



City of Beaver Dam, Wisconsin
Administrative Committee Meeting Minutes
205 S. Lincoln Ave; City Hall Conference Room
Monday, October 20, 2025
7:00 PM

1) Call to Order – Roll Call

The meeting of the Administrative Committee was called to order at 6:58 p.m. by Chairperson Zach Zopp. Present: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Absent: None.

a) Approval of the October 6, 2025 Meeting Minutes

Motion by Chris Ganske, second by Monica Keel, to approve. Motion carried by acclamation.

b) Approval of bills between Oct 3 and Oct 16, 2025 in the amount of \$1,464,580.26

Motion by Jack Yuds, second by Frank Ferree, to approve. Motion carried by acclamation.

c) Finance Report

2) Discussion & Possible Action

a) A resolution approving an amendment to the professional services agreement (PSA) between the City of Beaver Dam and EPLEX, LLC, D/B/A E-PLAN EXAM to include review of variances

Motion by Mick Fischer, second by Kevin Burnett, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

b) Resolution 90-2025 A resolution granting a Class "A" License to Beaver Dam Mart Inc., D/B/A BP Mart

Motion by Kevin Burnett, second by Zach Zopp, to approve. The preceding motion passed by the following vote: Ayes: Kevin Burnett, Frank Ferree, Mick Fischer, Chris Ganske, Monica Keel, Jack Yuds, Zach Zopp, 7. Noes: None.

3) Items for Future Agendas

Alderperson Ganske reported that he received concerns about pit bull bites in his district. He spoke with the Chief Of Police regarding this issue and the Chief expressed that our current policy could use some improvement. With the recodification being done, this policy will be part of the discussion and can be addressed at that time.

4) Adjourn

Motion by Kevin Burnett, second by Monica Keel, to adjourn. Motion carried by acclamation.
Chairperson Zopp adjourned the meeting at 7:15 pm.

Respectfully Submitted,

Vicky Orth
Deputy City Clerk