



City of Beaver Dam, Wisconsin
Operations Committee Meeting

205 S. Lincoln Ave; Council Chambers
Monday, April 20, 2026 at 7:00 PM

[Join Zoom](#)

Meeting ID: 885 0407 3460

Passcode: 989776

(312) 626-6799

AGENDA

- 1) Call to Order – Roll Call
 - a) Approval of the April 6, 2026, Meeting Minutes
- 2) Discussion & Possible Action
 - a) Regarding a Resolution Authorizing the Complete and Final Report on Estimated Special Assessments for the Madison Street Reconstruction Project
 - b) Regarding an Ordinance Amending Section 62-47, Stop at Railroad Crossings, of the Beaver Dam Municipal Code
- 3) Items for Future Agendas
- 4) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Operations Committee policy:

Posted: 4/17/26 by Tracey Ferron, City Clerk at 9:00 a.m.

A quorum of the Common Council may attend this meeting.



City of Beaver Dam, Wisconsin
Operations Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, April 6, 2026
6:30 PM

1) Call to Order – Roll Call

The meeting of the Operations Committee was called to order at 6:32 p.m. by Joe Bonnett.

Present: Joseph Bonnett, Jennifer Hiley, Elwood Lee Flaherty, Cris Olson, Andrew Perkins, Nancy Wild, Jeff Bierman, 7. Absent: 0. Others in attendance – Todd Janssen (Director of Engineering), Jeremy Klug (Director of Utilities), Dan Mulhern (Public Works Supervisor), Joe Lehner (Water Utility Supervisor), multiple unidentified members of the public.

a) Approval of the March 30, 2026 Meeting Minutes

Motion by Jennifer Hiley, second by Andrew Perkins, to approve. Motion carried by acclamation.

2) Public Hearing

a) Regarding the Preliminary Report on Estimated Special Assessments for the 2026 Madison Street Reconstruction Project

Chairperson Bonnett opened the Public Hearing regarding the Preliminary Report on Estimated Special Assessments for the 2026 Madison Street Reconstruction Project. Janssen provided a brief presentation. No public appearances were noted. Chairperson Bonnett closed the Public Hearing.

3) Discussion & Possible Action

a) **RESOLUTION NO. 21-2026** A Resolution Authorizing a Professional Services Agreement for the 2026 Madison Street Reconstruction Project

Introduced by Janssen, followed by discussion. Motion by Andrew Perkins, second by Jeff Bierman, to approve as presented. Motion carried by acclamation.

b) **RESOLUTION NO. 22-2026** A Resolution Approving Changes to the City of Beaver Dam Functional Classification System

Introduced by Janssen, followed by discussion. Motion by Cris Olson, second by Jennifer Hiley, to approve as presented. Motion carried by acclamation.

c) **RESOLUTION NO. 23-2026** A Resolution Authorizing Governmental Responsibility for Runoff Management Grants

Introduced by Janssen, followed by discussion. Motion by Elwood Lee Flaherty, second by Jeff Bierman, to approve as presented. Motion carried by acclamation.

d) Regarding a Resolution Awarding the Contract for the 2026 Lower Tower Parking Lot Improvements Project

Introduced by Janssen, followed by discussion. Motion by Jennifer Hiley, second by Nancy Wild, to approve as presented. Motion carried by acclamation.

e) Regarding a Possible Contract Extension for Solid Waste Collection Services

Introduced by Janssen, followed by discussion. Motion by Jennifer Hiley to approve a 5-year (2027-2031) contract extension with GFL Environmental Services for Solid Waste Collection Services, second by Nancy Wild. Motion carried by acclamation.

4) Items for Future Agendas

Bonnett requested two items be brought forward for future committee discussion and consideration: allowance of dogs in city parks and enforcement of the 2-hour parking restriction in the downtown.

5) Adjourn

Motion by Andrew Perkins, second by Jennifer Hiley, to adjourn. Motion carried by acclamation. The Bonnett adjourned the meeting at 7:01 pm.



BEAVER DAM
Life is good
here

City of Beaver Dam, Wisconsin
Engineering Office

TO: Operations Committee
FROM: Todd Janssen
SUBJECT: Complete and Final Report on Estimated Special Assessments for the Madison Street Reconstruction Project

The Issue:

Enclosed is the Complete and Final Report on Estimated Special Assessments for the 2026 Madison Street (Chatham Street to Rowell Street) Reconstruction project. Per current City policy, adjacent property owners are being assessed for the following items:

- Non-compliant sidewalks
- Driveway aprons
- Consulting engineering
- Non-compliant private water service replacement
- Non-compliant private sanitary lateral replacement

Considerations:

Madison Street (from Chatham Street to Rowell St) will be reconstructed in 2026. Improvements to the corridor include reconstruction of the pavement structure including curb and gutter, sidewalks, driveways, storm sewer, sanitary sewer, and water main.

The following schedule can be anticipated for the 2026 Madison Street Reconstruction special assessment process:

- February 16, 2026 – Operations Committee considers/approves preliminary estimated special assessments. **(completed)**
- March 2, 2026 – Common Council considers/approves preliminary estimated special assessments. **(completed)**
- April 6, 2026 – Operations Committee holds public hearing for approved preliminary estimated special assessments. **(completed)**
- April 20, 2026 – Operations Committee considers/approves final estimated special assessments.
- May 4, 2026 – Common Council considers/approves final estimated special assessments.
- December 2026 – Final special assessment invoices sent to property owners.

Does this item have a financial or budget impact?

No

Recommendation:

Staff recommends approval of the Resolution and Final Report on Estimated Special Assessments as presented.

Attachments:

1. Draft Resolution
2. Complete and Final Report on Estimated Special Assessments

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE COMPLETE AND FINAL REPORT ON
ESTIMATED SPECIAL ASSESSMENTS FOR THE MADISON STREET
RECONSTRUCTION PROJECT**

WHEREAS the affected property owners of the Madison Street (Chatham Street to Rowell Street) Reconstruction Project have received notice of a hearing on the special assessments related thereto for improvements as described in Resolution 9-2026 all pursuant to Section 66.0703 Wisconsin Statutes and the findings of the Operations Committee at its February 16, 2026, and April 6, 2026 meetings.

NOW, THEREFORE, BE IT RESOLVED that the determination of the Operations Committee, as expressed in its Complete and Final Report, be and the same is hereby declared to be the final determination of the Common Council as to these matters.

RESOLVED FURTHER that the Complete and Final Report of the Operations Committee and all proceedings therein referred to and included be and the same are hereby confirmed and adopted including the Plans and Specifications for the work as on file in the Engineering Department Office.

RESOLVED FURTHER that the cost of said work shall be paid as follows: The owner of each parcel abutting on said street shall pay, as an estimate, the amount assessed in the Complete and Final Report of the Operations Committee under the title "Total Assessment".

After adoption, the Clerk shall proceed pursuant to Wisconsin Statutes Sec. 66.0703(8)(d).

Presented by the Operations Committee

By a vote of: _____ in favor, _____ opposed, and _____ abstain.

Adopted: May 4, 2026

Tracey M. Ferron
City Clerk

Approved: May 4, 2026

Roberta Marck
Mayor

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS						PREPARED: February 12, 2026		
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral						REVISED: N/A		
On: Madison Street (Chatham Street to Rowell Street)						Preliminary Report: Reviewed by Operations Committee, February 16, 2026		
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron						Final Report: Reviewed by Operations Committee, April 20, 2026		
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED
Madison Street: Chatham Street to Rowell St (Southeast Side)								
CITY OF BEAVER DAM 205 S LINCOLN AVE BEAVER DAM WI 53916	Right-of-way	50.00	0.00 \$0.00	0.00 \$0.00	50.00 \$1,250.00	0.00 \$0.00	0.00 \$0.00	\$1,250.00
Notes:	CHATHAM STREET INTERSECTION							
DAVID L & BARBARA J ROBERTS TRUST 212 ROLLER AVE BEAVER DAM, WI 53916 (Property Address: 615 MADISON ST)	206-1114-0541-048	66.00	0.00 \$0.00	0.00 \$0.00	66.00 \$1,650.00	0.00 \$0.00	25.00 \$3,750.00	\$5,400.00
Notes:								
ROBERT OR ELIZABETH JENS 208 W WATER ST BEAVER DAM, WI 53916 (Property Address: 611 MADISON ST)	206-1114-0541-049	65.46	0.00 \$0.00	15.00 \$225.00	65.46 \$1,636.50	54.00 \$4,230.00	58.00 \$4,740.00	\$10,831.50
Notes:								
BRIAN R OR MICHELLE L WRIGHT N6080 N SALEM RD BEAVER DAM, WI 53916 (Property Address: 607 MADISON ST)	206-1114-0541-050	66.00	25.00 \$50.00	15.00 \$225.00	66.00 \$1,650.00	42.00 \$3,990.00	47.00 \$4,410.00	\$10,325.00
Notes:								
JASON M MILLIES 605 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-051	66.00	0.00 \$0.00	15.00 \$225.00	66.00 \$1,650.00	0.00 \$0.00	0.00 \$0.00	\$1,875.00
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
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ROBERT G KUCHARSKI N2509 SLEEPY HOLLOW RD NEOSHO, WI 53059 (Property Address: 601 MADISON ST)	206-1114-0541-039	66.00	0.00 \$0.00	0.00 \$0.00	66.00 \$1,650.00	17.00 \$3,490.00	22.00 \$3,660.00	\$8,800.00
Notes:								
CITY OF BEAVER DAM 205 S LINCOLN AVE BEAVER DAM WI 53916	Right-of-way	50.00	0.00 \$0.00	0.00 \$0.00	50.00 \$1,250.00	0.00 \$0.00	0.00 \$0.00	\$1,250.00
Notes:	GREENWICH STREET INTERSECTION							
JOHN HAMMEN 519 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-025	66.00	25.00 \$50.00	20.00 \$300.00	66.00 \$1,650.00	0.00 \$0.00	0.00 \$0.00	\$2,000.00
Notes:								
DONAVON L OR MARIAH N BECKROW N6194 S CRYSTAL LAKE RD BEAVER DAM, WI 53916 (Property Address: 513 MADISON ST)	206-1114-0541-026	66.00	25.00 \$50.00	0.00 \$0.00	66.00 \$1,650.00	46.00 \$4,070.00	51.00 \$4,530.00	\$10,300.00
Notes:								
SCOTT M OR LINDA J CHIPMAN 409-1/2 FOURTH ST BEAVER DAM, WI 53916 (Property Address: 507 MADISON ST)	206-1114-0541-027	66.00	0.00 \$0.00	30.00 \$450.00	66.00 \$1,650.00	0.00 \$0.00	45.00 \$4,350.00	\$6,450.00
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026
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BEAVER DAM HOMES LLC 1819 SAINT ALBERT THE GREAT DR SUN PRAIRIE, WI 53590 (Property Address: 505 MADISON ST)	206-1114-0541-028	66.07	25.00 \$50.00	0.00 \$0.00	66.07 \$1,651.75	0.00 \$0.00	135.00 \$16,125.00	\$17,826.75
Notes:								
TANNER R OR AUDREY R RITTER 503 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-030	43.05	0.00 \$0.00	0.00 \$0.00	43.05 \$1,076.25	34.00 \$3,830.00	40.00 \$4,200.00	\$9,106.25
Notes:								
JEREMY T OR KIETRA M BOERSON 109 ROSEDALE AVE FOX LAKE, WI 53933 (Property Address: 501 MADISON ST)	206-1114-0541-014	23.00	0.00 \$0.00	0.00 \$0.00	23.00 \$575.00	19.00 \$3,910.00	0.00 \$0.00	\$4,485.00
Notes:								
CITY OF BEAVER DAM 205 S LINCOLN AVE BEAVER DAM WI 53916	Right-of-way	59.43	0.00 \$0.00	0.00 \$0.00	59.43 \$1,485.75	0.00 \$0.00	0.00 \$0.00	\$1,485.75
Notes:	WALL STREET INTERSECTION							
DOROTHY J KUMBA TRUST 706 MADISON ST BEAVER DAM, WI 53916 (Property Address: 439 MADISON ST)	206-1114-0514-042	60.34	85.00 \$170.00	10.00 \$150.00	60.34 \$1,508.50	22.00 \$3,590.00	27.00 \$3,810.00	\$9,228.50
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral On: Madison Street (Chatham Street to Rowell Street) WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								PREPARED: February 12, 2026 REVISED: N/A
								Preliminary Report: Reviewed by Operations Committee, February 16, 2026 Final Report: Reviewed by Operations Committee, April 20, 2026
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DOROTHY J KUMBA TRUST 706 MADISON ST BEAVER DAM, WI 53916 (Property Address: 435 MADISON ST)	206-1114-0514-043	62.57	0.00 \$0.00	20.00 \$300.00	62.57 \$1,564.25	0.00 \$0.00	0.00 \$0.00	\$1,864.25
Notes:								
CHRISTOPHER MALAK 433 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-044	54.68	50.00 \$100.00	15.00 \$225.00	54.68 \$1,367.00	34.00 \$3,830.00	39.00 \$4,170.00	\$9,692.00
Notes:								
RYAN R OR JOANNE M CALLIES 431 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-045	57.07	0.00 \$0.00	15.00 \$225.00	57.07 \$1,426.75	0.00 \$0.00	33.00 \$3,990.00	\$5,641.75
Notes:								
BEAVER DAM INVESTMENTS 9 LLC 6907 UNIVERSITY AVE, #146 MIDDLETON, WI 53562 (Property Address: 427 MADISON ST)	206-1114-0514-046	80.00	0.00 \$0.00	15.00 \$225.00	80.00 \$2,000.00	0.00 \$0.00	39.00 \$4,170.00	\$6,395.00
Notes:								
SHIRLEY EVERSON 423 MADISON ST BEAVER DAM, WI 53916	206-1114-0423-056	80.00	0.00 \$0.00	15.00 \$225.00	80.00 \$2,000.00	37.00 \$3,890.00	42.00 \$4,260.00	\$10,375.00
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
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CHILI OMELETTE LLC 827 SUNSET ST WAUPUN, WI 53963 (Property Address: 419 MADISON ST)	206-1114-0423-057	74.02	0.00 \$0.00	15.00 \$225.00	74.02 \$1,850.50	0.00 \$0.00	60.00 \$4,800.00	\$6,875.50
Notes:								
DONE RIGHT RENTALS LLC 480 FIRST ST BEAVER DAM, WI 53916	206-1114-0423-051	198.63	25.00 \$50.00	35.00 \$525.00	198.63 \$4,965.75	30.00 \$3,750.00	30.00 \$3,900.00	\$13,190.75
Notes:								
JOSEPH LUCAFO 413 MADISON ST BEAVER DAM, WI 53916	206-1114-0423-059	27.12	0.00 \$0.00	7.50 \$112.50	27.12 \$678.00	34.00 \$3,830.00	39.00 \$4,170.00	\$8,790.50
Notes:								
RACHAEL R DYKSTRA 640 N MAIN ST FALL RIVER, WI 53932 (Property Address: 411 MADISON ST)	206-1114-0423-060	34.17	0.00 \$0.00	7.50 \$112.50	34.17 \$854.25	0.00 \$0.00	20.00 \$3,600.00	\$4,566.75
Notes:								
ROBERT A OR PATRICIA B HUFFMAN 407 MADISON ST BEAVER DAM, WI 53916	206-1114-0423-061	54.27	50.00 \$100.00	15.00 \$225.00	54.27 \$1,356.75	30.00 \$3,750.00	30.00 \$3,900.00	\$9,331.75
Notes:								

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CITY OF BEAVER DAM 205 S LINCOLN AVE BEAVER DAM WI 53916	Right-of-way	85.94	0.00 \$0.00	0.00 \$0.00	85.94 \$2,148.50	0.00 \$0.00	0.00 \$0.00	\$2,148.50
Notes:	WEST MILL STREET INTERSECTION							
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 319 MADISON ST)	206-1114-0423-045	102.89	50.00 \$100.00	60.00 \$900.00	102.89 \$2,572.25	51.00 \$5,190.00	0.00 \$0.00	\$8,762.25
Notes:								
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 315 MADISON ST)	206-1114-0423-046	43.29	0.00 \$0.00	25.00 \$375.00	43.29 \$1,082.25	50.00 \$4,150.00	55.00 \$4,650.00	\$10,257.25
Notes:								
DONALD E WOODS 311 MADISON ST BEAVER DAM, WI 53916	206-1114-0423-047	54.53	0.00 \$0.00	10.00 \$150.00	54.53 \$1,363.25	44.00 \$4,030.00	49.00 \$4,470.00	\$10,013.25
Notes:								
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 309 MADISON ST)	206-1114-0423-048	99.05	25.00 \$50.00	10.00 \$150.00	99.05 \$2,476.25	51.00 \$4,170.00	56.00 \$4,680.00	\$11,526.25
Notes:								

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SPRINGS HOMES LLC PO BOX 68 KIEL, WI 53042 (Property Address: 305 MADISON ST)	206-1114-0423-049	49.53	0.00 \$0.00	0.00 \$0.00	49.53 \$1,238.25	27.00 \$3,690.00	32.00 \$3,960.00	\$8,888.25
Notes:								
BEAVER DAM HOMES LLC 1819 SAINT ALBERT THE GREAT DR SUN PRAIRIE, WI 53590 (Property Address: 303 MADISON ST)	206-1114-0423-050	39.88	0.00 \$0.00	15.00 \$225.00	39.88 \$997.00	0.00 \$0.00	0.00 \$0.00	\$1,222.00
Notes:								
BEAVER DAM HOMES LLC 1819 SAINT ALBERT THE GREAT DR SUN PRAIRIE, WI 53590 (Property Address: 301 MADISON ST)	206-1114-0423-035	45.66	0.00 \$0.00	15.00 \$225.00	45.66 \$1,141.50	13.00 \$3,670.00	0.00 \$0.00	\$5,036.50
Notes:								
CITY OF BEAVER DAM 205 S LINCOLN AVE BEAVER DAM WI 53916	Right-of-way	87.55	0.00 \$0.00	0.00 \$0.00	87.55 \$2,188.75	0.00 \$0.00	0.00 \$0.00	\$2,188.75
Notes:	ROWELL STREET INTERSECTION							
Madison Street: Chatham Street to Rowell St (Northwest Side)								
ROBERT W OR JUDITH L RABEHL 700 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-007	55.03	25.00 \$50.00	10.00 \$150.00	55.03 \$1,375.75	0.00 \$0.00	0.00 \$0.00	\$1,575.75
Notes:								

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CHARLES W KRAMER 1229 1ST AVE GRAFTON, WI 53024 (Property Address: 614 MADISON ST)	206-1114-0541-006	44.00	0.00 \$0.00	10.00 \$150.00	44.00 \$1,100.00	37.00 \$4,630.00	0.00 \$0.00	\$5,880.00
Notes:								
JAMES E FEIL 612 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-005	44.00	0.00 \$0.00	15.00 \$225.00	44.00 \$1,100.00	36.00 \$4,590.00	15.00 \$2,625.00	\$8,540.00
Notes:								
DREAM RENTALS 98TH ST LLC 1303 TENNY AVE WAUKESHA, WI 53186 (Property Address: 610 MADISON ST)	206-1114-0541-004	44.00	100.00 \$200.00	15.00 \$225.00	44.00 \$1,100.00	27.00 \$3,690.00	32.00 \$3,960.00	\$9,175.00
Notes:								
JAMES S OR ERKENTRAUD C MAGNUSON 608 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-003	55.50	25.00 \$50.00	15.00 \$225.00	55.50 \$1,387.50	21.00 \$3,570.00	26.00 \$3,780.00	\$9,012.50
Notes:								
MARY PINTARRO 14435 W LISBON RD BROOKFIELD, WI 53005 (Property Address: 602 MADISON ST)	206-1114-0541-002	64.75	0.00 \$0.00	20.00 \$300.00	64.75 \$1,618.75	0.00 \$0.00	0.00 \$0.00	\$1,918.75
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026
								Final Report: Reviewed by Operations Committee, April 20, 2026
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED
PAUL J HARTZHEIM 600 MADISON ST BEAVER DAM, WI 53916	206-1114-0541-001	93.70	0.00 \$0.00	20.00 \$300.00	93.70 \$2,342.50	0.00 \$0.00	34.00 \$4,020.00	\$6,662.50
Notes:								
DAVID OR DANI HANSEN 222 WOODLAND DR, #4 BEAVER DAM, WI 53916 (Property Address: 510 MADISON ST)	206-1114-0541-000	355.71	350.00 \$700.00	80.00 \$1,200.00	355.71 \$8,892.75	0.00 \$0.00	0.00 \$0.00	\$10,792.75
Notes:								
DBW THIRSTY BEAVER LLC N8599 SUNSET BEACH RD BEAVER DAM, WI 53916 (Property Address: 500 MADISON ST)	206-1114-0514-039	81.97	0.00 \$0.00	15.00 \$225.00	81.97 \$2,049.25	15.00 \$3,450.00	33.00 \$3,990.00	\$9,714.25
Notes:								
LISA L NEUENDORF 438 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-037	50.00	0.00 \$0.00	15.00 \$225.00	50.00 \$1,250.00	19.00 \$3,530.00	24.00 \$3,720.00	\$8,725.00
Notes:								
CLOSTERBUR LLC 2276 GLEN OAKS CIR COTTAGE GROVE, WI 53527 (Property Address: 436 MADISON ST)	206-1114-0514-036	66.00	0.00 \$0.00	15.00 \$225.00	66.00 \$1,650.00	16.00 \$3,470.00	21.00 \$3,630.00	\$8,975.00
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026
								Final Report: Reviewed by Operations Committee, April 20, 2026
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED
AYLAH VAUGHN HOMES LLC 2536 FOND DU LAC RD OSHKOSH, WI 54902 (Property Address: 432 MADISON ST)	206-1114-0514-035	49.69	40.00 \$80.00	15.00 \$225.00	49.69 \$1,242.25	36.00 \$3,870.00	42.00 \$4,260.00	\$9,677.25
Notes:								
CAROLE M GARCZYNSKI TRUST W11342 SCHULTZ DR BEAVER DAM, WI 53916 (Property Address: 430 MADISON ST)	206-1114-0514-034	46.33	0.00 \$0.00	15.00 \$225.00	46.33 \$1,158.25	15.00 \$3,750.00	0.00 \$0.00	\$5,133.25
Notes:								
CAROLE M GARCZYNSKI TRUST W11342 SCHULTZ DR BEAVER DAM, WI 53916 (Property Address: 428 MADISON ST)	206-1114-0514-033	36.99	0.00 \$0.00	15.00 \$225.00	36.99 \$924.75	15.00 \$3,450.00	24.00 \$3,720.00	\$8,319.75
Notes:								
JOHN M VELING 426 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-032	60.06	25.00 \$50.00	15.00 \$225.00	60.06 \$1,501.50	26.00 \$3,670.00	31.00 \$3,930.00	\$9,376.50
Notes:								
DAVID L OR CHRISTINE A LEMKE 424 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-031	68.13	25.00 \$50.00	20.00 \$300.00	68.13 \$1,703.25	30.00 \$3,750.00	35.00 \$4,050.00	\$9,853.25
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026
								Final Report: Reviewed by Operations Committee, April 20, 2026
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED
ROBERT OR ELIZABETH JENS 208 W WATER ST BEAVER DAM, WI 53916 (Property Address: 420 MADISON ST)	206-1114-0514-030	63.83	75.00 \$150.00	15.00 \$225.00	63.83 \$1,595.75	26.00 \$3,670.00	31.00 \$3,930.00	\$9,570.75
Notes:								
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 416 MADISON ST)	206-1114-0514-029	71.09	20.00 \$40.00	25.00 \$375.00	71.09 \$1,777.25	31.00 \$3,770.00	36.00 \$4,080.00	\$10,042.25
Notes:								
K&R RENTALS LLC N8241 KELLOM RD BEAVER DAM, WI 53916 (Property Address: 412 MADISON ST)	206-1114-0514-028	56.07	45.00 \$90.00	10.00 \$150.00	56.07 \$1,401.75	34.00 \$3,830.00	36.00 \$4,080.00	\$9,551.75
Notes:								
SCOTT A BRANDSMAM TRUST W7005 MILITARY RD PORTAGE, WI 53901 (Property Address: 410 MADISON ST)	206-1114-0514-027	48.06	0.00 \$0.00	10.00 \$150.00	48.06 \$1,201.50	32.00 \$3,790.00	37.00 \$4,110.00	\$9,251.50
Notes:								
ABEE XIONG OR NENA YANG-XIONG 408 MADISON ST BEAVER DAM, WI 53916	206-1114-0514-026	48.06	25.00 \$50.00	15.00 \$225.00	48.06 \$1,201.50	29.00 \$3,730.00	34.00 \$4,020.00	\$9,226.50
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A
On: Madison Street (Chatham Street to Rowell Street)								
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026
								Final Report: Reviewed by Operations Committee, April 20, 2026
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED
ROGER E OR RHONDA R LELAND 406 MADISON ST BEAVER DAM, WI 53916	206-1114-0423-034	64.08	0.00 \$0.00	15.00 \$225.00	64.08 \$1,602.00	0.00 \$0.00	34.00 \$4,020.00	\$5,847.00
Notes:								
KRISTEN EVERT 226 W ROBERTA AVE WAUKESHA, WI 53186 (Property Address: 402 MADISON ST)	206-1114-0423-033	45.05	0.00 \$0.00	25.00 \$375.00	45.05 \$1,126.25	23.00 \$4,070.00	0.00 \$0.00	\$5,571.25
Notes:								
SHAWN E WEBBER 400 MADISON ST BEAVER DAM, WI 53916 (Property Address: 400 MADISON ST)	206-1114-0423-032	51.04	20.00 \$40.00	20.00 \$300.00	51.04 \$1,276.00	25.00 \$3,650.00	30.00 \$3,900.00	\$9,166.00
Notes:								
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 322 MADISON ST)	206-1114-0423-031	55.03	0.00 \$0.00	25.00 \$375.00	55.03 \$1,375.75	25.00 \$3,650.00	30.00 \$3,900.00	\$9,300.75
Notes:								
ZELLMER FAMILY TRUST W8923 BROWN DEER DR WAUTOMA, WI 54982 (Property Address: 320 MADISON ST)	206-1114-0423-030	45.00	0.00 \$0.00	15.00 \$225.00	45.00 \$1,125.00	0.00 \$0.00	29.00 \$3,870.00	\$5,220.00
Notes:								

COMPLETE AND FINAL REPORT ON ESTIMATED SPECIAL ASSESSMENTS								PREPARED: February 12, 2026		
For: Sidewalk (Non-Compliant), Driveway Aprons, Consulting Engineering, Private Water Service, and Private Sanitary Lateral								REVISED: N/A		
On: Madison Street (Chatham Street to Rowell Street)										
WisDOT STP-U grant applied to assessments for sidewalk and driveway apron								Preliminary Report: Reviewed by Operations Committee, February 16, 2026		
								Final Report: Reviewed by Operations Committee, April 20, 2026		
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NON-COMPLIANT CONCRETE SIDEWALK cost per S.F. \$2.00	NEW 6" CONCRETE DRIVEWAY APRON cost per S.Y. \$15.00	CONSULTING ENGINEERING cost per F.F. \$25.00	PRIVATE WATER SERVICE cost per L.F. \$20.00 \$3,150.00 \$40.00	PRIVATE SANITARY LATERAL cost per L.F. \$30.00 \$3,000.00 \$75.00	TOTAL ASSESSMENT ESTIMATED		
BEAVER DAM INVESTMENTS 10 LLC 6907 UNIVERSITY AVE, #146 MIDDLETON, WI 53562 (Property Address: 318 MADISON ST)	206-1114-0423-029	63.32	0.00 \$0.00	15.00 \$225.00	63.32 \$1,583.00	0.00 \$0.00	0.00 \$0.00	\$1,808.00		
Notes:										
SHATTERED GLASS BREWERY LLC 212 PRAIRIE VIEW DR BEAVER DAM, WI 53916 (Property Address: 300 BLOCK MADISON ST)	206-1114-0423-109	184.19	25.00 \$50.00	10.00 \$150.00	184.19 \$4,604.75	0.00 \$0.00	0.00 \$0.00	\$4,804.75		
Notes:										
BEAVER DAM LAKE HISTORIC LOFTS LLC 2961 DECKER DR RICE LAKE, WI 54868 (Property Address: 222 MADISON ST)	206-1114-0423-108	234.05	171.00 \$342.00	20.00 \$300.00	234.05 \$5,851.25	0.00 \$0.00	0.00 \$0.00	\$6,493.25		
Notes:										
			ESTIMATED TOTALS	4454.93	\$2,712.00	\$13,950.00	\$111,373.25	\$146,640.00	\$181,890.00	\$456,565.25
Estimated Total Assessments (Street)			\$128,035.25		=	7.32%				
Estimated Total Project Cost (Street)			\$1,749,718.78							



City of Beaver Dam, Wisconsin
Engineering Office

TO: Operations Committee
FROM: Todd Janssen
SUBJECT: Ordinance Amending Section 62-47, Stop at Railroad Crossings, of the Beaver Dam Municipal Code

The Issue:

The City's Ordinance needs to be amended to include stop sign control at the Fletcher Road railroad crossing as ordered by the Office of the Commissioner of Railroads (OCR). Enclosed is the updated draft ordinance language for your review and consideration. Note that the referenced crossing is currently controlled by yield signage.

Considerations:

The City of Beaver Dam has been ordered by the OCR to install/relocate and maintain the following railroad crossing related items (see enclosed OCR Final Decision for reference):

1. Stop signs at the Fletcher Road crossing by May 7, 2026
2. Advanced warning signage on each approach to the Fletcher Road crossing by May 7, 2026
3. Stop lines on each approach to the Fletcher Road crossing by May 31, 2026

Does this item have a financial or budget impact?

Yes

Labor and material cost for item installation/relocation and maintenance.

Recommendation:

Staff recommend approval of the Ordinance Amendment as presented herein.

Attachments:

1. OCR Final Decision Notification
2. Draft Ordinance

OFFICE OF THE COMMISSIONER OF RAILROADS**STATE OF WISCONSIN**

On the Commissioner's Own Motion for a Determination of the
Adequacy of Warning Devices of the Wisconsin & Southern Railroad,
LLC tracks with Fletcher Road in the City of Beaver Dam, Dodge
County

9170-RX-428

FINAL DECISION

On September 4, 2025, the Commissioner of Railroads opened an investigation into the adequacy of warning devices at the grade crossing of the Wisconsin & Southern Railroad, LLC (WSOR) tracks with Fletcher Road in the city of Beaver Dam, Dodge County (Crossing No. 911028G / MP 148.168). ([PSC REF#: 560326](#))

An Office of the Commissioner of Railroads (Office) investigator inspected the crossing in July 2025 and recommended Stop signs. No hearing was held. ([PSC REF#: 559695](#))

The Commissioner ADOPTS the recommendation and ORDERS that the warning devices at the Fletcher Road crossing be upgraded as provided herein.

Findings of Fact

1. Fletcher Road is 38 feet wide in the vicinity of the crossing and intersects the railroad tracks at an angle of 90 degrees. The roadway approaches to the crossing are declining by 1 percent in the northern approach and level in the southern approach.

2. There are commercial areas in the northwest and southeast quadrants, as well as 1/4 mile north, which contribute to a higher-than-average percentage of semi-truck traffic. Beaver Dam High School is approximately 1/3 mile south of the crossing, and there are public parks (dog park and skateboard/BMX park) in the northeast quadrant. Moderate to heavy traffic; approximately 50 vehicles observed at the crossing during the investigation. Highway traffic

consisted of mostly Class D vehicles with a small number of semi-trucks, delivery trucks, bicyclists, and pedestrians. ([PSC REF#: 559695](#))

3. Fletcher Road carried an average daily traffic (ADT) of 664 according to Wisconsin Department of Transportation (WisDOT) records at a posted speed limit of 25 mph.

4. The WSOR operates two train movements per day over the crossing at a maximum timetable speed of 25 mph. The crossing consists of one mainline track.

5. A driver traveling at 25 mph needs a distance of 175 feet to stop safely. The crossing warning devices are visible from more than 175 feet in each direction. The approach sight distance is adequate.

6. Assuming a train speed of 25 mph, a driver traveling at 25 mph needs to see a train when it is 252 feet from the crossing from a point 175 feet down the highway. The corner sight distance available in each quadrant from the safe stopping distance is as follows: 262 feet in the northwest quadrant, 371 feet in the northeast quadrant, 88 feet in the southwest quadrant, and 2,000 feet in the southeast quadrant. The corner sight distance is inadequate in the southwest quadrant and is not correctable due to a building.

7. At all crossings, except those with gates, a driver stopped 15 feet short of the near rail must be able to see far enough down the track, in both directions, to determine if sufficient time exists for moving his/her vehicle safely across the tracks to a point 15 feet past the far rail, prior to the arrival of a train. Required clearing sight distance along both directions of the track, from the stopped position of the vehicle, is dependent upon the maximum train speed and the acceleration characteristics of the “design” vehicle (WB-65 semi truck).

8. The necessary clearing sight distance at the Fletcher Road crossing is 619 feet. The available clearing sight distance is 2,166 feet in the northwest quadrant, 3,024 feet in the northeast quadrant, 2,220 feet in the southwest quadrant, and 2,850 feet in the southeast quadrant. The clearing sight distance is adequate in all quadrants.

9. The exposure factor at this crossing is 1,328. The exposure factor is the number of trains multiplied by vehicles per day, showing the potential conflicts at the crossing.

10. Two train-vehicle accidents have occurred at this crossing since 1973 with one injury and no fatalities.

11. An Advance Warning Sign (W10-1)(AWS) is required to be installed at all at-grade highway crossings, unless specifically not required by the Manual on Uniform Traffic Control Devices (MUTCD) § 8B.06. See [Wis. Stat. 195.286](#) for more information on the usage of AWS.

12. AWS were present at the time of the inspection but were located too far from the crossing in both approaches. The northbound AWS is located on a light post 350 feet from the near rail. A business in the southeast quadrant (Cory Oil) appears to have gravel-paved access to Fletcher Road for 370 feet. However, the highway right-of-way is 65 feet wide, meaning that the highway right-of-way extends another 14 feet east of the edge of the paved roadway. The City can locate the northbound AWS on its own post 165 feet south of the near rail.

13. The southbound AWS is also placed on a light pole 293 feet from the near rail and requires relocating to its own post 165 feet from the near rail (or 150 feet from the crossbucks post).

14. The use of pavement markings should adhere to the guidance and standards set forth in the MUTCD¹.
15. The use of stop lines should adhere to the standards and guidance in the MUTCD and WMUTCD².
16. There are no visible stop/yield lines installed at the crossing.
17. On May 29, 2024, after a prior review of this crossing, the Office notified the City to relocate the AWS and for the WSOR to reposition the crossbuck assemblies. ([PSC REF#: 570324](#)) On May 31, 2024, the WSOR notified the Office that the crossbuck assemblies have been repositioned. ([PSC REF#: 570325](#)) On June 28, 2024, the City notified the Office that the AWS have been relocated. ([PSC REF#: 570326](#))
18. The July 18, 2025, Office investigation found that the AWS are still too far from the crossing, and the Yield signs at the crossing did not meet the minimum size.³ ([PSC REF#: 559695](#))
19. The WisDOT has produced a benefit-cost analysis for all at-grade crossings in the state. Installing new automatic flashing lights with gates and constant warning time circuitry at the Fletcher Road crossing has a net benefit of about -\$230,245. The benefit-cost ratio is about .31 meaning that the public will receive about \$.31 in safety benefits for each dollar expended.
20. The crossing is protected with reflective crossbucks and Yield signs. Conditions warrant upgrading the warning devices to Stop signs because of the inadequate corner sight distance in the southwest quadrant, not correctable; adequate clearing sight distance in all four

¹ See [WMUTCD 2023](#) 8C.02.03 and 8C.02.04 for exceptions when pavement markings are not required.

² WMUTCD 2023 8C.03.01, 8C.03.02 and 8C.03.03 (crossings with passive warning devices). MUTCD 2023 8C.03.04-8C.03.07 (crossings with active warning devices).

³ MUTCD Section 8B.02 Sizes of Grade Crossing Warning Signs, Table 8B-1. [MUTCD Dec. 2023](#)

quadrants; a level southern approach; and the northern approach having only a very slight decline of approximately one percent.

21. To promote public safety, it is necessary to install and maintain Stop signs⁴ at the crossing of the WSOR tracks with Fletcher Road. The existing warning devices will be adequate until such time as the new warning devices are installed.

Conclusions of Law

The Office of the Commissioner of Railroads has jurisdiction over this matter under Wis. Stat. §§ 195.03(2), 195.28, and 195.29 and enters this order consistent with the findings of fact.

Order

1. The **City of Beaver Dam**, in coordination with the **WSOR**, shall install and maintain Stop (R1-1) signs on the same post as the crossbuck assembly in accordance with the WMUTCD at the Fletcher Road crossing by **May 7, 2026**.

2. The **City of Beaver Dam** shall relocate and maintain AWS on each approach to the Fletcher Road crossing at a distance in accordance with the MUTCD by **May 7, 2026**.

3. The **City of Beaver Dam** shall install and maintain stop lines on each approach to the Fletcher Road crossing in accordance with the WMUTCD by **May 31, 2026**.

4. Notwithstanding any other cost apportionment in this order, the **WSOR** shall pay the expenses attributable to this investigation under Wis. Stat. § 195.60.

5. If any interested party objects to this order and requests a hearing within 20 days of the date of this order in writing, the Office will determine the nature of the objection and may hold a public hearing.

⁴ See MUTCD 2023 8B.04 and WMUTCD 2023 guidance in 8B.04.10.

Docket 9170-RX-428

6. This Final Decision is effective one day after service.
7. Jurisdiction is retained.

A handwritten signature in black ink, appearing to read "Don Vruwink". The signature is stylized with a large, looping initial "D" and a cursive "Vruwink".

Don Vruwink
Commissioner of Railroads

DA/ss:DL:02115110

See attached Notice of Rights

OFFICE OF THE COMMISSIONER OF RAILROADS
4822 Madison Yards Way
P.O. Box 7854
Madison, Wisconsin 53707-7854

**NOTICE OF RIGHTS FOR REHEARING OR JUDICIAL REVIEW, THE TIMES
ALLOWED FOR EACH, AND THE IDENTIFICATION OF THE PARTY TO BE
NAMED AS RESPONDENT**

The following notice is served on you as part of the Commissioner's written decision. This general notice is for the purpose of ensuring compliance with Wis. Stat. § 227.48(2), and does not constitute a conclusion or admission that any particular party or person is necessarily aggrieved or that any particular decision or order is final or judicially reviewable.

PETITION FOR REHEARING

If this decision is an order following a contested case proceeding as defined in Wis. Stat. § 227.01(3), a person aggrieved by the decision has a right to petition the Office of the Commissioner of Railroads (Office) for rehearing within 20 days of the date of service of this decision. Wis. Stat. § 227.49. The date of service is shown on the first page. The petition for rehearing must be filed with the Office and served on the parties. The filing of a petition for rehearing does not suspend or delay the order's effective date. Wis. Stat. § 227.49(2). An appeal of this decision may also be taken directly to circuit court through the filing of a petition for judicial review. It is not necessary to first petition for rehearing.

PETITION FOR JUDICIAL REVIEW

A person aggrieved by this decision has a right to petition for judicial review as provided in Wis. Stat. § 227.53. The petition must be filed in circuit court and served upon the Commissioner by personal service or certified mail within 30 days of the date of service of this decision if there has been no petition for rehearing. If a timely petition for rehearing has been filed, the petition for judicial review must be filed within 30 days of the date of service of the order finally disposing of the petition for rehearing, or within 30 days after the final disposition of the petition for rehearing by operation of law pursuant to Wis. Stat. § 227.49(5), whichever is sooner. If an *untimely* petition for rehearing is filed, the 30-day period to petition for judicial review commences the date the Office serves its original decision.⁵ The Office must be named as respondent in the petition for judicial review.

If this decision is an order denying rehearing, a person aggrieved who wishes to appeal must seek judicial review rather than rehearing. A second petition for rehearing is not permitted.

Revised: March 27, 2018

⁵ See *Currier v. Wisconsin Dept. of Revenue*, 2006 WI App 12, 288 Wis. 2d 693, 709 N.W.2d 520.

ORDINANCE NO.

**AN ORDINANCE AMENDING SECTION 62-47, STOP AT RAILROAD
CROSSINGS, OF THE BEAVER DAM MUNICIPAL CODE.**

**THE COMMON COUNCIL OF THE CITY OF BEAVER DAM DO ORDAIN AS
FOLLOWS:**

SECTION I: *Section 62-47, Stop at Railroad Crossings*, is amended to repeal and replace the entire section, to read as follows:

The operator of a vehicle shall stop and yield right-of-way to any train approaching the following named railroad crossings:

1. Wayland Street, between Wisconsin Street and Bill McCollum Way
2. Fletcher Road, between East Burnett Street and Beichl Avenue

SECTION II: Said ordinance shall be effective upon its passage and publication.

Presented by the members of the Operations Committee.

First Reading and Second Reading – May 4, 2026

Adopted: May 4, 2026

By a vote of: _____ in favor, _____ opposed, and _____ abstain.

Roberta Marck, Mayor

Tracey Ferron, City Clerk