



City of Beaver Dam, Wisconsin
Administrative Committee Meeting
Minutes
205 S. Lincoln Ave; Room 113 (Engineering)
Monday, May 6, 2024
6:30 PM

1) Call to Order

2) Roll Call

3) Approval of Minutes

1) April 15, 2024, Meeting

Motion by Kevin Burnett, second by Monica Keel, to approve the minutes of the April 15, 2024, meeting by the following vote: Ayes: Kay Appenfeldt, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, 5. Noes: None, 0.

2) April 16, 2024, Meeting

This item was placed on the agenda by error and no action is needed.

4) Presentation and Recommendation of Invoices for Common Council

1) Bill approval 5.1.24

Motion by Kevin Burnett, second by Jack Yuds, to approve the invoices. The preceding motion by the following vote: Ayes: Kay Appenfeldt, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Jack Yuds, 6. Noes: None, 0.

5) Discussion and Possible Action

1) Requesting to Increase Municipal Court Clerk Hours

Discussion was held regarding the request to increase the Municipal Court Clerk hours, with Judge Todd Snow appearing to answer any questions. Administrator Thiel said funding for the additional wages could be either from salary savings (from the PD) or use the contingency line item in the budget. It was decided that this change would be effective June 1, 2024 and use salary savings for this change.

The preceding motion Passed by the following vote: Ayes: Kay Appenfeldt, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Jack Yuds, 6. Noes: None, 0.

2) Regarding 2024 Debt Issuance

Thiel asked for direction from the committee regarding 2024 debt issuance. The committee directed Thiel to issue all debt under a General Obligation bond.

- 3) **RESOLUTION NO. 35-2024** A Resolution to Deny the Claim of Jack Rudie for Damages Incurred from Falling Tree Branch onto Vehicle

Motion by Kevin Burnett, second by Mick Fischer, to Approve.

The preceding motion Passed by the following vote: Ayes: Kay Appenfелdt, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Jack Yuds, 6. Noes: None, 0.

- 4) **RESOLUTION NO. 36-2024** A Resolution Granting a Class B (Beer) License to Morales Shave Ice

Motion by Kevin Burnett, second by Monica Keel, to Approve.

The preceding motion Passed by the following vote: Ayes: Kay Appenfелdt, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Jack Yuds, 6. Noes: None, 0.

- 6) Closed Session - Pursuant to SEC. 19-85(1)(c). Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

- 1) Fire Department 2025-27 Contract Negotiations

- 2) Employee Retirement Benefit

- 7) Adjourn

Meeting adjourned in closed session at 7:29pm.

Respectfully Submitted,
Tracey M. Ferron
Recording Secretary