODGE COUNTY SIGNS	101242	DODGE COUNTY SIGNS	3355	TRUCK DECALS	04/15/2026	480.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	93711	REFLECTIVE NUMBERS	04/15/2026	57.06	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	94047	PIPE	04/21/2026	34.49	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648235	FILTERS	04/14/2026	57.03	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648528	FILTERS	04/16/2026	88.96	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648820	WEATHERSTRIP ADHESIVE	04/20/2026	15.49	
Total PUBLIC WORKS MACHINERY:						1,248.19	
GARAGE							
01-0532-530010 SUPPLIES & OTHER EXPENSES							
METRO SALES INC	103445	METRO SALES INC	INV3075107	COPIER	04/27/2026	29.18	
01-0532-530100 BUILDING REPAIR							
ALSCO	3670	ALSCO	IMIL2209536	RUGS, ETC.	04/15/2026	132.35	
ALSCO	3670	ALSCO	IMIL2211373	RUGS, ETC.	04/22/2026	132.35	
ENTRANCE SYSTEMS	100751	ENTRANCE SYSTEMS	63320	GATE REPAIR	04/21/2026	1,316.04	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total GARAGE:						1,609.92	
DPW/CITY ENGINEER							
01-0534-520130 CONTRACT ENG. SERVICES							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28221	GIS	04/23/2026	1,187.53	
Total DPW/CITY ENGINEER:						1,187.53	
PUBLIC WORKS SUPERVISION							
01-0535-530010 SUPPLIES & OTHER EXPENSES							
WESTPHAL	102861	WESTPHAL	80259	BUSINESS CARDS	04/23/2026	88.58	
Total PUBLIC WORKS SUPERVISION:						88.58	
STREET REPAIR							
01-0536-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	IMIL2209536	FIRST AID	04/15/2026	35.40	
ALSCO	3670	ALSCO	IMIL2211373	FIRST AID	04/22/2026	35.40	
INSIGHT FS	102583	INSIGHT FS	220019774	EROSION CONTROL	04/21/2026	591.14	
LYCON INC	102870	LYCON INC	1178265-IN	MARY ST	04/26/2026	2,592.02	
Total STREET REPAIR:						3,253.96	
STREET MAINT./PAVEMENT MARKING							
01-0537-530010 SUPPLIES & OTHER EXPENSES							
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	586-4	STRAINERS	04/13/2026	31.50	
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	85808154430426	ROSENDALE ST PAINT	04/27/2026	73.90	
Total STREET MAINT./PAVEMENT MARKING:						105.40	
TREE CONTROL							
01-0543-520130 CONTRACT WORK							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	430348	CONTRACT TREE WORK	03/26/2026	4,938.40	
01-0543-530010 SUPPLIES & OTHER EXPENSES							
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P93822	CHAIN SAW PARTS	04/14/2026	290.64	
Total TREE CONTROL:						5,229.04	
STREET LIGHTING							
01-0545-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	04212026	Alliant 042126 ACH	04/21/2026	143.24	426

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total STREET LIGHTING:						143.24	
COMMUNITY ACT & SERVICES							
01-0962-533000 TECHNOLOGY							
ACTIVE NETWORK INC	99131	ACTIVE NETWORK INC	11155871	ACTIVENET-2 CC READERS	03/30/2026	969.00	
METRO SALES INC	103445	METRO SALES INC	INV3075108	METRO-PHOTO COPIERS	04/27/2026	148.33	
Total COMMUNITY ACT & SERVICES:						1,117.33	
COMMUNITY ACT & SERV - PROGRMS							
01-0963-530110 DANCE CLASSES							
BASSETTE, MARISSA	103731	BASSETTE, MARISSA	030926	LINE DANCE (JAN 22-FEB 20)	03/09/2026	225.00	
BASSETTE, MARISSA	103731	BASSETTE, MARISSA	042826	LINE DANCE (FEB 26-MAR 27)	04/28/2026	225.00	
01-0963-530139 COMMUNITY EVENT							
OODLES OF FUN FACE PAI	103618	OODLES OF FUN FACE PAINTING	041626	FACE PAINTING-2 HRS	04/16/2026	250.00	
Total COMMUNITY ACT & SERV - PROGRMS:						700.00	
PARKS							
01-0968-520020 EQUIPMENT REPAIR							
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648642	BRUSH CUTTER	04/17/2026	21.79	
01-0968-520160 TREE CONTROL CONTRACT							
K & B TREE & LAWN CARE	48130	K & B TREE & LAWN CARE LLC	430189	CRYSTAL STORM DAMAGE	03/19/2026	1,094.37	
01-0968-530010 SUPPLIES & OTHER EXPENSES							
DESIGN PLUS	18143	DESIGN PLUS	17824	WORK SHIRTS	04/24/2026	385.00	
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	79483	PUMP CRYSTAL	03/11/2026	355.00	426
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	79913	PUMP CRYSTAL	04/15/2026	355.00	
01-0968-530100 BUILDING REPAIR							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	319485	DPW/PARKS BUILING REPAIR	03/04/2026	750.00	
BEAVER DAM LOCK & SEC	8617	BEAVER DAM LOCK & SECURITY	32875	FIRE DEPT	04/20/2026	110.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	93993	AF CONCESSIONS	04/20/2026	7.99	
Total PARKS:						3,079.15	
GENERAL							
01-0199-510040 EMPLOYEE RECOGNITION							
OLD HICKORY	100200	OLD HICKORY	041626	RECOGNITION LUNCHEON	04/16/2026	1,938.50	
01-0199-520045 PROFESSIONAL SERVICES							
SCHMITT, R.G.	102262	SCHMITT, R.G.	218282-6	CONSTRUCTION - CTH B, CTH W,	04/22/2026	30,414.25	
Total GENERAL:						32,352.75	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
LIBRARY - COUNTY FUNDING							
21-0961-520010 TELEPHONE							
MONARCH LIBRARY SYSTE	101498	MONARCH LIBRARY SYSTEM	416729	TELEPHONY/MSG BEE CHGS 2025	04/28/2026	463.32	
21-0961-520020 EQUIPMENT REPAIR							
GREAT AMERICA FINANCI	101801	GREAT AMERICA FINANCIAL SVC	41848212	PRINTER LEASES	04/27/2026	354.00	
21-0961-530080 BOOKS & PUBLICATIONS							
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	999102618992	LARGE PRINT	04/14/2026	61.60	
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	532386	AUDIO PLAYAWAY	04/24/2026	78.84	
Total LIBRARY - COUNTY FUNDING:						957.76	
CIP PLAN PROJECTS							
40-0000-580299 AFFORDABLE HOUSING FUNDS							
NEUMANN DEVELOPMEN	103431	NEUMANN DEVELOPMENTS INC	INCENTIVE GRAN	RIVERS ROW INCENTIVE GRANT	04/17/2026	222,000.00	
Total CIP PLAN PROJECTS:						222,000.00	
EMERGENCY SERVICES							
40-0328-580002 TORNADO SIREN REPLACE/INSTALL							
FEDERAL SIGNAL CORP	99701	FEDERAL SIGNAL CORP	9084315	NEW TORNADO SIREN HEMLOCK	11/26/2025	18,918.00	
FEDERAL SIGNAL CORP	99701	FEDERAL SIGNAL CORP	9101576	SOLAR SYSTEM FOR NEW TORNAD	12/23/2025	4,262.14	
Total EMERGENCY SERVICES:						23,180.14	
PARKS							
40-0968-580037 SWAN PARK - BANDSHELL/AMPHI							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	93425	SPRING HOUSE	04/09/2026	16.98	
Total PARKS:						16.98	
TID #6 PROJECT COSTS							
46-0000-530020 DEVELOPER INCENTIVES							
NEUMANN DEVELOPMEN	103431	NEUMANN DEVELOPMENTS INC	INCENTIVE GRAN	RIVERS ROW INCENTIVE GRANT	04/17/2026	170,000.00	
Total TID #6 PROJECT COSTS:						170,000.00	
62-0000-550999 EQUIPMENT REPLACEMENT							
JAMES ORR COATING INSP	102145	JAMES ORR COATING INSPECTION	260424-4	DOWNTOWN WATER TOWER REH	04/24/2026	226,500.00	
Total :						226,500.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
ADMINISTRATION							
62-3400-530010 SUPPLIES & OTHER EXPENSES							
VERIZON WIRELESS	99683	VERIZON WIRELESS	6141597495	DATA AND CELL PHONES	04/20/2026	718.68	
Total ADMINISTRATION:						718.68	
OPERATIONS - LABOR & EXPENSE							
62-2288-530110 HEAT,LIGHT,POWER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	04212026	Alliant 042126 ACH	04/21/2026	4.97	426
62-2488-530010 SUPPLIES & OTHER EXPENSES							
CLEAN WATER TESTING LL	100572	CLEAN WATER TESTING LLC	9011597802	WATER ANALYSIS	04/06/2026	474.00	
HACH COMPANY	33690	HACH COMPANY	14945571	LAB SUPPLIES	04/03/2026	821.10	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	65734	LOADS LIME SLURRY/LAND	04/20/2026	6,075.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	65942	LOADS LIME SLURRY/LAND	04/27/2026	4,725.00	
62-2488-530015 CHEMICALS							
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	434822622	CO2 - CHEMICAL	04/01/2026	5,904.00	
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	434996442	CO2 - CHEMICAL	04/17/2026	6,418.00	
HAWKINS INC	35111	HAWKINS INC	7394649	FLUORIDE/CHLORINE	04/16/2026	2,499.47	
MARTELLE WATER TREAT	98999	MARTELLE WATER TREATMENT	31316	AQUA MAG	04/07/2026	3,867.50	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD193449	HYDRATED LIME	04/15/2026	8,511.36	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	CD195673	HYDRATED LIME	04/23/2026	8,466.64	
62-2888-530010 SUPPLIES & OTHER EXPENSES							
SHANE BIERD	103734	SHANE BIERD	3704	TOOLS	04/16/2026	257.05	
62-3288-530010 SUPPLIES & OTHER EXPENSES							
BADGER METER INC.	7512	BADGER METER INC.	80232738	BEACON FEE, CELL HOSTING	03/30/2026	523.18	
Total OPERATIONS - LABOR & EXPENSE:						48,547.27	
MAINTENANCE OF EQUIPMENT							
62-2489-530010 SUPPLIES & OTHER EXPENSES							
USA BLUEBOOK	88852	USA BLUEBOOK	INV01013182	CHEM FEED PUMP	04/08/2026	2,207.69	
Total MAINTENANCE OF EQUIPMENT:						2,207.69	
STORAGE & FACILITIES EXPENSE							
62-2891-530010 SUPPLIES & OTHER EXPENSES							
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	45409	ANNUAL ALARM MONITORING	04/06/2026	284.00	
Total STORAGE & FACILITIES EXPENSE:						284.00	
CLEARING ACCOUNTS							
62-3498-530010 SUPPLIES & OTHER EXPENSES							
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	648156	FILTERS, SUPPLIE	04/13/2026	74.98	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total CLEARING ACCOUNTS:						74.98	
ADMINISTRATION							
63-3400-520045 ENGINEERING SERVICES							
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38160	ENGINEERING, ADAPTIVE MANA	04/14/2026	1,022.00	
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	38163	ENGINEERING - OEI, ENERGY STU	04/14/2026	2,352.00	
Total ADMINISTRATION:						3,374.00	
GENERAL							
63-2600-530010 SUPPLIES & OTHER EXPENSES							
BADGER LABORATORIES I	102900	BADGER LABORATORIES INC	26-005711	SAMPLE ANALYSIS	04/15/2026	2,216.50	
E & B SCALE SERVICES INC	20180	E & B SCALE SERVICES INC	8329	ANNUAL SCALE CERT	04/17/2026	278.50	
63-2600-530016 CHLORINE							
HAWKINS INC	35111	HAWKINS INC	7395710	CHLORINE/SO2	04/16/2026	4,457.22	
63-2600-530018 OTHER CHEMICALS FOR SEW. TREAT							
NEO WATER TREATMENT	102503	NEO WATER TREATMENT LLC	IN001432	NEO - PHOS TREATMENT	04/14/2026	40,942.00	
63-2600-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	04212026	Alliant 042126 ACH	04/21/2026	19,512.90	426
63-2600-530111 FUEL							
UNITED COOPERATIVE	88122	UNITED COOPERATIVE	3367958	DEF	04/22/2026	158.84	
63-2600-530113 HIGH STRENGTH PRE-TREATMENT							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	322365	CHILLER MAINT, PRETREATMENT	04/16/2026	1,384.00	
Total GENERAL:						68,949.96	
PLANT MAINTENANCE							
63-3087-530010 SUPPLIES & OTHER EXPENSES							
MIDWEST OVERHEAD DOO	99497	MIDWEST OVERHEAD DOOR LLC	199480	GARAGE DOOR MAINT	04/13/2026	501.50	
WHITE PLUMBING LLC	102770	WHITE PLUMBING LLC	8923	PLUMBING REPAIRS	04/20/2026	193.38	
Total PLANT MAINTENANCE:						694.88	
MAINTENANCE OF EQUIPMENT							
63-3089-530010 SUPPLIES & OTHER EXPENSES							
BASSETT MECHANICAL	101716	BASSETT MECHANICAL	322236	HVAC, EF MOTOR	04/15/2026	6,706.00	
CRANE ENGINEERING	16010	CRANE ENGINEERING	509655-00	PRESSURE TRANSMITTER, SEC DIG	03/31/2026	5,873.39	
HAWKINS INC	35111	HAWKINS INC	7393207	VAC REGULATOR	04/15/2026	898.03	
L & S ELECTRIC INC	103390	L & S ELECTRIC INC	56804	ELEC MOTOR	04/22/2026	577.79	
SJE	3240	SJE	CD99614536	ANNUAL FLOW CALIBRATIONS	04/21/2026	346.70	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total MAINTENANCE OF EQUIPMENT:						14,401.91	
MAINT OF MAINS							
63-3093-530010 SUPPLIES & OTHER EXPENSES							
MACQUEEN EQUIPMENT	101391	MACQUEEN EQUIPMENT	W09251	VACTOR/JETTER MAINT	04/14/2026	5,319.09	
Total MAINT OF MAINS:						5,319.09	
BRIDGES/RIVERS							
64-0539-530040 CONTRACT WORK							
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	260338	FLOOD WELL	04/16/2026	779.49	
Total BRIDGES/RIVERS:						779.49	
STREET CLEANING							
64-0540-520020 EQUIPMENT REPAIR							
MACQUEEN EQUIPMENT	101391	MACQUEEN EQUIPMENT	P42043	TOW BAR	04/14/2026	826.88	
Total STREET CLEANING:						826.88	
STORM SEWER MAINTENANCE							
64-0547-530010 SUPPLIES & OTHER EXPENSES							
NEENAH FOUNDRY COMP	59990	NEENAH FOUNDRY COMPANY	213313	FRAMES, GRATES	04/20/2026	17,704.00	
Total STORM SEWER MAINTENANCE:						17,704.00	
ENGINEERING							
64-0553-520045 PROFESSIONAL SERVICES							
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28221	GIS	04/23/2026	848.54	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28429	SWMP REVIEW - YMCA	04/28/2026	115.96	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28429	SWMP REVIEW - PRAIRIE VIEW ELE	04/28/2026	402.50	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28429	SWMP REVIEW - LINCOLN ELEM	04/28/2026	402.50	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28429	UNPS CONSTRUCTION GRANT AP	04/28/2026	4,406.50	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	28429	US EPA MS4 AUDIT	04/28/2026	5,927.50	
Total ENGINEERING:						12,103.50	
Grand Totals:						1,090,577.72	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
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TO THE COMMON COUNCIL OF THE CITY OF BEAVER DAM:

I submit the attached listing of invoices for your approval.

Kayla Larson
Finance Director



BEAVER DAM
Life is good
here

City of Beaver Dam, Wisconsin
City Clerk Office

TO: Administrative Committee
FROM:
SUBJECT:

The Issue:

Considerations:

Does this item have a financial or budget impact?

No

Recommendation:

Attachments:


None

Beaver Dam Municipal Court

Todd A. Snow, Judge

123 Park Avenue

Beaver Dam, Wisconsin 53916

TO: City of Beaver Dam Common Council
FROM: Municipal Judge Todd A. Snow 
DATE: April 20, 2026
SUBJECT: Proposed Beaver Dam Bond Schedule

Attached is the proposed Beaver Dam Bond Schedule, dated April 2026.

This update reflects an increase in the amount for the following citations:

- a. 10-21(2) – Rabies Vaccination Required
- b. 10-25 – first offense Vicious Animals

As well as addition of the following ordinances:

- a. 10-25 – Vicious Animals second offense
- b. 62-14(f) – Disorderly Conduct with ATV/UTV

These changes are in direct response to ordinances that have been passed since the last update in 2023.

Pursuant to §800.037, The Municipal Court, with the approval of the governing body, shall set the deposit schedule. I am asking for your written approval to begin using this updated Bond Schedule.

If you have any questions, please contact the Court Clerk Dawn at (920) 887-4622 or court@ci.beaverdam.wi.gov.

RESOLUTION NO. 33-2026

**A RESOLUTION APPROVING THE REVISED MUNICIPAL COURT
BOND SCHEDULE**

WHEREAS, state law requires the Municipal Court Judge to set the bond schedule for Municipal Court violations and the Common Council must approve the same;

NOW, THEREFORE, BE IT RESOLVED that the Common Council hereby approves the attached Municipal Court bond schedule revised April 2026.

Presented by the Administrative Committee

By a vote of _____ in favor, _____ opposed, and _____ abstain.

Approved: May 4, 2026

Roberta Marck
Mayor

Attested: May 4, 2026

Tracey M. Ferron
City Clerk

(Subject To Committee Approval)

**Beaver Dam Municipal Bond Schedule
Updated April 2026**

6		ALCOHOL BEVERAGES	
6-1	125.07(3)(b)	Permit an underage person to be on a licensed premises	\$200
	125.07(4)(a)	Procures or Attempts	\$100
		Second violation within one year	\$200
		Third violation within one year	\$300
		Fourth or subsequent violation within one year	\$500
	125.07(4)(b)	Procures or Attempts	\$100
		Second violation within one year	\$200
		Third violation within one year	\$300
		Fourth or subsequent violation within one year	\$500
6-1(a)	125.085(3)(a)(1)	Provide False ID to Underage Person	\$250
6-1(a)		License required	\$75
6-1(b)		Entertainment restricted	\$75
6-1(g)(3)		Windows to be of clear glass	\$75
6-1(g)(4)		Allow Disorderly Conduct in Licensed Premise	\$75
6-1(5)(a)	125.66(1)	Operator's license required	\$75
6-1(h)	125.68(4)	Closing hours	\$125
6-1(i)	125.07(1)	Furnishing beer to minors prohibited	\$250

10		ANIMALS	
10-4		Certain creatures forbidden in city - horses, farm animals	\$50
10-5	951.02	Mistreating animals	\$75
10-6		Dog or cat napping	\$125
10-7		Leading animals from motor vehicle	\$75
10-8		Transportation of animals in Cruel Manner	\$50
10-9		Use of poisonous and controlled substances	\$75
10-10(1)		Use of certain devices prohibited	\$75
10-10(2)		Use of certain devices prohibited	\$75
10-11(a)		Instigating fights between animals	\$125
10-11(b)		Train animal with intent to fight	\$200
10-12		Animal or poultry running at large	\$100
10-13		Shoot at caged or staked animals	\$125
10-14(a)		Sale of baby rabbits, chicks or other fowl	\$30
10-14(b)		Retail sale of baby rabbits, chicks or other fowl	\$125
10-15		Sale of artificially colored animals	\$50
10-16		Number of dogs and cats limited	\$40
10-18(b)		Proper food	\$50
10-18©		Proper water	\$50
10-19		Proper shelter	\$50
10-20		Abandonment	\$50
10-21(2)		Rabies vaccination required	\$75
10-21(3)		Must Attach Rabies Vaccination Tag	\$25
10-21(4)		Failure to Quarantine Animal	\$500
10-22(a)		License for dogs and cats required	\$50
10-22(a)		Second offense within one year	\$100
10-22(a)		Third and subsequent offense within one year	\$200
10-22(b)		Wearing of license required	\$20
10-24		Animals not to run at large	\$100
10-24		Second or subsequent offense within one year	\$150

10-24©	Animals not allowed in city parks	\$50
10-25	Vicious animals-First Offense	\$200
10-25	Vicious animals-Second or Subsequent Offense	\$400
10-26	Female animals in season kept confined	\$30
10-27(a)	Exercising animals without proper leash	\$20
10-27(b)	Allowing animals to defecate upon other property	\$50
10-28	Howling animals prohibited	\$50
10-29(a)	Failure to provide medical attention to sick/injured animals	\$50
10-29(b)	Operator of vehicle to notify police when animal has been struck	\$50
14	BUILDING, PLUMBING AND ELECTRICAL CODE	\$100
18	CABLE TELEVISION	
18-19(a)	Unauthorized connections prohibited	\$100
18-19(b)	Removal or destruction prohibited	\$100
34	HEALTH AND SANITATION	
34-6(a)	Nuisance - Type business without permit	\$100
34-41	Collection and disposal of garbage, refuse and rubbish	
34-41©	Garbage not to be brought into city	\$50
34-41(d)	Garbage not to be set out more than 24 hours	\$20
34-42	Dumping refuse, etc. restricted	\$75
42	LICENSE, PERMITS, FEES AND CHARGES	
42-71	Bus license required	\$100
42-101	Dance and dance halls	
42-102	License required	\$100
42-104	Intoxication liquor and minors prohibited	\$125
42-105	Closing hours required	\$125
42-Div 4	JUNK DEALERS	
42-131	License required	\$75
42-134€	Purchase from minors prohibited	\$50
42-Div5	MANUFACTURED/MOBILE HOMES	
42-152(a)	Parking of mobile home prohibited	\$25
42-Div 6	DIRECT SELLERS	
42-182	Registration required	\$40
42-187(a)(1)	Prohibited practices	\$40
42-187(a)(2)	Misrepresentation of product	\$40
42-187(a)(3)	Use of street	\$30
42-187(a)(4)	Excessive noise prohibited	\$30
42-187(a)(5)	Prohibiting litter by seller	\$75
42-Div 7	TAXI CABS	
42-221	License required	\$75
42-216	Display of license	\$30
42-222(a)	Taxi cab driver's license required	\$40
42-222€	Transportation of liquor prohibited	\$100
46	PUBLIC NUISANCES PROHIBITED	
46-1(3)	Obstructing street, alley, public waterway	\$50
46-1(4)	Alcohol not permitted on municipal property except parks during open hours	\$50
46-3	Affecting health	\$75
46-4	Offending morals and decency (Disorderly House)	\$300
46-4(6)	460.01 Unlawful Massage Therapy Practice	\$300
46-5	Affecting peace and safety Page 2	\$75

46-9 Smoking Prohibited in Certain Areas \$50

50 OFFENSES AND MISCELLANEOUS PROVISIONS

50-2		Illegal storage of junked vehicles	\$50
50-2	342.40	Vehicle abandonment prohibited	\$50
50-2	939.05	Parties to crime	Crime Deposit Amount
50-2	939.05	Party to the crime of theft (943.20)	Crime Deposit Amount
50-2	940.19(1)	Battery	\$500
50-2	940.10	Negligent handling of burning materials	\$100
50-2	941.12(2)(e)	Interfering with or failing to assist in fire fighting	\$75
50-2	941.13	False alarms and interference with fire fighting	\$300
50-2	941.20(1)	Reckless use of a weapon	\$500
50-2	941.23	Carry concealed weapon	\$500
50-2	941.235	Carry firearm in public building	\$1,000
50-2	941.24	Possession of switch blade knife	\$200
50-2	943.01(1)	Criminal damage to property	\$200
50-2	943.12	Possession of burglarious tools	\$200
50-2	943.125	Entry into locked coin box	\$500
50-2	943.13	Criminal trespass to land	\$150
50-2	943.14	Criminal trespass to dwelling	\$200
50-2	943.15	Entry onto construction site or a locked building, dwelling or room	\$350
50-2	943.20	Theft	\$200
50-2	943.21	Fraud on hotel or restaurant keeper \$1,000 or less	\$250
50-2	943.23	Operating vehicle without owners consent	\$500
50-2	943.24	Issuance of worthless checks \$1,000 or less	\$200
50-2	943.25	Transfer of encumbered property	\$100
50-2	943.34	Receiving stolen property \$1,000 or less	\$200
50-2	943.38	Forgery	\$300
50-2	943.50	Retail theft \$500 or less	\$200
		Retail theft second or subsequent w/in 3 years	\$500
50-2	943.61	Theft of library materials	\$100
50-2	944.20	Lewd and lascivious behavior	\$350
50-2	944.23	Making of lewd, obscene or indecent drawings	\$250
50-2	944.30	Prostitution	\$1,000
50-2	944.31	Patronizing prostitutes	\$1,000
50-2	944.32	Soliciting prostitutes	\$1,000
50-2	944.33(1)	Pandering	\$1,000
50-2	945.02	Gambling	\$1,000
50-2	945.03	Commercial gambling	\$1,000
50-2	945.04	Permitting premises to be used for commercial gambling	\$500
50-2	946.40	Refusing to aid officer	\$500
50-2	946.41(1)	Resisting or obstructing officer (fight/flee)	\$500
50-2	946.41(2)(a)	Resisting or obstructing officer (false information)	\$300
50-2	946.42(2)	Escape	\$500
50-2	946.70	Impersonating peace officer	\$500
50-2	946.72(2)	Tampering with public records and notices	\$100
50-2	947.01	Disorderly conduct	\$150
50-2	947.012	Unlawful use of telephone	\$200
50-2	947.013	Harassment	\$500
50-2	947.015	Bomb scares	\$500
50-2	947.06	Unlawful assemblies	\$250
50-2	948.45	Contributing to truancy	\$400
50-2	948.51	Hazing	\$250
50-2	Ch. 951	Crimes against animals	\$100
50-2	961.41(3g)(e)	Possession of 25 grams or less of marijuana	\$100
50-2	961.573	Possession of drug paraphernalia	\$100
50-3		Use of firearms prohibited	\$300
50-4		Throwing or shooting of arrows, stones or other missiles prohibited	\$75

50-5		Sale or discharge of fireworks prohibited	
		Sale	\$100
		Discharge	\$50
50-6		Obstructing streets and sidewalks prohibited (cross: Ch. 54)	\$30
50-7		Loud and unnecessary noise prohibited	
	(a)	Annoying and disturbing noise	\$100
	(b)	Loud and unnecessary noise with motor vehicle	\$100
50-8		Disorderly conduct with motor vehicle	\$150
		Second violation within one year	\$200
		Third and subsequent violation within one year	\$300
50-9		Loitering prohibited	
	(1)	Loitering or prowling	\$50
	(a)	Obstruction of traffic by loitering	\$50
	(b)	Obstruction of entrance ways by loitering	\$50
	©	Loitering on places of public assembly	\$50
	(d)	Loitering on private premises	\$50
	(e)	Loitering in or about school prohibited	\$50
	(f)	Loitering near school during school hours prohibited	\$50
	(g)	Closing hours of public parks, playgrounds, library and school grounds	\$50
50-10		Storage of junk, etc.	
	(a)	Storage of junk prohibited without permit	\$50
	(b)(1)	Abandoned vehicle after 48 hours notice	\$50
	©	Open storage of wrecked, disabled or unlicensed vehicles	\$50
50-11	(a)	Littering prohibited	\$75
	(b)	Grass trimmings in roadway prohibited	\$35
50-12		Radio and television interference prohibited	\$50
50-13		Open burning prohibited (cross: Ch. 30)	\$75
50-14		Open cisterns, wells, etc. prohibited	\$75
50-15		Abandoned ice boxes, etc. prohibited	\$75
50-16		Curfew, 16 and under	
		Child	\$25
		Parent/guardian	\$75
50-17		Unlawful shelter of minor	\$300
50-18		Preservation of wildlife	\$40
50-19		Handbills regulated	
	(a)	Distribution on premises	\$30
	(b)	Door to door distribution	\$30
50-20	118.163(2)	Habitual truancy prohibited	Mandatory Court Appearance
50-22	254.92(2)	Possession of tobacco products by minor	\$25
50-24		Possession/use of marijuana, hashish and/or subsequent non-criminal offenses	
		First violation	\$100
		Second violation	\$200
50-25		Possession, sale or use of synthetic cannabinoid products	\$100
50-26	947.0125	Unlawful Use of Computerized Communication Systems	\$200
50-27		Social hosting	\$1,000
50-28		Dangerous weapon on school premises (not firearm)	\$200
50-29		Escort services prohibited	\$1,000
50-30		Sexting	\$400
50-31		Entry into Unlocked Vehicle	\$200
50-32		Bullying; Harassment Prohibited	\$400

STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

54		Street excavation	\$50
54-5(a)		Obstructions and encroachments prohibited	\$75
54-5(a)(1)		Littering during construction	\$125
54-6		Street intersection vision clearance	\$30
54-9(a)		Sidewalk to be kept clean daily	\$50
54-9©		Snow not to be deposited in street	\$50

TRAFFIC AND VEHICLES

62

62-4	Parking in fire zone	\$20
62-5	Obstruction of drive or fire hydrant	\$20
62-6	Leave keys in ignition prohibited	\$50
62-8	Certain vehicles prohibited (go-karts, mini-bikes)	\$25
62-9(a)(1)	Registration required	\$20
62-9(b)(1)	Rules of operation of bicycles on sidewalk	Suspended Registration
62-9(b)(2)	Rules of operation of bicycles on roadway	\$20
62-9(b)(3)	Lamps required on bicycles	\$20
62-9(b)(4)	Operate as near to curb as possible	\$20
62-9(b)(5)	Audible signal required of bicycle	\$20
62-9(b)(6)	Attach or cling to moving vehicle	\$20
62-9(b)(7)	No more than one rider at a time	\$20
62-9(b)(8)	Speed restrictions	\$20
62-9(b)(9)	No speed of race contests	\$20
62-9(b)(10)	No acrobatic or trick riding or skylarking on a moving bicycle	\$20
62-9(b)(11)	FYR-entering highway	\$20
62-9(b)(12)	No operation of bicycles in city parks	\$20
62-9(b)(13)	Fail to obey sign or signal	\$20

Snowmobiles

62-10(a)	State snowmobile laws adopted	State Traffic
62-10(b)	Rules of road adopted	State Traffic
62-10©	Prohibited on public property	\$50
62-10©(2)	Hours of operation	\$50
62-10©(3)	Unattended snowmobiles	\$25
62-10©(4)	Operating on sidewalk and malls prohibited	\$100

Parade regulations

62-11(b)	Permit required	\$115
62-11(h)	Duties of permittee	\$50
62-11(i)(1)	Interference with parade	\$50
62-11(i)(2)	Driving through parade	\$50
62-11(i)(3)	Parking on parade route	\$20

62-14(f)

ATV/UTV

62-14(f)(1)	23.33	General Ordinance-Chapter 23.33 Violations	
62-14(f)(2)		State Traffic Laws	
62-14(f)(4)1		Speed Restrictions 1-10 MPH over	\$30
62-14(f)(4)2		Speed Restrictions 11-14 MPH over	\$30
62-14(f)(4)3		Speed Restrictions 15-19 MPH over	\$50
62-14(f)(4)4		Speed Restrictions 20-24 MPH over	\$70
62-14(f)(4)5		Speed Restrictions 25-29 MPH over	\$90
62-14(f)(4)6		Speed Restrictions 30-34 MPH over	\$125
62-14(f)(4)7		Speed Restrictions 35-39 MPH over	\$175
62-14(f)(4)8		Speed Restrictions 40-44 MPH over	\$250
62-14(f)(4)9		Speed Restrictions 45 or more MPH over	\$300
62-14(f)(5)		Paved surfaces	\$50
62-14(f)(6)		Single file operation	\$50
62-14(f)(7)		Headlights/Taillights required	\$50
62-14(f)(8)		Prohibited hours of operation	\$100
62-14(f)(9)		Must operate on right hand side of paved road unless turning left	\$30
62-14(f)(10)		Federal noise and air pollution standards	DNR
62-14(f)(13)		Operator and passenger seatbelts requirements	\$10
62-14(f)(14)		Metal studded tires or chains prohibited	\$50
62-14(f)(15)		Disorderly Conduct with ATV/UTV	\$150
62-14(g)(1)		Driver license required	\$30
62-14(g)(4)		Insurance required	\$50
62-14(g)(4)		Proof of insurance required	Page 5

62-14(h)(1)	Cruising prohibited	\$150
62-14(h)(2)	Exhaust system/muffler modification	\$100
62-14(h)(3)	Radio or electronic sound amplification prohibited	\$100
TBD	Open intoxicants prohibited-passenger	\$50
TBD	Open intoxicants prohibited-driver	\$100

Parking restrictions

Parking Ticke

62-50(a)(2)	Manner-Park Parallel to Curb
62-50(b)(1)(4)	2:00A-6:00A No parking for more than 30 minutes downtown
62-50©	2:00A-6:00A No parking for snow removal
62-50(d)	Parking prohibited anytime
62-50(e)(1)	Two hour parking zone
62-50(f)	One hour parking zone
62-50(i)	Restricted parking zone; hotel, theater, taxi stand
62-50(j)	Truck parking unloading downtown
62-50(j)(2)	Truck parking oversize downtown
62-50(j)(3)	Truck parking in residential area over 9,999 pounds over two hours
62-50(k)(1)	Parking in city park or playground
62-50(m)(1)	North tower lot restrictions
62-50(m)(2)	Hotel parking lot restrictions
62-50(s)	Parking on residential-use properties

ZONING CODE

\$100

70



BEAVER DAM
Life is good
here

City of Beaver Dam, Wisconsin
City Clerk Office

TO: Administrative Committee
FROM:
SUBJECT:

The Issue:

Considerations:

Does this item have a financial or budget impact?

No

Recommendation:

Attachments:

None



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT:

The Issue:

The City Administrator would like the Committee to consider the idea of creating a new endowment fund to support the ongoing maintenance costs and staff time associated with maintaining current and future City parks. This fund would be started by the City and include contributions from the City initially. However, it is anticipated that private funds would offer support going forward.

An endowment fund is one where the principal contributions are never spent and only the interest or proceeds from the account are partially spent. The goal, 20 years from now, would be to have this fund developed comprehensively to a level where the parks department no longer requires City Tax Levy support.

Moving the Parks Department off of the tax levy would ensure our parks are forever taken care of and preserved, without the competition of other city departments, services, and needs targeting our already limited tax dollar.

Considerations:

Attached is a sample financing vehicle that resident could use to support the Endowment Fund.

Does this item have a financial or budget impact?

Yes

It is expected that there will be an initial contribution of significance, but in the long run, the fund would return funding to the City, in support of City parks, that can be used as an alternative to tax levy support.

Recommendation:

Consider recommending the creation of said fund. The City Administrator will work on Public Relations and the collection of donations to provide the initial funding.

Attachments:

1. Parks Endowment FUND

Charitable Lead Annuity Trust (CLAT)

Support the City of Beaver Dam Parks Endowment Fund with potential tax advantages

At a glance: A CLAT can provide **fixed annual support** to the Parks Endowment Fund for a set term, while the **remaining assets return to you** at the end. The following information is provided for you to consider and take to your financial advisor or attorney.

What it is

A **Charitable Lead Annuity Trust (CLAT)** is a planning tool that directs **fixed payments** to a charity for a number of years.

How a grantor CLAT works

- Fund the trust with cash, securities, or other assets.
- The trust pays a **fixed amount each year** to the Parks Endowment Fund for a set term.
- You may receive a **large upfront income-tax charitable deduction** (based on IRS rules).
- When the term ends, **remaining assets return to you**.

Why donors choose this strategy

- Offset taxable income in a **high-income year**
- Make a **substantial impact** without permanently giving away assets
- Provide a **predictable annual gift** to the Parks Endowment Fund
- Combine **philanthropy** with **tax efficiency**

Illustrative example

A donor contributes **\$1,000,000** to a grantor CLAT. The trust pays **\$60,000/year** for **15 years** to the Parks Endowment Fund (totaling **\$900,000** of support). If the trust earns **8%** annually, the donor may receive about **\$1.5 million** back at the end of the term.

Results vary; consult your tax and financial advisors. IRS rates and individual circumstances affect deductions and outcomes.

A **Charitable Lead Annuity Trust (CLAT)** is a powerful planning tool for individuals who want to make a lasting impact on their community. By using a CLAT, you can provide steady

annual support to the **City of Beaver Dam Parks Endowment Fund** while also receiving significant tax benefits.

This approach allows you to champion the future of Beaver Dam’s parks and green spaces while preserving your long-term financial goals.

A legacy for Beaver Dam’s parks

The City of Beaver Dam Parks Endowment Fund helps keep our parks, trails, and green spaces vibrant for generations. A CLAT offers a way to make meaningful, long-term support today while aligning with your broader financial planning goals.

Next step: Ask your attorney/CPA/financial advisor whether a CLAT is appropriate for your situation—and how it could be structured to support the Parks Endowment Fund.



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT:

The Issue:

The City Administrator is beginning the budget planning for 2027 and would like to know if the Administrative Committee would like to provide any directions.

Considerations:

Attached is the memo provided to City Department Heads with a proposed timeline.

Does this item have a financial or budget impact?

Yes

At this time, there is no impact, this is simply a discussion and an opportunity for the Committee to provide goals or direction on the budget proposal they expect or want to see presented to them for calendar year 2027.

Recommendation:

Attachments:

1. 04.21.2026 Budget Directions



To: Department Heads
From: Larry Bierke, City Administrator
Date: April 21, 2026

2027 Budget Planning and Schedule

As per the requirements of Ordinance 2-127, please consider the following as you begin planning out the creation of your 2027 City of Beaver Dam Budget:

Schedule for Preparation, Submission, Review and Approval of the budget:

Capital Improvement Items are due to the City Engineer on or before **May 30th, 2026**. Please note that a capital item is defined as any expenditure that costs more than \$10,000 and lasts more than three years.

The Capital Improvement Plan will be submitted to the Operations Committee and then approved by the City Council in **July 2026**. The Capital Improvement Plan will then be used to establish purchases made by the Capital Fund (Fund 40) in the 2027 budget.

By **September 1** the Finance Department will compile wages and benefit amounts and distribute them to individual departments.

By **September 14th** it is expected that all Departments have their operating budget in to the Finance Department to be assembled. The City Administrator will review the assembled document for 15 days making changes and meeting with individual department heads.

On **October 5th**, the City Administrator will present the budget to the Beaver Dam City Council for discussion of potential changes and potentially set a date for a special budget work session.

On **October 19 and November 2**, the City Council will be provided opportunities to modify the draft budget proposal.

At the **November 16th** City Council meeting, the Beaver Dam City Council will hold a public hearing on the 2027 city budget and then adopt the budget.



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM:
SUBJECT:

The Issue:

Considerations:

Does this item have a financial or budget impact?

No

Recommendation:

Attachments:

1. HVS Proposal_Sports Complex_Beaver Dam WI_3.3.2026



PROPOSAL TO PROVIDE CONSULTING SERVICES

Market Study

BEAVER DAM, WISCONSIN



SUBMITTED BY:
HVS CONVENTION, SPORTS & ENTERTAINMENT FACILITIES CONSULTING
1035 KEYSTONE AVE.
RIVER FOREST, IL 60305
312-587-9900

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www.hvs.com

March 3, 2026

Larry Bierke
City of Beaver Dam
205 South Lincoln Avenue
Beaver Dam, Wisconsin, 53916
920 887-4600
lbierke@ci.beaverdam.wi.gov

Re: Market Study – Sports Complex

Dear Mr. Bierke,

HVS Convention, Sports & Entertainment Facilities Consulting (“HVS”) is pleased to present this proposal to provide a Market Study of a sports complex venue in Beaver Dam, Wisconsin.

Our consulting process is distinguished from our competitors by our continuous engagement with our clients and project stakeholders. We promise to keep you informed of our progress, to collaborate on each task, and to efficiently remove obstacles to progress.

Should you wish to proceed with our services and engage us in this pivotal project, we kindly request your signature on the attached confirmation page. Our team is enthusiastic about contributing to this significant initiative and eagerly anticipates your response.

Sincerely yours,

Thomas Hazinski, Managing Director
HVS Convention, Sports & Entertainment Facilities Consulting
thazinski@hvs.com

Table of Contents

Market Study Proposal

We have organized our response in the following sections.

1. Firm Overview
2. Scope of Work
3. Schedule and Costs
4. Authorization

1. Firm Overview

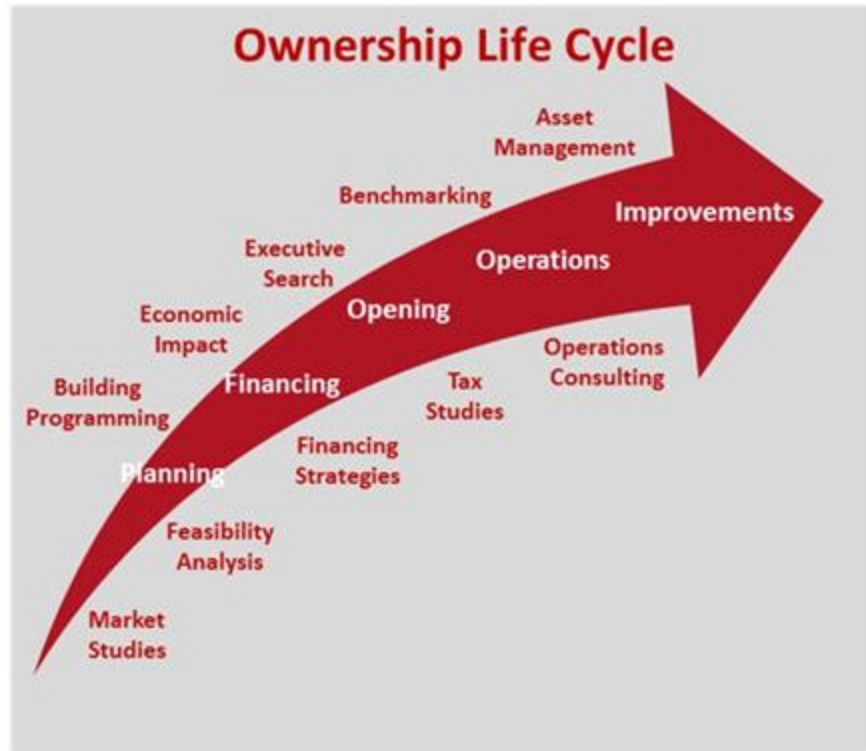
HVS Firm History

Since 1980, HVS, the leading global hospitality consulting organization, has provided financial and valuation consulting services for over 35,000 assignments throughout the world for every major industry participant. Our professional staff of more than 500 industry specialists offers a wide range of services, including market feasibility studies, valuations, strategic analyses, impact studies, advisory and development planning, and litigation support. With over thirty-five offices, we offer one of the most comprehensive knowledge bases in the industry. Last year alone, HVS completed more than 4,500 feasibility studies, appraisals, and consulting engagements. HVS is respected worldwide by developers, underwriters, operators, and investors. We operate independently as consultants and have no ownership in any venues.

By engaging HVS for this assignment, you will benefit from access to the most experienced hospitality consultants in the industry and the industry's most comprehensive databases. Our reputation among investors, bankers, rating agencies, developers, and public officials is extremely important to us and ensures that we pay close attention to each engagement we accept. HVS offers a wide range of skills and experience in the analysis of a variety of land uses, including hotels, convention and conference centers, civic and event centers, water parks, entertainment and arts centers, sports facilities, restaurants, casinos, and other land uses related to hospitality and tourism.

HVS Convention, Sports & Entertainment Facilities Consulting

Since 2001, HVS has served public and private owners of convention, sports, and entertainment facilities. We have completed hundreds of assignments throughout the world analyzing the feasibility of convention and conference facilities, event and performing arts centers, hotels, water parks, mixed-use hospitality developments, civic centers, sports facilities, tourism attractions, and other public assembly facilities. We serve owners through the life cycle of public facilities ownership from the project inception and throughout their operation and ongoing improvement.



We have performed many market, operational, feasibility, and economic impact studies of public assembly projects. Our studies often appear in municipal bond offering statements, and our staff has presented these studies to rating agencies, bond insurers, and investors. As a global hospitality consulting firm, HVS has many resources at its disposal that our competitors lack.

Objective Advice to the Public Sector

HVS prides itself on providing public sector clients with independent and objective analysis that promotes efficient and equitable use of public resources. If projects are infeasible, we recommend against them and suggest alternatives that are more likely to be successful. When considering public-private partnerships we seek to minimize the level of public investment and mitigate financial risks.

Experience

While each HVS consulting engagement presents unique challenges, many of our assignments are like the study requested by the City of Beaver Dam. Following are some examples of our relevant work.

**Long Island, New York
Destination KP
Complex**



A private sector client hired HVS to study the feasibility of a multi-purpose sports complex on Long Island, New York. The proposed complex will include 12 outdoor fields, a 65,000-square-foot indoor facility, concession outlets, a medical building, commercial and retail spaces, an esports center, and a health club. The HVS feasibility analysis included the outdoor fields, an indoor facility, a concession area, and the commercial space attached to the indoor facility. Bonds will be issued to finance the project, with a projected opening date in Spring 2021. The Client asked HVS to assess the feasibility of the complex for financing. The HVS independent feasibility study was included in the bond offering statement, and the complex will open in 2026.

**Evanston, Illinois
Robert Crown Ice Rink
and Community Center**



The City of Evanston Parks and Recreation Department hired HVS to provide a market validation and financial feasibility study as well as an operating analysis of the redevelopment of the Robert Crown Park Ice Rink and Community Center. The facility has struggled to maintain optimal operating performance as it aged and as the demand for recreational activities has increased. Community assets are critically important to Evanston’s profile as they continue to support and stimulate economic development and favorable population trends. The City was considering redeveloping the Crown Center to enhance and increase the recreational offerings to Evanston residents and the community. The redevelopment would include a reconfiguration of the site, replacing the existing Crown Center with a new and larger facility, new parking, and redevelopment of the existing park and athletic fields, as well as including a public library branch. HVS provided the market validation, financial feasibility analysis, and operating analysis of the redevelopment and a recommended financing strategy. The financing strategy included the creation of a not for-profit 63-20 Corporation as a vehicle to secure project financing through the issuance of tax-exempt bonds. Construction began in the fall of 2018 and the complex opened in the spring of 2020.

**St. Louis County,
Missouri
Centene Community
Ice Center**



The St. Louis Economic Development Partnership hired HVS Convention, Sports, & Entertainment to provide an independent review of a proposed ice rink and practice facility. Due to our previous work on the adjacent soccer complex development, HVS brought a unique understanding of the issues pertaining to this project in St. Louis County. The St. Louis Blues proposed the facility on a site adjacent to the soccer complex and requested County involvement in the development. The Development Proposal provided by the St. Louis Blues included a concept plan and an operating pro forma. The St. Louis EDP asked HVS to provide an independent review of the Development Proposal to confirm that the study methods were sound and reasonable. The HVS analysis determined if there were gaps or opportunities not identified within the plan that would either hinder or advance the development and ran independent demand and financial models to assess the reasonableness of the projections provided in the Development Proposal. The HVS feasibility analysis appeared in the Offering Statement for the revenue bonds in 2018. The Centene Community Ice Center opened in September of 2019.

**Buckeye, Arizona
Indoor Sports Complex**



A private developer engaged HVS Convention, Sports & Entertainment to conduct a Market and Feasibility Study for a proposed indoor basketball sports complex development in Buckeye, AZ. The developer would develop, own, and operate the facility. The Proposed Sports Complex was planned as 18 NBA-sized courts organized into three wings, each with a capacity for 350 spectators and a fitness center. The complex would be able to serve the local sports and community, as well as the national sports tourism market. Providing equal access to facilities for young women athletes and athletes from underserved communities was a priority for the complex. HVS provided an independent, third-party assessment of the complex's market performance and event and attendance demand. Our analysis included a financial proforma and a feasibility analysis.

**Milton, Vermont
Proposed
Multipurpose
Recreation Venue**



HVS provided an independent feasibility assessment of a public multi-use indoor recreation facility in Milton, Vermont. The Proposed Venue is anticipated to include a pool, ice rink, and community center. Community members identified a vision to develop a recreation complex that could serve both Milton community members and residents from nearby communities and expand year-round recreation and fitness options. It is expected that the facility will be in Bombardier Park and part of our study will be to provide a masterplan of the Park to include the proposed recreation venue. Our services include market and feasibility analysis, site analysis, construction costs, park masterplan, operational/management considerations, financing strategies, and an impact assessment.

**St. Louis County,
Missouri Indoor Track
& Field Venue**



Explore St. Louis hired HVS Convention, Sports, & Entertainment to conduct a market study of a proposed indoor track-and-field venue in North St. Louis County. HVS assessed the market and demand for the venue and recommended an indoor track with a 200-meter hydraulic banked track with six lanes and dedicated space for jumps, throwing events, and sprints (to host simultaneous events), required support spaces, and spectator seating for up to 5,000. During the off-season, the venue should be converted to hard courts or sports courts for basketball, volleyball, or mat sports. The recommendations also included a fieldhouse with six hard courts, easily divisible, so that it could serve as hospitality spaces and team camps during NCAA championships. HVS projected event demand, financial pro forma, and the venue's economic impact.

**Crown Point, Indiana
Southlake YMCA
Redevelopment**



HVS conducted a feasibility study for the renovation and expansion of the Southlake Family YMCA in Crown Point, Indiana. The Southlake expansion would convert the facility from a neighborhood YMCA to a regional center. This \$35 million project was financed with \$28 million in contributed capital and a \$7 million loan. The purpose of the HVS study was to assess Southlake's ability to repay the loan from its net operating income. Our analysis assessed historical demand and attendance data for the facility, researched comparable regional YMCAs across the US, prepared membership demand and program registration forecasts based on a penetration analysis, prepared financial forecasts for the expanded facility, and assessed the venue's ability to repay the proposed loan using available net operating income. The \$34 million expansion opened in April 2019.

**Racine, Wisconsin
Ice Complex**



The Racine County Ice Center, Inc. (the “RCIC”) engaged HVS Convention, Sports, and Entertainment to perform a feasibility study of an ice complex in Racine County, Wisconsin. HVS engaged Williams Architecture as a sub-consultant to provide site analysis and design concepts. The RCIC was formed to create an indoor ice-skating facility that can be used year-round by Racine County residents and visitors. Activities planned include public skating, figure skating, hockey, speed skating, skating instruction, and competitions and shows. The facility is expected to be located on publicly owned and controlled land and operated by a third-party operator. HVS provided an independent, third-party assessment of the ice venue complex's performance and a feasibility analysis. The study determined the appropriate type and size of the facility to meet any gaps in current venue offerings in the region, a demand assessment, building program recommendations that identified the appropriately sized ice venue for Racine County, and a site analysis. In Phase 2 of our study, HVS provided an in-depth financial analysis as a road map for project implementation.

**Overland Park, Kansas
Scheels Complex**



The City of Overland Park retained HVS to conduct a preliminary analysis of an outdoor athletic field complex. This complex would serve the needs of local recreational sports organizations and also enable the City to attract local, regional, and national sports tournaments. HVS conducted a preliminary feasibility analysis of a soccer complex in Overland Park that included a review of soccer participation trends, interviews with local soccer organizations, a review of sample tournaments that a soccer complex could attract, case studies of two comparable facilities, facility recommendations, and demand and operating estimates. HVS recommended developing 12 soccer fields, a main stadium with 500-1,000 seats, a multipurpose fieldhouse, and 1,000 parking spaces. The HVS recommendations were intended to balance the need to serve recreational demand in the market and the desire to attract regional and national tournaments. The City moved forward with the HVS recommendations, and the Scheels Overland Park Soccer Complex opened in 2009. The complex has hosted the US Youth Soccer Regional II President’s Cup and the US Youth Soccer National Championships.

**St. Louis, Missouri
Creve Coeur Complex**



The St. Louis County Economic Council, in collaboration with the St. Louis County government, hired HVS to conduct a feasibility and economic impact study of the development of a large-scale soccer complex in or near the County-owned property. The soccer complex, as currently contemplated, would include 13 full-sized, artificial-turf, heated, lighted fields; 2 small fields (for kids' use and warm-ups, practice, etc.); building(s) – fieldhouse, lockers, concessions, restrooms, etc.; and surface parking. This complex is intended to serve the needs of local recreational sports organizations and enable the County to attract regional and national sports events and tournaments. HVS provided its findings in 2013 and was hired to update the analysis in 2015. The Creve Coeur Park Soccer Complex opened in April 2017.

2. Scope of Work

Approach to the Scope of Services

The City of Beaver Dam (“City”) seeks proposals to conduct a market analysis of a new multi-purpose sports complex in Beaver Dam.

Beaver Dam is in southeastern Wisconsin, one hour and fifteen minutes northwest of Milwaukee and less than one hour from Madison. The City is experiencing significant economic growth driven by the \$1 billion+ Meta data center project and by expanding manufacturing, including a new 345,000-square-foot Generac facility, which is boosting local infrastructure and employment. Hotels are experiencing high occupancy, and several developers have expressed interest in developing properties in the City. Revenue from the hotel taxes is at an all-time high.

The City seeks a study to determine the appropriate type and size of a sports complex and to project its demand and financial performance. We propose a study methodology to identify gaps in current venue offerings and recommend a venue that will meet current and potential demand, including demand from residents and visitors to the market. Our demand analysis will form the basis for projecting a financial proforma for the proposed venue. We will also provide preliminary development cost estimates and evaluate the potential economic and fiscal impacts of the recommended venue.

Our analysis will not study a specific site but will assume that development of the sports complex will occur within the City limits.

The figure below summarizes the tasks involved in our proposed scope of services.

SUMMARY OF THE SCOPE OF SERVICES

Task	Description
Phase 1: Market and Demand Analysis	
1	Project Orientation and Fieldwork
2	Market Assessment
3	Interviews
4	Comparable and Competitive Facilities
5	Leakage Analysis
6	Building Program Recommendations
7	Demand and Attendance Projections
8	Reporting and Presentation
Phase 2: Financials and Impacts	
1	Financial Projections
2	Preliminary Development Costs
3	Economic and Fiscal Impact Analysis
4	Reporting

TASK 1: MARKET AND DEMAND ANALYSIS

Task 1.1: Project Orientation and Data Gathering

HVS staff will come to Beaver Dam and meet with you and your representatives to discuss our study in more detail and confirm our schedule for performing the engagement.

Prior to our visit, we will:

1. Discuss our information needs with you and provide an information request list.
2. Establish lines of communication and schedule our fieldwork and interviews with project stakeholders and key informants.
3. Review any previous analysis, planning document, and other materials prepared for the project.

During our visit, we will:

1. Meet with client representatives to review our schedule, confirm our information needs, and discuss our methodology and work plan.
2. Conduct stakeholder and key informant interviews.
3. Evaluate existing sports facilities to determine their competitive position in the marketplace.

Task 1.2: Market Assessment

We will evaluate the market area conditions and trends in the local economy, which are critical to understanding the potential for a proposed new sports complex. We will assess key market variables and economic data for Beaver Dam, culminating in an analysis of the following:

- Local area economic trends
- Demographic and economic characteristics
- Work force characteristics
- Projected economic growth
- Business climate
- Corporate and institutional presence
- Dining, cultural and entertainment offerings
- Hotel supply
- Leisure and tourism visitation
- Proposed development initiatives
- Transportation and air access

The resident population surrounding a facility is an important indicator of potential demand for all types of usage. Drive times, transit access, and overall venue accessibility are good indicators of potential patronage. The success of a sports and events facility lies in its ability to appeal to a broad cross-section of the marketplace. Age distribution can be a decisive factor in determining potential event demand and provide insight into the types of events and programs that the market will support. We will assess the local population's economic and demographic characteristics.

Task 1.3: Interviews

We will interview the following key informants to acquire the necessary information about facility impressions and potential demand:

- **Tournament Organizers**—We will identify and contact tournament organizers (local and regional) that are active in certain sports markets to solicit their views on using the proposed facility.
- **Event Promoters**—We will identify and contact event promoters that are active in the market and region to solicit their views on the proposed facility. These interviews will help to identify which similar facilities, if any, serve demand for sports events in the market.
- **Local Demand Sources**—We will interview appropriate groups in the local and regional community that could utilize the facility for various activities such as youth and amateur sports, tournaments, universities, and other activities. These groups may include local youth and adult leagues, local and regional teams, and university representatives.

Interviews will cover a variety of data points that measure the demand for sports and recreation events:

Event Characteristics

- Type of event
- Geographic scope of events (national, state, regional, local)
- Types of required facilities and services
- Room night generation
- Past event locations

Data on the physical characteristics, event demand, and financial operations of these facilities may provide models for a venue in Beaver Dam.

This information will provide insights about facility needs and user concerns. When available, this data will serve as a key input into our thinking about current trends and future demand potential for the proposed facility in Beaver Dam.

**Task 1.4:
Comparable and
Competitive Facilities**

We will analyze competitive and comparable recreation and sports facilities, including regional, state, and national venues. Comparable venues will be selected with input from Client representatives. Facility attributes to be compared include:

- Facility size, flexibility, offerings, and overall quality,
- If available, levels of event demand by event type,
- Marketing budgets and resources,
- Surrounding complementary developments,
- Expansion plans, and
- If available, the revenue and expenses of competitive facilities.

Data on the physical characteristics, event demand, and financial operations of these facilities provide models for a new sports complex.

**Task 1.5:
Leakage Analysis**

We will assess the number of residents that currently leave the City for tournament events due to the lack of appropriate venues in Beaver Dam. In addition to the data we gather from the interviews, we will use locational data from Placer.ai to estimate visitor origin. Placer.ai provides anonymized location data from mobile devices, and using output generated by its advanced algorithms, we can analyze visitation behavior patterns more effectively. Using this data, we will estimate the number of visits to the regional venues that originate from Beaver Dam.

**Task 1.6:
Building Program
Recommendations**

We will provide building program recommendations based on our market research, user interviews, input from facility operators, and our evaluation of comparable facilities. Given the competitive nature of the youth sports recreational and travel markets, our analysis will identify sport and recreational activities that are currently underserved by current venues in the region. Our recommendations will identify the appropriate niche for a new sports complex.

Facility program recommendation will clearly state the size, type, and configuration of fields for indoor spaces. The functionality and flexibility of these spaces are key elements in the ultimate market success of sport facilities. Consideration will be given to the configuration of spaces, overall quality of the facility, its size, and key amenities that would help it achieve a competitive advantage in the marketplace. We will also identify ancillary surrounding developments that may be required to support the recommended venue.

**Task 1.7:
Demand and
Attendance Projections**

We will quantify the overall user and attendee demand for the proposed complex. Demand projections will include the number of users for recreational events, league play, practices, training, tournaments, and other types of venue utilization. Our demand projections will consider seasonal patterns of utilization and through estimates of hourly levels of use we will assure that demand projections are consistent the capacity of the venue during operating hours. Annual estimates over a five-year period of operation will consider the levels of initial demand as the venue enters the

market and ramps up its utilization to a level of stabilized demand. Our projections of visitation by players and their families will provide a basis projecting of the number of hotel room nights that tournament activities may generate.

Phase 1 Report and Findings

Before our initial fieldwork, we will provide a detailed information request letter, establish an agenda for a project kick-off meeting, and schedule all other necessary meetings.

Upon completion of the Phase 1 analysis, we will provide a draft narrative report for client review and convene an online meeting to present and discuss our findings. We will consider all Client comments on our study and incorporate them into our work as may be necessary. We will also come to Beaver Dam and present our Phase 1 findings.

Assuming the findings are positive, and a consensus is reached on the proposed building program and demand forecasts, we will proceed with following analysis. If we determine that sufficient demand will not be available to support the venue, we will not proceed with the second phase of analysis.

TASK 2: FINANCIAL AND IMPACT ANALYSIS

2.1: Financial Projections

We use sophisticated and proprietary software, the HVS CSE Venue Model© (the “Venue Model”) to model facility financial operations. The HVS Model is a Microsoft Excel based program that facilitates the analysis and presentation of public assembly facility demand and financial projections. The Venue Model is extremely flexible, allowing the user to specify the appropriate building program, event types and characteristics, financial parameters, and revenue and expense line items that uniquely describe the operations of any public assembly venue. It produces forecasts of demand and financial operations for a ten-year period.

The demand profile and data from historical operations of existing venues and comparable facilities serve as the primary inputs into the HVS Model. HVS staff will conduct research of expense factors relating to local conditions such as labor and energy rates. The Venue Model separates the fixed and variable components of revenue and expenses. Variable components of expenses will be estimated based on the level of anticipated facility revenue. The fixed expenses are projected based on data from comparable facility operations. In most instances, we will attempt to utilize actual expense experience from comparable facilities. We will calibrate the model to accurately reflect the unique characteristics of the market.

We will incorporate demand, revenue, and expense assumptions into the Venue Model to reflect the recommended improvements and their demand and operating implications. HVS enters the estimated number of events and average attendance by type of event into the operating Venue Model, which produces estimates of revenue and expense annually over the projection period. The description of financial projections will include a detailed line-by-line account of all revenue sources and

expenses. The forecast of financial operations covers the same period as the demand projections.

**Task 2.2:
Preliminary Cost
Estimates**

We will provide preliminary cost estimates of the recommended venue. The cost estimates will be based on comparable developments elsewhere, adjusted for inflation to reflect local market construction costs.

**Task 2.3:
Economic and Fiscal
Impact Analysis**

The geographic location for the impact analysis will be City of Beaver Dam. Our analysis will assess the new economic activity in the City caused by the development of the sports complex.

We will use the IMPLAN input-output model to estimate indirect and induced impacts. IMPLAN is a nationally recognized model commonly used to estimate economic impacts. An input-output model describes the commodities and income that normally flow through the various sectors of the economy. The indirect and induced expenditure, payroll, and employment effects result from the estimated changes in the flow of income and goods caused by the projected direct impacts. IMPLAN data are available by state, county, and zip code levels.

Once the new demand impact is known, we will use these estimates to calculate the associated spending. We will measure the following types of net new spending impacts:

1. Overnight visitor spending
2. Day visitor spending
3. Team and event spending

Estimates of daily spending by overnight and daytrip visitors will be based on CoStar trends report, Longwoods International visitor spending survey, Placer.ai data, and other primary research. We will adjust the spending estimates for inflation and local market price levels.

We will estimate the following types of spending impacts in the analysis:

Direct impacts include the visitor expenditures, payroll, and employment resulting from the events and operations occurring at the recommended sports complex.

Indirect impacts are the supply of goods and services resulting from the initial direct facility-related spending.

Induced impacts represent the change in local consumption due to the personal spending by employees whose incomes are affected by direct and indirect spending.

Employment impacts estimate the direct, indirect, and induced jobs supported by the new venue and ongoing spending and events at the venue. IMPLAN defines employment as the number of full-time equivalent jobs.

Fiscal impacts represent the incremental tax revenue collected by the municipality associated with the net-new spending related to the activity at the facility. Combining tax rate information with our spending projections, we will estimate the impact on a variety of state and local taxes, including sales, income, hotel, food & beverage, car rental, property, and other applicable taxes. The analysis will result in an estimate of new tax revenue associated with the project, expressed in inflated dollars for a stabilized demand year.

Reporting

Upon completion of our study, we will submit a draft narrative report and convene a conference call to discuss our findings. After our conference call, we will incorporate any agreed-upon changes and issue a final narrative report. All reports will be provided electronically in PDF format.

3. Schedule and Costs

We propose an 8-weeks schedule to complete Phase 1, beginning from the date of our fieldwork. Phase 2 will require an additional 4 weeks.

We propose to perform the scope of services presented in the proposal for the following fees by phase:

Phase 1: Market and Demand Analysis	\$25,900
Phase 2: Financials and Impacts	\$22,600

A retainer of \$12,000 will be due upon authorization to proceed with Phase 1. We would not proceed with Phase 2 without authorization from the City.

In addition to the fees presented above, you agree to reimburse us for reasonable out-of-pocket expenses incurred on your behalf. We will bill expenses at cost and include all travel-related expenditures for three-person trips (two for fieldwork and one to present our Phase 1 findings), the cost of all data from third-party data sources, including ESRI, IMPLAN, Placer.ai, Longwoods, and the production of presentation materials and reports. Expenses are not expected to exceed \$3,900 in Phase 1 and \$2,750 in Phase 2.

To engage our services, please return an executed agreement. Upon authorization to proceed, a retainer is due in the amount of \$12,000. After this initial payment, you will be invoiced monthly for fees based on the percentage of work completed and for the expenses incurred during the previous month. The final balance of fees and expenses is due upon receipt of the draft report. All outstanding invoices must be paid in full before delivery of report products.

Restrictions on Use of Draft Reports

Until the time that all professional fees and other charges have been paid in full, the draft report, which is provided to you as a professional courtesy, remains the intellectual property of HVS and shall not be utilized in attempting:

- a) to obtain financial capital (whether debt or equity);
- b) to further any litigation, mediation, or arbitration processes; or
- c) to assist the client in any cause, action, or endeavor.

If HVS has not been paid in full for its outstanding professional fees and other charges, and the draft report is used in violation of this agreement, we will be entitled to seek injunctive relief, monetary damages, and the cost of attorney fees and collection expenses.



Rates

The following are our hourly rates for HVS staff for services requested outside our scope of services:

HVS HOURLY RATES

Position	Hourly Rate
Managing Director	\$400
Senior Director	\$300
Director	\$275
Senior Associate	\$250
Associate	\$200
Staff	\$90



AUTHORIZATION

Client: Larry Bierke, City of Beaver Dam

Date: March 3, 2026

Your signature beneath the words "Agreed to and Accepted" signifies your agreement to employ HVS for the services described in the accompanying proposal titled "Market Study – Sports Complex".

To schedule our assignments and perform your study in accordance with our proposed schedule, we ask that you return an executed copy of this agreement as authorization to proceed with the proposed scope of work. This proposal will remain effective for 30 days from of the date at the top of this page.

Payment must be made in U.S. dollars, using either a check drawn on a U.S. bank or a wire transfer of funds to the account of HVS Convention, Sports & Entertainment Facilities Consulting. If after completing the fieldwork phase of this assignment it becomes necessary to alter the parameters of the study, HVS will be entitled to charge an additional fee based on our current per diem rates and the time required to incorporate the necessary changes into our analysis and reports. Material changes to the scope may include changes to the property description, financing conditions, management or ownership structure, or other factors that could change the final projections. In addition to adjusting our fees, we will adjust the project schedule to reflect the time required to complete the revised scope of services.

Notwithstanding the proposed fee payment schedule, if, at any time while performing this assignment, it becomes necessary to suspend work for a period of 30 days or more, then HVS will be entitled to bill for the portion of the assignment completed up to the suspension (less any retainer paid) at its current per diem rates.

It is agreed that the liability of HVS, its employees and anyone else associated with this assignment is limited to the amount of the fee paid as liquidated damages. You acknowledge that any opinions, recommendations, and conclusions expressed during this assignment will be rendered by the staff of HVS acting solely as employees and not as individuals. Any responsibility of HVS is limited to the client and use of our product by third parties shall be solely at the risk of the client and/or third parties. The study described in this proposal will be made subject to certain assumptions and limiting conditions. A copy of our normal assumptions and limiting conditions will be provided upon request.

President
HVS Convention, Sports & Entertainment Facilities Consulting

AGREED TO AND ACCEPTED: Larry Bierke, City of Beaver Dam

Signature: _____

Date: _____



BEAVER DAM
Life is good
here

City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM:
SUBJECT:

The Issue:

Considerations:


Does this item have a financial or budget impact?

No

Recommendation:

Attachments:

1. 107 City Council Meeting Rules

	TITLE:	CITY COUNCIL MEETING RULES		
	POLICY #:	107		
POLICY SOURCE	CITY ADMINISTRATOR		PAGES	3
DATE ADOPTED	XX/XX/XXXX	DATE LAST REVISED	XX/XX/XXXX	

PURPOSE	<p>The purpose of this policy is to establish a clear, consistent, and efficient framework for the conduct of Common Council meetings. This policy is intended to promote transparency, orderly discussion, fair participation, and timely decision-making, while ensuring compliance with applicable Wisconsin Statutes and open meetings requirements.</p>
POLICY	<p><u>GOVERNING AUTHORITY</u></p> <p>All Common Council meetings shall be conducted in accordance with applicable provisions of Wisconsin Statutes, including but not limited to the Open Meetings Law.</p> <p>The Common Council is authorized to establish its own procedural rules for the conduct of meetings. Formal parliamentary procedures, including Robert's Rules of Order, shall not be required except where specifically referenced by this policy.</p> <p>This policy applies to all regular, special, and Committee-of-the-whole meetings of the Common Council of the City of Beaver Dam.</p> <p><u>OBJECTIVES</u></p> <p>The objectives of this policy, in priority order, are:</p> <ul style="list-style-type: none"> Efficiency – Conduct meetings in a timely and organized manner Transparency – Ensure the public can observe and understand decision-making Participation – Provide fair opportunity for Council and Public input Consistency – Apply rules uniformly across meetings <p><u>PROCEDURE</u></p> <p>1. <u>Meetings</u>: Regular Meetings shall be held on the 2nd and 4th Monday of each month at 7:30 PM. The regular meeting may be rescheduled by majority vote at any previous meeting, or for emergency or for weather related reasons. Special Meetings may be called in accordance with Wisconsin Statutes and</p>

shall include proper public notice specifying the subject matter, time, and location.

2. Agenda Management: The agenda shall be prepared by the City Administrator in coordination with the Mayor. Council Members may request items to be placed on the agenda. No action shall be taken on items not listed on the posted agenda, except as permitted by law.
3. Order of Business: The order of business shall be standard from meeting to meeting, but not all categories are necessary at each meeting:
 - a. Call to Order & Roll Call
 - b. Communications, Presentations, and Reports
 - c. Ordinances
 - d. Resolutions
 - e. Discussion and Possible Action on Other Items
 - f. Adjournment

4. Public Participation: Public comment shall be limited to residents with a voting address located in the City of Beaver Dam. Nonresidents shall not be permitted to speak during the public comment period. Each speaker shall be limited to two (2) minutes as monitored by the City Clerk. The presiding officer may reduce or extend the total comment period as necessary for meeting efficacy. All comments are to be directed to the presiding officer and no personal attacks, disruptive behavior or irrelevant comments will be tolerated. No Council action shall be taken on matters raised during public comments unless properly noticed on the agenda.

There is not a Constitutional or Statutory right for any member of the public to speak at City Council meetings and this courtesy is extended from the City Council and can be eliminated by a vote of the City Council.

5. Discussion and Debate: The Common Council shall utilize a modified procedural format that allows for discussion prior to the making of a motion. The presiding officer shall introduce each agenda item. Council discussion may occur prior to a motion being made. Following discussion, a motion and second shall be required before a vote is taken.

Members shall be recognized by the presiding officer before speaking. Discussion shall be limited and germane to the topic. Members shall maintain professional conduct at all times.

6. Motions and Voting: A motion and second are required prior to any formal vote. A majority vote shall decide all questions unless otherwise required by law. Tie votes result in failure of the motion.

The Mayor shall have the Statutory right to veto actions of the Common Council. All vetoes must be provided to the City Clerk within __ days. All vetoed actions must be added to the next City Council agenda for the option of overriding the veto.

	<p>7. <u>Roll Call Voting</u>: Roll call votes shall be conducted in a randomized order to ensure fairness and equitable participation. The Clerk shall determine the order for each vote using a neutral and unbiased method.</p> <p>8. <u>Reconsideration of Items</u>: Any matter that has been considered and acted upon by the Common Council shall not be brought forward again during the same election year (session). Reconsideration at a future meeting may occur only if properly placed on a subsequent agenda and only if two City Council members who voted in the majority on the last vote request reconsideration in writing with the City Clerk.</p> <p>9. <u>Consent Agenda</u>: Routine items may be grouped under a consent agenda and approved with a single motion. Any Council Member may request removal of an item for separate discussion.</p> <p>10. <u>Quorum</u>: A majority of Council Members shall constitute a quorum for the transactions of business.</p> <p>11. <u>Minutes and Records</u>: The City Clerk shall record official actions, motions, and votes. Minutes shall be approved at a subsequent meeting.</p> <p>12. <u>Enforcement of Decorum</u>: The presiding officer shall maintain order during meetings. Individuals who are disruptive may be ruled out of order and, if necessary, removed.</p> <p>13. <u>Suspension of Rules</u>: These rules may be suspended by a two-thirds (2/3) vote of the Common Council, except where prohibited by law.</p> <p>14. <u>Policy Considerations</u>: This policy is intended to provide flexibility while maintaining structure. The Common Council retains the authority to interpret and apply these rules as necessary to ensure efficient and fair governance.</p>
HISTORY	



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM:
SUBJECT:

The Issue:

Considerations:

Does this item have a financial or budget impact?

No

Recommendation:

Attachments:

1. 05.04.26 Ordinance Amending 2.46 charter ord
2. 05.04.26 Ordinance Amending 2.46 charter ord tracking changes

**City of Beaver Dam
Ordinance Number __-2026**

An Ordinance Amending Section 2-46 of the Beaver Dam Municipal Code

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

SECTION 1. Section 2-46 is hereby amended:

2-46 Committees

- (a) Appointment. Standing committees of the Common Council shall be appointed by the Mayor and confirmed by the Common Council for a one year term and shall consist of the following:
- a. Administrative Committee. Seven-member committee with the City Administrator reporting to the Administrative Committee. The Administrative Committee is responsible for review and recommendation of:
 - i. The classification, compensation, and employment appeal hearings of employees except as provided for via optional powers of the Police and Fire Commission;
 - ii. Financial matters including budgets, debt service, tax incremental financing, capital improvement plan funding;
 - iii. Risk management and service contracts;
 - iv. Liquor, beverage, sundry licensure, and other city permits; and
 - v. Any and all policy duties as assigned by the mayor.
 - b. Operations Committee. Seven-member committee with the Director of Engineering and the Director of Utilities reporting to the Operations Committee. The Operations Committee is responsible for review and recommendation of:
 - i. Capital improvement plan project prioritization including buildings, streets, parks, and utility infrastructure, water, wastewater, and stormwater utilities;
 - ii. Construction contracts and special assessments;
 - iii. Equipment additions and replacement plans; City property and facility planning;
 - iv. Refuse and recycle operation contracts; and
 - v. Any and all policy duties as assigned by the Mayor.
- (b) Both above committees must be directed by Wis. Stats Ch 62 and 66.

SECTION 2. All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

SECTION 3. Pursuant to Wis. Stat. § 66.0101(5), this ordinance does not take effect until 60 days after its passage and publication. If within the 60-day period a petition conforming to the requirements of Wis. Stat. § 8.40 and signed by a number of electors of the city or village equal to not less than 7 percent of the votes cast in the city or village for governor at the last general election is filed in the

office of the clerk of the city or village demanding that the ordinance be submitted to a vote of the electors, it may not take effect until it is submitted to a referendum and approved by a majority of the electors voting in the referendum. The petition and the proceedings for its submission are governed by Wis. Stat. § 9.20 (2) to (6). This ordinance shall be in full force and effect beginning upon publication.

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of ___ to ___ this _____ day of May, 2026.

Roberta Marck, Mayor

Attest:

Tracey Ferron, City Clerk

Published:

**City of Beaver Dam
Ordinance Number __-2026**

An Ordinance Amending Section 2-46 of the Beaver Dam Municipal Code

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

SECTION 1. Section 2-46 is hereby amended:

2-46 Committees

(a) Appointment. Standing committees of the Common Council shall be appointed by the Mayor and confirmed by the Common Council for a one year term and shall consist of the following:

a. Administrative Committee. Seven-member ~~committee with the City Administrator reporting to the Administrative C~~committee. The Administrative Committee is responsible for review and recommendation of:

i. The classification, compensation, and employment appeal hearings of employees except as provided for via optional powers of the Police and Fire Commission;

ii. Financial matters including budgets, debt service, tax incremental financing, capital improvement plan funding;

~~iii.~~ iii. Risk management and service contracts;

~~iv.~~ iv. Ethics Complaints;

~~v.~~ v. Ordinance Review;

~~iii-vi.~~ iii-vi. Information Technology;

~~iv-vii.~~ iv-vii. Liquor, beverage, sundry licensure, and other city permits; and

~~v-viii.~~ v-viii. Any and all policy duties as assigned by the mayor.

b. Operations Committee. Seven-member committee ~~with the Director of Engineering and the Director of Utilities reporting to the Operations Committee~~. The Operations Committee is responsible for review and recommendation of:

i. Capital improvement plan project prioritization including buildings, streets, parks, and utility infrastructure, water, wastewater, and stormwater utilities;

ii. Construction contracts and special assessments;

~~iii.~~ iii. Equipment additions and replacement plans; City property and facility planning;

~~iv.~~ iv. Duties of the Board of Public Works under Wis. Stat 62.14;

~~v.~~ v. Parks, Recreation, Forestry, Transit, and Utilities;

~~iii-vi.~~ iii-vi. Parking lots and street parking;

~~iv-vii.~~ iv-vii. Refuse and recycle operations and contracts; and

~~v-viii.~~ v-viii. Any and all policy duties as assigned by the Mayor.

~~(b) Both above committees must be directed by Wis. Stats Ch 62 and 66.~~

SECTION 2. All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

SECTION 3. Pursuant to Wis. Stat. § 66.0101(5), this ordinance does not take effect until 60 days after its passage and publication. If within the 60-day period a petition conforming to the requirements of Wis. Stat. § 8.40 and signed by a number of electors of the city or village equal to not less than 7 percent of the votes cast in the city or village for governor at the last general election is filed in the office of the clerk of the city or village demanding that the ordinance be submitted to a vote of the electors, it may not take effect until it is submitted to a referendum and approved by a majority of the electors voting in the referendum. The petition and the proceedings for its submission are governed by Wis. Stat. § 9.20 (2) to (6). ~~This ordinance shall be in full force and effect beginning upon publication.~~

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of ___ to ___ this _____ day of May, 2026.

Roberta Marck, Mayor

Attest:

Tracey Ferron, City Clerk

Published:



City of Beaver Dam, Wisconsin
City Administrator Office

TO: Administrative Committee
FROM: Larry Bierke
SUBJECT:

The Issue:

Changes were identified as part of the city code review (2024-2025-2026) and are before you today for consideration.

Considerations:

Does this item have a financial or budget impact?

No

Recommendation:

Attachments:

1. 05.04.26 Ordinance Chapt 2.redline
2. 05.04.26 Ordinance Chapt 2.clean

**City of Beaver Dam
Ordinance Number __-2026**

**An Ordinance Amending Sections 2-5, 2-41, 2-42, ~~2-46~~, 2-88 and 2-404.1
of the Beaver Dam Municipal Code**

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

SECTION 1. Sections 2-5, 2-41, 2-42, ~~2-46~~, 2-88, and 2-404.1 are hereby amended or deleted as follows:

2-5 Salaries and compensation.

- (a) *Generally.* Officers and employees shall be paid such salaries and compensation as shall be determined by the City Council from time to time, except the salary of an elected official shall not be increased during his term in office.
- (b) *Salary of Mayor.*
 - ~~a.—Commencing at the start of the e2014 mayoral term, the salary of the mayor shall be \$60,000 per year.~~
 - b.a. Commencing at the start of the 2023 mayoral term, the salary of the mayor shall be \$20,000 per year.
- (c) *Salary for Alderpersons.* Commencing at the start of the 2028 Aldermanic term, the salary of Alders shall be \$ _____ per year. ~~The salary for eligible alderpersons shall be set by the council from time to time.~~
- (d) *Salary of municipal Judge.* Effective May 1, 2018, the salary of the municipal judge shall be \$19,000 per year payable in monthly installments ~~of \$1,583.34.~~

~~2-41 Mayor.~~

~~The Mayor shall be the Chief Executive Officer. The Mayor shall take care that city ordinances and state laws are observed and enforced and that all city officers and employees discharge their duties.~~

2-42 Meetings.

(b) Common Council special meetings. See Wis. Stat §62.11(2) ~~Special meetings may be called by the Mayor or the President of the Council by written notice to each member of the Common Council delivered to them personally or left at their usual abode at least six hours before the meeting, provided that such notice of meeting may be waived by any member. At such meeting of the Common Council, no business shall be transacted but that for which the meeting shall have been called.~~

~~2-46 Committees~~

- ~~(a) Appointment. Standing committees of the Common Council shall be appointed by the Mayor and confirmed by the Common Council for a one year term and shall consist of the following:
 - ~~a.—Administrative Committee.—Seven member committee with the City Administrator reporting to the Administrative Committee. The Administrative Committee is responsible for review and recommendation of:~~~~

- ~~i. The classification, compensation, and employment appeal hearings of employees except as provided for via optional powers of the Police and Fire Commission;~~
- ~~ii. Financial matters including budgets, debt service, tax incremental financing, capital improvement plan funding;~~
- ~~iii. Risk management and service contracts;~~
- ~~iv. Liquor, beverage, sundry licensure, and other city permits; and~~
- ~~v. Any and all policy duties as assigned by the mayor.~~

~~b. Operations Committee. Seven member committee with the Director of Engineering and the Director of Utilities reporting to the Operations Committee. The Operations Committee is responsible for review and recommendation of:~~

- ~~i. Capital improvement plan project prioritization including buildings, streets, parks, and utility infrastructure, water, wastewater, and stormwater utilities;~~
- ~~ii. Construction contracts and special assessments;~~
- ~~iii. Equipment additions and replacement plans; City property and facility planning;~~
- ~~iv. Refuse and recycle operation contracts; and~~

~~i. Any and all policy duties as assigned by the Mayor.~~

~~(b) Both above committees must be directed by Wis. Stats Ch 62 and 66.~~

~~**2-88 Citizen advisory committee.**~~

~~The citizen advisory committee shall consist of one alderman and seven citizens appointed at the pleasure of the Mayor. The Committee's duty shall be to advise the Mayor.~~

2.404.1 City Administrator

(b) *Duties and responsibilities*; The City Administrator shall perform all of the following duties and responsibilities;

(1) ~~The City Administrator s~~ Shall be at all times responsible to the Mayor and Common Council and shall be responsible for the efficient and effective administration of day-to-day operations and services provided by the City, including supervision of subordinate departments and management of all service contracts, ~~all departments,~~ coordination with the Beaver Dam Area Development Corporation, the Police and Fire Departments, contracted inspection services, and the Library, and implementation of all city ordinances, resolutions, state statutes, and council directives. The City Administrator shall keep the Mayor and Common Council informed about city business on a timely basis.

(2) ~~The City Administrator S~~ shall establish and maintain procedures to facilitate communication between citizen and city government to assure that complaints, grievances, recommendations, and other matters receive prompt attention and to assure that all such matters are expeditiously resolved.

(3) Attend all common council meetings unless excused by the Mayor or majority vote of the City Council.

~~(4) Serve as an ex officio nonvoting member of all boards, commissions, and committees of the city, except as otherwise specified by the Council, this Code or State Law.~~

(5) Represent the City in matters involving legislative and inter-governmental affairs and serve as aids coordinator for state and federal assistance.

~~(65)~~ Serve as the City's personnel officer, which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations. This includes recommending revisions to the personnel policy when necessary. In addition, the administrator shall recommend salary and wage scales for all city employees not covered by collective bargaining agreements and direct and oversee the process where personnel problems and/or grievances are promptly resolved.

~~(7) The City Administrator Shall be responsible for or their designee shall serve as a member of the City management negotiation team, which is responsible for~~ the negotiations of all collective bargaining agreements with the city's recognized bargaining units.

~~(86)~~ Act as public information officer for the city and establish and maintain procedures to facilitate communication between citizens and city government to ensure that complaints, grievances, and recommendations and other matters receive prompt attention and resolution by the responsible official or department.

~~(79) The City Administrator s~~ Shall direct and coordinate the preparation of the annual city budget.

~~(810) The City Administrator s~~ Shall direct and oversee the City's purchasing policy.

~~(11) Shall implement and manage the Tax Increment District budgets and projects as approved and directed annually through the City's budget process.~~

~~(12) Shall assign space use for departments and employees as well as be responsible for ensuring offices and conference room spaces are properly equipped and efficiently designed for functionality.~~

SECTION 2. All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

SECTION 3. This ordinance shall be in full force and effect beginning upon publication.

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of ___ to ___ this _____ day of ~~Dec~~June~~ember~~, 2026

Roberta Marck, Mayor

Attest:

Tracey Ferron, City Clerk

Published:

**City of Beaver Dam
Ordinance Number __-2026**

**An Ordinance Amending Sections 2-5, 2-41, 2-42, 2-88 and 2-404.1
of the Beaver Dam Municipal Code**

The Common Council of the City of Beaver Dam, Wisconsin do-ordain as follows:

SECTION 1. Sections 2-5, 2-41, 2-42, 2-88, and 2-404.1 are hereby amended or deleted as follows:

2-5 Salaries and compensation.

- (a) *Generally.* Officers and employees shall be paid such salaries and compensation as shall be determined by the City Council from time to time, except the salary of an elected official shall not be increased during his term in office.
- (b) *Salary of Mayor.*
 - a. Commencing at the start of the 2023 mayoral term, the salary of the mayor shall be \$20,000 per year.
- (c) *Salary for Alderpersons.* Commencing at the start of the 2028 Aldermanic term, the salary of Alders shall be \$_____ per year.
- (d) *Salary of municipal Judge.* Effective May 1, 2018, the salary of the municipal judge shall be \$19,000 per year payable in monthly installments.

2-41 Deleted

2-42 Meetings.

- (b) Common Council special meetings. See Wis. Stat §62.11(2)

2-88 Deleted

2.404.1 City Administrator

(b) *Duties and responsibilities;* The City Administrator shall perform all of the following duties and responsibilities;

(1) Shall be at all times responsible to the Mayor and Common Council and shall be responsible for the efficient and effective administration of day-to-day operations and services provided by the City, including supervision of subordinate departments and management of all service contracts, coordination with the Beaver Dam Area Development Corporation, the Police and Fire Departments, contracted inspection services, and the Library, and implementation of all city ordinances, resolutions, state statutes, and council directives. The City Administrator shall keep the Mayor and Common Council informed about city business on a timely basis.

(2) Shall establish and maintain procedures to facilitate communication between citizen and city government to assure that complaints, grievances, recommendations, and other matters receive prompt attention and to assure that all such matters are expeditiously resolved.

(3) Attend all common council meetings unless excused by the Mayor or majority vote of the City Council.

(5) Represent the City in matters involving legislative and inter-governmental affairs and serve as aids coordinator for state and federal assistance.

(6) Serve as the City's personnel officer, which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations. This includes recommending revisions to the personnel policy when necessary. In addition, the administrator shall recommend salary and wage scales for all city employees not covered by collective bargaining agreements and direct and oversee the process where personnel problems and/or grievances are promptly resolved.

(7) Shall be responsible for the negotiations of all collective bargaining agreements with the city's recognized bargaining units.

(8) Act as public information officer for the city and establish and maintain procedures to facilitate communication between citizens and city government to ensure that complaints, grievances, and recommendations and other matters receive prompt attention and resolution by the responsible official or department.

(9) Shall direct and coordinate the preparation of the annual city budget.

(10) Shall direct and oversee the City's purchasing policy.

(11) Shall implement and manage the Tax Increment District budgets and projects as approved and directed annually through the City's budget process.

(12) Shall assign space use for departments and employees as well as be responsible for ensuring offices and conference room spaces are properly equipped and efficiently designed for functionality.

SECTION 2. All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified here in.

SECTION 3. This ordinance shall be in full force and effect beginning upon publication.

Approved and adopted by the Common Council of the City of Beaver Dam on a vote of ___ to ___ this _____ day of June, 2026

Roberta Marck, Mayor

Attest:

Tracey Ferron, City Clerk

Published: