



City of Beaver Dam, Wisconsin
Administrative Committee Meeting

205 S. Lincoln Ave; Room 113
Monday, December 1, 2025 at 6:30 PM

[Join Zoom Meeting](#)

Meeting ID: 898 8273 2707

Passcode: 864066

Join by Phone: (646) 931-3860

AGENDA

- 1) Call to Order – Roll Call
 - a) Approval of the November 3, 2025 Meeting Minutes
 - b) Approval of bills between Nov 14, and Nov 25, 2025 in the amount of \$860,019.85
- 2) Discussion & Possible Action
 - a) **RESOLUTION NO. 98-2025** A Resolution Modifying the 2025 Capital Budget and Reallocating Funds
 - b) **RESOLUTION NO. 100-2025** A Resolution Charging Off Delinquent Miscellaneous Accounts Receivable
 - c) Presentation by Maggie Clausen and Lexi Golding of UniverCity Alliance regarding the City of Beaver Dam Job Description Project
 - d) Human Resources Specialist position discussion
- 3) Items for Future Agendas
- 4) Adjourn

This agenda was posted and made available to the news media, public and various City officials, and staff in compliance with the State of WI Open Meetings Law and Administrative Committee policy:

Posted: 11/26/2025 by Tracey Ferron, City Clerk at 1:00 p.m.

A quorum of the Common Council may attend this meeting.