



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; Room 113 (Engineering)
Monday, January 5, 2026
7:00 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 7:00 p.m. by Alderperson Frank Ferree. Present: Kevin Burnett, Frank Ferree, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp (Zoom), 6. Absent & Excused: Mick Fischer, 1.

a) Approval of the December 15, 2025 Meeting Minutes

Motion by Chris Ganske, second by Kevin Burnett, to approve. Motion carried by acclamation.

b) Approval of bills between Dec 12, and Jan 02, 2026 in the amount of \$1,569,020.71.

Motion by Kevin Burnett, second by Monica Keel, to approve. Motion carried by acclamation.

2) Discussion & Possible Action

a) Potential Temp Staffing for City Clerk's Office

Discussion was held regarding the potential need for help in the City Clerk's Office. If needed, it would be temporary and likely very short term. The consensus was to proceed if necessary and to update the committee as needed.

For a future agenda item, Alder Yuds would like a discussion regarding street lighting within the City. Both the City and Alliant own the lights and how they get billed to the residents of Beaver Dam is based on where the light pole is located. He would like the council to discuss how this works.

Administrator Bierke announced that due to MLC day there would be no meeting on January 19, 2026. Bierke also handed out information to be discussed at the February 2, 2026, meeting on a policy regarding background checks and vicious dogs that the committee asked for.

3) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Motion carried by acclamation. Alderperson Frank Ferree adjourned the meeting at 7:12 pm.

Respectfully Submitted,

Vicky Orth
Deputy City Clerk

