



City of Beaver Dam, Wisconsin
Administrative Committee Meeting

205 S. Lincoln Ave; Council Chambers
Monday, July 1, 2024 at 7:00 PM

[Join Zoom Meeting](#)

Meeting ID: 883 2278 9707

Passcode: 345029

Join by Phone: (646) 558-8656

AGENDA

- 1) Call to Order – Roll Call
 - a) Approval of the Jun 17, 2024 Meeting Minutes
 - b) Approval of bills between June 14, and June 27, 2024 in the amount of \$414,819.50
- 2) Discussion & Possible Action
 - a) Ordinance Amending the 2024 Budget
 - b) Discussion & possible action regarding the City of Beaver Dam accrued liability with the Wisconsin Employee Trust Fund.
- 3) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Administrative Committee policy:

Posted: 6/28/24 by Tracey Ferron, City Clerk at 8:00 a.m.

A quorum of the Common Council may attend this meeting.

"Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office at 887-4600, Ext. 338, with as much advance notice as possible."



City of Beaver Dam, Wisconsin
Common Council Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, June 17, 2024
7:30 PM

1) Call to Order – Roll Call

a) Pledge - Silent Deliberation

b) Informal Public Hearing

No one appeared for the informal public hearing.

c) Announcements

Mayor Wissell announced the passing of former Mayor Tom Kennedy on Wednesday, June 12, 2024. The Mayor remembered Kennedy for working in the engineering department for 20 years. In 2008, Tom was elected mayor of the City of Beaver Dam and continued for 9 years until 2016. Mayor Wissell encouraged members of the City Council to attend the visitation or funeral service this week. The Library is having a Back to the Future Extravaganza on Saturday, June 29, 2024, from 11am until 1pm. There will be story time, games and food vendors.

Alder Zopp announced the 3rd annual Beaver Dam Area Pride Fest will be held on Saturday, June 29, 2024, in the 200 and 300 blocks of South Spring St. It will be held from noon until 6:30pm and will have family-friendly games, and it is free.

The Gold Star Memorial Trail will be holding a fundraiser at Tower Lanes from 11am to 11pm on Saturday, June 22, 2024. One of the bands that will be playing around 8pm will be the former Alexis band with all the family members for the last time.

d) Disposition of Minutes of the Common Council Meeting of June 3, 2024

Motion by Kevin Burnett, second by Bobbi Marck, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

2) Presentations

a) Proclamation of July as Park and Recreation Month

Mayor Wissell read and presented a Proclamation of July as Park and Recreation Month in Beaver Dam to Parks and Recreation supervisors John Neuman & Jana Stephens.

b) City Administrator Report

Recognition of the Community Action Plan Committee

City Administrator Nathan Thiel commended the Parks and Recreation staff for the awesome job that has been done. Thiel also recognized the volunteers of the Community Action Plan Committee with an award for developing a Hometown Plan of 70 recommendations. Over 40 volunteers committed over 1000 hours of research, discussion and preparation to developing these recommendations. Administrator Thiel recognized each of the volunteers with a plaque award being handed out to those in attendance at the meeting. The recommendations will be reviewed with the Plan Commission for further action in updating the Comprehensive Plan for the City of Beaver Dam. Several members of the City Council also expressed their thanks and

appreciation for all the work that was done by these volunteers.

It was also announced that no action has been taken on the vacancy in District 1. Mayor Wissell encouraged anyone in District 1 to apply to the Clerks office.

c) Communications

There were no communications.

d) Approval of bills between May 31 and June 13, 2024 in the amount of \$997,474.78. Motion by None, second by Kevin Burnett, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 10. Abstain: Mick Fisher, 1.

3) Ordinances

- a) **ORDINANCE NO. 7-2024** An Ordinance Repealing and Replacing Section 62-13, Neighborhood Electric Vehicles, of the Beaver Dam Municipal Code. - First Reading June 3rd, 2024. This is the second reading.

Motion by Zach Zopp, second by Andrew Perkins, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

- b) **ORDINANCE NO. 8-2024** An Ordinance Amending Section 10-21, Rabies Control Program, of the Beaver Dam Municipal Code. - First Reading June 3rd, 2024. This is the second reading.

Motion by Monica Keel, second by Zach Zopp, to Approve. Thiel provided an overview of the change to the ordinance. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

4) Resolutions

- a) **RESOLUTION NO. 51-2024** - A Resolution Executing an Offer to Purchase City-Owned Property Lot 1 CSM 5302 in the City of Beaver Dam.

Trent Campbell reviewed the Pre 3 project and plans for a proposed residential project that would be located behind Walmart - Goodwill. This is 9+ acre site owned by the City. The proposed project would be 5-2 story buildings, with each building having 12 units for a total of 60 new apartments. This is the first step in the process that requires an offer to purchase. The project is estimated to add 6.6 million dollars of taxable value creation.

Motion by Mick Fischer, second by Bobbi Marck, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

- b) **RESOLUTION NO. 52-2024** Class B and Class C Licenses to 1934 Event Center, 198 West St.

Motion by Kay Appenfeldt, second by Kevin Burnett, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

- c) **RESOLUTION NO. 53-2024** Temporary Class B license to Best Dam Fest

Motion by Jennifer Hiley, second by Monica Keel, to Approve. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0.

- d) **RESOLUTION NO. 54-2024** A Resolution Authorizing the Issuance and Sale of \$11,150,000 General Obligation Promissory Notes, Series 2024A

The amount of this resolution was updated to be \$11,010,00 in General Obligation Promissory Notes.

Motion by Kevin Burnett, second by Zach Zopp, to Approve. The preceding motion Passed by the following vote: Ayes: Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 9. Noes: Ken Anderson, Mick Fischer, 2.

5) Discussion & Direction

- a) **ORDINANCE NO. 6-2024** An Ordinance Repealing Certain Charter Ordinances, Replacing Repealed Charter Ordinances with Amended General Ordinances, Creating a City of Beaver Dam Executive Committee, and Modifying City Ordinances Relating to the Role of the City Administrator - Second Reading May 6th, 2024

Continued discussion was held regarding Ordinance NO. 6-2024. Discussion revolved around whether the City needed an Executive Committee or not. Appenfeldt expressed that the ordinance needed to be amended to clearly state that this committee would recommend to the Council, and any action would be at the Council level. Attorney Konopacki assured the Council that when the ordinance is brought in final form for adoption, the language would make clear this point.

Motion by Joseph Bonnett, second by Jennifer Hiley, to Amend Ordinance NO. 6-2024 to adopt an Executive Committee to include clarifying language proposed by Appenfeldt. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Monica Keel, Bobbi Marck, Andrew Perkins, Zach Zopp, Jennifer Hiley, 9. Noes: Mick Fischer, Jack Yuds, 2.

6) Adjourn

Motion by Kevin Burnett, second by Andrew Perkins, to Adjourn. The preceding motion Passed by the following vote: Ayes: Ken Anderson, Kay Appenfeldt, Joseph Bonnett, Kevin Burnett, Mick Fischer, Monica Keel, Bobbi Marck, Andrew Perkins, Jack Yuds, Zach Zopp, Jennifer Hiley, 11. Noes: None, 0. The mayor adjourned the meeting at 9:00 pm.

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0000-144150 DUE FROM COMMUNITY FIRE DEPT							
GREAT LAKES TESTING IN	32603	GREAT LAKES TESTING INC.	123354	LADDER TESTING (RURAL)	06/14/2024	397.00	
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	42246	RECHARGE DRY CHEM EXTIGUISH	06/12/2024	81.00	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2167	PUMP HEATER FOR 1263	04/17/2024	1,147.58	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2499	ANNUAL DOT INSPECTION/PUMP	06/17/2024	1,263.85	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2501	ANNUAL DOT INSPECTION/PUMP	06/17/2024	1,378.58	
01-0000-162200 PREPAID INSURANCE EXPENSE							
DEAN HEALTH PLAN	100512	DEAN HEALTH PLAN	7969792	DEAN HEALTH PLAN	06/10/2024	167,881.83	
DELTA DENTAL OF WISCO	102806	DELTA DENTAL OF WISCONSIN	2172022	DELTA DENTAL	06/21/2024	687.95	
01-0000-219100 POLICE & FIRE UNIFORM FUND							
BUSCHKE, BRENNAN	103027	BUSCHKE, BRENNAN	061624 CLOTHING	CLOTHING ALLOWANCE (BUSCH	06/16/2024	189.89	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	13466	UNIFORM ALLOWANCE	06/12/2024	284.97	
TOP PACK DEFENSE LLC	101757	TOP PACK DEFENSE LLC	13468	UNIFORM ALLOWANCE	06/12/2024	12.59	
01-0000-239200 B D LAKE DEVELOPMENT							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	28.50	624
01-0000-239253 SENIOR TRAVEL ACCOUNT							
KIM'S TOURS	103002	KIM'S TOURS	SNEAKY PETES 202	#09 SNEAKY PETE'S 42 @ \$127	06/21/2024	5,334.00	624
01-0000-239254 SENIOR PROJECT ACCOUNT							
HOLIDAY WHOLESALE	100825	HOLIDAY WHOLESALE	1711071	#08 KITCHEN SUPPLIES	05/02/2024	248.85	
Total :						178,936.59	
ASSESSMENT OF PROPERTY							
01-0114-520040 OUTSIDE SERVICE CONTRACTS							
ACCURATE APPRAISAL LL	568	ACCURATE APPRAISAL LLC	4782	ASSESSMENT SERVICES	06/12/2024	10,166.00	
ACCURATE APPRAISAL LL	568	ACCURATE APPRAISAL LLC	4782	CREDIT FOR 303 S LINCOLN AVE	06/12/2024	33.66-	
Total ASSESSMENT OF PROPERTY:						10,132.34	
MUNICIPAL BUILDING							
01-0118-520010 TELEPHONE							
INTER-QUEST CORP.	42399	INTER-QUEST CORP.	97296	VOIP	06/06/2024	3,497.84	
01-0118-530010 SUPPLIES & OTHER EXPENSES							
AUTOMATIC FIRE SYSTEMS	100118	AUTOMATIC FIRE SYSTEMS INC	7596	FD INSPECTION	06/14/2024	384.00	
HAMMES FIRE & SAFETY L	34195	HAMMES FIRE & SAFETY LLC	42199	ANNUAL INSPECTION	06/12/2024	262.00	
01-0118-530012 CUSTODIAL SUPPLIES - POLICE							
AUTOMATIC FIRE SYSTEMS	100118	AUTOMATIC FIRE SYSTEMS INC	7598	ANNUAL INSPECTION	06/14/2024	530.00	
01-0118-530014 CUSTODIAL SUPPLIES - WATERMARK							
AUTOMATIC FIRE SYSTEMS	100118	AUTOMATIC FIRE SYSTEMS INC	7597	ANNUAL INSPECTION	06/14/2024	243.00	
McKAY NURSERY CO.	56101	McKAY NURSERY CO.	06-10-2442528	TREE REPLACEMENT	06/10/2024	10.36	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	585218	WM FLOOR SCRUBBER BATTERY	05/21/2024	116.29	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0118-530090 POSTAGE/COPIER/INTERNET SERV.							
PITNEY BOWES GLOBAL FI	100015	PITNEY BOWES GLOBAL FINANCI	3319267649	POSTAGE MACHINE LEASE	06/12/2024	404.61	
01-0118-530102 BUILDING REPAIR - LIBRARY							
NORTH AMERICAN MECH	61192	NORTH AMERICAN MECHANICAL	24060003	BOILER CONTROLS	06/14/2024	25,900.00	
NORTH AMERICAN MECH	61192	NORTH AMERICAN MECHANICAL	920006402	HVAC AHU COILS REPAIR	06/13/2024	1,575.04	
01-0118-530110 UTILITIES - CITY HALL/FIRE DEP							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	1,252.49	624
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	1,373.13	624
01-0118-530112 UTILITIES - DPW							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	63.01	624
01-0118-530113 UTILITIES - PARKS							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	249.74	624
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	410.62	624
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	75.91	624
Total MUNICIPAL BUILDING:						36,348.04	
POLICE DEPARTMENT							
01-0320-520010 TELEPHONE							
SPECTRUM	98655	SPECTRUM	062024	Spectrum 062024 ACH	06/20/2024	754.00	624
VERIZON WIRELESS	99683	VERIZON WIRELESS	9966375208	CELL PHONES AND DATA	06/10/2024	2,388.32	
01-0320-520020 EQUIPMENT REPAIR							
ZOLL MEDICAL CORP GPO	99151	ZOLL MEDICAL CORP GPO	3988293	DIAGNOSE AED ISSUE	06/10/2024	270.00	
01-0320-530015 SHOOTING RANGE MAINT & SUPPLY							
ADVANTAGE POLICE SUPP	100634	ADVANTAGE POLICE SUPPLY INC	24-0253	12 GA. SUPER-SOCK	06/14/2024	1,297.00	
01-0320-530017 CITIZEN POLICE ACADEMY							
FOOD PRIDE	73653	FOOD PRIDE	40008874600 060624	CPA GRADUATION ITEMS	06/06/2024	26.97	
JOHNSON, JEREMIAH	100906	JOHNSON, JEREMIAH	060124 EXPENSE	CPA PIZZA REIMBURSEMENT	06/01/2024	125.16	
01-0320-530120 TRAINING & TRAVEL							
KAREL, ANTHONY	48303	KAREL, ANTHONY	061324 EXPENSE	MEAL EXPENSE	06/13/2024	77.00	
STRACHOTA, ANDY	81862	STRACHOTA, ANDY	061324 EXPENSE	MEAL EXPENSE	06/13/2024	74.58	
Total POLICE DEPARTMENT:						5,013.03	
TRAFFIC CONTROL							
01-0322-530010 SUPPLIES & OTHER EXPENSES							
LANGE ENTERPRISES	51400	LANGE ENTERPRISES	87791	RAILROAD SIGNS	06/19/2024	371.22	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56911	CAUTION TAPE	06/24/2024	79.88	
01-0322-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	909.11	624
Total TRAFFIC CONTROL:						1,360.21	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
FIRE DEPARTMENT							
01-0325-520020 EQUIPMENT REPAIR							
COMMAND CABINETS DIR	103277	COMMAND CABINETS DIRECT LL	53505	REPLACE CABINET DRAWER 1283	05/14/2024	603.00	
GREAT LAKES TESTING IN	32603	GREAT LAKES TESTING INC.	123354	ANNUAL LADDER TESTING (CITY)	06/14/2024	787.00	
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	587993	HEADLIGHT FOR 1282	06/18/2024	16.29	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2495	ANNUAL PUMP TESTING/PMS 126	06/17/2024	1,525.43	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2497	ANNUAL DOT INSPECTION/PUMP	06/17/2024	1,113.97	
RENNERT'S FIRE EQUIP SER	74000	RENNERT'S FIRE EQUIP SERVICE	2500	ANNUAL DOT INSPECTIONS/PUM	06/17/2024	1,171.94	
01-0325-530121 EMS SUPPLIES							
AIRGAS USA LLC	100409	AIRGAS USA LLC	9151005090	OXYGEN ORDER (2 T TANKS)	06/19/2024	250.67	
AIRGAS USA LLC	100409	AIRGAS USA LLC	9151005091	OXYGEN RENTAL	06/19/2024	83.83	
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-7511	MEDICAL SUPPLIES (IV FLUID/FLU	03/04/2024	106.95	
MARSHFIELD CLINIC HEA	102330	MARSHFIELD CLINIC HEALTH SYS	IN-7724	MEDICAL SUPPLIES (IV FLUIDS/FL	04/04/2024	106.93	
Total FIRE DEPARTMENT:						5,766.01	
EMERGENCY SERVICES							
01-0328-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	6.11	624
Total EMERGENCY SERVICES:						6.11	
PUBLIC WORKS MACHINERY							
01-0530-520020 EQUIPMENT REPAIR							
BROOKS TRACTOR INC.	10960	BROOKS TRACTOR INC.	S48321	#36 SHAFT KIT	06/13/2024	170.39	
01-0530-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	2013405	UNIFORM CREDIT	06/10/2024	331.59-	
ALSCO	3670	ALSCO	IMIL2011382	TOWELS, UNIFORMS	04/25/2024	223.73	
ALSCO	3670	ALSCO	IMIL2013405	TOWELS, UNIFORMS	05/02/2024	369.68	
ALSCO	3670	ALSCO	IMIL2025539	TOWELS, UNIFORMS	06/13/2024	34.09	
ALSCO	3670	ALSCO	IMIL2027554	TOWELS, UNIFORMS	06/20/2024	34.09	
ALSCO	3670	ALSCO	IMIL2029551	TOWELS, UNIFORMS	06/27/2024	34.09	
FASTENAL COMPANY	27521	FASTENAL COMPANY	WIBEA130427	HARDWARE	06/11/2024	148.90	
SAFETY-KLEEN SYSTEMS I	99418	SAFETY-KLEEN SYSTEMS INC	94682240	RECYCLE ANTIFREEZE	06/06/2024	125.00	
Total PUBLIC WORKS MACHINERY:						808.38	
GARAGE							
01-0532-520010 TELEPHONE							
VERIZON WIRELESS	99683	VERIZON WIRELESS	9966522088	CELLULAR SERVICE	06/12/2024	110.16	
01-0532-530010 SUPPLIES & OTHER EXPENSES							
ALSCO	3670	ALSCO	IMIL2011382	RUGS, TOWELS	04/25/2024	103.73	
ALSCO	3670	ALSCO	IMIL2013405	RUGS, TOWELS	05/02/2024	103.73	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
ALSCO	3670	ALSCO	IMIL2025539	RUGS, TOWELS	06/13/2024	103.73	
ALSCO	3670	ALSCO	IMIL2027554	RUGS, TOWELS	06/20/2024	103.73	
ALSCO	3670	ALSCO	IMIL2029551	RUGS, TOWELS	06/27/2024	103.73	
01-0532-530100 BUILDING REPAIR							
ALSCO	3670	ALSCO	IMIL2011382	RUGS, ETC.	04/25/2024	13.52	
ALSCO	3670	ALSCO	IMIL2013405	RUGS, ETC.	05/02/2024	13.52	
ALSCO	3670	ALSCO	IMIL2025539	RUGS, ETC.	06/13/2024	13.52	
ALSCO	3670	ALSCO	IMIL2027554	RUGS, ETC.	06/20/2024	13.52	
ALSCO	3670	ALSCO	IMIL2029551	RUGS, ETC.	06/27/2024	13.52	
AUTOMATIC FIRE SYSTEMS	100118	AUTOMATIC FIRE SYSTEMS INC	7599	ANNUAL INSPECTION	06/14/2024	448.00	
HOMETOWN GLASS & IMP	37197	HOMETOWN GLASS & IMPROVEM	I244789	SALT SHED DOOR	06/12/2024	375.00	
Total GARAGE:						1,519.41	
STREET REPAIR							
01-0536-530010 SUPPLIES & OTHER EXPENSES							
CINTAS CORPORATION	99313	CINTAS CORPORATION	5216080321	FIRST AID SUPPLIES	06/14/2024	57.60	
CONTREE SPRAYER & EQUI	99138	CONTREE SPRAYER & EQUIP CO.	81826	HARDWARE	06/18/2024	75.98	
FARRELL EQUIPMENT & SU	101466	FARRELL EQUIPMENT & SUPPLY C	142852	BLADE	06/12/2024	104.99	
FARRELL EQUIPMENT & SU	101466	FARRELL EQUIPMENT & SUPPLY C	145500	CURING AGENT, FINISH AID	06/20/2024	559.94	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56911	UTILITY KNIVES, TAPE MEASURE	06/24/2024	31.96	
OLSEN SAFETY EQUIPMEN	65082	OLSEN SAFETY EQUIPMENT CORP.	417051-IN	SAFETY GLASSES	06/19/2024	46.53	
Total STREET REPAIR:						877.00	
STREET MAINT./PAVEMENT MARKING							
01-0537-530010 SUPPLIES & OTHER EXPENSES							
SHERWIN WILLIAMS CO.	78570	SHERWIN WILLIAMS CO.	9511-3	PAINTING SUPPLIES	06/19/2024	21.34	
Total STREET MAINT./PAVEMENT MARKING:						21.34	
STREET LIGHTING							
01-0545-530010 SUPPLIES & OTHER EXPENSES							
HEIN ELECTRIC SUPPLY C	101008	HEIN ELECTRIC SUPPLY CO INC	S100165723.002	SPRING ST LIGHTS	06/17/2024	8,837.78	
LYCON INC	102870	LYCON INC	1112057-IN	FAIRFIELD	06/16/2024	280.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56271	FAIRFIELD LIGHTING	06/14/2024	86.89	
01-0545-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	8,941.59	624
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	136.57	624
Total STREET LIGHTING:						18,282.83	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
COMMUNITY ACT & SERVICES							
01-0962-530030 TRANSPORTATION & TRAVEL							
HOHENSTEIN, JOAN	101487	HOHENSTEIN, JOAN	053124 EXPENSE	MAY MILEAGE	05/31/2024	69.68	
01-0962-533000 TECHNOLOGY							
INTER-QUEST CORP.	42399	INTER-QUEST CORP.	97349	IT SUPPORT	06/19/2024	374.89	
Total COMMUNITY ACT & SERVICES:						444.57	
COMMUNITY ACT & SERV - PROGRMS							
01-0963-520138 GOLF							
BEAVER DAM COUNTRY C	8640	BEAVER DAM COUNTRY CLUB	062024	ADULT GOLF LESSONS-JUNE	06/20/2024	295.00	
OLD HICKORY	100200	OLD HICKORY	062024	YOUTH GOLF LESSONS JUN-AUG	06/20/2024	1,089.00	
01-0963-520140 YOGA							
SCHOMBER, LIVIA	100820	SCHOMBER, LIVIA	062024	AERIAL YOGA-JUNE	06/20/2024	280.00	
01-0963-530018 GYMNASTICS							
TUMBLE TYME GYMNASI	101050	TUMBLE TYME GYMNASTICS	062024	GYMNASTICS S1 JUNE	06/20/2024	279.00	
01-0963-530065 BAND SHELL CONCERTS							
MALAK, MARK	102665	MALAK, MARK	080724 CONCERT	AUG 7 CONCERT	06/26/2024	450.00	
01-0963-530199 ART CAMP							
DODGE COUNTY CENTER F	102718	DODGE COUNTY CENTER FOR TH	062024	ART CAMP-JUNE (AGES 4-6)	06/20/2024	132.00	
Total COMMUNITY ACT & SERV - PROGRMS:						2,525.00	
WEED CONTROL							
01-0966-520180 WEED CONTRACT CUTTING							
DUANE'S LAWN CARE INC.	99053	DUANE'S LAWN CARE INC.	2649	CONTRACT MOWING	06/16/2024	4,214.00	
01-0966-530010 SUPPLIES & OTHER EXPENSES							
BALLWEG IMPLEMENT CO.	7969	BALLWEG IMPLEMENT CO. INC.	P77473	STIHL BLADE	06/11/2024	36.99	
Total WEED CONTROL:						4,250.99	
PARKS							
01-0968-520010 TELEPHONE							
VERIZON WIRELESS	99683	VERIZON WIRELESS	9966522088	CELLULAR SERVICE	06/12/2024	76.24	
01-0968-520020 EQUIPMENT REPAIR							
BEAVER DAM TIRE AND SE	102465	BEAVER DAM TIRE AND SERVICE I	23628	1200A	06/14/2024	122.88	
MID-STATE EQUIPMENT	57013	MID-STATE EQUIPMENT	P62407	PARTS	06/26/2024	2.96-	
MID-STATE EQUIPMENT	57013	MID-STATE EQUIPMENT	P94541	4200, 1520, 3720 PARTS	06/26/2024	480.88	
01-0968-530010 SUPPLIES & OTHER EXPENSES							
BSN SPORTS LLC	7455	BSN SPORTS LLC	925844593	PLAYGROUND & BALL FIELD PAR	06/06/2024	1,076.00	
CINTAS CORPORATION #44	100168	CINTAS CORPORATION #446	5216080313	SERVICE	06/14/2024	22.95	
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	71519	PUMP CRYSTAL	06/14/2024	315.00	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
01-0968-530100 BUILDING REPAIR							
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56985	BUBBLER	06/25/2024	5.09	
Total PARKS:						2,096.08	
GENERAL							
01-0199-520045 PROFESSIONAL SERVICES							
COMMUNITY COLLABORA	103329	COMMUNITY COLLABORATION	BD 2024-4	CITY COMP PLAN	06/21/2024	2,745.43	
COMMUNITY COLLABORA	103329	COMMUNITY COLLABORATION	BD 2024-5	CITY COMP PLAN	06/21/2024	3,988.98	
01-0199-520050 AUDITING & SPECIAL ACCOUNTING							
FOSTER & FOSTER INC	103415	FOSTER & FOSTER INC	30549	GASB 75 TABLE UPDATES	03/29/2024	445.28	
01-0199-520055 LEGAL SERVICES							
QBS	102204	QBS	3703008-0000 31	PROSECUTION FEES	06/14/2024	2,395.00	
Total GENERAL:						9,574.69	
LIBRARY - COUNTY FUNDING							
21-0961-530070 POSTAGE, SUPPLIES & MISC							
DEMCO	18020	DEMCO	7493031	SUPPLIES - SIGN HOLDERS	06/06/2024	536.47	
DEMCO	18020	DEMCO	7498163	PROCESSING SUPPLIES	06/19/2024	443.60	
PITNEY BOWES RESERVE A	100020	PITNEY BOWES RESERVE ACCOUN	19617000 061924	POSTAGE METER REFILL	06/19/2024	3,000.00	
21-0961-530080 BOOKS & PUBLICATIONS							
CENGAGE LEARNING INC	99502	CENGAGE LEARNING INC / GALE	84506286	LARGE PRINT	06/11/2024	20.80	
CENTER POINT LARGE PRI	13435	CENTER POINT LARGE PRINT	2100380	LARGE PRINT	06/03/2024	301.85	
INGRAM LIBRARY SERVICE	42260	INGRAM LIBRARY SERVICES	82388940	BOOKS PRINT	06/16/2024	1,627.53	
MIDWEST TAPE	98611	MIDWEST TAPE	505614230	AV DVDS & PROCESSING	06/12/2024	108.38	
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	465766	AUDIO PLAYAWAY	06/14/2024	1,758.46	
PLAYAWAY PRODUCTS	103150	PLAYAWAY PRODUCTS	465776	AUDIO PLAYAWAY	06/14/2024	68.98	
21-0961-530090 INTERNET							
SPECTRUM	98655	SPECTRUM	062024	Spectrum 062024 ACH	06/20/2024	39.99	624
SPECTRUM	98655	SPECTRUM	062024	Spectrum 062024 ACH	06/20/2024	1,200.00	624
Total LIBRARY - COUNTY FUNDING:						9,106.06	
CIP PLAN PROJECTS							
40-0000-580286 NEW DPW FACILITY							
LYCON INC	102870	LYCON INC	1112059-IN	640	06/16/2024	160.00	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56631	ELECTRICAL SUPPLIES	06/20/2024	289.89	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56639	ELECTRICAL SUPPLIES	06/20/2024	179.38	
Total CIP PLAN PROJECTS:						629.27	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
PARKS							
40-0968-580036 SWAN PARK - SIDEWALKS							
GRABER MANUFACTURIN	101686	GRABER MANUFACTURING	12053-IN	BENCH SWING	06/12/2024	3,826.56	
Total PARKS:						3,826.56	
TID #7 PROJECT COSTS							
47-0000-520130 PROFESSIONAL SERVICES							
WISCONSIN LAKE & POND	99170	WISCONSIN LAKE & POND RESOU	INV-25-54498	POND MANAGEMENT	06/13/2024	1,222.72	
47-0000-530010 MISCELLANEOUS EXPENSE							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	270.29	624
Total TID #7 PROJECT COSTS:						1,493.01	
SOLID WASTE MANAGEMENT							
61-1552-520046 LANDFILL L-T CARE							
UNITED SEPTIC & DRAIN S	99589	UNITED SEPTIC & DRAIN SERVICE	71626	HAUL LEACHATE	06/24/2024	600.00	
Total SOLID WASTE MANAGEMENT:						600.00	
62-0000-550999 EQUIPMENT REPLACEMENT							
MIDWEST METER INC	100720	MIDWEST METER INC	167863-IN	METERS, SUPPLIES	06/10/2024	2,757.31	
MIDWEST METER INC	100720	MIDWEST METER INC	167864-IN	METERS, SUPPLIES	06/10/2024	9,857.62	
62-3400-520050 AUDITING & SPECIAL ACCOUNTING							
FOSTER & FOSTER INC	103415	FOSTER & FOSTER INC	30549	GASB 75 TABLE UPDATES	03/29/2024	143.40	
62-3400-530010 SUPPLIES & OTHER EXPENSES							
INTER-QUEST CORP.	42399	INTER-QUEST CORP.	97329	IT SUPPORT	06/19/2024	37.49	
Total :						12,795.82	
OPERATIONS - LABOR & EXPENSE							
62-2488-530010 SUPPLIES & OTHER EXPENSES							
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	49935	LOADS LIME SLURRY/LAND	06/17/2024	4,725.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	50111	LOADS LIME SLURRY/LAND	06/24/2024	5,400.00	
UNITED LIQUID WASTE RE	100247	UNITED LIQUID WASTE RECYCLIN	U35527	REGULATORY TESTING	06/21/2024	450.00	
62-2488-530015 CHEMICALS							
AIR PRODUCTS AND CHEM	100759	AIR PRODUCTS AND CHEMICALS	428196339	CO2 - CHEMICAL	06/17/2024	4,076.95	
HAWKINS INC	35111	HAWKINS INC	6779476	FLUORIDE/CHLORINE	06/11/2024	1,202.99	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	1731606	HYDRATED LIME	06/14/2024	6,837.25	
MISSISSIPPI LIME CO.	57488	MISSISSIPPI LIME CO.	1732157	HYDRATED LIME	06/18/2024	6,834.45	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total OPERATIONS - LABOR & EXPENSE:						29,526.64	
MAINTENANCE OF EQUIPMENT							
62-2489-530010 SUPPLIES & OTHER EXPENSES							
CONTREE SPRAYER & EQUI	99138	CONTREE SPRAYER & EQUIP CO.	81717	MISC SUPPLIES	06/12/2024	33.06	
HUPF'S PLUMBING & SERVI	101100	HUPF'S PLUMBING & SERVICE LLC	4365	PIPE, FITTINGS	06/18/2024	726.00	
Total MAINTENANCE OF EQUIPMENT:						759.06	
MAINT OF SERVICES							
62-2894-530010 SUPPLIES & OTHER EXPENSES							
LYCON INC	102870	LYCON INC	1112059-IN	FOURTH ST	06/16/2024	360.00	
MSA PROFESSIONAL SERVI	57014	MSA PROFESSIONAL SERVICES IN	5833	CC INPSECTIONS	06/18/2024	131.25	
Total MAINT OF SERVICES:						491.25	
63-3400-520045 ENGINEERING SERVICES							
APPLIED TECHNOLOGIES I	4882	APPLIED TECHNOLOGIES INC	37065	ENGINEERING, ADAPTIVE MANA	06/06/2024	1,611.07	
STRAND ASSOCIATES	100664	STRAND ASSOCIATES	211689	ENGINEERING, FOG PROGRAM	06/13/2024	2,087.89	
63-3400-520050 AUDITING & SPECIAL ACCOUNTING							
FOSTER & FOSTER INC	103415	FOSTER & FOSTER INC	30549	GASB 75 TABLE UPDATES	03/29/2024	143.40	
63-3400-530010 SUPPLIES & OTHER EXPENSES							
INTER-QUEST CORP.	42399	INTER-QUEST CORP.	97330	IT SUPPORT	06/19/2024	149.96	
Total :						3,992.32	
GENERAL							
63-2600-530010 SUPPLIES & OTHER EXPENSES							
CINTAS CORPORATION #44	100168	CINTAS CORPORATION #446	4195560788	CLEANING/UNIFORM SERVICE	06/12/2024	134.97	
CINTAS CORPORATION #44	100168	CINTAS CORPORATION #446	4196321251	CLEANING/UNIFORM SERVICE	06/19/2024	340.32	
GFL ENVIRONMENTAL	102520	GFL ENVIRONMENTAL	U90000196637	GARBAGE, RECYCLING	06/20/2024	1,027.48	
USA BLUEBOOK	88852	USA BLUEBOOK	175904	WASTEWATER-LAB SUPPLIES	11/14/2022	1,183.81	
63-2600-530016 CHLORINE							
HAWKINS INC	35111	HAWKINS INC	6779475	CHLORINE/SO2	06/11/2024	3,369.11	
63-2600-530019 CONTRACT SLUDGE HAULING							
RIESTERER & SCHNELL INC	101664	RIESTERER & SCHNELL INC	2630174	TRACTOR REPAIR	06/11/2024	5,685.26	
63-2600-530109 LIFT STATIONS - UTILITIES							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	3,763.48	624
63-2600-530110 HEAT,LIGHT,POWER & WATER							
ALLIANT ENERGY/WP&L	3471	ALLIANT ENERGY/WP&L	062624	Alliant 062624 ACH	06/26/2024	28,214.33	624

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
63-2600-530113 HIGH STRENGTH PRE-TREATMENT							
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	240377	DAF - MAINT	06/17/2024	651.85	
Total GENERAL:						44,370.61	
PLANT MAINTENANCE							
63-3087-530010 SUPPLIES & OTHER EXPENSES							
CONTREE SPRAYER & EQUI	99138	CONTREE SPRAYER & EQUIP CO.	81727	MISC FITTINGS	06/13/2024	15.29	
CONTREE SPRAYER & EQUI	99138	CONTREE SPRAYER & EQUIP CO.	81758	MISC FITTINGS	06/14/2024	46.50	
GRAINGER	98906	GRAINGER	9153254272	MISC SUPPLIES, WW	06/17/2024	28.22	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56289	MISC SUPPLIES	06/14/2024	39.45	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56514	MISC SUPPLIES	06/18/2024	166.62	
MENARDS - BEAVER DAM	99427	MENARDS - BEAVER DAM	56585	MISC SUPPLIES	06/19/2024	149.99	
Total PLANT MAINTENANCE:						446.07	
MAINTENANCE OF EQUIPMENT							
63-3089-530010 SUPPLIES & OTHER EXPENSES							
NAPA AUTO PARTS	99174	NAPA AUTO PARTS	588314	BACKHOE FITTINGS	06/20/2024	39.18	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	240373	ANNUAL PUMP MAINT	06/17/2024	6,785.40	
SABEL MECHANICAL LLC	99978	SABEL MECHANICAL LLC	240375	EQUIPMENT MAINT - HEAT CONT	06/17/2024	1,301.65	
SERVICE MOTOR CO	100531	SERVICE MOTOR CO	P47683	EQUIP REPAIR	06/13/2024	543.18	
63-3089-533000 DATA PROCESSING SERVICE & EXP.							
SJE	3240	SJE	CD99530598	MONITORING - ALARM SYSTEM	06/20/2024	805.00	
Total MAINTENANCE OF EQUIPMENT:						9,474.41	
MAINT OF MAINS							
63-3093-530010 SUPPLIES & OTHER EXPENSES							
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	418340	SANITARY SEWER SUPPLIES	06/12/2024	350.71	
FERGUSON WATERWORKS	100101	FERGUSON WATERWORKS#1476	418348	SANITARY SEWER SUPPLIES	06/12/2024	81.80	
LYCON INC	102870	LYCON INC	1112058-IN	PARALLEL	06/16/2024	1,880.00	
LYCON INC	102870	LYCON INC	1112059-IN	PARALLEL	06/16/2024	160.00	
MC TOOLS AND REPAIR LL	102454	MC TOOLS AND REPAIR LLC	1766	VACTOR EQUIP, SUPPLIES	06/19/2024	7,852.62	
RECCHK EXCAVATING LLC	102345	RECCHK EXCAVATING LLC	1621	SEWER LAT REPAIR	06/11/2024	1,950.00	
Total MAINT OF MAINS:						12,275.13	
STORM SEWER MAINTENANCE							
64-0547-530010 SUPPLIES & OTHER EXPENSES							
LYCON INC	102870	LYCON INC	1112798-IN	INLET & CB	06/23/2024	160.00	
VERIZON WIRELESS	99683	VERIZON WIRELESS	9966522088	TABLET	06/12/2024	40.01	

Vendor Name	Merchant #	Merchant Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Period
Total STORM SEWER MAINTENANCE:						200.01	
STORM SYSTEM MASTER PLAN							
64-0550-520045 PROFESSIONAL SERVICES							
WISCONSIN LAKE & POND	99170	WISCONSIN LAKE & POND RESOU	INV-25-54498	POND MANAGEMENT	06/13/2024	6,802.74	
Total STORM SYSTEM MASTER PLAN:						6,802.74	
STORM WATER GENERAL							
64-0599-520050 AUDITING & SPECIAL ACCOUNTING							
FOSTER & FOSTER INC	103415	FOSTER & FOSTER INC	30549	GASB 75 TABLE UPDATES	03/29/2024	67.92	
Total STORM WATER GENERAL:						67.92	
Grand Totals:						414,819.50	

TO THE COMMON COUNCIL OF THE CITY OF BEAVER DAM:

I submit the attached listing of invoices for your approval.

Kayla Larson
Finance Manager



City of Beaver Dam, Wisconsin
Finance Office

TO: Administrative Committee
FROM: Kayla Larson

SUBJECT: 2024 Budget Amendment

Summary:

Before the committee are three amendments to our current fiscal year budget for your consideration:

1. Adjustment for Municipal Court Staffing
2. Allocation of Funds for LED Street Lighting Upgrade
3. Clarification of Budget Approval Timing and West Street Project Inclusion

Background/History:

Adjustment of Municipal Court and Finance Department Expenses

The Administrative Committee reviewed the request for Municipal Court Clerk hours to 40 hours per week on May 6, 2024. The Municipal Judge has authority to establish hours and the court has sufficient revenue to support the expense. However, the change will cause an increase in salary and benefit expenses of nearly \$12,000, and is not reflected in the budget. Additionally, the Finance Department has experienced staffing shortages for nearly half of the year. We propose adjusting the budget to allocate a portion of the salary and benefits savings the Finance Department has experienced to the Municipal Court expenses.

Allocation of Funds for LED Street Lighting Upgrade

The City has been presented with a grant opportunity to upgrade the City's street lighting to LED. However, the City's match portion of the grant cannot be funded by the previously designated ARPA funds. To proceed with the LED street lighting upgrade, we propose:

- Reducing the transfer to the Capital Improvements Fund for the replacement of the DPW Chipper Truck
- Allocating these freed-up funds towards the LED street lighting project
- Appropriating the APRA funds originally designated for the LED street lighting project to the purchase of the DPW Chipper Truck

Clarification of Budget Approval Timing and West Street Project Inclusion

It is necessary to clarify the timing of the original 2024 budget approval and the inclusion of the West Street Project discussed under RES 103-2023. Although the debt service revenues, expenses and tax levy were assumed to increase based on the action for RES 103-2023, legal counsel has advised that Council take official action to align these changes with budgetary procedures.

Does this item have a financial impact?

No

Financial Impact:

Recommendation:

There is no increase being proposed to the budget. Staff recommend approval of these budget amendments.

Attachments:

1. 2024 Budget Amendment

ORDINANCE NO. 18-2024

**APPROPRIATING THE NECESSARY FUNDS FOR THE GOVERNING AND ADMINISTRATION
OF THE CITY OF BEAVER DAM, WISCONSIN FOR THE YEAR 2024**

THE COMMON COUNCIL OF THE CITY OF BEAVER DAM DO ORDAIN AS FOLLOWS:

SECTION I: There is hereby appropriated out of the receipts of the City of Beaver Dam, Wisconsin, for the year 2024, including monies received from the General Property Tax Levy, to the various purposes specified in the budget presented herewith for the purpose therein stated, the following amounts.

**BUDGET
APPROPRIATIONS FOR OPERATION AND MAINTENANCE**

GENERAL FUND EXPENSES

GENERAL GOVERNMENT

	Original	Amended
City Council..... \$	105,119	
Municipal Court..... \$	115,984	127,984
Mayor..... \$	28,252	
City Administrator..... \$	197,431	
Clerk/Personnel Officer..... \$	94,025	
Elections..... \$	107,743	
Finance Department..... \$	425,105	413,105
Assessment of Property..... \$	57,525	
Municipal Building..... \$	795,526	
Employee Recognition..... \$	5,000	
Legal Expense..... \$	115,000	
Professional Services..... \$	45,000	
Audit and Special Accounting..... \$	30,000	
Bad Debt Expense & Illegal Taxes..... \$	6,000	
Property & Liability Expense..... \$	80,000	
Workers Compensation Insurance Expense..... \$	200,000	
Unemployment CompensationExpense..... \$	5,000	
TOTAL..... \$	2,412,710	2,412,710

PUBLIC SAFETY

Police Department..... \$	5,093,412	
Traffic Control..... \$	79,218	145,218
School Patrol/School Crossing Guards..... \$	127,050	
Fire Department..... \$	3,837,840	
Director of Inspection Services..... \$	191,500	
Emergency Service & Disaster Control..... \$	12,747	
Sealer of Weights & Measures..... \$	4,000	
TOTAL..... \$	9,345,767	

TRANSPORTATION

Public Works Machinery..... \$	320,270	
Garage..... \$	120,093	
City Engineer..... \$	167,916	
Public Works Supervision..... \$	124,037	
Street Repair..... \$	214,314	
Street Sealing..... \$	21,299	
Snow & Ice Removal..... \$	295,585	
Tree Control..... \$	88,777	
Street Lighting..... \$	221,915	
Vacations, Holidays, Sick Leave & Disability..... \$	394,748	
TOTAL..... \$	1,968,954	

HEALTH & SOCIAL SERVICES

Stray Animal Services.....	\$	60,000	
TOTAL.....	\$	60,000	

LEISURE ACTIVITIES & CONSERVATION OF NATURAL RESOURCES

Library.....	\$	797,485	
Community Activities and Services.....	\$	412,597	
Community Activities and Services - Programs.....	\$	163,560	
Celebrations.....	\$	38,589	
Weed Control.....	\$	20,827	
Parks.....	\$	581,404	
TOTAL.....	\$	2,014,462	

ECONOMIC DEVELOPMENT

Industrial Development.....	\$	143,400	
TOTAL.....	\$	143,400	

OTHER PUBLIC SERVICES

Cemetery.....	\$	7,036	
TOTAL.....	\$	7,036	

OTHER FINANCING USES

Transfer to Other Funds.....	\$	1,605,114	1,539,114
Fund Balance Rebuild.....	\$	128,721	
Sundry Unclassified.....	\$	6,000	
TOTAL.....	\$	1,739,835	

TOTAL GENERAL FUND OPERATION AND MAINTENANCE.....	\$	17,692,164	
--	-----------	-------------------	--

TOTAL DEBT SERVICE FUND.....	\$	5,144,139	6,185,806
-------------------------------------	-----------	------------------	------------------

GENERAL FUND ESTIMATED REVENUES**TAXES**

Public Accomodation Tax.....	\$	200,000	
Retained Sales Tax.....	\$	110	
Taxes from Municipally Owned Utility.....	\$	525,000	
TOTAL.....	\$	725,110	

INTERGOVERNMENTAL GRANTS & AIDS

Shared Taxes.....	\$	2,511,286	
Exempt Computer Aid.....	\$	46,679	
Personal Property Aid.....	\$	188,688	
Fire Insurance Tax.....	\$	97,000	
Police Training Aid.....	\$	9,600	
Local Transportation Aids.....	\$	1,097,826	
Other Highway Aids.....	\$	55,618	
Video Service Provider Aids.....	\$	41,895	
Miscellaneous Grants.....	\$	199,885	
TOTAL.....	\$	4,248,477	

LICENSES & PERMITS

Liquor & Malt Beverage Licenses.....	\$	13,000
Business & Occupational Licenses.....	\$	10,000
Cigarette Licenses.....	\$	2,100
Dog Licenses.....	\$	6,500
Cat & Pet Fancier's Licenses.....	\$	1,700
Sundry Licenses.....	\$	1,000
Cable TV Franchise Fees.....	\$	175,000
City Retained Inspection Fees.....	\$	255,000
Street Opening Permits.....	\$	16,000
Sundry Permits.....	\$	200
TOTAL.....	\$	480,500

PENALTIES & FORFEITURES

Court Penalties & Costs.....	\$	200,000
Parking Violation Forfeitures.....	\$	20,000
TOTAL.....	\$	220,000

PUBLIC CHARGES FOR SERVICES

Publication Fees.....	\$	650
Fire Department Fees.....	\$	894,000
Rural Fire & EMS Charges.....	\$	579,570
EMS Direct Service Fees.....	\$	10,000
Inter-Facility Transport Charges.....	\$	35,000
Other Fire Department Charges.....	\$	40,200
Engineering Department Fees.....	\$	4,000
Off-Street Parking.....	\$	4,000
Library.....	\$	0
Recreation Department.....	\$	76,000
Weed Control - Special Assessments.....	\$	10,000
Public Works Charges.....	\$	25,000
TOTAL.....	\$	1,678,420

INTERGOVERNMENTAL CHARGES FOR SERVICES

Revenue from Departments.....	\$	62,000
Department's Share of Administrative Expenses.....	\$	300,000
TOTAL.....	\$	362,000

MISCELLANEOUS REVENUE

Interest on Investments.....	\$	150,000
Miscellaneous Rents.....	\$	5,400
Sale of Materials & Supplies.....	\$	0
DPW Non - Eligible Recycling.....	\$	0
Donations & Contributions.....	\$	1,000
Miscellaneous General Revenue.....	\$	5,750
Credit Card Rebate.....	\$	7,500
Special Assessment Letters.....	\$	10,000
Copies.....	\$	1,500
False Alarms.....	\$	1,800
Police Revenues.....	\$	1,000
TOTAL.....	\$	183,950

OTHER FINANCING SOURCES

L-T Debt Proceeds - Notes Payable.....	\$	850,000
Funds Reserved for Subsequent Year's Budget.....	\$	0
Transfer in from other funds.....	\$	95,200
Carryover/trust/grant funds.....	\$	0
TOTAL.....	\$	945,200

TOTAL GENERAL FUND REVENUES & FUNDS APPLIED..... \$ **8,843,657**

TAX INCREMENTAL FINANCING DISTRICTS**TIF DISTRICTS ESTIMATED EXPENSES**

TIF 6, 7, 8 & 9..... \$ **8,320,450**

TIF DISTRICTS ESTIMATED REVENUES

TIF 6, 7, 8 & 9..... \$ **8,863,844**

SPECIAL REVENUE FUNDS**ESTIMATED EXPENSES**

CDBG.....	\$	24,500
Library.....	\$	1,089,287
School Resource Officer.....	\$	376,787
TOTAL.....	\$	1,490,574

ESTIMATED REVENUES

CDBG.....	\$	54,600
Library.....	\$	1,089,287
School Resource Officer.....	\$	376,787
TOTAL.....	\$	1,520,674

ENTERPRISE FUNDS:**SOLID WASTE UTILITY ESTIMATED EXPENSES**

Garbage Collection.....	\$	651,341
Recycling.....	\$	390,743
TOTAL.....	\$	1,042,084

SOLID WASTE UTILITY ESTIMATED REVENUES

Public Charges for Services.....	\$	1,003,076
Recycling Grant.....	\$	55,000
Transfer in From Other Funds.....	\$	0
TOTAL.....	\$	1,058,076

WATER UTILITY ESTIMATED EXPENSES

General.....	\$	1,458,953
Source of Supply.....	\$	10,510
Pumping.....	\$	372,934
Water Treatment.....	\$	1,033,474
Transmission and Distribution.....	\$	481,619
Customer Accounts.....	\$	74,906
Administration.....	\$	512,350
TOTAL.....	\$	3,944,746

WATER UTILITY ESTIMATED REVENUES

Public Charges for Services.....	\$	3,534,000
Miscellaneous Revenues.....	\$	39,200
TOTAL.....	\$	3,573,200

WASTEWATER UTILITY ESTIMATED EXPENSES

General.....	\$	1,943,152
Operations.....	\$	1,807,638
Maintenance.....	\$	1,284,414
Customer Accounts.....	\$	236,160
Administration.....	\$	638,704
TOTAL.....	\$	5,910,068

WASTEWATER UTILITY ESTIMATED REVENUES

Public Charges for Services.....	\$	5,381,100
Miscellaneous Revenues.....	\$	150,000
TOTAL.....	\$	5,531,100

STORM WATER UTILITY ESTIMATED EXPENSES

Interest and Depreciation.....	\$	560,500
Supervision.....	\$	9,500
Street Repair.....	\$	75,000
Bridges/Rivers.....	\$	29,100
Street Cleaning.....	\$	121,000
Storm Sewer Maintenance.....	\$	133,000
Storm System Masterplan.....	\$	130,000
Public Outreach.....	\$	6,500
Illicit Discharge.....	\$	6,000
Engineering.....	\$	123,964
Customer Accounts.....	\$	40,000
General.....	\$	96,000
TOTAL.....	\$	1,330,564

STORM WATER UTILITY ESTIMATED REVENUES

Public Charges for Services.....	\$	1,645,350
Miscellaneous Revenues.....	\$	30,000
TOTAL.....	\$	1,675,350

TRANSIT UTILITY ESTIMATED EXPENSES

Local Share of Transit Expenses.....	\$	25,000
--------------------------------------	----	--------

TRANSIT UTILITY ESTIMATED REVENUES

Tax Levy - Local Share of Transit Expenses.....	\$	25,000
---	----	--------

TOTAL ENTERPRISE FUND EXPENDITURES**11,210,378****TOTAL ENTERPRISE FUND REVENUES****10,804,650**

GENERAL FUND SUMMARY

APPROPRIATIONS FOR OPERATIONS AND MAINT.....	\$	17,692,164	
DEBT SERVICE FUND.....	\$	5,144,139	6,185,806
TRANSIT UTILITY FUND.....	\$	0	
APPROPRIATIONS FOR OUTLAY.....	\$	<u>0</u>	
 TOTAL LEVY FOR GENERAL CITY PURPOSES.....	 \$	 22,836,303	 23,877,970
LESS REVENUES AND FUNDS APPLIED.....	\$	<u>8,843,657</u>	
 NET TAX LEVY FOR ALL GENERAL CITY PURPOSES.....	 \$	 <u><u>13,992,646</u></u>	 15,034,313



City of Beaver Dam, Wisconsin
Finance Office

TO: Administrative Committee
FROM: Kayla Larson, Nathan Thiel

SUBJECT: Wisconsin Retirement System accrued liability

Summary:

Included in the packet is a recent notice we received from the Employee Trust Fund stating the City's accrued liability in the Wisconsin Retirement System currently \$2.7M. We would like to discuss refinancing this liability. Also attached is a communication from John Somers on the past history.

Background/History:

Currently, the City has an unfunded liability with the Wisconsin Retirement System in the amount of \$2.7M. In researching the matter, this liability was established at the time the City joined WRS and the gap was created by members who retired shortly thereafter without little employer/employee contributions to the system. Since that time, the City has budgeted the minimum percentage required by WRS. The state changed their policy a few years back, and the interest accrual became much more significant. At that time, staff brought this to the Council's attention, but the Council was not in favor of issuing debt to refinance this obligation.

Does this item have a financial impact?

Yes

Financial Impact:

The City budgeted and paid \$125K in 2023, but due to growth in rates, the account accrued \$174K. As John mentioned in his email, the Council should have refinanced this debt when interest rates were lower, but the current rate we are paying is 6.8%. It would be better to borrow at our current rate and retire this liability.

Recommendation:

As we prepare the 2025 budget, staff recommend refinancing this debt and seek direction from the committee.

Attachments:

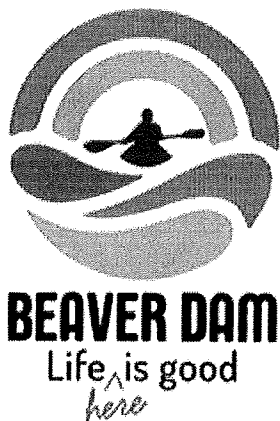
1. Somers Explanation Memo
2. ETF Notification and Statement

Kayla Larson

From: John Somers
Sent: Thursday, April 25, 2024 8:43 AM
To: Kayla Larson
Subject: RE: WRS Unfunded Liability

Hello Kayla,

As I understand it this represents an amount needed to pay retirement contributions for employee's service prior to the city becoming part of WRS. It was needed to fund retirement payments to the folks that retired shortly after the city joined WRS. The City should have paid this liability by borrowing when interest rates were low and paying it off. The council didn't want to do this during my tenure and I'm not sure if this was proposed during Zak's time. The city should look at this going forward to see if it makes sense.



John Somers

**Finance Consultant
City of Beaver Dam**

p: 920-887-4600 x349

a: 205 S. Lincoln Ave, Beaver Dam, WI 53916

w: www.cityofbeaverdam.com e: jsomers@ci.beaverdam.wi.gov

From: Kayla Larson <klarson@ci.beaverdam.wi.gov>

Sent: Thursday, April 25, 2024 8:16 AM

To: John Somers <jsomers@ci.beaverdam.wi.gov>

Subject: WRS Unfunded Liability

Good morning John,

Could you provide some history on this? I feel like I got wind of this a little bit with Zak was here.. I attached a report from 2019 and our most recent one in 2024. Thanks!



STATE OF WISCONSIN
Department of Employee Trust Funds
A. John Voelker
SECRETARY

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

April 16, 2024

ER No.: 0965-000

DEPUTY FINANCE MANAGER
BEAVER DAM, CITY OF
205 S LINCOLN AVE
BEAVER DAM, WI 53916-2323

Dear Employer,

Our records indicate the City of Beaver Dam has an Unfunded Actuarial Accrued Liability (UAAL) balance (also known as Prior Service Liability) of **\$2,709,654.27** with the Wisconsin Retirement System as of April 15, 2024.

Please review this letter for information on your balance and actions you can take to minimize future interest charges.

What is an Unfunded Actuarial Accrued Liability (UAAL), also known as Prior Service Liability, and how is the balance calculated?

Prior Service Liability is the cost of providing benefits for service credit earned:

1. Prior to an employer joining the WRS (elected by the employer upon joining the WRS), and
2. For providing benefit improvements based on service credit earned prior to the effective date of certain major benefit legislative changes.

Your current liability balance is calculated as follows:

1. The initial amount required to fund your employees' service prior to the time under the WRS, plus
2. The amount needed to fund any statutory benefit changes, plus
3. Interest assessed on the liability balance, less
4. Payments made.

How is interest calculated?

Interest is assessed annually in March on the outstanding balance of the liability. The WRS long-term investment return assumption is used, which is currently 6.8%.

For some employers, the interest charged may be greater than the amount paid each year, resulting in the balance due increasing rather than decreasing. Please be sure to review your balance history and payments on ETF's employer site (web address on next page).



How do Employers Pay the Prior Service Liability?

The Prior Service Liability is paid monthly, as a percentage of the employer's payroll. Each monthly remittance submitted by the employer includes a small rate for their respective prior service liability.

Employers can also make voluntary additional payments towards their liability by using "Line 4 – Prior Service (UAAL)" on their monthly remittance. ETF encourages employers to do so to minimize interest charges and/or avoid negative amortization on the liability balance.

Additionally, employers may pay off the Prior Service Liability balance at any time by making a one-time lump sum payment on "Line 4 – Prior Service (UAAL)".

Employers may request a customized amortization schedule from ETF.

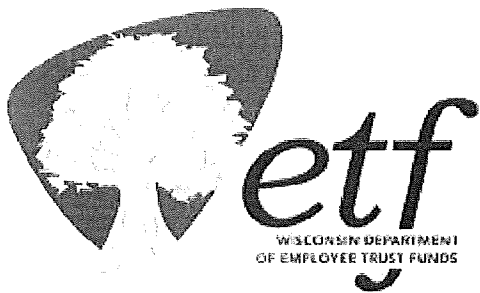
You can see a detailed breakdown of the Prior Service Balance as of the prior year end at <https://trust.etf.wi.gov/ETFAnnualReportsWeb/logon.html> (WRS Earnings Reports – Final > WRS Unfunded Actuarial Accrued Liability Statement).

For more information about the Prior Service Liability, please see Chapter 7 of the *Wisconsin Retirement System Administration Manual* (ET-1127), available at etf.wi.gov.

If you have any questions, please log into your ONE account or contact the Employer Communications Center.

Employer Communications Center, ETF
1-877-533-5020 • etf.wi.gov





**WRS Unfunded Actuarial
Accrued Liability Statement
(Final 2023)**

Thu May 30 12:02:26 CDT 2024
User ID: ORTHVJBMU

[Instructions](#) [Logout](#)

Employer No: 0965000

Employer Name: BEAVER DAM, CITY OF

01/01/2023 Beginning Balance	2,689,695.40
Adjustments	0.00
Less Payment Made for 2023	125,001.75
Interest	174,399.17
Balance 12/31/2023	2,739,092.82

Link To:

