



City of Beaver Dam, Wisconsin
Operations Committee Meeting Minutes
205 S. Lincoln Ave; Council Chambers
Monday, November 3, 2025
6:30 PM

1) Call to Order – Roll Call

The meeting of the Operations Committee was called to order at 6:32 p.m. by Chairperson Joe Bonnett. Present: Joseph Bonnett, Jennifer Hiley, Elwood Lee Flaherty, Cris Olson, Andrew Perkins, Nancy Wild, 6. Absent: None.

a) Approval of the October 6, 2025 Meeting Minutes

Motion by Andrew Perkins, second by Jennifer Hiley, to approve. Motion carried by acclamation.

2) Public Hearing

a) Regarding the Community Development Block Grant Public Facilities (CDBG-PF) project for Street and Utility Improvements along portions of Beaver and Front Streets

Chairperson Bonnett read the notice that was published on October 18, 2025. The City of Beaver Dam held a Public Hearing regarding the Community Development Block Grant Public Facilities (CDBG-PF) project for Street and Utility Improvements along portions of Beaver and Front Streets. Ben Andrews of MSA led the hearing as follows:

1. Update on the status of the Community Development Block Grant (CDBG) project, including an overview of project activities completed to date and activities remaining to be completed.

a. The City of Beaver Dam was awarded its Community Development Block Grant – Public Facilities (CDBG-PF) award in July 2024.

b. The award was 1 million dollars for Street and Utility Improvements along Beaver St and Front St.

c. To date, the city has completed the following activities:

- i. Executed the grant agreement with the State of Wisconsin;
- ii. Procured engineering and grant administration services;
- iii. Competitive bid and awarded a contract as a prime construction contractor;
- iv. Completed the necessary semi-annual reports;
- v. Began construction activities Spring 2025;
- vi. Completed the required fair housing actions; and
- vii. The Citizen Public Participation Public Hearing is currently being conducted.

d. The City's remaining activities include the completion of construction activities and the submission of CDBG-PF project completion paperwork:

- i. To date, Kopplin & Kinas, Co. has completed the majority of construction activities.
- ii. Construction contract totaled \$1,600,000, plus change order(s).
- iii. The contractor has requested approximately \$1,300,000 for work on the project.

- iv. The balance to finish is approximately \$300,000.
 - e. CDBG funds have been requested in the amount of \$975,000, with \$25,000 remaining to be requested.
 - i. Remaining funds can be requested at the time of project completion.
 - f. Construction activities must be completed by October 31st, 2026.
 - g. The CDBG-PF Project Completion documentation must be submitted to the funding agency by December 31st, 2026.
- 2. Update on the status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project, if applicable.
 - a. The City's Street and Utility Improvement project does not involve acquisition. Residential and/or business displacement/relocation assistance does not apply to this project.
- 3. Review housing needs in the community.
 - a. The City's Street and Utility Improvement projects do not involve housing needs and are not applicable.
- 4. Public input and feedback from community residents on the CDBG project activities.
 - a. No public input or feedback was received.
- 5. Other topics, as applicable.
 - a. No other topics were discussed.

3) Discussion & Possible Action

- a) Regarding a Resolution Authorizing a State/Municipal Financial Agreement for a Signal and ITS Standalone Program Project

Motion by Cris Olson, second by Andrew Perkins, to approve. Motion carried by acclamation.

- b) Regarding an Update on the Madison Street Reconstruction Project

Janssen provided an update on the remaining construction schedule for the 2025 Madison Street Reconstruction Project

4) Items for Future Agendas

5) Adjourn

Motion by Nancy Wild, second by Elwood Lee Flaherty, to adjourn. Motion carried by acclamation. Chairperson Bonnett adjourned the meeting at 6:53 pm.

Respectfully Submitted,

Vicky Orth, Deputy City Clerk